



West Virginia State Police
 Department Headquarters, Human Resource Section
 725 Jefferson Road
 South Charleston, West Virginia 25309-1698
 (304) 746-2117

Application For Non-Uniformed (Civilian) Employment

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City County State ZIP Code

Phone: _____ Email _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____
 List the **COUNTIES** in which you are interested in employment: _____

Have you previously applied for a position with the West Virginia State Police? YES NO Can you legally work in the United States? YES NO

Have you previously held/currently hold a job as a WV State Government employee? YES NO Are you over 18 years of age? YES NO

Have you ever been convicted of a felony? YES NO If yes, explain: _____

List all previous home addresses (attach additional sheet if necessary): _____

Provide any other name(s) you have previously used if applicable: _____

Full-Time Part-Time Temporary Summer Day Shift only

Employment Status Seeking: Evening Shift Only Night Shift Only Any Shift

Education

(If you need more space, provide the additional information on a plain sheet of paper.)
Circle highest grade completed 1 2 3 4 5 6 7 8 9 10 11 12 12+

High School: _____ **Address:** _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ **Address:** _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College (Graduate): _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

References

Character References other than relatives

Full Name: _____ Phone: _____

Address: _____

Full Name: _____ Phone: _____

Address: _____

Full Name: _____ Phone: _____

Address: _____

Previous Employment

*List all work experience beginning with your present or most recent job and work back. Space is provided for 5 entries only. **If you have had more than 5 jobs over the course of your life, you must attach a supplemental list outlining the below information for these additional jobs.** Failure to report all previous employment may result in your disqualification.*

Employer: _____ Phone: _____

Address: _____ Salary: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____ Salary: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____ Salary: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____ Salary: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____ Salary: _____

Job Title: _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

Military Service

Do you have any military service? YES NO **If yes, please provide a copy of your DD-214. Military should also be reflected in the employment section above.

Affirmation

I certify under penalty of law and disqualification that all statements are true and complete. I authorize the West Virginia State Police and any agent acting on its behalf to conduct an inquiry into any job-related information contained in this application. I release the State Police and any agent acting on its behalf from any and all liability by reason of the request for such information. I further authorize and request that each former employer, educational institution, or organization to provide all information that may be sought in connection with this application.

Signature: _____ Date: _____

Applicant Signature required (Blue Ink)

-EQUAL OPPORTUNITY EMPLOYER-

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