WVSP Form 53B

REQUESTS FOR DNA AND/OR LATENT PRINTS MUST BE MADE PRIOR TO NIBIN ENTRY.
AFTER WORK HAS BEEN COMPLETED FOR NIBIN ENTRY, DNA AND/OR LATENT PRINTS REQUESTS CANNOT BE MADE.

Only complete boxes 1 through 3 if the information is different than what is provided on the WVSP Form 53.
This form should only be completed for evidence that has not been entered into NIBIN previously. Do not complete this form for lead confirmation requests.

[1]Investigating Agency:	[2]Investigating Officer: NIBIN Contact * ☐ Yes ☐ No	[3]Email: Phone:	Date:

[4]*If the investigating officer listed is not the point of contact for NIBIN entry and lead information, then list the appropriate person below.

NIBIN Contact Name: _____ NIBIN Contact Email: _____ NIBIN Contact Phone: _____

[5]☐ I DO NOT CONSENT TO A PARTICULAR FIREARM(S) BEING ENTERED INTO THE NIBIN SYSTEM. Officer's Initials _____
Items not to be entered into NIBIN: (please use the line Item #s corresponding to the WVSP Form 53) _____
If you are refusing to enter a particular firearm into NIBIN, that firearm does not need to be listed below.

[6] NIBIN Entry is performed for the below listed firearms and any fired cartridge cases or shotshells recovered from the listed firearm types:

- All semi-automatic pistols
- Semi-automatic rifles chambered for 7.62x39mm and 223 Remington
- Semi-automatic and pump/slide action shotguns chambered for 12 Gauge
- Long guns chambered for pistol cartridges

If submitted firearms and/or fired cartridge cases / shotshells do not meet the requirements listed above, you must provide justification for entry into NIBIN. The provided justification will be reviewed by the NIBIN staff and you will be notified if entry was or was not made, or if additional information is needed. All efforts to contact the submitter will be made within 2 business days.

[7] Firearms recovered in the below listed crimes will not be eligible for DNA collection without justification.

- Known Suicides
- Found Property
- Traffic related incidents
- Felon in possession
- Possession of a controlled substance

If DNA sample collection / testing is required, the WVSP Form 53A must be completed.

NOTE: Any Items entered into NIBIN are continually searched against items entered at our site as well as items entered from other sites in West Virginia and surrounding states. A list of those specific sites is available upon request. If a manual search outside of the default search sites is needed, please request this on the WVSP Form 53 and specify which states need to be included.

[8]IT IS REQUIRED FOR NIBIN ENTRY THAT EACH SUBMITTED FIREARM AND FIRED CARTRIDGE CASE THAT IS ELIGIBLE BE LISTED BELOW. ALL INFORMATION IS REQUIRED
If additional spaces are needed, attach an additional WVSP Form 53B. Explanation for the fields can be seen at the bottom of the table.

Submitting Agency Case Number	Criminal Offense	Agency Item #	Date Recovered	Caliber	Evidence Type (Firearm, Test Fires, or Cartridge Case)	Gun Description is Required When Marked on the Firearm, Even For Test Fire(s) - (Make, Model, Serial Number, Country of Origin, Importer & State)
Examples:						
WVSP20-122	*Murder*	*1, 6, 7, 8*	*06/01/2020*	*380 Auto*	*Cartridge Cases*	
WVSP20-123	*Attempted Murder*	*18*	*05/15/2020*	*380 Auto*	*Test Fire*	*Glock, 42, AB-123, Austria, Glock Inc., Georgia*

Agency Item # - Write the item number for each individual item submitted; multiple cartridge cases of the same caliber and headstamp may be listed in 1 row as long as the date recovered is the same for all items.
Date Recovered – this field should have a full date (mm/dd/yy) that indicates the day the item was recovered from the crime scene.

Caliber – this is a specific caliber, not a family, for example 22 Long Rifle (not 22 caliber), 380 Auto (not 38 caliber), etc.
Gun Description – if indicating you are submitting test fires, all information requested must be provided to enter into NIBIN.

LABORATORY CASE / REQUEST NUMBER: