2016 SPRING/SUMMER COURSE CATALOG

WEST VIRGINIA STATE POLICE

PROFESSIONAL DEVELOPMENT CENTER

Investigations

Next in importance to freedom and justice is popular education, without which neither freedom nor justice can be maintained.
~James A. Garfield~

We are committed to provide local, state and federal law enforcement agencies low cost education and training to produce highly skilled and professional police officers.

Classes are taught by subject matter experts with extensive education, training, experience and proven success in their areas of expertise. These subject matter experts teach courses that are relevant and current to your needs. The world of law enforcement is an ever changing environment that demands training be tailored to what is taking place in your community, your county, your state, and our Nation today. We can assure you this is happening at the Professional Development Center and continues to be an ongoing priority for our Staff.

It is an honor and a privilege to have this opportunity to provide every Police Officer who attends the Academy the best training in the Country.

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This catalog can be found in PDF format at www.wvsp.gov

About our Facility

The ***Professional Development Center*** offers approximately 12,000 square feet of office and classroom space. The PDC has four classrooms, the largest of which can accommodate 75 students and includes a 42 station computer lab. Each of the four classrooms are equipped with computers, LCD projectors, DVD players, a public address system, a white board, an ELMO and a smart board. Free WI-FI and public computer access is available to all students.

Mission Statement

The mission of the West Virginia State Professional Development Center has been and remains to be, an effort to provide the police officers of West Virginia with the most current methods of training in the area of law enforcement to promote efficiency and effectiveness to better serve the citizens of West Virginia. Our mission is also to upgrade the professional skills of West Virginia law enforcement personnel at all levels of government. This has been a continuing goal of the West Virginia State Police Academy since 1949. More than sixty years later, there are many new methods of instruction as well as improved technological advances in the field of police training. However, our mission remains the same, *to upgrade the professional skills of West Virginia law enforcement personnel at all levels of government.*

Registration Procedures

Attendance and enrollment in the classes within this catalog are restricted to certified police officers, chiefs of police and sheriffs. The Director of Professional Development may grant exemptions to this rule on a case by case Basis.

Registration must be received no later than two weeks prior to the course start date.

Agencies and/or individuals with outstanding debts to the Academy will not be permitted to register for courses.

Complete registration information can be found following the course descriptions on page 19. The course registration form can be found on page 28.

Cancellation Policy

Individuals who cancel their registration for a course must do so at least two weeks in advance of the start of the course. Failure to give adequate notice of cancellation will result in forfeiture of tuition and prevents others on a waiting list from attending the course. Your cooperation in reducing the number of "no shows" is appreciated. The intent and purpose of this policy is to encourage enrollees to attend courses for which they have registered.

Some courses may be cancelled by the Professional Development Center due to inadequate enrollment.

In-Service Credit

In-service accreditation will be awarded for all applicable courses through the Law enforcement Professional Standards Committee of the Governor's Committee on Crime, Delinquency and Correction.

Classroom Presentation and Management

As a general rule, classes will begin between 8:00 and 8:30 a.m. and may conclude as late as 5:00 p.m. daily, unless otherwise noted. Certain courses may require additional evening training hours. Instructional breaks and lunch periods will be set by the course instructor or supervisor. Smoking is not allowed within the buildings located on the academy complex. All students are expected to display a professional demeanor at all times and are required to adhere to the rules and regulations governing the West Virginia State Police Academy.

Dress Code

The West Virginia State Police Academy and Professional Development Center strive to provide and maintain the highest standards of training. With this in mind, students are requested to dress appropriately in casual business attire. No shorts, tank-tops, sweats or athletic attire or other clothing considered unprofessional will be worn on academy grounds, outside of the privacy of the dormitories. Jeans are permissible, however, they will be clean and not faded, frayed, have holes or patches. T-shirts with obnoxious logos will not be permitted. Those courses that may require specific clothing such as fatigues or physical training apparel are exceptions to the dress code.

Directions

The Professional Development Center is located west of Charleston, WV along Interstate 64. Take exit number 50, Institute, to WV route 25. Proceed east on Route 25 for approximately 3/4 of a mile and then turn left onto Academy Drive. The Professional Development Center is located approximately 3/10 mile past the main complex on Academy Drive. Parking is available at the Professional Development Center.

Lodging Information

Requests for lodging at the Academy facilities shall be made on the course registration form. Academy lodging is not guaranteed if the request is not made in advance at the time of registration. Lodging will be invoiced to the student's agency at a rate of $25.00 per day and includes all meals. Invoices will be sent after the completion of the course.

Meals are available to all students attending training. Each student's meals will be determined on the first day of each course. Meals will be invoiced to the student's agency based upon this number. Invoices will be sent after the completion of the course.

Agencies with past due invoice balances will be prohibited from registering for future courses.

Lodging is limited due to the high volume of residential entry-level training programs.

Other lodging is available locally for law enforcement officers attending training at the West Virginia State Police Professional Development Center.

This information is provided for the convenience of our students. The West Virginia State Police Professional Development Center does not endorse, sponsor and are not affiliated with the following:

Ramada Plaza Hotel - South Charleston (304) 744-4641
Wingate Inn - South Charleston (304) 744-4444
Sleep Inn- Cross Lanes (304) 776-7711
Comfort Inn - Cross Lanes (304) 776-8070

Calendar Continued

JANUARY

21-22	Grant Writing Workshop

FEBRUARY

1-5	Defensive Tactics Instructor Course
17	Tactical Triage

MARCH

7-11	Intelligence Analyst Program
15	Domestic Violence Investiation
16	Case Law for Law Enforcement
21	Tactical Officer Safety Concepts

APRIL

6	Crime Scene Digital Photography
7-8	Leadership Concepts
14-15	Grant Management
21-22	Writing Better Reports

MAY

12	Battle Scarred
23-27	Instructor Development Course

JUNE

6-10	Shotgun and Patrol Rifle Instructor Course
17	Scenario Based Firearms Simulator Training
21-23	Patrol Officer Tactical Response to Active Shooter

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Course Descriptions

BATTLE SCARRED (8 Hours Supervisory)
This course will expose toxicities of the Law Enforcement career and lead the officer as well as the supervisor to a deeper understanding of not just how to survive the battle but how to live with vitality as a result of it. The necessity of law enforcement of being armed and vigilant to protect the innocent and defenseless, not to mention their fellow officers and themselves, against the assaults of human predators will cause wounds, often unseen, in all those sworn to uphold the law. The performance of the police officer is directly affected by their perception of reality. This exposure to the battle will change an officer's perception, thus performance at work and home. This course will address these issues.

DATE(S): May 12, 2016
Instructor: Cpl. James Mitchell
Cost: $50.00
Meals and Lodging will be billed accordingly.

CASE LAW FOR LAW ENFORCEMENT (8 Hours Supervisory)

This course focuses on case law related to traffic stops, sobriety checkpoints, response to resistance or aggression, failure to identify and other law enforcement related matters that are trending across the country related to law enforcement interactions with the public. Terry v. Ohio, Tennessee v. Garner, Graham v. Connor and many other rulings related to the reasonableness of seizures under the Fourth Amendment of the United States Constitution will be discussed.
This course is an interactive, fast paced block of instruction that will instill confidence in police officers to professionally handle encounters with confrontational, non-complaint individuals without violating their Fourth Amendment rights. Video footage from social media sites depicting interactions between law enforcement and the public are reviewed and critiqued using applicable case law.
DATE(S): March 16, 2016
Instructor: Cpt. Joe White
Cost: $75.00
Meals and Lodging will be billed according.

Course Descriptions

CRIME SCENE DIGITAL PHOTOGRAPHY (8 Hours)

The course is designed to provide the crime scene photographer with more detailed instruction and techniques for operating a digital SLR camera for use in specific situations unique to crime scenes and law enforcement. This course will include a focus on how different manual settings of the Digital SLR affect the light gathering of the camera, depth of field, perspective, field of view, etc. This course will also provide hands on training and demonstrations in the effective use of the techniques that are being trained.

Special Concerns: Each student will need to provide a Digital SLR camera and tripod.

Date(s): April 6, 2016

Instructor: Cpl. Jason Garnes

Cost: $50.00
Meals and lodging will be billed accordingly.

DEFENSIVE TACTICS INSTRUCTOR (40 Hours)

This course is a 40 hour course of training in various methods of empty hand self-defense and survival techniques for the modern law enforcement officer. This program is also intended to increase the officer's acumen and understanding in regards to the legal ramifications of a law enforcement officer's response to resistance/ aggression. This block of instruction is designed to help the officer instruct other officers throughout the state. This course will provide a three (3) year certification.
Special Concerns: Mandatory passing of PT test. BDUs, gun belt, wrestling/running shoes, personal protective equipment.

Date(s): February 1-5, 2016

Instructor: F/Sgt. Rob Petry

Cost: $195.00
Meals and lodging will be billed accordingly.

Course Descriptions

DOMESTIC VIOLENCE (8 Hours)

This course is designed to better prepare officers for understanding the dynamics of domestic violence, the behaviors of domestic violence victims, and how to conduct domestic related investigations.

Date(s): March 15, 2016

Instructor: 1 /Sgt. Shallon Oglesby

Cost: No cost for tuition
Meals and lodging will be billed accordingly.

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GRANT MANAGEMENT WORKSHOP (14 hours)

This block of instruction is designed to teach how to manage existing Grants.

DATE(S): April 14-15, 2016

Instructor: Grant Writing U.S.A.

Cost: $595.00

To register: grantwritingusa.com
Meals and Lodging will be billed accordingly.

Course Descriptions

GRANT WRITING WORKSHOP (14 Hours)

This course is designed to demonstrate the basics of writing a grant and to provide resource materials.

DATE(S): January 21-22, 2016

Instructor: Grant Writing U.S.A.

Cost: $455.00

To register: grantwritingusa.com

Meals and Lodging will be billed accordingly.

INSTRUCTOR DEVELOPMENT (40 Hours)

This course of study is required prior to receiving certification as a law enforcement training instructor. The training is designed to improve and develop teaching skills. The following topics will be covered: adult classroom management, lesson planning and organizing and the use of visual aids.

DATE(S): May 23-27, 2016

Instructor: Sgt. Joe Portaro

Cost: $125.00
Meals and Lodging will be billed accordingly.

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Course Descriptions

INTELLIGENCE ANALYST COURSE: (40 Hours)

This course is designed to provide the analyst based on The Minimum Criminal Intelligence Training Standards. The course will provide instruction in the areas of information gathering, preparing strategic intelligence reports and threat assessments

Date: March 7-11, 2016

Instructor: Sgt. Jim Light

Cost: $125.00
Meals and lodging will be billed accordingly.

LEADERSHIP CONCEPTS (16 Hours Supervisory Level)

The course will introduce the student to the concept of leadership for law enforcement and examine the concept as a complex process with multiple dimensions. Emphasizing in-depth definitions, descriptions, theories and application, the student will learn how to incorporate these concepts into the practice of leadership.

Date(s): April 7-8, 2016

Instructor: Capt. David Lee

Cost: $95.00
Meals and lodging will be billed accordingly

Course Descriptions

PATROL OFFICER'S TACTICAL RESPONSE TO ACTIVE SHOOTER: (24Hours)
This course is designed to help prepare Patrol Officers to quickly and efficiently respond to an active shooter situation. Students will receive instruction on how to tactically respond to and neutralize an active shooter threat. Students will be instructed in classroom, range drills and simunitions scenarios to further their understanding and skill set in the chaotic environment of an active shooter incident.
Special Concerns: Students will need to bring: Body armor, duty pistol and belt, ammo carry bag or load bearing vest normally accessible on road patrol, dept. approved patrol rifle or long gun carried on patrol, 200 rounds for patrol rifle/long gun (minimum), 100 rounds for pistol (minimum), boots, fatigue uniform, hearing and eye protection, First Aid Kit, and Hydration System.

DATE(S): June 21-23, 2016

Instructor: 1/Sgt. Bob Mefford

Cost: $125.00
Meals and Lodging will be billed accordingly

SCENARIO BASED FIREARMS SIMULATOR TRAINING (8 Hours)

This course employs the firearms shooting simulator for the course of instruction. This course is designed to prepare the student for various situations that may be faced while on patrol, including; active shooter, traffic stop and domestic violence scenarios.

DATE(S): June 17, 2016

Instructor: TFC. Josh Eldridge

Cost: $50.00
Meals and Lodging will be billed accordingly

SHOTGUN/RIFLE INSTRUCTOR (40 Hours)

The Shotgun/Rifle Instructor Course is a 40 hour class designed for the officer who is currently certified as a handgun instructor. This class meets the WV Law Enforcement Professional Standards Committee standard and will add the long gun certification to the instructor's resume. WVLEPS certification as a handgun instructor is a prerequisite for admittance into this class.

Special Concerns: The student must be a certified handgun instructor. A duty type shotgun, a carbine/patrol rifle, duty pistol and gear as well as 250 rounds of low brass bird shot, 50 rounds of slug, 200 rounds of carbine/patrol rifle ammunition and 50 rounds of pistol ammunition are required to participate in this course. Please do not bring reloaded ammunition.
Date(s): June 6-10, 2016

Instructor: 1/Sgt. Robert Perry

Cost: $195.00

TACTICAL OFFICER SAFETY CONCEPTS (8 Hours)

This course will focus on officer safety issues. It is designed to train officers on the newest trends in Active Shooter, Room/Building Entry and Clearing, and Traffic Stop scenarios.

Special Concerns: Students will need to bring BDUs.

Date(s): March 21, 2016

Instructor: TFC. Josh Eldridge

Cost: $50.00
Meals and lodging will be billed accordingly.

TACTICAL TRIAGE FIRST RESPONDER FOR LAW ENFORCEMENT (8 Hours)

Special Concerns: Tactical Triage, First Responder for the Police Officer. This level of training is designed for Law Enforcement Officers who are first on the scene. The training will be coordinated with Health Net and will consist of our Roles and Responsibilities as a LEO in emergency situations. We will be dealing with providing immediate care for life threatening injuries for others and ourselves as well as CPR.

Date(s): February 17, 2016

Instructor: Sgt. Jeff Losh

Cost: $50.00
Meals and lodging will be billed accordingly.

WRITING BETTER REPORTS (16 Hours)

This course will provide a comprehensive refresher to the officer's report writing skills. Along with proper grammar and sentence structure, the students will learn how to use clear, concise and simple language to tell the story or document the investigation. The course will demonstrate techniques for properly sequencing a report in a logical and organized manner that anyone can follow. The student will learn how to write a report that positively and fully represents the case and limits an officer's problems in court.

Date(s): April 21-22, 2016

Instructor: Sgt. Timothy Weese

Cost: $75.00
Meals and lodging will be billed accordingly.

Registration Procedures

All courses are filled on a *"first come, first serve"* basis. Registration (using the form on page 31) for each class must be received in writing by fax, mail or email. To register for any of the classes listed in this catalog, unless otherwise noted, contact:

First Sergeant Shallon Oglesby
West Virginia State Police Academy
123 Academy Drive
Dunbar, WV 25064
Phone: (304) 766–5807
Fax: (304) 766–5864
Email: shallon.r.oglesby@wvsp.gov

A faxed letter or email of confirmation will be sent upon receipt of each request. This confirmation letter will advise the individual that they are registered for the course ***or*** that the course is full and their name has been placed on a waiting list.

West Virginia State Police members must submit a request through channels to attend the courses listed.

Courses offered by Grant Writing USA will be registered online at www.grantwritingusa.com

PROFESSIONAL DEVELOPMENT CENTER FACULTY

1/SGT. SHALLON R. OGLESBY

1/Sgt. Shallon Oglesby is a seventeen year veteran of the West Virginia State Police. 1/Sgt. Oglesby is currently assigned to the West Virginia State Police Academy as a staff instructor and curriculum coordinator. 1/Sgt. Oglesby teaches a wide range of courses to include: Domestic Violence, Hate Crime Investigation, Cultural Diversity, Racial Profiling, Gang Identification and Investigation. 1/Sgt. Oglesby has a Regents Bachelor of Arts degree from West Virginia State University and an Associate degree in Police Science from Marshall University.

ADJUNCT FACULTY

CPT. DAVID M. LEE

Cpt. Lee is an nineteen year veteran of the West Virginia State Police where he currently serves as the Director of Training at the West Virginia State Police Academy. He has held numerous positions during his tenure including: Field Trooper, Investigator with the Bureau of Criminal Investigations, Assistant and Master Range Instructor , Academy Staff Officer, Training Staff Supervisor, Assistant Director of Training and Director of Training. He is a graduate of the 231st Session of the FBI National Academy. He honorably served in the United States Army and West Virginia Air National Guard.

CPT. JOE WHITE

Captain Joe White is a 20 year member of the West Virginia State Police. He is currently assigned as the Director of the Professional Standards Section. His background as a State Trooper focused on criminal investigation and criminal patrol. He has been assigned to the Logan State Police Detachment both as a Field Trooper and as a Sergeant. He also served three years as a First Sergeant with the Bureau of Criminal Investigations and the West Virginia Intelligence Exchange. Captain White also served ten years as a member of the State Police Special Response Team, serving three years as Team Leader.

Captain White was promoted to First Lieutenant in 2008 and was appointed to Captain in November 2011 by Colonel C. R. "Jay" Smithers.

Captain White is a 1992 graduate of Van High School and a 1996 graduate of the West Virginia State Police Academy. He is a graduate from West Virginia State University with a Regents Bachelor of Arts degree and graduated from the 227th Session of the FBI National Academy in 2006. He earned a Master of Science in Strategic Leadership from Mountain State University in 2008.

Training Staff and Instructors

1/ SGT. ROBERT PETRY

1/Sgt. Petry is a seventeen year veteran of the West Virginia State Police and is currently assigned to the West Virginia State Police Academy. He is the Physical Training Coordinator. He is a Master Use of Force Instructor, ASP Instructor, Oleoriesin Capsicum Instructor, Officer Survivability Instructor, Gracie Survival Tactics Instructor, Ground Defense and Escapes Instructor, In-Custody Death Instructor, Weapon Retention and Disarm Instructor and Edge Weapon Defense instructor.

1/SGT. Robert Perry

1/Sgt. Robert D. Perry is a nineteen year veteran of the West Virginia State Police and is currently stationed at the Academy. 1/Sgt. Perry has been a firearms instructor for fourteen years and is currently a full-time assistant master firearms instructor at the academy. 1/Sgt. Perry is a certified armorer for numerous weapon platforms.

Training Staff and Instructors

SGT. JOSEPH PORTARO

Sgt. J. G. Portaro is a seventeen year veteran of the West Virginia State Police where he currently serves as the Deputy Director of Training at the Academy. He is also the Traffic Crash Reconstruction Coordinator, a graduate of the National Forensic Academy and the FBI National Academy. Sgt. Portaro is registered with ABMDI as a Death Investigator and certified Bloodstain Analyst.

1/SGT. ROBERT MEFFORD

1/Sgt. Robert Mefford is a twenty one year veteran of the West Virginia State Police. 1/ Sgt. Mefford is a fifteen year member of Special Operations currently assigned to West Virginia State Police Special Operations as the K9 Director and Special Operations Training Coordinator. 1/Sgt. Mefford has extensive experience as a K9 Handler, K9 Trainer and K9 Administratior. In addition, 1/Sgt. Mefford is a handgun, shotgun and patrol rifle instructor as well as a mechanical breaching instructor. 1/Sgt. Mefford is also a chemical agent instructor and explosive breacher. 1/Sgt. Mefford has been a member of the Special Response Team for twelve years and coordinates all training for the teams. 1/Sgt. Mefford has a Bachelor of Arts degree from West Virginia University and an associate's degree in Police Science from Marshall University.

Training Staff and Instructors

SGT. JEFF S. LOSH

Sgt. Losh is a twenty year veteran of the West Virginia State Police and is currently assigned to the West Virginia State Police Academy. He is the Officer in charge of logistics, the instructor for First Responder and Emergency Vehicle Operations Course. He has attended the BSR for Emergency Response Driver Training Course and received his EVOC instructor certification through OPATA. He honorably served in the United States Army for six years where he received his medic certification

SGT. TIM L.. WEESE

Sgt. Weese is a sixteen year veteran of the West Virginia State Police where he currently serves as a member of the Academy Staff. Sgt. Weese has graduated from both a basic and cadet class. He has dedicated over fifteen years to the law enforcement field. He served two years as a city police officer and has been a member of the West Virginia State Police for fourteen. He has been a member of the staff of the West Virginia State Police Academy for five years. He is currently the Field Training Officer Coordinator for the State Police and attended the 250th session of the FBI National Academy. Sgt. Weese earned a bachelor degree in Criminal Justice from Fairmont State College and his Board of Regents Degree in Criminal Science from Marshall University.

Training Staff and Instructors

SGT. JIM E. LIGHT

Sgt. Light has devoted twenty-two years to law enforcement service. Six years were spent with the United States Department of Interior. In over sixteen years with the West Virginia State Police, Sgt. Light has served in several capacities. Currently, he's the Director of the Intelligence Unit and has also been assigned as Crime Scene Team Supervisor, Executive Protection and participated on the Joint Terrorism Task Force. He is also a graduate of the 252nd session of the FBI National Academy

CPL. JAMES L. MITCHELL

Cpl. Mitchell has served as a law enforcement officer for twenty-three years and he currently serves as a Field Trooper and Chaplain for the West Virginia State Police. Cpl. Mitchell has served in the United States Department of State Diplomatic Security Division and the Beckley City Police Department. He honorably served in the United States Army as a military police officer. Cpl. Mitchell has devoted twenty-seven years to ministry serving as both associate and senior pastor. He is a graduate of Marshall University and is pursuing a master's degree from Christian Bible College and Seminary.

Training Staff and Instructors

CPL. JOSHUA P. ELDRIDGE

TFC Eldridge is a nine year veteran of the West Virginia State Police and is currently assigned to the West Virginia State Police Academy. He currently is the instructor for Crime Scene Investigation, Principles of Investigation, Fingerprinting, Officer Survival Training, Traffic Law Enforcement and the Simulator Training Coordinator. TFC Eldridge has served as a member of the West Virginia State Police Crime Scene Response Team for six years.

CPL. JASON R. GARNES

Cpl. Garnes is a fifteen year veteran of the West Virginia State Police where he is currently assigned to the Bureau of Criminal Investigations as a Drug Diversion Investigator. As part of his current position, he is assigned the DEA Tactical Diversion Unit. During his tenure with the West Virginia State Police, Cpl. Garnes has had several assignments including the Martinsburg Detachment, WV Turnpike, South Charleston Detachment and eight years with the Crime Scene Response Team.

Training Staff and Instructors

GRANT WRITING U.S.A.

Grant Writing USA delivers training programs across America that dramatically enhance performance in the areas of grant writing, grant management and grant maker research.

WEST VIRGINIA STATE POLICE

PROFESSIONAL DEVELOPMENT CENTER COURSE REGISTRATION

PERSONAL/CONTACT INFORMATION

Name:

_____, _____ ___

Last *First* *MI*

Rank:	Social Security #: / /	Phone: ( )	Email:

Name of Employer/Agency:

Employer/Agency/Address:

COURSE INFORMATION

Course Attending:

Course Date (s):

Will you require the following be provided by the Professional Development Center / Academy?

Lodging: - Yes - No	Meals: ☐ Breakfast ☐ Lunch ☐ Dinner

Please note, lodging and meals are invoiced separately at the completion of the course.

PAYMENT INFORMATION

Course Registration Fee paid by:

Check ☐ No._____

If paying by check, the check must be received in advance to guarantee registration.

Purchase Order/Voucher ☐ No._____

If registering by purchase order or voucher, provide an agency point of contact for accounting purposes.

Name:	Phone:

Email:

_____ _____

Signature **Date**

Professional Development Center

123 Academy Drive

Dunbar, WV 25064

Phone: (304) 766-5800

Fax:(304) 766-5864

www.statepolice.wv.gov