

# REQUISITION FOR OFFICIAL INSPECTION STICKERS

WEST VIRGINIA STATE POLICE



Date: \_\_\_\_\_

EMAIL TO: WVMVI@WVSP.GOV

MAIL TO: West Virginia State Police  
Motor Vehicle Inspection Section  
701 Jefferson Rd  
South Charleston, WV 25309

\_\_\_\_\_  
(Station Number)

\_\_\_\_\_  
(Name of Official Station)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(Zip Code)

\_\_\_\_\_  
(Phone Number)

\_\_\_\_\_  
(Email Address)

**NOTE: Unless the Name and Address above is correct the Division will not be responsible for delivery of stickers. USE EXACT NAME AND ADDRESS AS IT APPEARS ON LICENSE!!**

**ALLOW TEN (10) DAYS FROM THE DATE OF ORDER FOR DELIVERIES.**

**Attach only one (1) Business check or money order payable to West Virginia State Police for the entire amount of stickers ordered. *DO NOT SEND CASH.***

**NO Personal checks, NO Business Starter Checks.**

**\$15.00 SERVICE FEE FOR RETURNED CHECKS**

Credit Card: Master Card      Visa      Discover

Credit Card Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Signature: \_\_\_\_\_

For Credit Card purchases you may fax signed form to 304-746-2206 or email to WVMVI@WVSP.GOV

**INSPECTION WINDOW HOURS ARE FROM 9A.M TO 3P.M. MONDAY THROUGH FRIDAY**

Numeral Insert Request:

### Motor Vehicle Stickers

Quantity: @ \$6.00 Each      Total:  
Current Issue:  
New Issue:  
Rejection:      Quantity      (No Charge)  
Log Sheets:      Quantity      (No Charge)

THIS LINE FOR DEPARTMENT USE ONLY

### Motorcycle/Trailer Stickers

Quantity: @ \$6.00 Each      Total:  
Current Issue:  
New Issue:  
Rejection:      Quantity      (No Charge)  
Log Sheets:      Quantity      (No Charge)

THIS LINE FOR DEPARTMENT USE ONLY

### Modified Vehicle Stickers

Quantity: @ \$10.00 Each      Total:  
Current Issue:  
New Issue:  
Rejection:      Quantity      (No Charge)  
Log Sheets:      Quantity      (No Charge)

THIS LINE FOR DEPARTMENT USE ONLY

### Commercial Motor Vehicle Stickers

Quantity: @ \$3.00 Each      Total:  
Current Issue:  
New Issue:  
Rejection:      Quantity      (No Charge)  
Log Sheets:      Quantity      (No Charge)

THIS LINE FOR DEPARTMENT USE ONLY

### Commercial Trailer Stickers

Quantity: @ \$3.00 Each      Total:  
Current Issue:  
New Issue:  
Rejection:      Quantity      (No Charge)  
Log Sheets:      Quantity      (No Charge)

THIS LINE FOR DEPARTMENT USE ONLY

Fulfilled By

Grand Total