

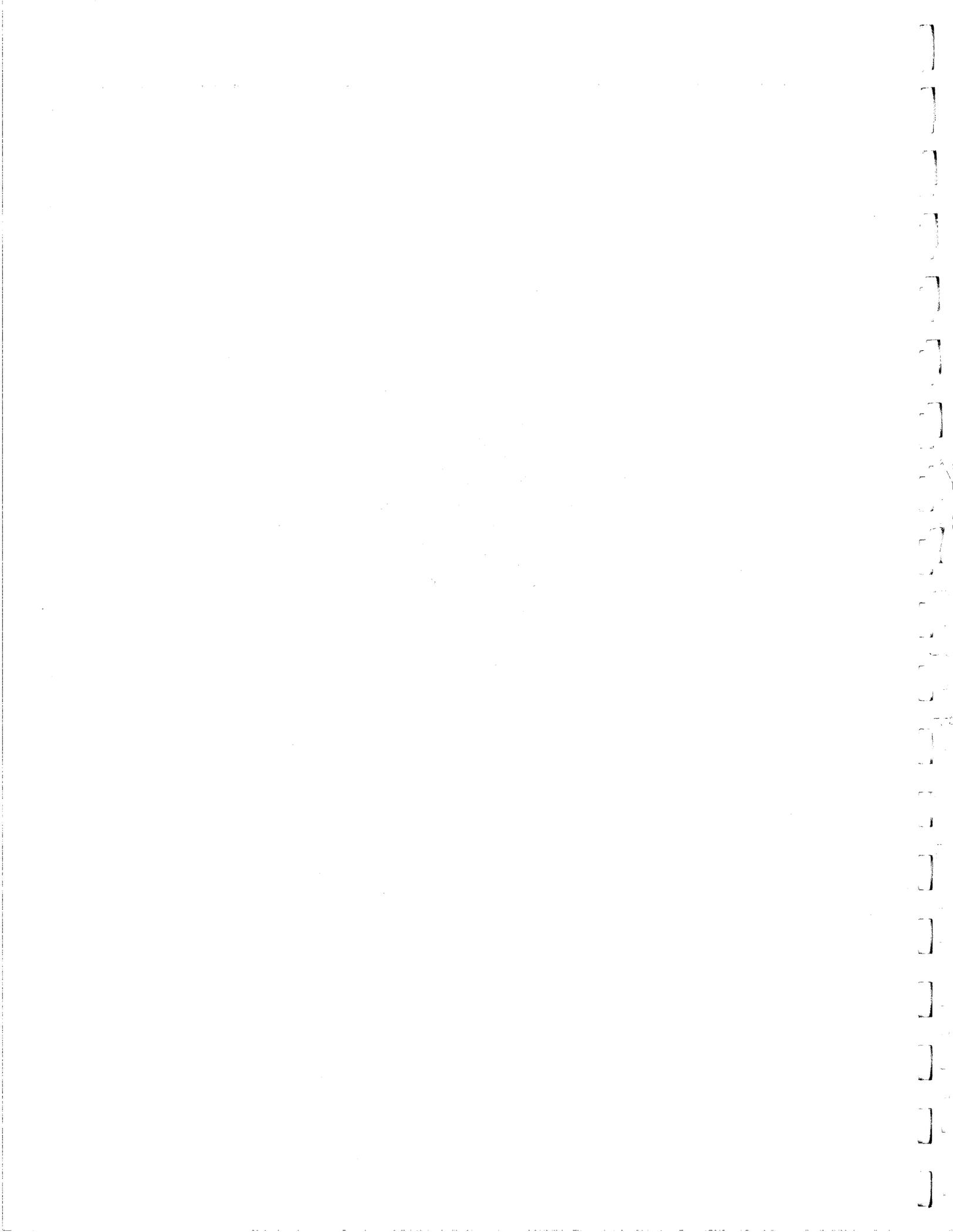


# 75th ANNUAL REPORT

JULY 1, 1992 - JUNE 30, 1993

GASTON CAPERTON  
GOVERNOR

COLONEL THOMAS L. KIRK  
SUPERINTENDENT





West Virginia State Police  
725 Jefferson Road  
South Charleston, West Virginia 25309-1698  
Executive Office

Gaston Caperton  
Governor

Colonel Thomas L. Kirk  
Superintendent

The Honorable Gaston Caperton  
Governor of West Virginia  
State Capitol Building  
Charleston, West Virginia 25305

Dear Governor Caperton:

In compliance with Chapter 5, Article 1, Section 20, of the Code of West Virginia, the Annual Report of the Division of Public Safety for the period of July 1, 1992, through June 30, 1993, is respectfully submitted.

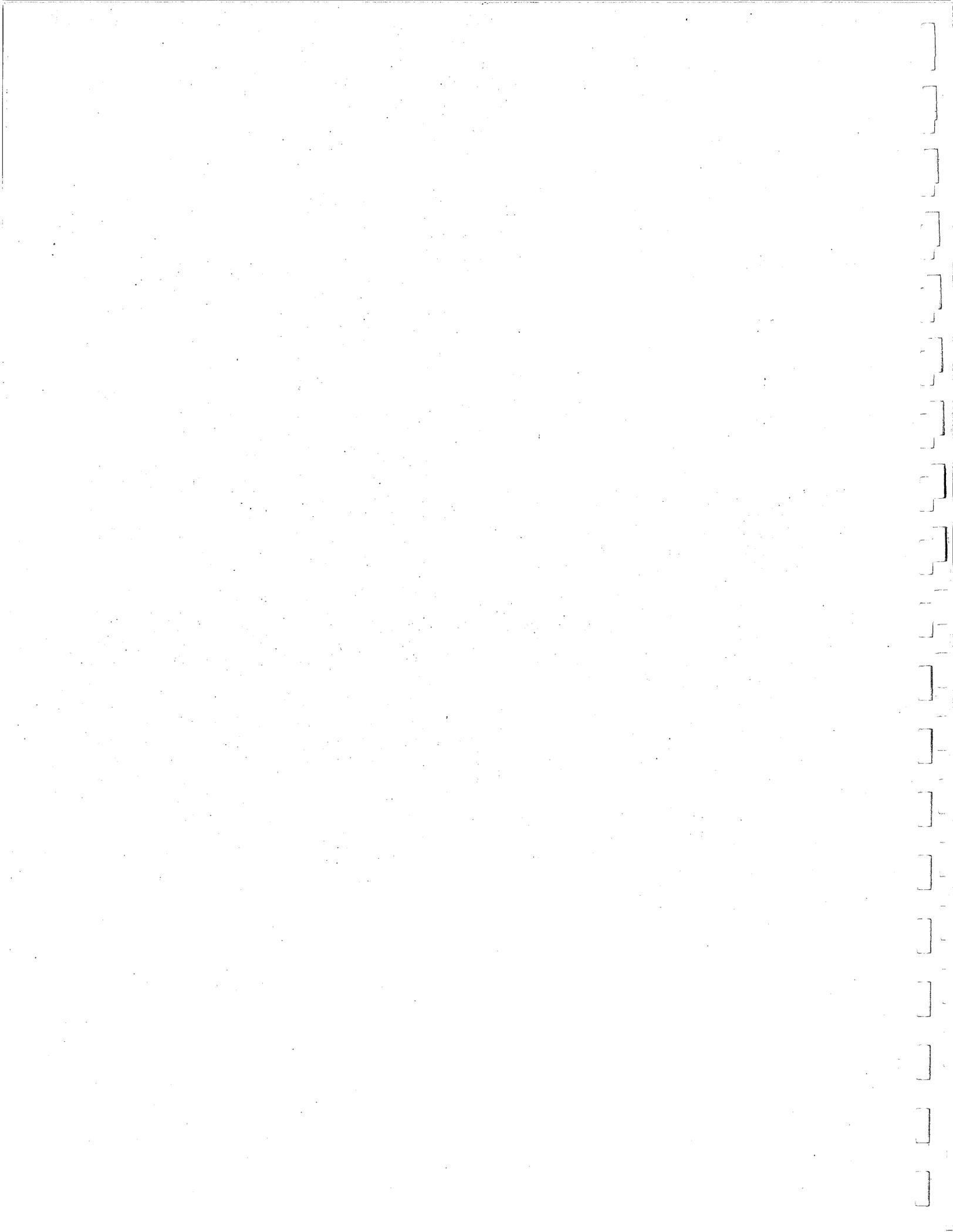
The contents of this report reflect the activities and accomplishments of the Division of Public Safety for the reporting period and further outline the goals and objectives established for the 1993-94 fiscal year.

In addition to the summary of major Division accomplishments, goals, objectives and activities, each specific unit or division has listed goals and objectives for which they have a primary responsibility.

Respectfully,

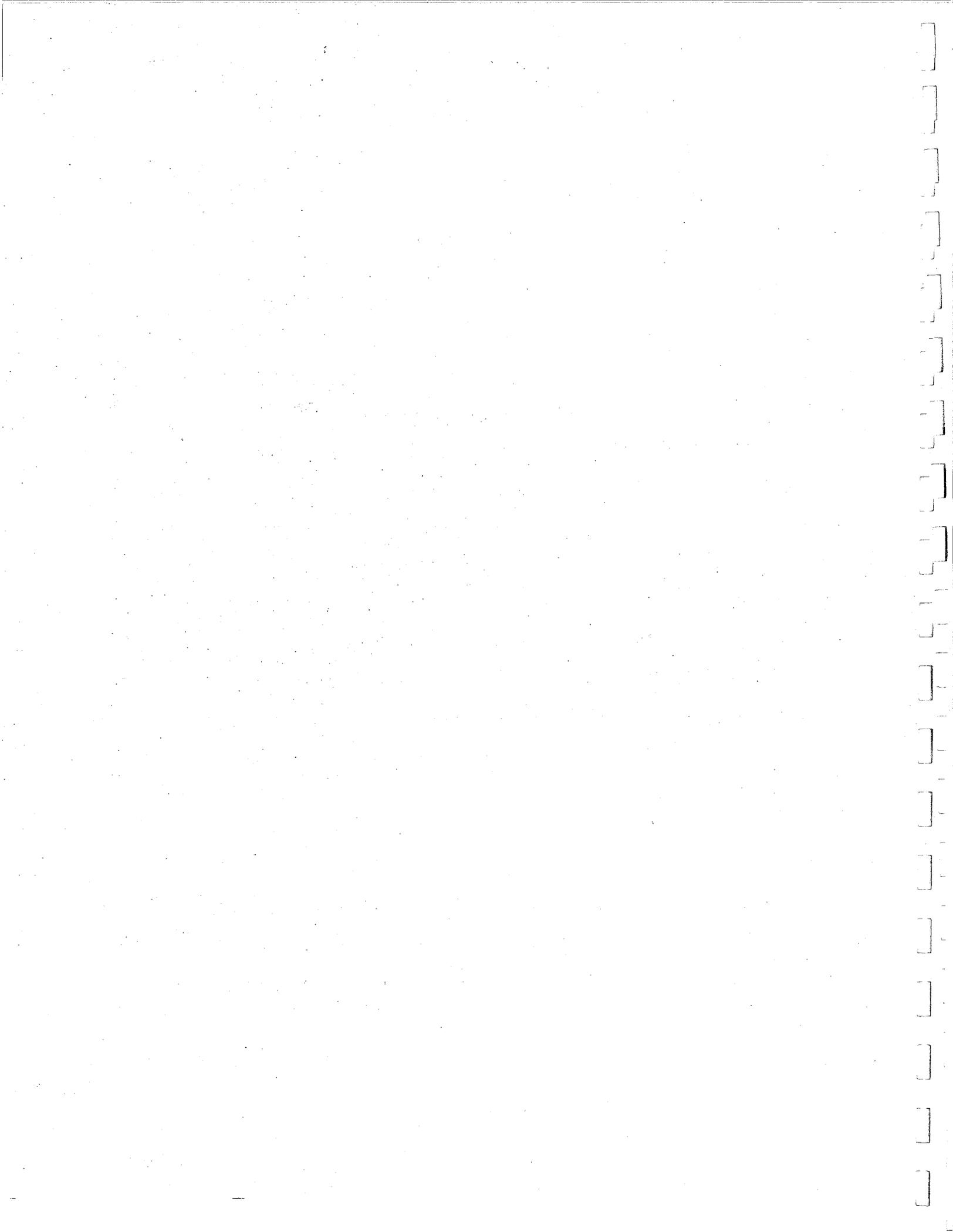
  
COLONEL THOMAS L. KIRK  
SUPERINTENDENT

TLK/keb



## TABLE OF CONTENTS

LETTER OF TRANSMITTAL	
TABLE OF CONTENTS .....	1
DEPARTMENT MISSION .....	2
SUMMARY OF ACCOMPLISHMENTS .....	2
SUMMARY OF GOALS AND OBJECTIVES .....	4
ACCOUNTING .....	6
AVIATION .....	22
COMMISSION ON DRUNK DRIVING PREVENTION .....	24
COMMUNICATIONS .....	28
CRIMINAL RECORDS .....	45
DATA PROCESSING .....	53
FORENSIC CRIME LABORATORY .....	59
PERSONNEL .....	69
PROCUREMENT .....	73
TRAFFIC RECORDS .....	75
FIELD OPERATIONS .....	87
INSPECTION SERVICES .....	117
PLANNING AND RESEARCH .....	120
TRAINING .....	124



## DEPARTMENT MISSION

§15-02-12(a)

The West Virginia Division of Public Safety shall have the mission of statewide enforcement of criminal and traffic laws with emphasis on providing basic enforcement and citizen protection from criminal depredation throughout the State and maintaining the safety of the State's public streets, roads and highways.

### SUMMARY OF MAJOR ACCOMPLISHMENTS, GOALS AND OBJECTIVES

#### ACCOMPLISHMENTS:

1. Effected the non-supervisory rank reclassifications, criminalist reclassifications, support reclassifications and permanent rank promotions required and permitted under the provisions of the Career Progression System.
2. Continued automation of internal affairs and inspection records.
3. Completed various internal investigations of complaints against Division employees and operations, including the general monitoring of internal investigations conducted by field supervisory personnel.
4. Monitoring and review of all division accidents.
5. Continued administration of the Division's comprehensive alcohol and drug impaired driver deterrent and enforcement program through the Commission on Drunk Driving Prevention.
6. Accomplished multiple tasks related to the responsibilities of the Commission on Drunk Driving, including information distribution, awarding and monitoring of grants and coordinating specialized training programs related to drugs and drunk driving detection.
7. Completed the installation of three new radio towers, greatly improving the State Police communication network.
8. Continued the division's communications maintenance program including the installation of numerous new mobile units.

9. Continued the Uniform Crime Reporting program, including substantial progress in automating the program and provision of specialized UCR related training to law enforcement personnel throughout the State.
10. Continued the Court Disposition Reporting program and provided CDR training as appropriate.
11. Updated and advanced training for personnel assigned to the Forensic Laboratory has enhanced the overall ability of the section to meet its objectives regarding analysis of evidence and the provision of expert testimony.
12. The Forensic Laboratory completed the drafting of Procedural and Training manuals designed to improved efficient, reliability and dependability of laboratory procedures.
13. Recruitment of candidates for the 41st Cadet Class.
14. Continued expansion and refinement of the Division's continuing educational programs for all employees.
15. Automated all division member's educational files.
16. Initiated the selection process for the hiring of civilian driver's examiners.
17. Provided in-service training to all Division sworn personnel and made in-service training available to city and county officers.
18. The Bureau of Criminal Investigations has:
  - a. Continued the successful marijuana eradication program in cooperation with other law enforcement agencies and units of the National Guard.
  - b. Initiated a deputation policy allowing other agencies to work more directly with the State Police.
  - c. Increased cooperation with the military through direct contact.
  - d. Successfully participated in several major investigations.

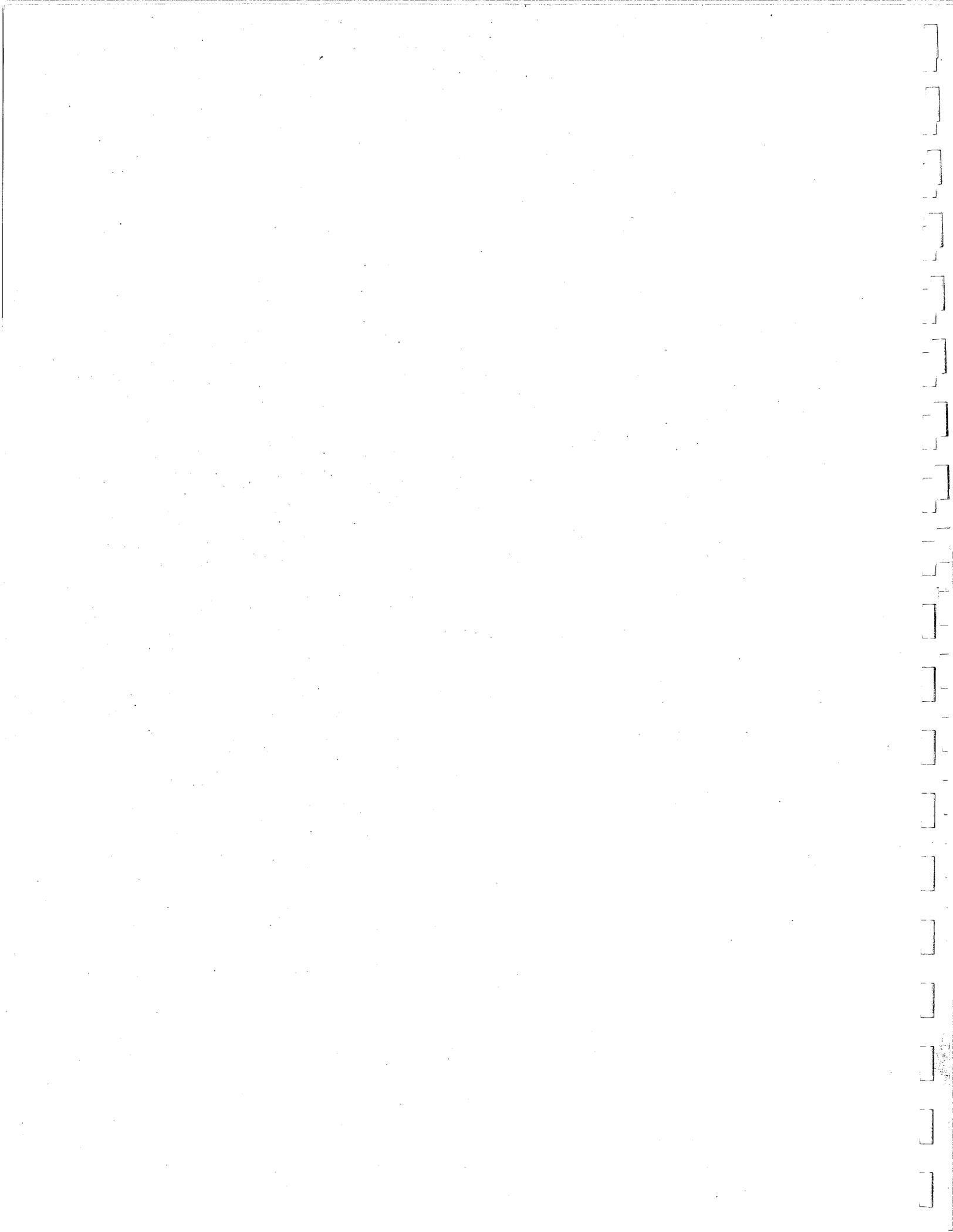
19. The five field operations companies have continued to provided basic police services throughout the rural areas of the State.

GOALS AND OBJECTIVES:

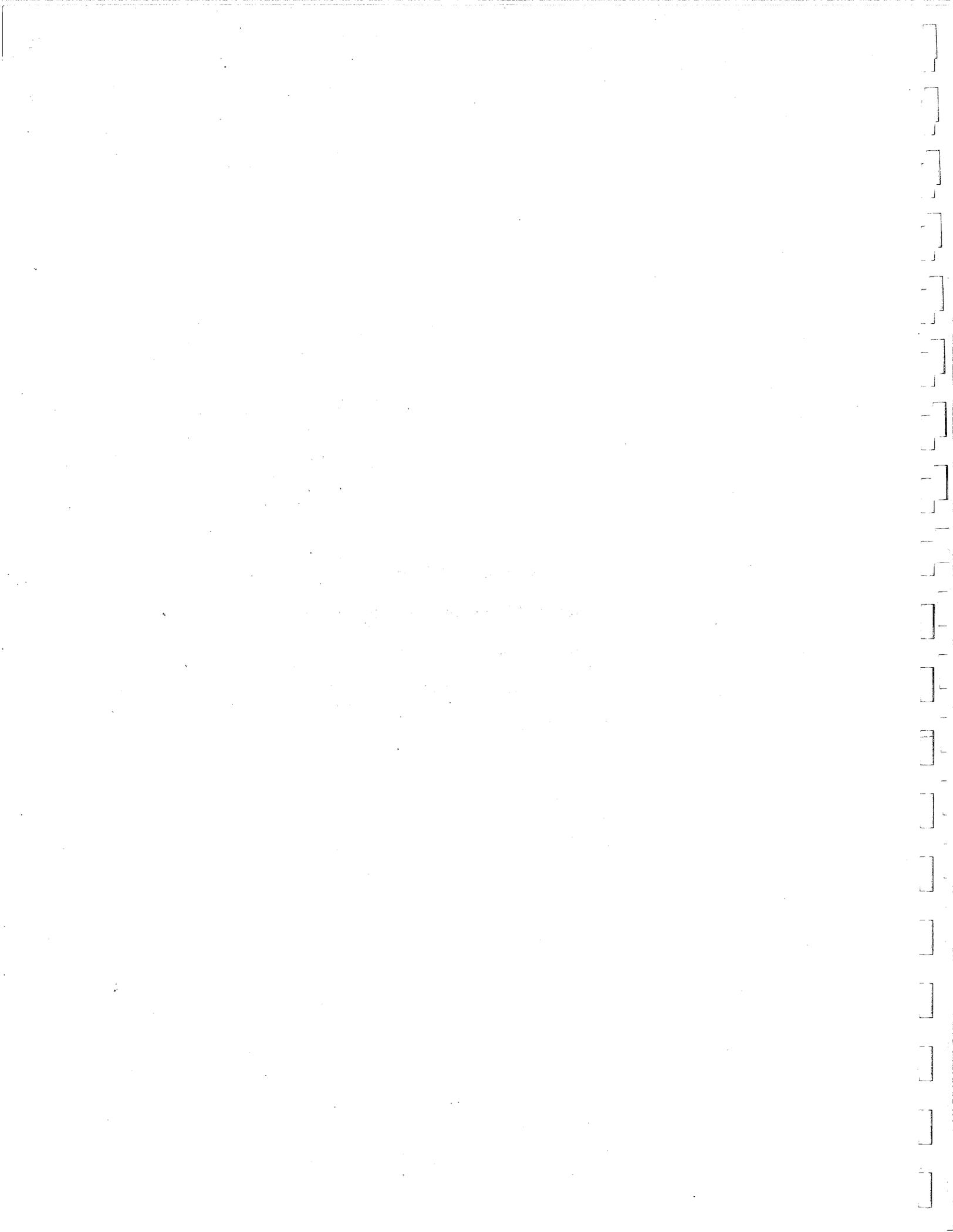
1. To augment the Division's continuing educational programs for sworn and civilian personnel by identifying and acquiring alternate funding sources and through the identification of employee interests, Division need and program availability.
2. To continue the Division's purchase, construction and renovation programs with the objective of updating and standardizing field operations facilities and expanding current facilities used by the Forensic Laboratory.
3. To expand and improve the Academy training facilities.
4. To foster the continuation of Division efforts to maintain and improve the level of cooperation between the Division of other law enforcement agencies operating within this jurisdiction.
5. To improve the overall physical fitness, health and welfare of the Division's employees.
6. To continue the Division drug free and smoke free workplace initiatives.
7. To improve the overall effectiveness of the Division's employee assistance program by encouraging mandatory and non-mandatory referrals.
8. To improve the minority/non-minority employee ratios in both member and civilian areas through emphasis on the recruitment of qualified minority and female applicants.
9. To conduct the 41st State Police entry level cadet training program.
10. To maintain a superior crime clearance rate.
11. To continue the Division's efforts to improve the overall status of the State Police communications network and provide personal radio communications capability for uniformed officers.

12. To continue the Division's efforts to automate criminal records and reports.
13. To continue efforts to maximize the effectiveness of the Bureau of Criminal Investigations by improving intra-departmental communications and cross training of members for temporary assignment to the unit.
14. To improve the Division's fleet resources to a level that ensures effective and safe service.
15. To continue the Division's relationship with the West Virginia Air National Guard in regards to the marijuana eradication program.
16. To obtain national accreditation for the State Police Forensic Laboratory.
17. To continue the Division's driver education program for all employees driving state vehicles.

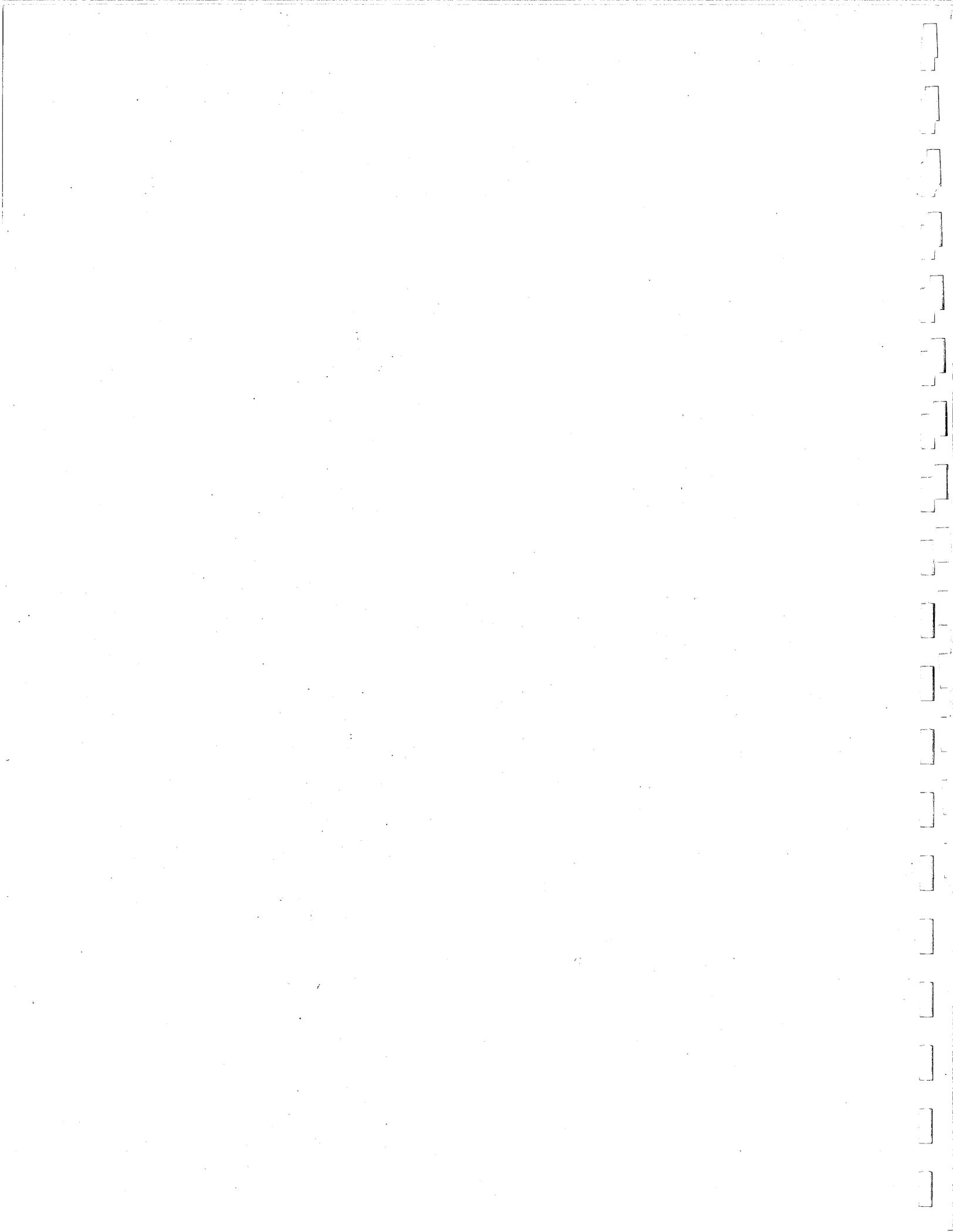
**ACCOUNTING**



**Accounting Office**  
**Annual Financial Report**  
**for the Fiscal Year Ended**  
**June 30, 1993**



**A. General Revenue Fund**



DIVISION OF PUBLIC SAFETY  
 GENERAL REVENUE FUND-ACCOUNT 5700  
 STATEMENT OF EXPENDITURES COMPARED TO APPROPRIATION  
 YEAR ENDED JUNE 30, 1993

A. PERSONAL SERVICES

Appropriation	\$14,717,411.00	
Less: Reduction	653,399.00	
Net Appropriation		\$14,064,012.00
Expenditures	\$18,970,542.25	
Less: Reimbursements	4,937,282.85	
Net Expenditures		14,033,259.40
Expired Appropriation		\$30,752.60

B. UNCLASSIFIED

Appropriation	\$3,551,297.00	
Less: Reduction	317,439.00	
Net Appropriation		\$3,233,858.00
Expenditures		
Current Expenses:		
Employee Benefits	0.00	
Office Expenses	197,197.66	
Rental Expense-Building	100,976.59	
Utilities	401,604.00	
Telephone & Telegraph	534,409.75	
Contractual & Professional	194,481.75	
Travel	113,718.70	
IS&C (Computer Services)	40,668.47	
Consultants	0.00	
Subsistence	624,426.12	
Vehicle Operating Expenses	891,966.60	
Other Current Expenses	641,411.41	
Subtotal	3,740,861.05	

Repairs & Alterations:		
Office Equipment Repairs	19,104.13	
Research & Educational Equipment Repairs	455.69	
Household & Communications Equipment Repairs	28,478.46	
Building Repairs and Alterations	12,863.47	
Vehicle Repairs	80,164.11	
Ground Improvements	(89.30)	
Farm & Construction Equipment Repairs	2,324.61	
Other Repairs and Alterations	6,778.83	
Subtotal	150,080.00	
Equipment:		
Office & Communications Equipment	189,232.92	
Medical Equipment	(158.33)	
Research & Educational Equipment	249.53	
Household Equipment	1,190.28	
Building Equipment	0.00	
Vehicles	13,923.79	
Construction Equipment	0.00	
Books	2,854.77	
Other Equipment	16,249.31	
Subtotal	223,542.27	
Less: Reimbursements	918,068.50	
Net Expenditures		3,196,414.82
Expired Appropriation		\$37,443.18

C. EMPLOYEE BENEFITS

Appropriation	\$4,608,654.00	
Less: Reduction	49,000.00	
Net Appropriation		\$4,559,654.00
Expenditures		
Fees	\$59,529.87	
Social Security	347,347.35	
PEIA Insurance	2,423,778.37	
Other Insurance	55,951.44	
Workers' Compensation	79,611.29	
Unemployment Compensation	12,648.71	
Retirement Contributions	2,485,424.41	
Less: Reimbursements	921,792.65	
Net Expenditures		4,542,498.79
Expired Appropriation		\$17,155.21

D. ANNUAL INCREMENT

Appropriation	\$87,084.00	
Less: Reduction	3,384.00	
Net Appropriation		\$83,700.00
Expenditures		83,700.00
Expired Appropriation		\$0.00

E. TROOPER CLASS

Appropriation	\$1,000,000.00	
Less: Reduction	150,000.00	
Net Appropriation		\$850,000.00
Expenditures		849,079.43
Expired Appropriation		\$920.57

F. GRAND TOTAL

Appropriation	\$23,964,446.00	
Less: Reduction	1,173,222.00	
Net Appropriation		\$22,791,224.00
Net Expenditures		22,704,952.44
Expired Appropriation		\$86,271.56

DIVISION OF PUBLIC SAFETY  
SCHEDULE OF GENERAL FUND REIMBURSEMENTS RECEIVED  
FROM THE DIVISION OF MOTOR VEHICLES  
YEAR ENDED JUNE 30, 1993

PERSONAL SERVICES	\$4,049,138.51
UNCLASSIFIED	1,132,783.05
EMPLOYEE BENEFITS	1,218,078.44
TOTAL REIMBURSEMENTS	\$6,400,000.00

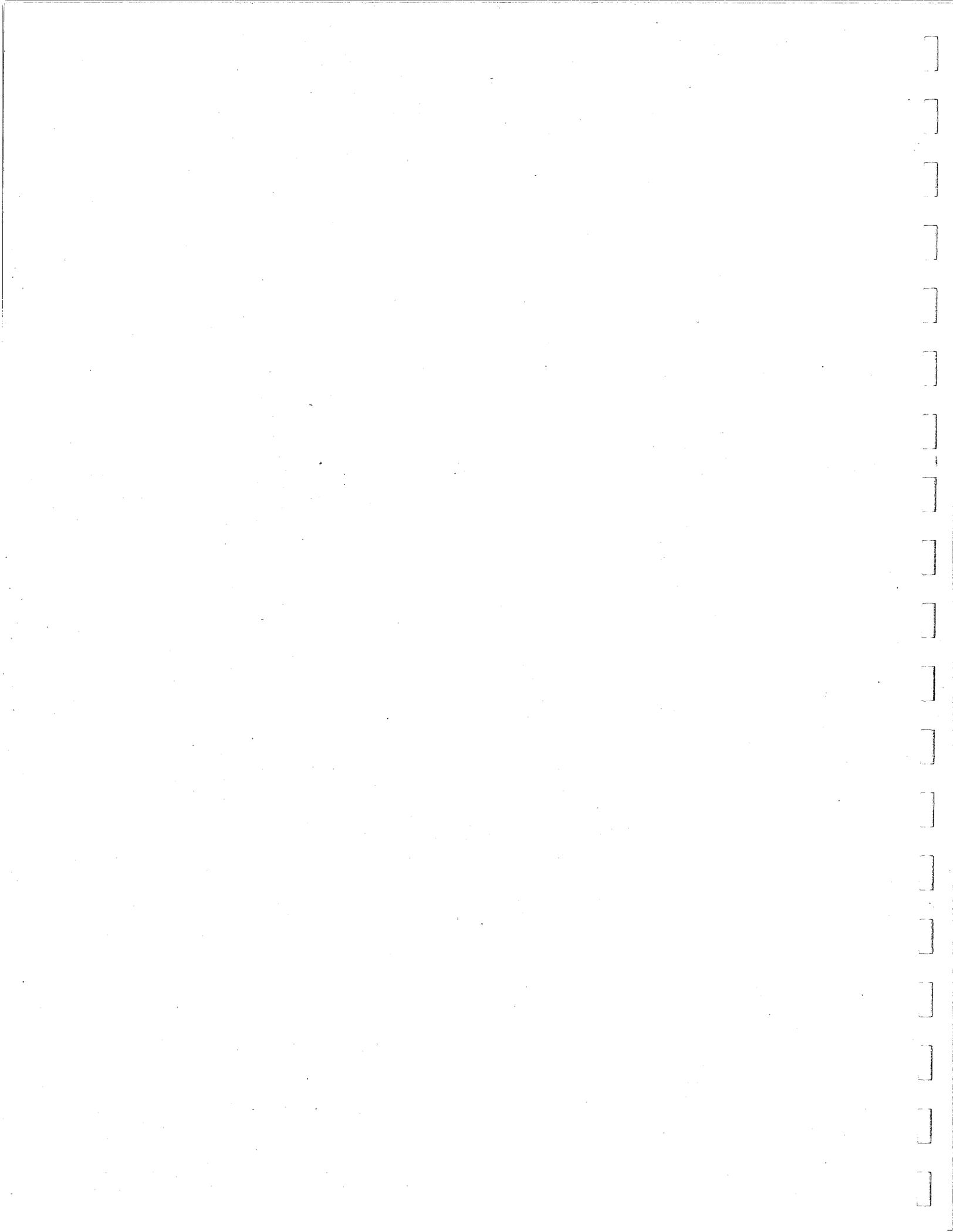
DIVISION OF PUBLIC SAFETY  
SCHEDULE OF GENERAL FUND REIMBURSEMENTS RECEIVED  
FROM THE WV PARKWAY AUTHORITY  
YEAR ENDED JUNE 30, 1993

PERSONAL SERVICES	\$684,588.12
UNCLASSIFIED	48,738.19
EMPLOYEE BENEFITS	173,942.97
TOTAL REIMBURSEMENTS	\$907,269.28

**B. Consolidated Federal Revenue Fund**







DIVISION OF PUBLIC SAFETY  
CONSOLIDATED FEDERAL FUNDS-ACCOUNT 7946  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
AND CASH BALANCE  
YEAR ENDED JUNE 30, 1993

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
<b>RECEIPTS (Grants)</b>			
Marijuana Eradication	\$143,760.00	\$145,865.00	\$2,105.00
UCR Redesign	105,375.00	3,061.00	(102,314.00)
Narcotics Investigation	162,192.00	20,546.67	(141,645.33)
Fatal Accident Reporting	31,740.00	25,417.84	(6,322.16)
Marijuana Surveillance	10,000.00	6,465.00	(3,535.00)
Criminal History Records	500,000.00	14,565.18	(485,434.82)
<b>Total Receipts</b>	<b>953,067.00</b>	<b>215,920.69</b>	<b>(737,146.31)</b>
<b>DISBURSEMENTS</b>			
<b>Unclassified</b>			
Personal Services	158,218.00	85,847.03	72,370.97
Employee Benefits	19,739.00	6,475.54	13,263.46
<b>Current Expenses</b>			
Office Expenses	44,600.00	1,023.00	43,577.00
Rental Expense	0.00	0.00	0.00
Utilities	0.00	0.00	0.00
Telephone	1,000.00	0.00	1,000.00
Contractual	50,000.00	29,648.78	20,351.22
Travel	53,000.00	6,494.79	46,505.21
IS & C	2,000.00	90.00	1,910.00
Vehicle Rental	109,000.00	9,945.00	99,055.00
Other Current Expenses	65,510.00	2,650.18	62,859.82
<b>Total Current Expenses</b>	<b>325,110.00</b>	<b>49,851.75</b>	<b>275,258.25</b>
<b>Equipment</b>			
Office & Communication	440,000.00	6,813.00	433,187.00
Other Equipment	10,000.00	1,299.00	8,701.00
<b>Total Equipment</b>	<b>450,000.00</b>	<b>8,112.00</b>	<b>441,888.00</b>
Refund of Federal Funds	0.00	0.00	0.00
<b>Total Disbursements</b>	<b>953,067.00</b>	<b>150,286.32</b>	<b>802,780.68</b>
<b>EXCESS OF RECEIPTS OVER DISBURSEMENTS</b>	<b>0.00</b>	<b>65,634.37</b>	<b>65,634.37</b>
<b>CASH BALANCE AT BEGINNING OF YEAR</b>	<b>3,000.00</b>	<b>19,352.65</b>	<b>16,352.65</b>
<b>CASH BALANCE AT END OF YEAR</b>	<b>\$3,000.00</b>	<b>\$84,987.02</b>	<b>\$81,987.02</b>

**C. Special Revenue Funds**

1. **Motor Vehicle Inspection Fund**
2. **Barracks Repair and Construction Fund**
3. **Drunk Driving Prevention Fund**
4. **All Other Special Revenue Funds**

DIVISION OF PUBLIC SAFETY  
MOTOR VEHICLE INSPECTION PROGRAM-ACCOUNT 8350  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE-BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 1993

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE: Sale of Motor Vehicle Inspection Stickers	\$1,280,000.00	\$1,357,580.00	\$77,580.00
EXPENDITURES			
Personal Services	532,104.00	514,527.19	17,576.81
Employee Benefits	146,240.00	137,637.18	8,602.82
Unclassified			
Current Expenses			
Office Expenses	28,800.00	31,549.60	(2,749.60)
Printing	5,000.00	0.00	5,000.00
Contractual & Professional	1,000.00	374.77	625.23
Travel	2,000.00	52.94	1,947.06
Purchase of Stickers	68,000.00	53,572.20	14,427.80
Other Current Expenses	38,338.00	61,749.58	(23,411.58)
Total Current Expenses	143,138.00	147,299.09	(4,161.09)
Repairs & Alterations	1,000.00	0.00	1,000.00
Equipment	5,000.00	0.00	5,000.00
Total Unclassified Expenses	149,138.00	147,299.09	1,838.91
Refunds	0.00	2,178.00	(2,178.00)
Annual Increment	2,052.00	1,440.00	612.00
Transfer to 8352-99	473,726.00	510,796.62	(37,070.62)
Total Expenditures	1,303,260.00	1,313,878.08	(10,618.08)
EXCESS OF REVENUE OVER EXPENDITURES	(23,260.00)	43,701.92	66,961.92
FUND BALANCE AT BEGINNING OF YEAR	473,726.00	510,796.62	37,070.62
FUND BALANCE AT END OF YEAR	\$450,466.00	\$554,498.54	\$104,032.54

DIVISION OF PUBLIC SAFETY  
 BARRACKS REPAIR AND CONSTRUCTION-ACCOUNT 8352  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
 IN FUND BALANCE-BUDGET AND ACTUAL  
 YEAR ENDED JUNE 30, 1993

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE: Transfers from Motor Vehicle Inspection Program - Account 8350	\$510,797.00	\$510,796.62	(\$0.38)
EXPENDITURES:			
Personal Services Account 8352-00	58,632.00	51,934.03	6,697.97
Unclassified (Barracks Repair/Construct) Account 8352-23	676,477.00	659,337.28	17,139.72
Employee Benefits Account 8352-35	23,624.00	21,355.03	2,268.97
Annual Increment Account 8352-66	1,044.00	1,044.00	0.00
Prior Year Refund Account 8352-03	0.00	0.00	0.00
Total Expenditures	759,777.00	733,670.34	26,106.66
EXCESS OF RECEIPTS OVER EXPENDITURES	(248,980.00)	(222,873.72)	26,106.28
FUND BALANCE AT BEGINNING OF YEAR	248,980.00	248,979.84	(0.16)
FUND BALANCE AT END OF YEAR	\$0.00	\$26,106.12	26,106.12

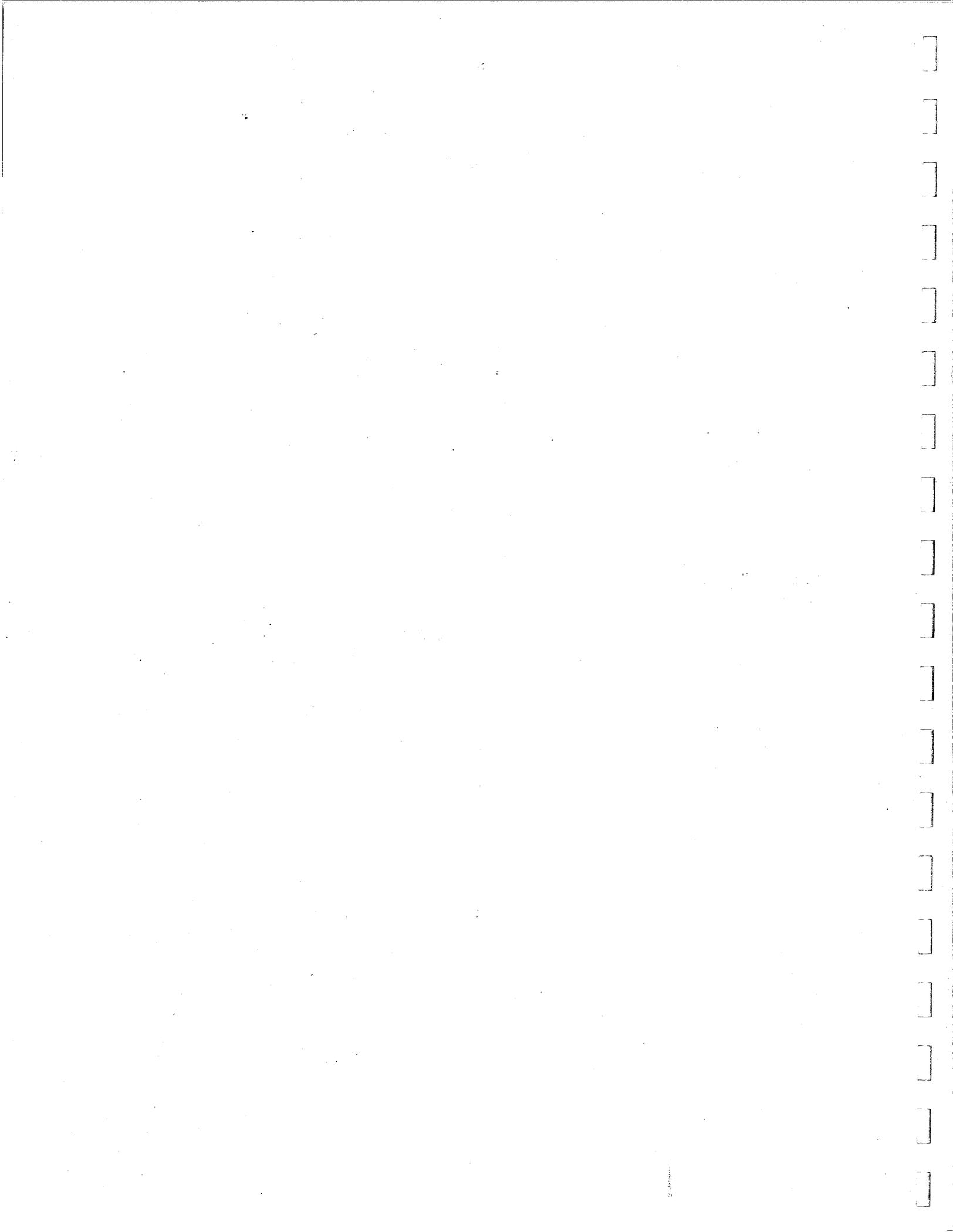
DIVISION OF PUBLIC SAFETY  
 DRUNK DRIVING PREVENTION FUND-ACCOUNT 8355  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
 IN FUND BALANCE-BUDGET AND ACTUAL  
 YEAR ENDED JUNE 30, 1993

	BUDGET	ACTUAL	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUE: Sales Tax on Liquor Purchased by Private Clubs	\$584,000.00	\$788,149.33	\$204,149.33
EXPENDITURES Unclassified			
Current Expenses			
Contractual & Grants	725,042.00	505,233.00	\$219,809.00
Travel	2,000.00	340.06	\$1,659.94
Other Current Expenses	14,200.00	39,271.80	(\$25,071.80)
Total Current Expenses	741,242.00	544,844.86	\$196,397.14
Prior Year Refunds	0.00	(22,952.30)	\$22,952.30
Total Expenditures	741,242.00	521,892.56	\$219,349.44
EXCESS OF REVENUE OVER EXPENDITURES	(157,242.00)	266,256.77	\$423,498.77
FUND BALANCE AT BEGINNING OF YEAR	157,242.00	157,242.26	\$0.26
FUND BALANCE AT END OF YEAR	\$0.00	\$423,499.03	\$423,499.03

DIVISION OF PUBLIC SAFETY  
 ALL OTHER SPECIAL REVENUE FUNDS  
 COMBINING STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS AND CASH BALANCE  
 YEAR ENDED JUNE 30, 1993

	MISC.										TOTAL (Memo Only)
	NON-FEDERAL GRANTS 8351-04	INSURANCE PROCEEDS 8351-28	CRIMINAL INVEST. PROGRAM 8351-29	DRUNK DRIVING GRANTS 8351-30	FORFEITURE FUND - STATE 8351-45	CONTRACT SERVICES LICENSING 8351-60	COMM. DRIVER LICENSING 8351-70	MOTORCYCLE LICENSING 8351-71	BASIC POLICE TRAINING 8353-13		
<b>RECEIPTS</b>											
Grants from State Agencies	\$959,919.47	\$0.00	\$0.00	\$327,583.24	\$0.00	\$0.00	\$0.00	\$0.00	\$113,840.72	\$1,401,343.43	
Miscellaneous	33,456.90	0.00	362,558.82	0.00	70,535.37	10,838.50	169,461.50	60,292.00	0.00	707,143.09	
Total Receipts	993,376.37	0.00	362,558.82	327,583.24	70,535.37	10,838.50	169,461.50	60,292.00	113,840.72	2,108,486.52	
<b>DISBURSEMENTS</b>											
Personal Services	99,104.48	3,324.23	59,672.65	158,349.37	0.00	6,915.00	249,324.51	13,542.02	89,629.80	679,862.06	
Employee Benefits	13,212.17	428.91	20,999.67	32,441.92	0.00	7.87	70,244.58	1,625.04	38,515.20	177,475.36	
Current Expenses	334,849.29	10,005.52	271,655.43	42,567.00	54,617.37	0.00	32,328.24	0.00	60.52	746,083.37	
Repairs & Alterations	7,985.87	0.00	0.00	15,842.40	0.00	0.00	0.00	6,453.66	0.00	30,281.93	
Equipment	589,686.75	44.25	6,496.63	76,679.61	0.00	0.00	746.00	0.00	0.00	673,653.24	
Construction	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
Transfers to Other Accounts	0.00	0.00	20,267.00	0.00	0.00	0.00	0.00	0.00	0.00	20,267.00	
Transfers for Investment	0.00	0.00	0.00	0.00	16,052.06	0.00	0.00	0.00	0.00	16,052.06	
Total Disbursements	1,044,838.56	13,802.91	379,091.38	325,880.30	70,669.43	6,922.87	352,643.33	21,620.72	128,205.52	2,343,675.02	
<b>EXCESS OF RECEIPTS OVER DISBURSEMENTS</b>	(51,462.19)	(13,802.91)	(16,532.56)	1,702.94	(134.06)	3,915.63	(183,181.83)	38,671.28	(14,364.80)	(235,188.50)	
<b>CASH BALANCE AT BEGINNING OF YEAR</b>	77,641.42	13,802.91	54,134.35	29,388.68	225.79	47.57	310,148.26	71,712.02	15,781.51	572,882.51	
<b>CASH BALANCE AT END OF YEAR</b>	\$26,179.23	\$0.00	\$37,601.79	\$31,091.62	\$91.73	\$3,963.20	\$126,966.43	\$110,383.30	\$1,416.71	\$337,694.01	

**AVIATION SECTION**

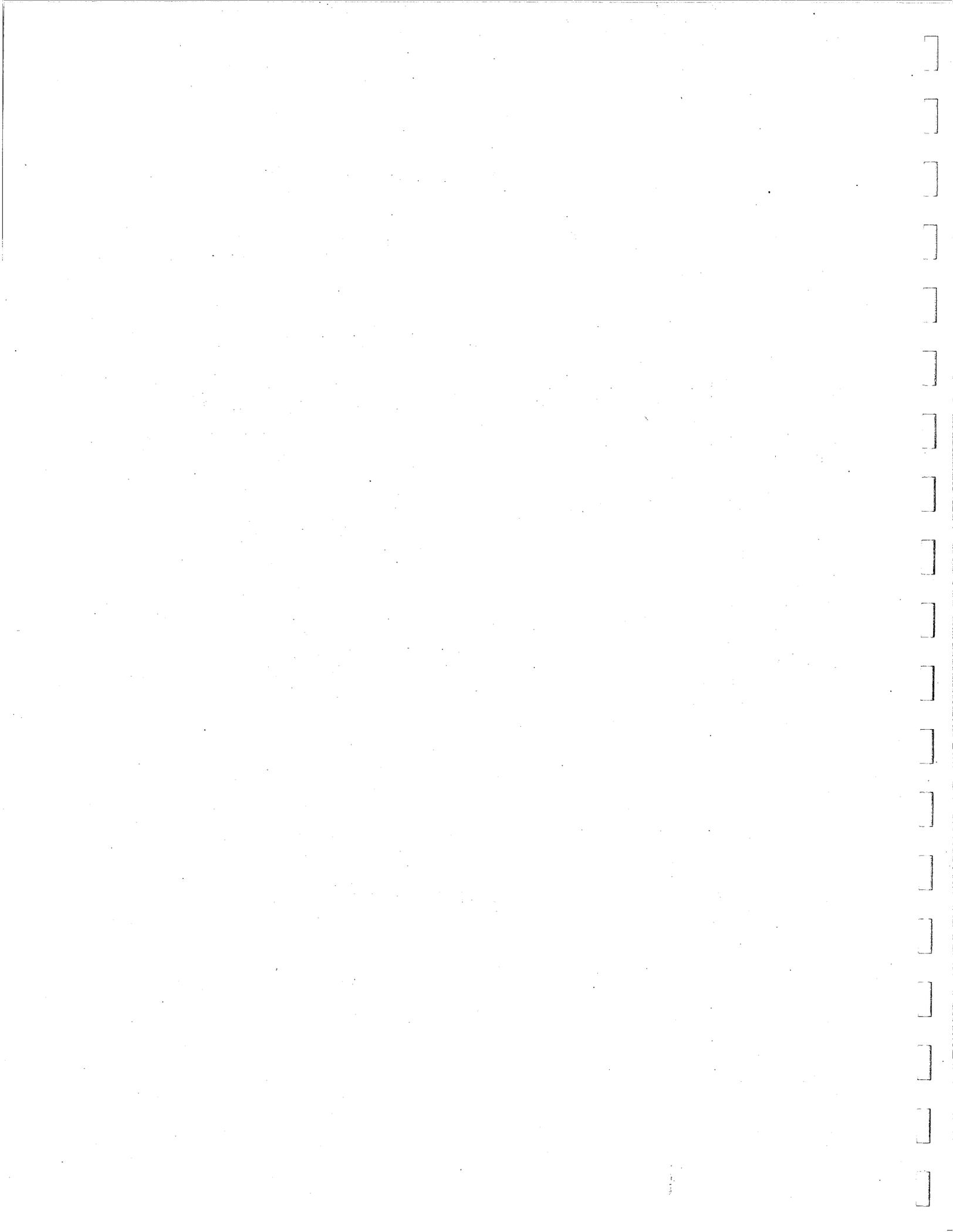


AVIATION DIVISION

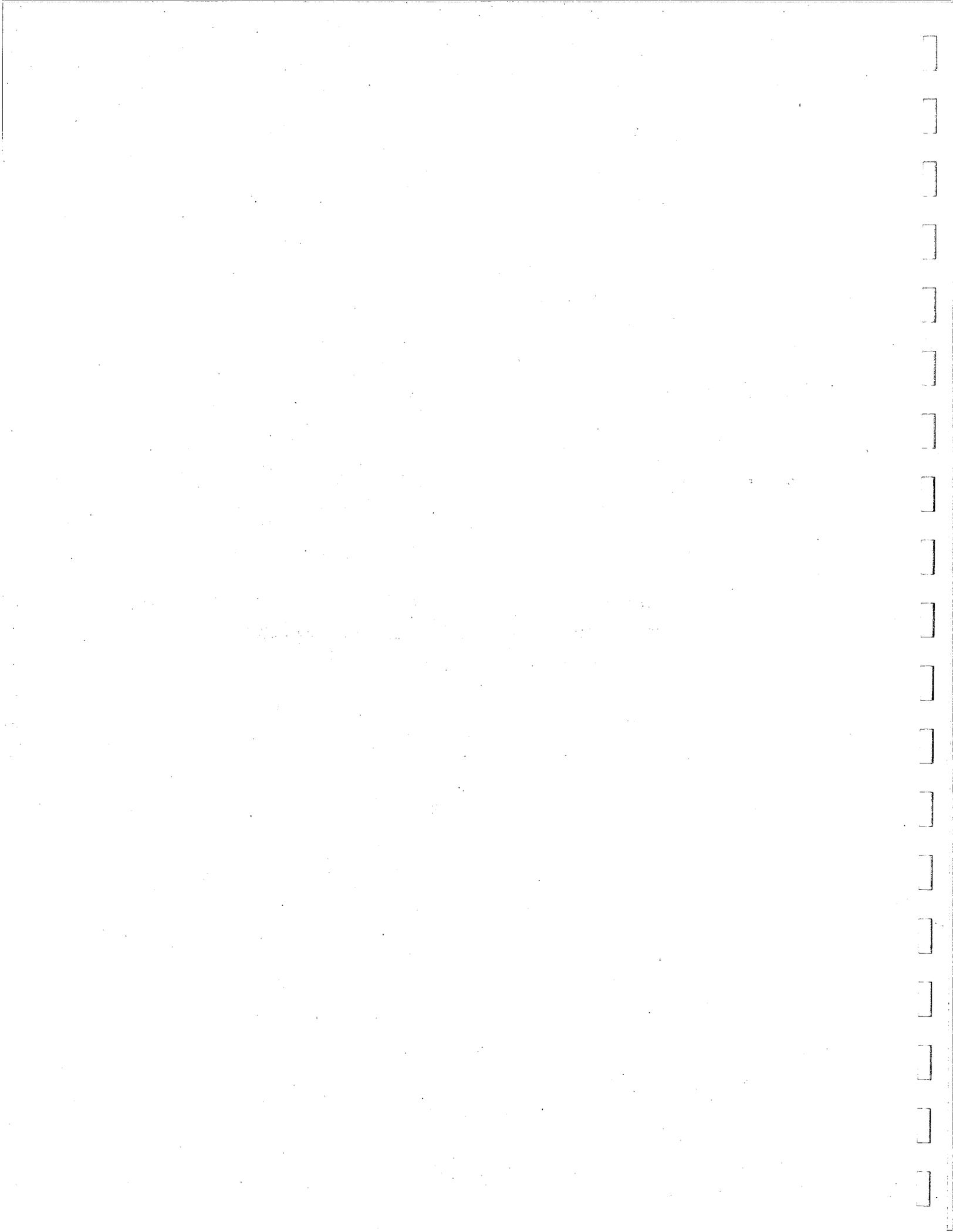
The Aviation Division flew a total of 619.8 hours during fiscal year 1993. The flight hours, by mission type and aircraft, are listed below:

FISCAL YEAR 1993  
FLIGHT ACTIVITY REPORT  
BY AIRCRAFT

	GOVERNOR'S OFFICE	MARIJUANA ERADICATION	TRAFFIC	POLICE ACTIVITIES	PRISONER TRANSPORT	TOTAL
N79SP Bell 222U Helicopter	86.0			63.6		149.6
N81SP Bell Longranger Helicopter	31.2	7.7	41.3	148.3		228.5
N395DF Beachcraft Twin Engine Airplane				85.6	26.7	112.3
N1862Q Cessna Single Engine Airplane			54.5	70.1	4.8	129.4
<b>TOTALS</b>	<b>117.2</b>	<b>7.7</b>	<b>95.8</b>	<b>367.6</b>	<b>31.5</b>	<b>619.8</b>



**COMMISSION ON DRUNK DRIVING PREVENTION**



## COMMISSION ON DRUNK DRIVING PREVENTION

The Commission on Drunk Driving Prevention is required to develop and maintain a comprehensive program to prevent drunk driving to enhance the enforcement of laws defining drunk driving offenses; inquire and determine from state and local law enforcement agencies the availability and need for equipment and additional personnel for the effective enforcement of laws defining drunk driving offenses; provide grants to state and local law enforcement agencies to purchase equipment of hiring of additional personnel. The Superintendent of the Division of Public Safety shall be the Chairman, Ex-Officio of the Commission and has appointed a member of his staff to be the Executive Director to oversee the Commission activities.

### **ACCOMPLISHMENTS:**

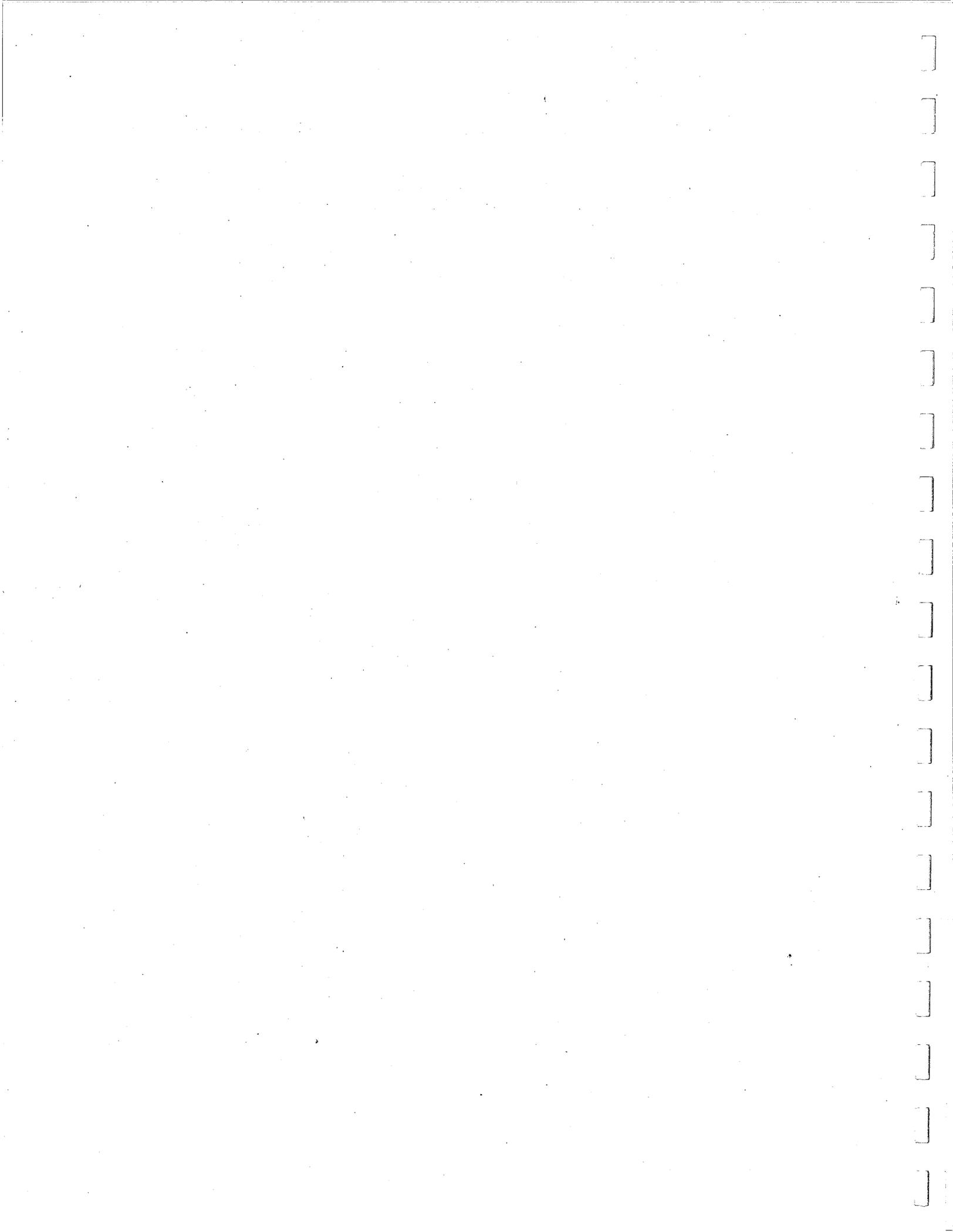
1. The continued replacement, as needed, of the outdated Breath Alcohol Simulators by the new Guth 10-4.
2. On a quarterly basis, a county-by-county list of revoked Driving While Intoxicated offenders who have not completed the required Safety and Treatment Program for reinstatement is disseminated. This list is mailed to law enforcement agencies upon request. Currently there are approximately 19,000 names on this list.
3. Training of city and county officers of the 82nd, 83rd, and 84th Basic Police Class on the Intoxilyzer 5000 breath test instrument.
4. Training of 244 city, county and state police officers on the use of the Alco-Sensor III Preliminary Breath Test device.
5. A grant was awarded to Criminal Justice and Highway Safety in the amount of \$18,300.00 for specialized training of city and county officers.
6. Grants totaling \$219,268.00 were awarded to 17 city, county and state police agencies for the overtime costs of detection for drunk drivers.
7. Purchased an Emit Drug Screening device for the Toxicology Section of the Criminal Identification Bureau of the Division of Public Safety.
8. Purchase of a computer and printer for the Toxicology Section for networking with CIB Lab-Trak System.

9. Purchase of \$12,000.00 in educational materials for distribution throughout the state.
10. Distributed 30,000 "Just Say No" bookcovers to all 5th grade students throughout West Virginia.
11. Upgrade of the CDDP computer system enlarging file size and networking with Traffic Records computers.
12. Paid for training in specialized areas for members of the Toxicology Section:
  - A. Conference of International Association of Chemical Testing in Louisville, Kentucky
  - B. Emit Drug Screening Device Training School, San Jose, California
  - C. Fundamentals of Gas Chromatography, Wood Dale, Illinois
  - D. Intoxilyzer Operations and Maintenance School, Owensboro, Kentucky
  - E. Tests for BAC in Highway Safety, Supervision and Expert Testimony, Bloomington, Indiana

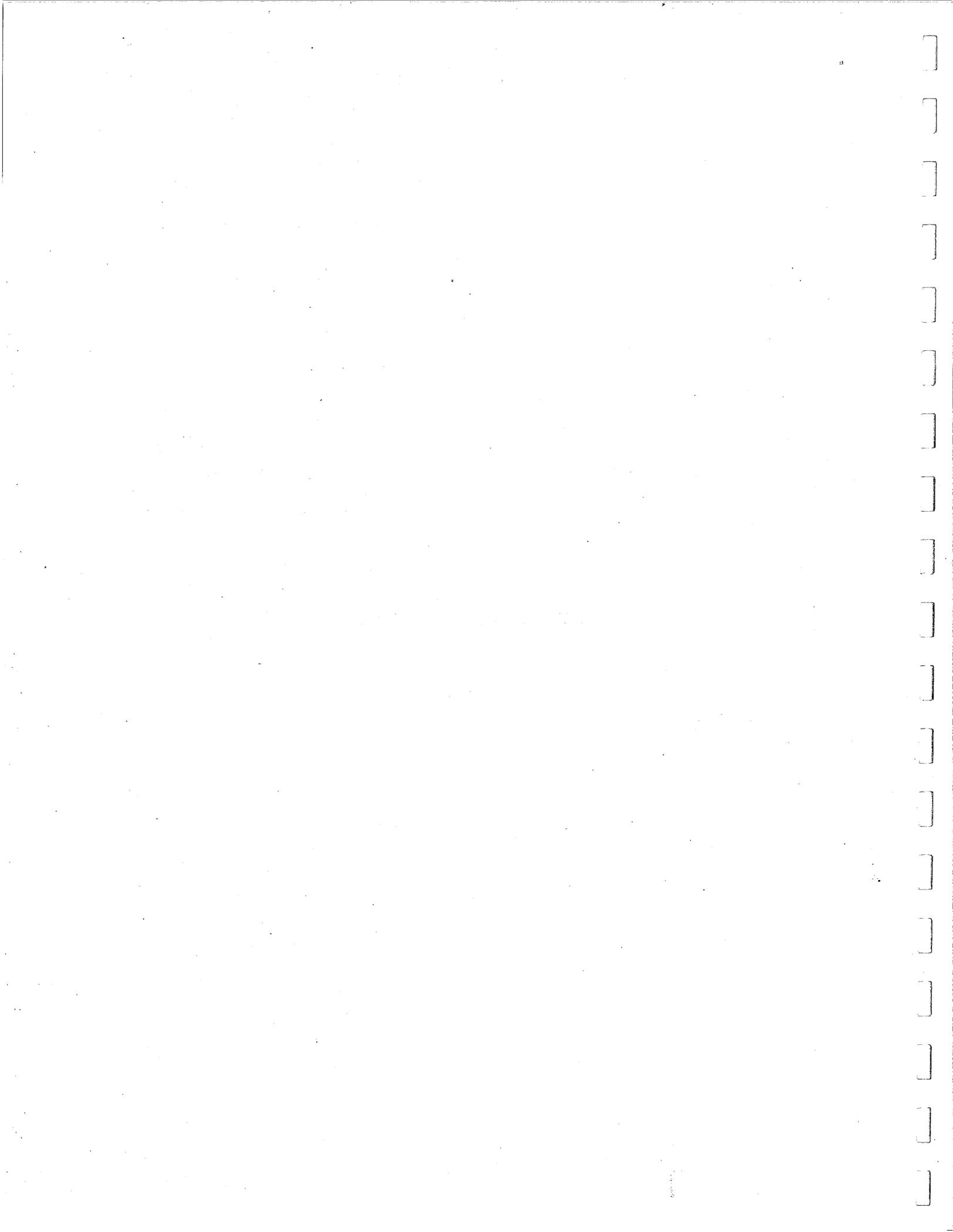
**GOALS:**

1. Continue to upgrade the training of Toxicology personnel of the Criminal Identification Bureau of the Division of Public Safety in the fields of Intoxilyzer 5000, preliminary breath testing and drug screening.
2. To provide, on a quarterly basis (upon request), a county-by-county list of revoked DWI offenders who have not completed the required Safety and Treatment Program to West Virginia law enforcement agencies.
3. Continue providing grants to West Virginia law enforcement agencies for the detection and apprehension of drunk drivers.
4. To continue receiving specialized training to become more proficient in the drunk driving prevention area.
5. To purchase additional specialized equipment to assist with our Intoxilyzer testing of drunk drivers.
6. Continue the statewide training of law enforcement officers on the Intoxilyzer 5000 and the Alco-Sensor III Preliminary Breath Test Device along with methods of detection, apprehension and prosecution of drunk drivers.

7. Provide to West Virginia law enforcement agencies blood alcohol test kits.
8. Replacement of the older units of the Intoxilyzer 5000 with newer model Intoxilyzers and training of law enforcement officers on same.
9. Conduct a pilot program for video taping of DUI subjects at selected intoxilyzer locations.



**COMMUNICATIONS SECTION**



## COMMUNICATIONS SECTION

The mission of the Communications Section is to provide, to the best of our abilities, the facilities for the exchange of criminal justice information as required in the performance of a policeman's duties. While the Communications Section is designed to take care of the West Virginia State Police requirements, we also assist in the delivery and transmission of radio communications for other state, federal, county, and city agencies.

Dependence on reliable and accurate communications is a requirement of high priority for the efficient operation of a law enforcement agency in the performance of their duties. The investigator, the road patrol officer, the administrator, all expect and demand rapid responses to inquiries. Many of the demands for Privacy and Security protection have placed the law enforcement officer in a position of jeopardy. His action in enforcement acts must be fast, correct, and positive. Our position in Communications is to provide the support system and search for ways to improve the system.

As stated in previous reports, the field of electronics continues to be in a state of constant change and advancement. The Communications Section, while striving to maintain or keep abreast of the "state of the art" changes, is always in a position of modifying or changing existing systems. All "feedback" from technical and nontechnical sources is reviewed and evaluated when submitted. We highly recommend suggestions from field officers be submitted through proper channels in writing, so they may receive fair treatment and be properly evaluated.

### COMMUNICATIONS FACILITIES

- A. A computerized network, identified by the acronym WEAPON, for West Virginia Automated Police Network, consisting of eighty-five (85) terminals service the West Virginia State Police, city, county, and federal agencies. One (1) non-criminal justice agency permitted to operate on the system is a terminal sponsored by the West Virginia State Police located at the Division of Motor Vehicles. The WEAPON System is interfaced with the National Law Enforcement Telecommunications System (NLETS) and the National Crime Information Center (NCIC). This permits any terminal on the WEAPON System to communicate with any of the fifty (50) states, Canada and to access NCIC files in Washington, D.C.

The WEAPON System operates under the control and

supervision of the West Virginia State Police. The Division provides access to NCIC, NLETS, IS&C, and other terminals via the terminal switching computer located in Comcenter. Training, printed material, auditing, and technical support is provided by the WEAPON Staff to all terminal agencies. Qualified criminal justice agencies are encouraged to investigate the advantages of joining this highly successful communications system.

- B. Most Division owned vehicles are equipped with a transceiver. These radios allow mobile to base communications with company headquarters and detachments throughout the State. A small percentage of the mobile radios are wide band transceivers. These radios allow Division members to communicate on more than two hundred (200) public safety frequencies. Within this frequency range are smaller agencies throughout the State, such as city police departments, city/county fire departments, and city/county owned ambulance services. Some of the vehicles are equipped with additional equipment such as the mobile vehicular repeaters, which permits the operation of the high powered radio in the vehicle from a hand held portable unit. The mobile vehicular repeater can easily be termed as a "wireless microphone" which allows the operator to stay in constant radio contact within a few miles of his vehicle.
- C. Each detachment is equipped with a base station to communicate with other base stations and to cars. In many instances, the communication to mobile units is somewhat limited due to poor transmitting and receiving sites; dictated by the geographic location of the detachment.
- D. Over two hundred twenty (220) hand held portables are assigned. The hand held portables are multi-function and can be used with the vehicular repeaters to talk through base station repeaters at certain locations and to communicate directly with other hand held portables within limited distances.
- E. Aircraft communication equipment is capable of programmable operation on any assigned band and frequency normally used by law enforcement and emergency medical agencies.
- F. Eleven (11) primary radio stations are operational twenty-four (24) hours a day at various locations

throughout the State by telecommunicators who receive requests for services, and operate the two-way radio.

- G. Thirty-one (31) mountaintop repeater radios are strategically located throughout the State to provide radio coverage.

#### PERSONNEL

- A. Civilian personnel at our primary communications station locations.
- B. Radio technicians, civilians, assigned to a Company area for the purpose of installation and maintenance of Division owned equipment within their area. Assistance is also coordinated with other Division of Public Safety technicians throughout the State when requested or required.
- C. Civilian personnel at Division Headquarters to provide logistical support for communications personnel.
- D. Communications Officer, a uniformed member of the Division, who directs and coordinates communications requirements.

#### ACCOMPLISHMENTS

Repair and maintain mobile radars.

Video training tapes on NCIC were provided to terminal agencies on request to assist in the training of personnel.

Continued involvement with 911 programs.

Installed generators at Romney, Huntington and Logan detachments. Procured equipment to allow for installation of generators at mountaintop repeater sites.

Continued improving and upgrading of equipment at mountaintop repeater sites.

Installed a new 180 foot tower on Bee Mountain in Kanawha County.

Constructed a new 180 foot tower on Keeney Mountain in Summers County.

Installed and removed telephones and telephone lines at various locations to improve the quality of service and reduce costs.

Implemented procedures to notify the Bureau of Vital Statistics of missing/located juveniles each day.

Conducted a two (2) day school for detachment commanders and detachment clerks on the new Hyundai personal computers.

Conducted a two (2) day school on the use of Lotus 123 computer software.

A one (1) week computer school for all radio technicians was held at the Academy.

Sponsored a one (1) week Communications Training Officer Class at the Academy.

Continued routine installation of mobile equipment in patrol cars.

Improved radio communications in Ritchie and Pleasants counties by allowing Parkersburg detachment to control Harrisville hilltop.

Installed a new telephone system at Division offices in the State Capitol.

Converted thirteen (13) Division locations to the DAIN System for cost savings.

Made AT&T Language Line available to all employees of the Division.

Installed a telecommunications device for the deaf in Comcenter with a toll free telephone number.

The following NCIC Originating Agency Identifiers (ORIS) were assigned:

- WV020025Y - WV Commission on Special Investigations
- WV020035Y - Department of Health & Human Resources, Medicaid Fraud Control Unit
- WV0260700 - Marshall County Police Task Force
- WV0030600 - Sylvester Police Department
- WV028109E - Norfolk & Southern Railroad Police Bluefield
- WV030019E - Norfolk & Southern Railroad Police Williamson

WV0210400 - Jane Lew Police Department  
 WV004013N - Braxton County Control  
 WV026025C - Northern Regional Jail & Correctional Facility  
 WV020035C - South Central Regional Jail  
 WV024033N - McDowell County Emergency Communications Center  
 WV006023N - Cabell County Consolidated Emergency Response Center  
 WV023015N - Logan County 911 Center  
 WV023025N - Logan County 911 Center  
 WV010013N - Fayette County 911 Center  
 WV040013N - Putnam County 911 Center  
 WV021013N - Lewis County 911 Center  
 WV0060800 - State Fire Marshal's Office Area 3, Barboursville  
 WV0202900 - State Fire Marshal's Office Area 6, Alum Creek  
 WV0290700 - State Fire Marshal's Office Area 7, Ridgeley  
 WV0030700 - State Fire Marshal's Office Area 8, Boone County  
 WV040013G - 29th Judicial Circuit Probation Office, Winfield  
 WV045049E - CSX Transportation Railroad Security, Hinton

The following NCIC Originating Agency Identifiers (ORIS) were retired:

WV001013J	WV013013J	WV022023J
WV001015J	WV013031J	WV023013J
WV001023J	WV014013J	WV024013J
WV002013J	WV015013J	WV024015J
WV002025J	WV015015J	WV024033J
WV002027J	WV015023J	WV025011J
WV003011J	WV016013J	WV025013J
WV003013J	WV015015J	WV025021J
WV004013J	WV015023J	WV025031J
WV004013J	WV017013J	WV025041J
WV005015J	WV017071J	WV025051J
WV005031J	WV017101J	WV025061J
WV005013J	WV018013J	WV025071J
WV006015J	WV019013J	WV025081J
WV005027J	WV020015G	WV025091J
WV006043J	WV020025J	WV025101J
WV007013J	WV020027A	WV026013J
WV008013J	WV020027J	WV026015J
WV008015J	WV020045G	WV027013J
WV008023J	WV020053J	WV027023J
WV009013J	WV020073J	WV027041J
WV010013J	WV020239P	WV028013J
WV010015J	WV021013J	WV028021J
WV011013J	WV021015G	WV028027J
WV012013J	WV022013J	WV029013J

WV012023J	WV022015J	WV030013J
WV030015J	WV037013G	WV048011J
WV030079P	WV037013J	WV048013J
WV031017J	WV037015G	WV048023J
WV032011J	WV037015J	WV048031J
WV032013J	WV039013J	WV049013J
WV032021J	WV040023J	WV049023J
WV033013J	WV041011A	WV050013J
WV033015J	WV044013A	WV051011J
WV034013J	WV044013J	WV051013J
WV035105J	WV045011J	WV052013J
WV035023J	WV045013J	WV052021J
WV035027J	WV045013J	WV052027J
WV036013J	WV045023J	WV053013J
WV035023J	WV047013J	WV054015J
WV0150500	WV0520400	WV054033J
WV0340500	WV0540500	WV055013J
WV028109P		

Validated the NCIC ORI files and the NLETS ORION files.

Updated the Division Headquarters Telephone Directory.

Implemented Personnel Security for the WEAPON System by requiring all terminal agencies to submit fingerprint cards on all individuals who presently access the WEAPON System and any hirees. These are to be forwarded to the WEAPON Staff.

Updated the WEAPON Operation Manual for NCIC for Terminal/Non-Terminal Agencies.

Updated the WEAPON training Manual for Law Enforcement Officers.

Updated the WEAPON Certification Exam for Full Access Terminal Operators.

Updated the WEAPON Certification Exam for Inquire Only Terminal Operators.

Created WEAPON Certification Exam for Division of Motor Vehicles Terminal Operators - a non-criminal justice terminal agency on the WEAPON System.

Designed and implemented a two (2) hour block of instruction with lesson plans and training manual for Criminal Justice Officers.

Designed and implemented a four (4) hour block of instruction with lesson plans for the Basic and Cadet officers.

Designed and implemented a four (4) hour block of instruction with lesson plans for In-Service Officers.

Designed and implemented a two (2) hour block of instruction for Chief Administrators.

Conducted WEAPON Terminal Audits at Braxton County Sheriff's Department, Elkins Police Department and Elkins State Police Detachment.

Conducted forty-two (42) WEAPON Training classes for various law enforcement officers, WEAPON Terminal Operators, Probation and Parole Officers, State Police Cadets, city/county officers and In-Service classes for officers and BCI (Bureau of Criminal Investigations). Total attendees for the classes were approximately nine hundred and six (906) individuals.

There were thirty (30) WEAPON Certification Exam classes with five hundred and seven (507) individuals scheduled and four hundred and thirty-one (431) in attendance.

As of June 30, 1993, there were a total of six hundred and forty-two (642) WEAPON Terminal Operators on file. Five hundred and fifty-seven (557) of these were certified operators. The remaining operators were in training, had prior testing and failed or their certification had expired and had not re-tested. Eighty-seven percent (87%) of the terminal operators accessing the WEAPON System were certified.

There was a total of eighty-five (85) terminal agencies on the WEAPON System. This included twenty-one (21) state police terminal agencies; seventeen (17) police departments; twenty-one (21) sheriff's departments; nine (9) federal agencies; fifteen (15) regional dispatch (911) centers; one (1) criminal justice agency and one (1) non-criminal justice agency.

The following added terminals to the WEAPON System:

- U. S. Marshal's Service
- State Police South Charleston (second terminal)
- Cabell County Emergency Response Center (second terminal)

Terminal Agency Selection forms were sent to all law enforcement/criminal justice agencies. Each agency was to select one (1) terminal agency on the WEAPON System for whom

they would access for information. Forms were returned and agency ORIs were assigned to the terminal agency selected.

### GOALS

To install a minimum of five (5) teletype terminals in Division Headquarters to be used for training/certification of all terminal operators on the WEAPON System.

To provide to the Terminal Agency Coordinator (TAC) resources to allow them to provide instruction to their respective terminal operators.

Conduct a Terminal Agency Coordinator (TAC) seminar with the assistance of FBI/NCIC Training Staff in September 1993.

Attend NCIC meeting in Leesburg, Virginia, reference NCIC 2000 to obtain requirements WEAPON will have to meet to upgrade to NCIC 2000.

Add Logan County 911 and Fayette County 911 to the WEAPON System.

Continue with auditing of the terminal agencies on the WEAPON System.

Enhance the capabilities of the WEAPON System through the addition of pre-formatted screens and help files.

Continue monthly certification testing every second Tuesday of each month.

Continue to make improvements in the areas of deficiencies as determined by the biennial NCIC Audit.

Provide NCIC instruction to entry level police officers, annual in-service, annual training sessions of circuit judges, prosecutors, magistrates, and other agencies that access NCIC.

Increase the WEAPON Training/Audit Staff by the addition of one (1) more employee.

Implement a radio/terminal operator training program and Career Progression System that will be standardized for all Division telecommunicators.

Continue with the Communications Task Force in identifying problems with our communications network and continue to

develop plans to upgrade the network.

Install the new radio communications equipment that has been and will be received to allow for better radio communications.

Obtain adequate funding to allow for the purchase of new mobile radios for all Division patrol vehicles.

Increase the number of telecommunicators at primary stations by seven (7) people.

Complete the installation of equipment on the new Bee Mountain tower.

Construct a 180 foot free standing tower in Romney.

Install a new mountaintop radio repeater site on Ivy Knob in western Raleigh County.

Conduct radio repair schools for all radio technicians.

Complete installation of generators at mountaintop repeater sites.

Develop a critical incident debriefing program for all employees involved with critical incidents.

Reevaluate all radio codes/signals and distribute a new communications handbook.

WEST VIRGINIA AUTOMATED POLICE NETWORK (WEAPON)  
 STATISTICAL SUMMARY  
 JULY 1, 1992 THROUGH JUNE 30, 1993

STATION	TRANSACTIONS RECEIVED	TRANSACTIONS TRANSMITTED	TOTAL HANDLED
SP SHINNSTON "AA"	67,918	43,697	111,615
WHEELING 911 "AB"	58,062	32,748	90,810
PD FAIRMONT "AC"	43,226	20,389	63,615
SP MORGANTOWN "AD"	48,162	25,628	73,790
SO MONONGALIA COUNTY "AE"	32,008	7,238	39,246
SP MOUNDSVILLE "AF"	61,083	35,862	96,945
SP PADEN CITY "AG"	26,838	1,687	28,525
PD WEIRTON "AI"	51,093	26,392	77,485
SO BROOKE COUNTY "AJ"	42,884	19,730	62,614
SO PRESTON COUNTY "AL"	39,847	14,295	54,142
PD CLARKSBURG "AM"	29,930	4,084	34,014
SO WETZEL COUNTY "AN"	45,263	18,921	64,184
M.E.C.C.A. 911 "AO"	40,344	14,806	55,150
MARION COUNTY CC 911 "AP"	38,172	14,140	52,312
SO OHIO COUNTY "AQ"	44,097	19,341	63,438
SO MARSHALL COUNTY "AR"	53,227	28,066	81,293
PD MORGANTOWN "AS"	54,436	32,357	86,793
SO HANCOCK CO "AT"	35,875	11,381	47,256
US PROBATION CLARKSBURG "AU"	1,046	597	1,643
PD W.V.U. "AV"	39,467	14,214	53,681

WEST VIRGINIA AUTOMATED POLICE NETWORK (WEAPON)  
 STATISTICAL SUMMARY  
 JULY 1, 1992 THROUGH JUNE 30, 1993

STATION	TRANSACTIONS RECEIVED	TRANSACTIONS TRANSMITTED	TOTAL HANDLED
SO BRAXTON COUNTY "AX"	14,675	4,001	18,676
SO HARRISON COUNTY "AY"	58,064	32,551	90,615
HARRISON COUNTY EMS "AZ"	36,012	36,509	72,521
ATF CHARLESTON "BA"	241	100	341
SP SOUTH CHARLESTON "BB"	96,840	79,630	176,470
SP CRIMINAL IDENT BUREAU "BC"	46,823	33,984	80,807
PD ST ALBANS "BD"	44,900	20,137	65,037
WV DIV OF MOTOR VEHICLES "BE"	26,936	13,475	40,411
PD SOUTH CHARLESTON "BF"	37,057	13,728	50,785
PD CHARLESTON "BG"	71,357	58,938	130,295
SO KANAWHA COUNTY "BH"	35,983	11,854	47,837
BOONE COUNTY EOC "BI"	38,238	12,964	51,202
PD PARKERSBURG "BJ"	58,741	34,199	92,940
SP PARKERSBURG "BK"	57,597	32,929	90,526
CABELL COUNTY ERC "BL"	93,632	82,957	176,589
SP SOUTH CHARLESTON 2 "BM"	11,608	11,039	22,647
SP HUNTINGTON "BN"	73,831	52,836	126,667
SO BOONE COUNTY "BO"	27,802	3,060	30,862
PD NITRO "BP"	32,002	6,998	39,000
SP B.C.I. "BQ"	3,934	2,997	6,931

WEST VIRGINIA AUTOMATED POLICE NETWORK (WEAPON)  
 STATISTICAL SUMMARY  
 JULY 1, 1992 THROUGH JUNE 30, 1993

STATION	TRANSACTIONS RECEIVED	TRANSACTIONS TRANSMITTED	TOTAL HANDLED
US SECRET SERVICE "BR"	1,715	1,777	3,492
SO JACKSON COUNTY "BS"	35,824	11,215	47,039
PD DUNBAR "BT"	33,663	10,581	44,244
SO WAYNE COUNTY "BU"	40,557	15,674	56,231
SO MASON COUNTY "BV"	36,611	11,049	47,660
SO PUTNAM COUNTY "BW"	45,960	23,126	69,086
SPHQ COMCENTER "BX"	208,121	192,035	400,156
SO WOOD COUNTY "BY"	35,237	10,268	45,505
DEA CHARLESTON "BZ"	2,723	2,172	4,895
PD KEYSER "CA"	36,621	12,348	48,969
SP MARTINSBURG "CB"	65,282	45,880	111,162
SP ELKINS "CC"	60,994	38,004	98,998
SP ROMNEY "CD"	55,577	30,294	85,871
JEFFERSON COUNTY EOC "CE"	58,266	33,273	91,539
US PROBATION ELKINS "CF"	320	131	451
PD MARTINSBURG "CG"	44,709	25,968	70,677
BERKELEY COUNTY 911 "CH"	46,831	26,946	73,777
US PROBATION MARTINSBURG "CK"	432	389	821
UPSHUR COUNTY COMM "CL"	47,306	23,263	70,569
PD ELKINS "CW"	32,201	8,394	40,595

WEST VIRGINIA AUTOMATED POLICE NETWORK (WEAPON)  
 STATISTICAL SUMMARY  
 JULY 1, 1992 THROUGH JUNE 30, 1993

STATION	TRANSACTIONS RECEIVED	TRANSACTIONS TRANSMITTED	TOTAL HANDLED
PD BECKLEY "DA"	58,315	34,112	92,427
SP LOGAN "DB"	54,623	33,280	87,903
SO MINGO COUNTY "DC"	42,439	16,908	59,347
SP BECKLEY "DD"	70,279	49,516	119,795
SP PRINCETON "DE"	31,831	5,868	37,699
SP LEWISBURG "DF"	27,699	1,724	29,423
SO MERCER COUNTY "DG"	44,135	18,976	63,111
PD BLUEFIELD "DH"	48,409	22,184	70,593
SO NICHOLAS COUNTY "DI"	40,093	15,663	55,756
SP WELCH "DJ"	29,324	2,370	31,694
SO FAYETTE COUNTY "DK"	50,637	29,063	79,700
SO GREENBRIER COUNTY "DL"	55,429	31,475	86,904
SO LOGAN COUNTY "DM"	36,713	10,312	47,025
SO RALEIGH COUNTY "DN"	30,064	4,332	34,396
SP WILLIAMSON "DO"	28,493	2,813	31,306
SO MCDOWELL COUNTY "DP"	37,273	11,596	48,869
SP OAK HILL "DS"	28,331	4,176	32,507
WYOMING COUNTY ERC "DU"	45,900	20,900	66,800
SO WYOMING COUNTY "DW"	38,334	13,043	51,377
PD PRINCETON "DX"	49,957	23,888	73,845

WEST VIRGINIA AUTOMATED POLICE NETWORK (WEAPON)  
 STATISTICAL SUMMARY  
 JULY 1, 1992 THROUGH JUNE 30, 1993

STATION	TRANSACTIONS RECEIVED	TRANSACTIONS TRANSMITTED	TOTAL HANDLED
RALEIGH COUNTY EOC "DY"	58,387	35,550	93,937
PARKWAYS AUTHORITY "EA"	50,767	24,929	75,696
REGIONAL JAIL AUTHORITY "EB"	1,862	1,512	3,374
CHARLESTON M.E.O.C. "EC"	173	47	220
CHARLESTON M.E.O.C. 1 "ED"	24,684	23,728	48,412
CHARLESTON M.E.O.C. 2 "EF"	17,818	17,076	34,894
CHARLESTON M.E.O.C. 3 "EG"	1	11,567	11,568
CHARLESTON M.E.O.C. 4 "EI"	30,470	6,182	36,652
CHARLESTON M.E.O.C. 5 "EJ"	2,907	2,744	5,651
FBI CHARLESTON "EK"	2,180	1,973	4,153
US PROBATION WHEELING "EL"	764	425	1,189
US MARSHALS CHARLESTON "EM"	349	408	757
CABELL COUNTY ERC 2 "EO"	8,848	6,496	15,344
 NETWORK TOTAL	 3,655,689	 1,938,082	 5,593,771
Total for 1991-92	2,737,584	1,196,394	3,933,978
Percentage increase of Statistical Summary for 1992-93 fiscal year:	34%	62%	42%

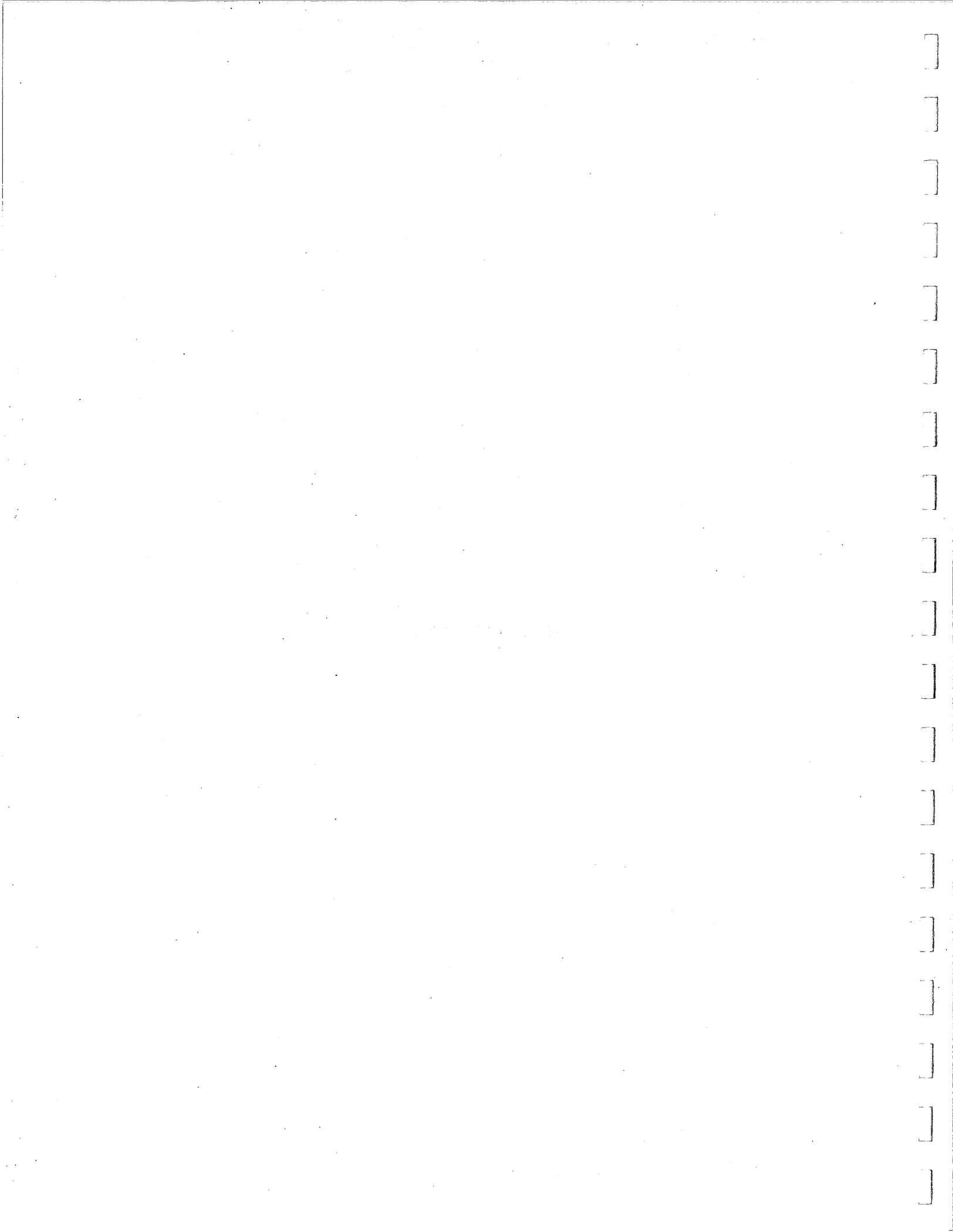
INTERFACE SYSTEMS STATISTICAL SUMMARY  
 JULY 1, 1992 THROUGH JUNE 30, 1993

SYSTEM	TRANSACTIONS RECEIVED	TRANSACTIONS TRANSMITTED	TOTAL HANDLED
INFORMATION SERVICES AND COMMUNICATIONS/DRIVER (DQ)	531,788	517,605	1,049,393
NATIONAL CRIME INFORMATION CENTER (NCIC)	683,100	703,193	1,386,293
NATIONAL LAW ENFORCEMENT TELECOMMUNICATIONS (NLETS)	712,598	778,308	1,490,906
INFORMATION SERVICES AND COMMUNICATIONS/REGISTRATION(RQ)	570,308	587,124	1,157,432
 GRAND TOTALS	 2,497,794	 2,586,230	 5,084,024
Total for 1991-92	1,172,118	1,214,559	2,386,677
Percentage increase of Statistical Summary for 1992-93 fiscal year:	113%	113%	113%

RADIOTELEPHONE TRAFFIC REPORT  
 JULY 1, 1992 THROUGH JUNE 30, 1993

STATION	DISPATCHES RECEIVED	DISPATCHES TRANSMITTED	TOTAL HANDLED
BECKLEY	10,680	10,547	21,227
ELKINS	7,838	7,987	15,825
HUNTINGTON	14,224	12,079	26,303
LOGAN	7,577	7,528	15,105
MARTINSBURG	9,522	10,196	19,718
MORGANTOWN	15,484	14,992	30,476
MOUNDSVILLE	11,576	17,795	29,371
PARKERSBURG	6,559	5,964	12,523
ROMNEY	6,954	6,631	13,585
SHINNSTON	22,392	30,621	53,013
SOUTH CHARLESTON	24,399	24,900	49,299
<b>TOTALS</b>	<b>137,205</b>	<b>149,240</b>	<b>286,445</b>
Total for 1991-1992	185,092	179,048	364,140
Percentage decrease of Traffic for 1992-1993 Fiscal Year:	26%	17%	21%

**CRIMINAL RECORDS**



## CRIMINAL RECORDS SECTION

### OVERVIEW:

The Criminal Records Section of the West Virginia State Police is a Division of Support Services.

This Section is commanded by an Officer-in-Charge who reports to the Superintendent through the Director of Support Services/ OIC Criminal Identification Bureau.

The Criminal Records Section consists of three (3) operating sections.

These are:

1. Fingerprint Identification Section
2. Uniform Crime Reporting Section (UCR)
3. Court Disposition Reporting Section (CDR)

### 1. CRIMINAL RECORDS SECTION

The Records Section of the Criminal Identification Bureau is responsible for the assembly, identification, and retention of records of the West Virginia State Police as specified by West Virginia Statute, Chapter 15, Article 2, Section 24, dated 1933.

The Criminal Identification Bureau is the central repository for the housing of criminal records for the State of West Virginia.

These records comprise all fingerprints taken of criminal violators submitted by all police agencies in West Virginia. Fingerprints are identified and filed for ready retrieval by the Henry Fingerprint Classification System, and are recorded on a criminal history record transcript.

All criminal investigation reports received from the West Virginia State Police are filed by name and report number. All reports of final disposition are posted on the criminal history arrest record. Wanted notices are posted and identified as wanted records for immediate identification and retrieval. A photo mug file is maintained on a name basis.

All reports of weapon sales received from dealers are microfilmed and may be retrieved by serial number and/or name of purchaser. All Permits to Carry Concealed weapons are received

through the county clerk's office and retrievable by a name search of the permit holder.

All non-criminal justice agencies requesting a criminal record check must submit a record release form containing the thumbprint and signature of the applicant.

**GOALS:**

1. The Criminal Records Section is in the process of determining the functional requirements as well as the procedural requirements to become actively involved in the Interstate Identification Index (III).
2. The Criminal Records Section is developing a semiprivate workstation environment for the improvement of working conditions for the technical staff.
3. The Criminal Records Section is anticipating a corroborative effort for involvement and compliance with the newly defined NCIC 2000 system.
4. The Criminal Records Section is working closely with the Governor's Office of Criminal Justice and Highway Safety to develop the final RFP and to initiate the development and ensuing implementation of the State's Computerized Criminal History system.

**ACCOMPLISHMENTS:**

1. The Criminal Records Section is in Phase I of the its Criminal Records Improvement plan to automate the Master Name Index (MNI) portion of the Fingerprint Identification Section. The automation was designed in-house in conjunction with the Communications Section and funded by the Federal Bureau of Justice Assistance (BJA) through the Governor's Office of Criminal Justice and Highway Safety. This is the first major step in the complete automation of the Criminal Records Division as outlined in the study by SEARCH Group, Inc. The process of automating the MNI has also required the employment of seven data entry clerks for a period expected to be twelve to eighteen months. This also included the purchase of 12 micro-computer workstations and one micro-computer fileserver. Included in the system are the hardware for the network and various peripherals.

2. The Criminal Records Section has submitted and had approved a grant to BJS for the funding of the next step in the automation of the Criminal Records. This includes the design of the platform and data elements, along with the purchasing of the appropriate hardware and software to fully implement the automation of criminal histories and to down load the MNI data base.
3. Members of the Criminal Records Section attended professional meetings, courses and conferences for the enhancement of the Criminal Records Section.
4. The Criminal Records Section was reorganized to more adequately handle the continuous daily routine and the various anticipated phases of automation.

## 2. UNIFORM CRIME REPORTING (UCR)

The purpose of the Uniform Crime Reporting Program is to provide a statewide view of crime based on the submission of police statistics by city, county, and state law enforcement agencies throughout the State.

Crime reports are obtained from all law enforcement agencies throughout the State and are based on uniform classifications and procedures of reporting.

In an effort to provide as complete a picture of crime in the United States as possible, the committee on Uniform Crime Records of the International Association of Chiefs of Police (IACP) chose to obtain data on offenses that become known to police. The Federal Bureau of Investigation was authorized by Congress to act as a clearinghouse for the collection of crime statistics. The IACP continues to serve in an advisory capacity to the FBI in the operation of the program

A meaningful overview of crime was available through examination of seven (7) offenses which were selected because of their seriousness, frequency of occurrences, and likelihood of being reported to police. These offenses, known as the Crime Index Offenses, are: Murder, Forcible Rape, Robbery, Aggravated Assault, Breaking and Entering, Larceny Theft, and Motor Vehicle Theft.

To provide for uniformity nationwide in the reporting of these offenses, standardized definitions were adopted. This standardization was necessary to overcome the variations in definitions of criminal offenses in the state and localities.

Reporting agencies are required to interpret local criminal acts and law violations in the context of these definitions prior to submission of their counts to the State UCR Program which is managed by the Division of Public Safety, UCR office.

UCR data in West Virginia are presently captured utilizing the summary base system. An enhanced program, the National Incident Base Reporting System (NIBRS), developed by the FBI and sanctioned by the IACP, is currently being adopted across the country. This method greatly broadens the database on crime incidents including detailed information on victims, offenders, and property. This new system lends itself to crime analysis and manpower allocation. It has proved to be useful as both an investigative and management tool. It is the intent of the UCR Section to implement a conversion program that will ultimately result in the utilization of the incident base system by law enforcement on a statewide basis.

GOALS:

1. To continue to educate personnel and agencies involved in UCR on current procedures, problems and changes.
2. To continue the transition to Incident Base Reporting System by:
  - a) Revising the standardized incident form to meet FBI guidelines, state statutes and the needs of the individual investigators.
  - b) Selecting a software vendor who will develop and install a state repository incident based reporting system.
  - c) Compiling an instruction manual to accompany the incident form.
  - d) Continuing the education of the UCR staff on computer.
  - e) Beginning statewide training on the new system and the form.
  - f) Starting IBR data submission from pilot agencies.
3. Continue West Virginia's UCR staff's involvement in ASUCRP, (Association of State UCR Programs.)

4. Involve the UCR office in projects related to data collection, crime analysis, Domestic Violence and Hate Crime.

#### ACCOMPLISHMENTS:

1. The UCR Staff continued participation in Kid's Count, The Family Violence Task Force, The Family Protection Advisory Board and the Hate Crimes Task Force.
2. Released a RFP (Request for Proposal) for development of a state incident base reporting repository system software.
3. Prepared and distributed the annual "1990 Crime in West Virginia" and "1991 Crime in West Virginia", as well as the semi-annual (dealing with figures for the first half of the year) "1992 Crime in West Virginia" reports.
4. Continued progress on an instruction manual to accompany the West Virginia Uniform Incident/Offense report form.
5. Continued the education of West Virginia law enforcement officers on proper UCR submission and understanding of the concept behind the collection of crime data by way the Basic and Cadet classes conducted at the West Virginia State Police Academy.
6. Aided in the education of West Virginia law enforcement officers on proper police response to domestic violence incidents by way of the Basic and Cadet classes taught at the West Virginia State Police Academy.
7. Instructed Basic officers during the 1993 In-Service sessions conducted at the West Virginia State Police Academy on the topic of police response to domestic violence incidents.
8. Continued the training of UCR personnel on a one-to-one basis on UCR policies and procedures.
9. Promptly filled all requests for available crime statistics.
10. Continued to submit timely UCR data to the FBI.

### 3. COURT DISPOSITION REPORTING (CDR)

As mandated in Chapter 15, Article 2, Section 24, Paragraph (g) of the West Virginia Code, as amended The Court Disposition Reporting is a unit within the Criminal Identification Bureau of the West Virginia Department of Public Safety and is responsible for receiving and posting the Final Disposition of crimes on Criminal Histories. Final Dispositions are received from Municipal, Magistrate and Circuit Courts throughout the State of West Virginia.

The CDR Section has undergone a reorganization, which has transferred the responsibilities of the CDR Unit from a Uniformed Member to that of a Civilian Member.

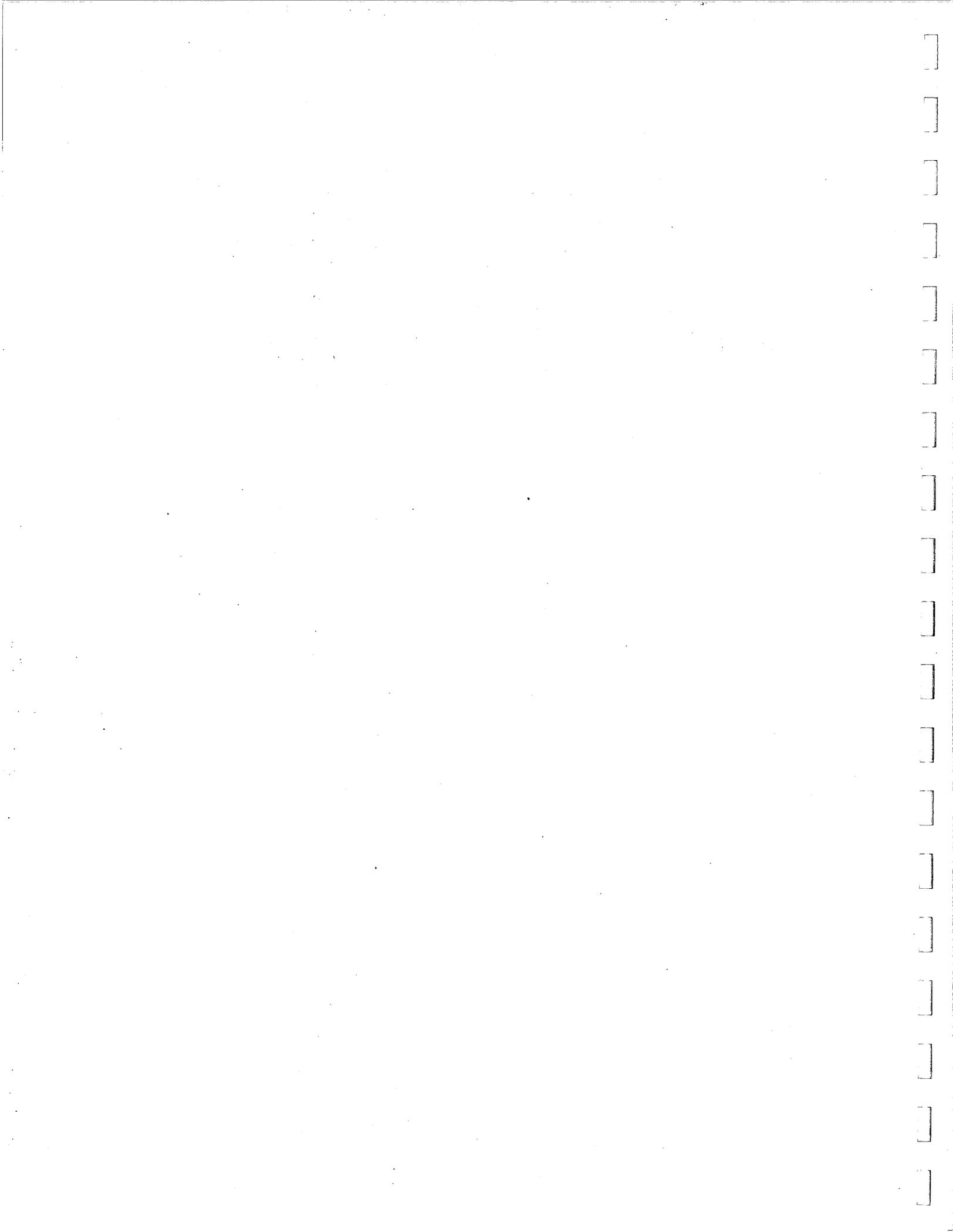
#### ACCOMPLISHMENTS:

1. A new Court Disposition clerk was hired January 4, 1993.
2. The unit has implemented a reorganization plan, which has placed a civilian member as the primary administrator of CDR.
3. The Court Disposition Report clerk met with the UCR Officer, the Officer in Charge of Criminal Records and a representative of the U.S. Immigration and Naturalization Service on implementing and improving the reporting of Felony Convictions of Aliens.

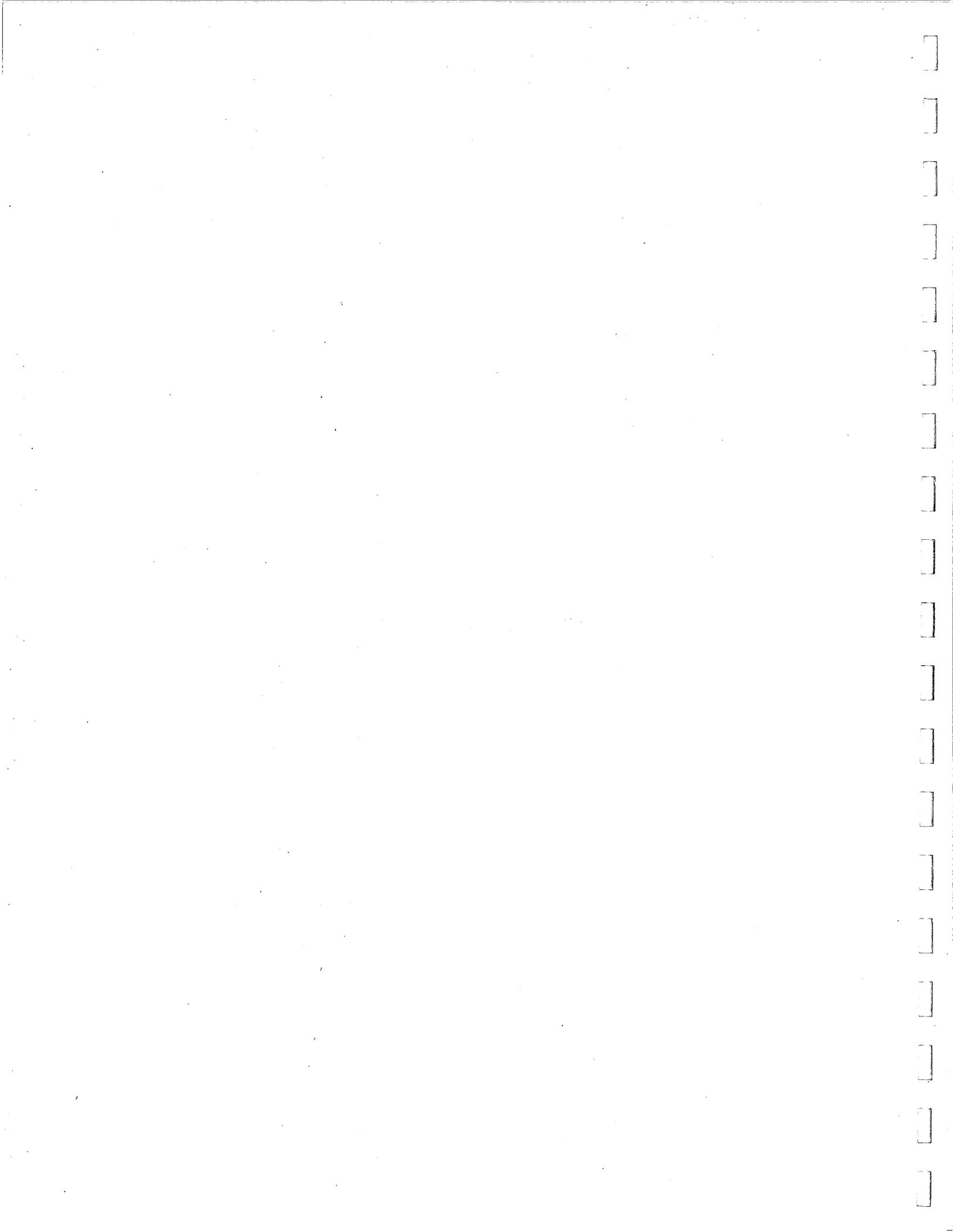
#### GOALS:

1. To instruct the proper completion and distribution of Court Disposition Reporting Forms to annual In-Service Training of W. Va. State Police Officers.
2. To instruct all W. Va. Law Enforcement Officers in the proper completion and distribution of Arrest Records and Court Dispositions Reporting Forms.
3. To instruct classes in the proper completion and distribution of the Court Disposition Forms for all Judicial Officials.
4. To decrease the number of arrest records and Court Disposition Reporting Forms returned to Law Enforcement and Judicial Officials due to incomplete and/or incorrect information.

5. To decrease the number of errors on the Court Disposition Reporting Forms received from Law Enforcement and Judicial Officials.
6. To improve on the reporting procedure for Felony convictions of aliens to the U.S. Immigration and Naturalization Service.
7. To bring the Court Disposition Reporting Section to an UP-TO-DATE status for posting the Final Dispositions to Arrest Records.
8. To increase the number of staff members in the unit.



**DATA PROCESSING SECTION**



## DATA PROCESSING SECTION

The purpose of the Data Processing Section is to provide data processing support to the Division.

The Data Processing Section is responsible for the maintenance of computer programs which control the West Virginia Automated Police Network (WEAPON) computer. The WEAPON System provides access to the state driver and vehicle registration files, to the National Crime Information Center (NCIC) databases, and to the National Law Enforcement Telecommunications System (NLETS) communication network. The Data Processing Staff must assure the WEAPON System remains in compliance with these computer systems by making necessary modifications. Also other changes are made to enhance the system for our eighty-five (85) user terminals located in city, county, federal and state law enforcement agencies throughout the state.

The Data Processing Section provides programming support for various sections of the Division having computer requirements. Information is entered on-line by our Data Entry Staff, thus allowing various inquiries and report generation. Statistical information on arrests, investigations and fingerprint cards submitted by other agencies is maintained for various report requirements. Members work activity is maintained for report generation and calculation of productivity ratio used for career progression. All annual and sick leave accrued and taken by Division employees is maintained and the associated reports are produced. Various financial reports are produced dealing with Division employee's payroll records. All Uniform Crime Reporting and Domestic Violence forms are processed monthly for compilation of Semi-Annual and Annual reports. A database is maintained on all Division employees; this personnel profile database allows for on-line inquiry, updates, and numerous reports.

The Data Processing Staff provides support to several sections in the Division using personal computers. This has involved evaluating software packages, maintenance, modifications, and system administrator functions.

## ACCOMPLISHMENTS

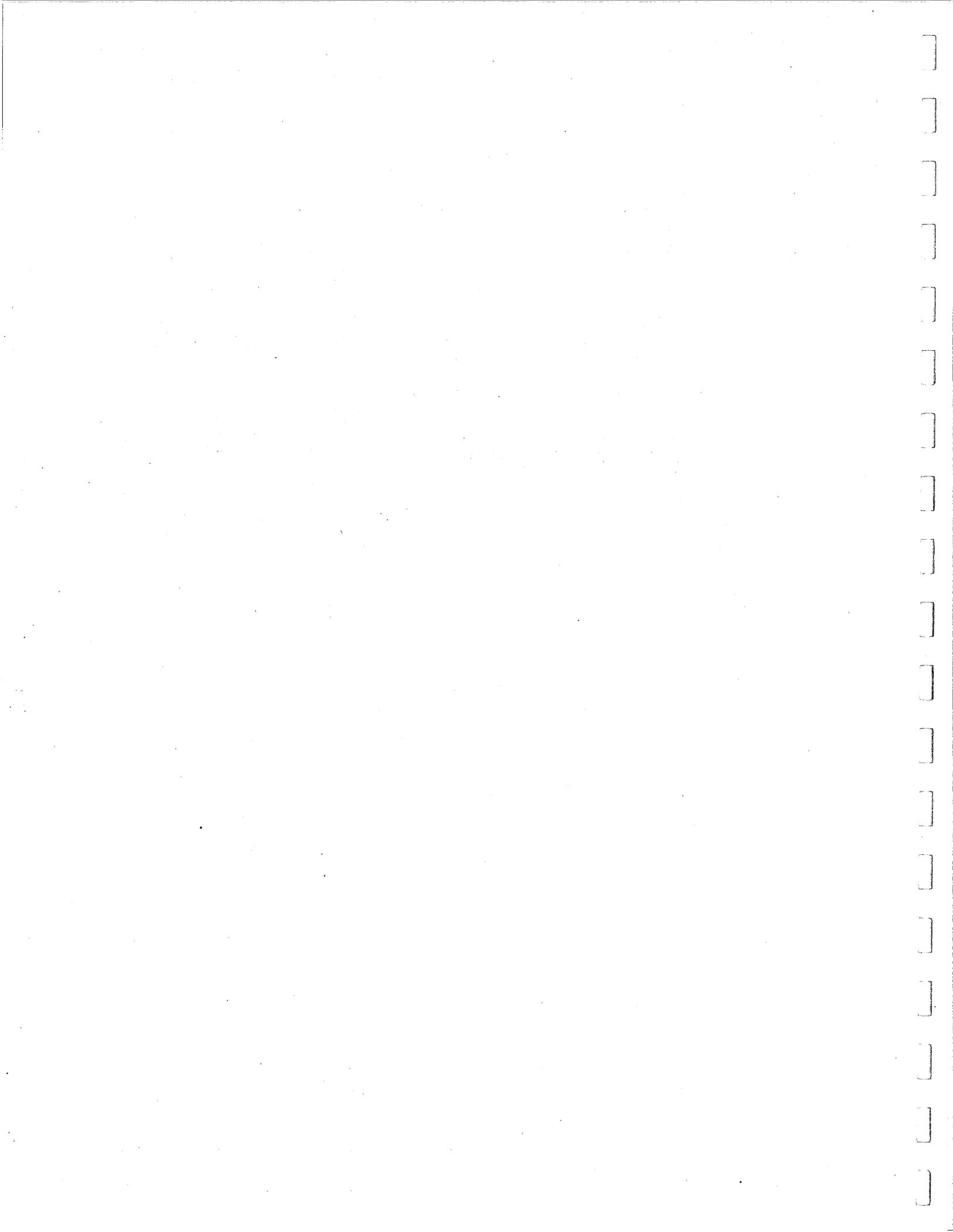
1. The following screen formats have been added to the WEAPON System to facilitate transactions through West Virginia:
  - A. WV Stolen Vehicle State Messages
  - B. WV Cancel Stolen Vehicle State Messages
  - C. WV Stolen Plate State Messages
2. A new Member's Application database has been designed and implemented on the Administrative Local Area Network. Some features of the database are automated entry, query and update of cadet applications, address label creation for filing and mailings, and screening letters were automatically produced. Future enhancements to this database are envisioned to help automate the Personnel Division.
3. Data for the Uniform Crime Report (UCR) 1991 Annual, 1991 Semi-Annual, 1992 Annual was compiled and forwarded to the UCR Section.
4. Implemented the Master Name Index program. This program allows information to be entered prior to the completion of the Computerized Criminal History System. This should speed the overall implementation process and allow for earlier interface with the WEAPON System, participation in the Triple III program, and the National Fingerprint File.
5. A new Civilian Application database has been designed and implemented on the Administrative Local Area Network. The system allows the Personnel Section to maintain an automated record of civilian applications.
6. Two new database files were created for the Accounting Section to maintain Building and Land Inventories.

7. The following screen formats have been added to the WEAPON System to allow easier entry, modification and query into NCIC files:
  - A. ENTRIES
    1. Stolen Boat
    2. Stolen Boat Supplemental
    3. Stolen Boat Trailer
    3. Stolen Boat Add-on
    4. Stolen Securities
    5. Unidentified Persons
  - B. MODIFICATIONS
    1. Stolen License Plates
    2. Stolen Boats
    3. Stolen Guns
    4. Stolen Vehicles
  - C. QUERIES
    1. Stolen Vehicles/Plates
    2. Stolen Guns
    3. Wanted/Missing Persons
    4. Stolen Securities
    5. Unidentified Persons
    6. Non-Unique Missing Persons
8. Participated in and acted as an advisor to the Criminal Justice Task Force reviewing automation of all criminal justice records. This entails working with the design documents, site visits of other automated systems, and preparation of request for proposal for hardware and software necessary to implement this automated system.
9. NLETS has created an interface to the National Insurance Crime Bureau (NICB). This has allowed the WEAPON System to have automated access to NICB Impound Files. Message keys and screen formats were implemented to allow easier query, entry, modification and deletion of records by WEAPON terminal agencies.
10. Participated in the development of a Request for Proposal to acquire an Automated Incident Based Uniform Crime Reporting System.

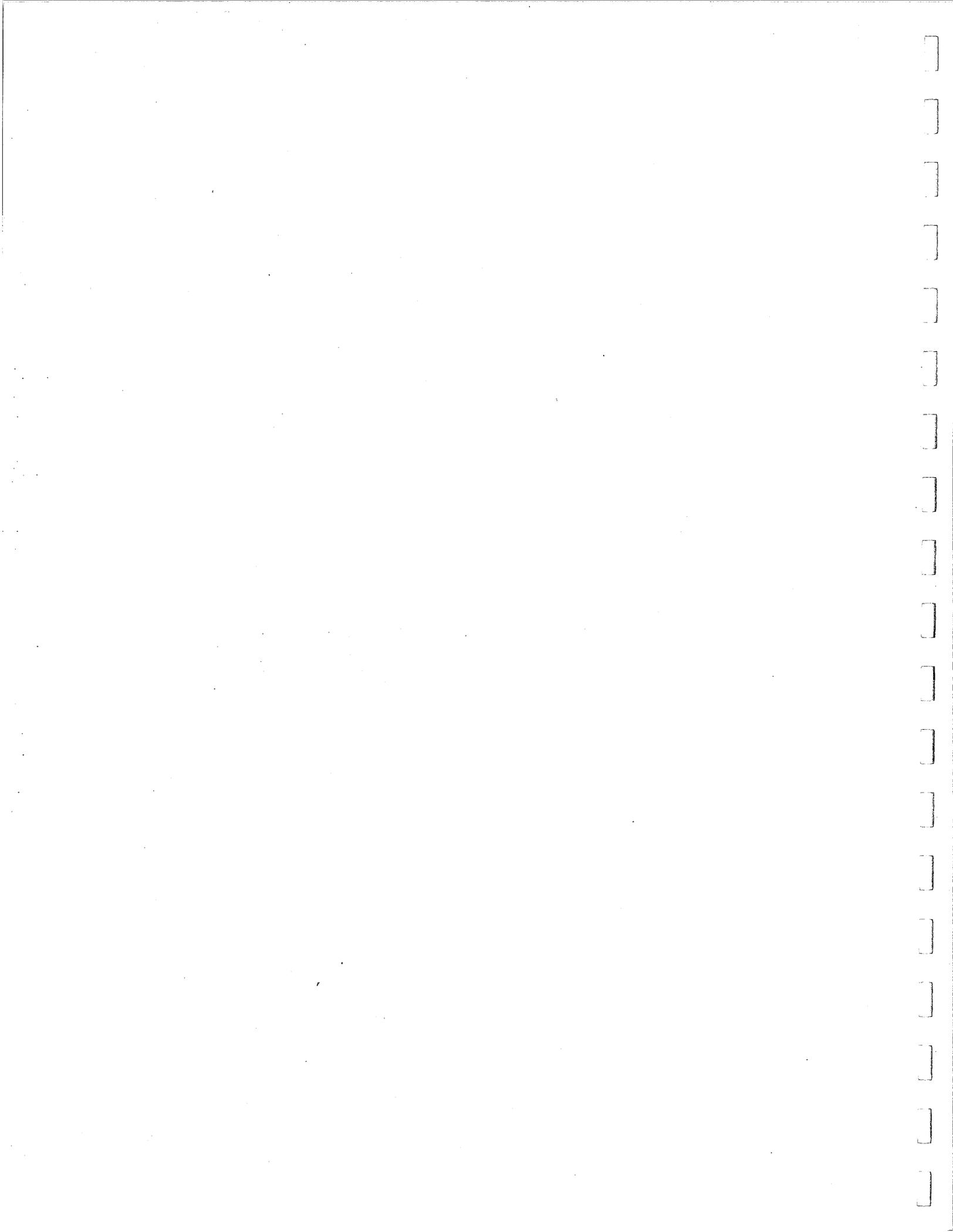
11. The Division sponsored the International Chiefs of Police Conference for the North/Atlantic and Southern Regions. A registration system was developed consisting of all information related to each attendee and each contributor. Reports were produced to show financial information and function participation.
  
12. An interface was created between Canada and NLETS. This allows law enforcement agencies throughout the United States to query Canada's Driver, Vehicle, Stolen Property and Criminal History databases. All message keys and screen formats have been added to the WEAPON System to allow access into these files. They include:
  - A. Vehicle Registration Query
  - B. Driver Registration Query
  - C. Wanted Persons Query
  - D. Stolen Vehicle Query
  - E. Stolen Article Query
  - F. Stolen Gun Query
  - G. Criminal History Query
  - H. Stolen Boat Query
  - I. Stolen Security Query

## **GOALS**

1. Continue to add screen formats to the WEAPON System to enhance its functionality and help terminal operators in their day to day operations.
2. Implement Computerized Criminal History File.
3. Provide assistance in acquiring computer hardware and software to further automate manual functions throughout the Division.
4. Begin implementation of the NCIC 2000 Project.
5. Assist in the implementation of the Automated Incident Based Uniform Crime Reporting System.



**FORENSIC CRIME LABORATORY**



## FORENSIC CRIME LABORATORY

### OVERVIEW:

The Forensic Crime Laboratory of the West Virginia State Police is a Division of Support Services.

The Laboratory Division is commanded by a Laboratory Director who reports to the Officer-in-Charge of the Support Services.

The Forensic Laboratory offers a broad range of police services to agencies of the criminal justice community.

### LABORATORY DIVISION

The Forensic Crime Laboratory of the Criminal Identification Bureau was organized in 1935. The Laboratory is staffed by expert criminalists who are qualified through education and experience to testify in state and federal courts.

The Forensic Laboratory consists of six (6) operating sections with a supervisor in charge of each.

These are:

Documents/Photography Section

Biochemistry Section

Trace Evidence Section

Drug Identification Section

Toxicology Section

Latent Prints/Firearms Section

Scientific examinations and follow-up expert testimony in courts of law are offered, without charge, to all law enforcement agencies operating in the state. Examinations are conducted only in connection with a crime in support of a criminal investigation, or in the interest of public safety.

### ACCOMPLISHMENTS:

1. Training in specialized forensic science courses was received by members and non-uniformed members of the Forensic Laboratory Division.

A. Members of the Documents/Photography Section attended the following educational courses:

1. One member participated in the 45th American Academy of Forensic Sciences meeting in Boston, Massachusetts.
2. Two members participated in a Report Wording Workshop in Thompsonville, Michigan.
3. One member participated in the American Society of Questioned Document Examiners meeting in Ottawa, Ontario, Canada.
4. Both members have obtained additional credits from meetings and workshops towards recertification through the American Board of Forensic Document Examiners.

B. Members and non-uniformed members of the Biochemistry Section attended the following educational courses:

1. Two members attended the 45th American Academy of Forensic Sciences in Boston, Massachusetts.
2. One member attended the Applied Polarized Light Microscopy Course in Chicago, Illinois.
3. One member attended the Second International Symposium on the Forensic Aspects of DNA Analysis in Quantico Virginia.
4. One member and one non-uniformed member attended the Forensic PCR Amplification and Typing Training Workshops in Alameda, California.
5. One member attended the Identification and Comparison of Fiber School by FTIR in Carbondale, Illinois.

C. Members of the Trace Evidence Section attended the following educational courses:

1. Two members attended a operations course on the Kevex X-Ray Spectrometer in San Francisco, California.
2. One member attended the Arson Accelerant Detection Training school in Sacramento, California.
3. One member attended the Clandestine Laboratory Investigating Chemists Association Training school in Fort Worth, Texas.

D. Members and non-uniformed members of the Drug Section Identification attended the following educational courses:

1. Two non-uniformed members attended the Drug Enforcement Agency Program for Municipal and State Chemists in Tysons Corner, Virginia.
2. Two non-uniformed members attended the Hewlett-Packard 5890C Troubleshooting and Maintenance Course in South Charleston, West Virginia.
3. One member attend a operations course on the Kevex X-Ray Spectrometer in San Francisco, California.
4. One member attended the Applied Polarized Light Microscopy Course in Chicago, Illinois.
5. One member and two non-uniformed members attended the spring meeting of the Southern Association of Forensic Scientists, Savannah, Georgia.
6. One member attended the Clandestine Laboratory Investigating Chemists Association Training school in Fort Worth, Texas.

E. Members and non-uniformed members of the Toxicology Section attended the following educational courses:

1. One member and one non-uniformed member attended the Drug Analyzer Training course in San Jose, California.
2. One non-uniformed member attended the Fundamentals of Gas Chromatography in Wood Dale, Illinois.
3. One non-uniformed member attended the Intoxilyzer 5000 Operation and Maintenance School in Owensboro, Kentucky.
4. Two members attend the International Association for Chemical Testing meeting in Little Rock, Arkansas.
5. One member and one non-uniformed member attended the Syve Emit System School in California.
6. One non-uniformed member attended a operation and maintenance school on the BAC Data Master in Mansfield, Ohio.

F. Members and non-uniformed members of the Latent Prints/Firearms Section attend the following educational courses:

1. One member attended the International Association for Identification Educational Conference in Atlantic City, New Jersey.
2. One member attended the Chesapeake Bay Division of I.A.I.'s Fall Educational Conference at Aberdeen, Maryland and was elected to the Board of Directors of that organization.
3. One member attended the Chesapeake Bay Division of I.A.I.'s Spring Educational Conference in Wilmington, Delaware.
4. One member attended the Palm Print School in Wilkes Barre, Pennsylvania.
5. One non-uniformed member attended the Demystifying Palm Prints Seminar in Williamsburg, Virginia.

6. One member attended the International Association for Identification 78th Educational Conference in Orlando, Florida.
  7. One member attended the 1993 AFTE training seminar in Raleigh, North Carolina.
  8. One member of the Firearms Section was accepted as a member of the Association of Firearm and Toolmark Examiners.
- 
- G. The Laboratory Director attended the Annual meeting of the American Society of Crime Laboratory Directors in Quantico, Virginia and attended the International Association for Identification 78th Educational Conference, Orlando, Florida.
  - H. Members and non-uniformed members attended a course on Advanced Crime Scene Techniques at the West Virginia State Police Academy in Institute, West Virginia.
  - I. Members and non-uniformed members attended graduate-level courses in Molecular Biology, Molecular Genetics, and DNA Technology by Marshall University School of Medicine held at the State Police Headquarters in South Charleston, West Virginia.
  - J. The training of the laboratory personnel requiring funding are paid by Grants to the department.
- 
2. Successfully participated in proficiency testing administered by the Forensic Sciences Foundation, the United States Department of Transportation, and our Policy and Procedures Committee. Successfully and correctly completed a Blind\Blind Proficiency testing program.
  3. Completed all Procedural and Training Manuals.
  4. Eliminated excess paperwork through computerization of record keeping processes.
  5. Purchased and installed new equipment, computers, security devices via Federal Grant Money.

6. Completed space for the Drug Identification Section is completed.
7. Employed one non-uniformed member in the Latent Prints/Firearms Section.
8. Secured grant money from the Commission on Drunk Driving Prevention for the purchase of new Intoxilyzers.
9. Implemented RFLP DNA Analysis in the Biochemistry Section.
10. Employed one member in the Drug Identification Section.
11. Supplemental clandestine laboratory investigation abilities through the acquisition of additional training and equipment.
12. Implemented drug screens on blood and urine samples.
13. Developed a library for the Forensic Laboratory.

GOALS:

1. To apply for National Laboratory Accreditation and meet all standards for such accreditation.
2. To obtain membership and certification, if applicable, for all members of the Forensic Laboratory Division in their respective disciplines.
3. To purchase the laboratory equipment necessary to maintain state of the art instrumentation for all scientific testing.
4. To continue receiving specialized training for all laboratory personnel.
5. To improve safety standards in the laboratory.
6. To continue in-house training and proficiency testing in all sections.
7. To continue the professional development of laboratory personnel by attending schools and classes on new techniques and instrumentation.

8. To hire additional and cross train existing personnel in the laboratory.
9. To complete DNA analysis training for personnel in the Biochemistry section.
10. To obtain a crime scene van and obtain advanced crime scene training for Laboratory personnel.
11. Implement PCR Based DNA Analysis in the Biochemistry Section.
12. To replace a minimum of sixty Intoxilyzer 5000 Breath Testing units.
13. To establish Data Base communications with the New Breath Testing Instruments.
14. To improve Drug screening capabilities.
15. To provide training for Intoxilyzer operators and Prosecutors on Breath Analysis instrumentation.
16. Pursue classification as a UPS hazardous shipper in order to have the ability to ship loaded evidence ammunition.
17. To improve turn around time of cases to under fourteen (14) days.

STATISTICAL REPORT FOR THE  
FORENSIC CRIME LABORATORY DIVISION

A. DRUG IDENTIFICATION SECTION

Total Cases	3198
a. Items submitted	3699
b. Examination	8006
c. Tests	30,349
d. Subpoenas answered	130
e. Total Hours in Court	1094.5

B. TRACE EVIDENCE SECTION

Total Cases	575
a. Items submitted	1,329
b. Examination	1,329
c. Tests	9,849
d. Subpoenas Answered	23
e. Total Hours in Court	166.5

C. SEROLOGY SECTION

Total Cases	693
a. Items submitted	5,594
b. Examination	5,585
c. Tests	17,135
d. Subpoenas Answered	34
e. Total Hours in Court	276

D. TOXICOLOGY SECTION

Total Cases	614
a. Examination	630
b. Blood Alcohol	174
c. Subpoenas Answered	122
d. Total Hours in Court	648.5

E. LATENT PRINTS/FIREARMS SECTION

1. LATENT FINGERPRINT IDENTIFICATION

Total Cases	927
a. State Police	328
b. Other Law Enforcement Agencies	605
c. Latent Prints Examined	1,019
d. Latent Prints Identified	500
e. Suspects Fingerprints Compared	525
f. Suspects Identified by Latent Prints	92
g. Articles Examined for Latent Prints	1,695
h. Field Trips Made for Processing Latent Print	9
j. Total Hours in Court	225.5

2. FOOTWEAR IDENTIFICATION

Total Cases	28
a. State Police	1
b. Other Law Enforcement Agencies	30
c. Shoes Compared	52
d. Impressions Compared	64
e. Positive Identifications	2
f. Impressions Unidentified	62

3. FIREARMS SECTION

Total Cases	291
a. State Police	88
b. Other Law Enforcement Agencies	184
c. Weapons Examined	172
d. Bullets Examined	288
e. Cartridge Cases	774
f. Clothing and Other	434
g. Positive Identification	216
h. Negative Identifications	18
i. Cases Inconclusive	40
j. Total Hours in Court	318.5

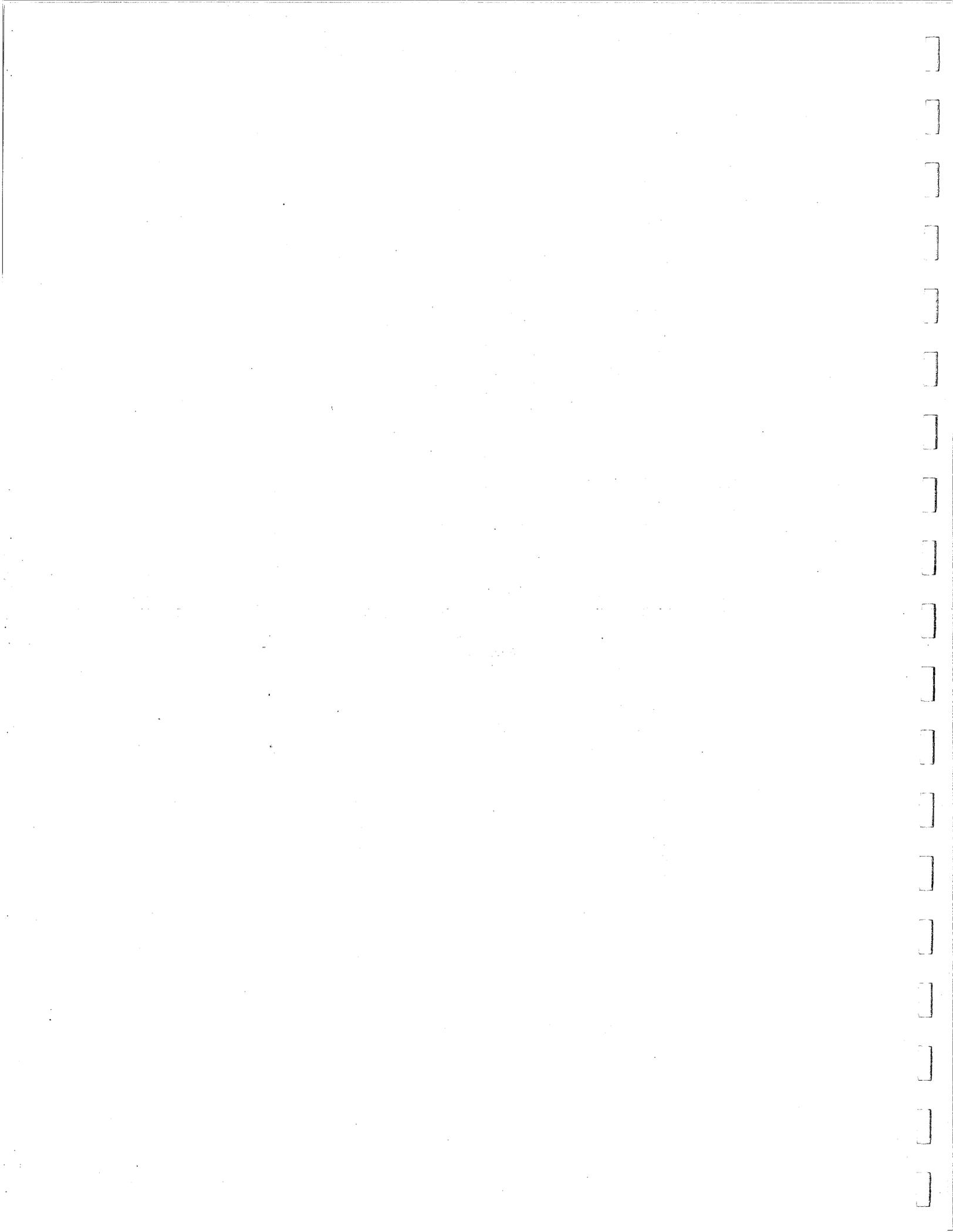
F. DOCUMENTS/PHOTOGRAPHY SECTION

1. DOCUMENTS SECTION

Total Cases	435
a. State Police	142
b. Other Law Enforcement Agencies	300
c. Total Examinations Performed	9,784
d. Examinations Conclusive	5,442
e. Subpoenas Answered	6
f. Total Hours in Court	45

2. PHOTOGRAPHY SECTION

Negatives Processed	144,537
a. State Police	126,417
b. Other Law Enforcement Agencies	18,210
Prints Made	142,511
a. State Police	135,952
b. Other Law Enforcement Agencies	16,559
Film Received (rolls)	8,255
a. State Police	7,462
b. Other Law Enforcement Agencies	987
Photos Taken by Laboratory Staff	4,838
Camera/Flash Repairs	12



**PERSONNEL**



## PERSONNEL SECTION

The Personnel Section is the personnel management agency for the West Virginia State Police. The Personnel Section is responsible for coordinating the Division's efforts regarding recruitment, evaluation, assignment, promotion and retirement of personnel resources. The Section maintains all personnel records, reports and surveys, and administers the Division's equal employment opportunity programs.

### ACCOMPLISHMENTS:

Recruiting endeavors continued and preparation for the 41st Cadet Class began with all phases of screening to be administered during FY 93-94.

Turnover in civilian personnel resulted in two retirements, 15 resignations, 38 terminations of temporary employees and one dismissal; 22 new hires, one reinstatement, and the employment of 39 temporary employees. A total of six civilian promotions, one reclassification, three salary equalizations and eight transfers were made throughout the fiscal year.

All educational data located in uniformed members personnel files were computerized.

The majority of non-uniformed employee position descriptions were developed in cooperation with the West Virginia Department of Administration, Division of Personnel.

The selection process began for the hiring of non-uniformed driver examiners.

### GOALS:

Ensure the Division's compliance to the Americans with Disabilities Act (ADA).

Continue recruiting efforts through participation in career programs with emphasis on the attraction of qualified minority and female applicants and veterans.

Continue assisting the Promotional Standards Officer to ensure the Division's timely submission of documents in relation to the Career Progression System.

GOALS (continued):

Continue Accident/Incident Severity Rate Program.

Continue job posting procedure to announce civilian vacancies.

Revise civilian performance evaluations.

Distribute civilian employee manuals and update policies and procedures governing non-uniformed personnel.

Develop an orientation program outlining options available for potential retirees which will include insurance, leave benefits and resume assistance.

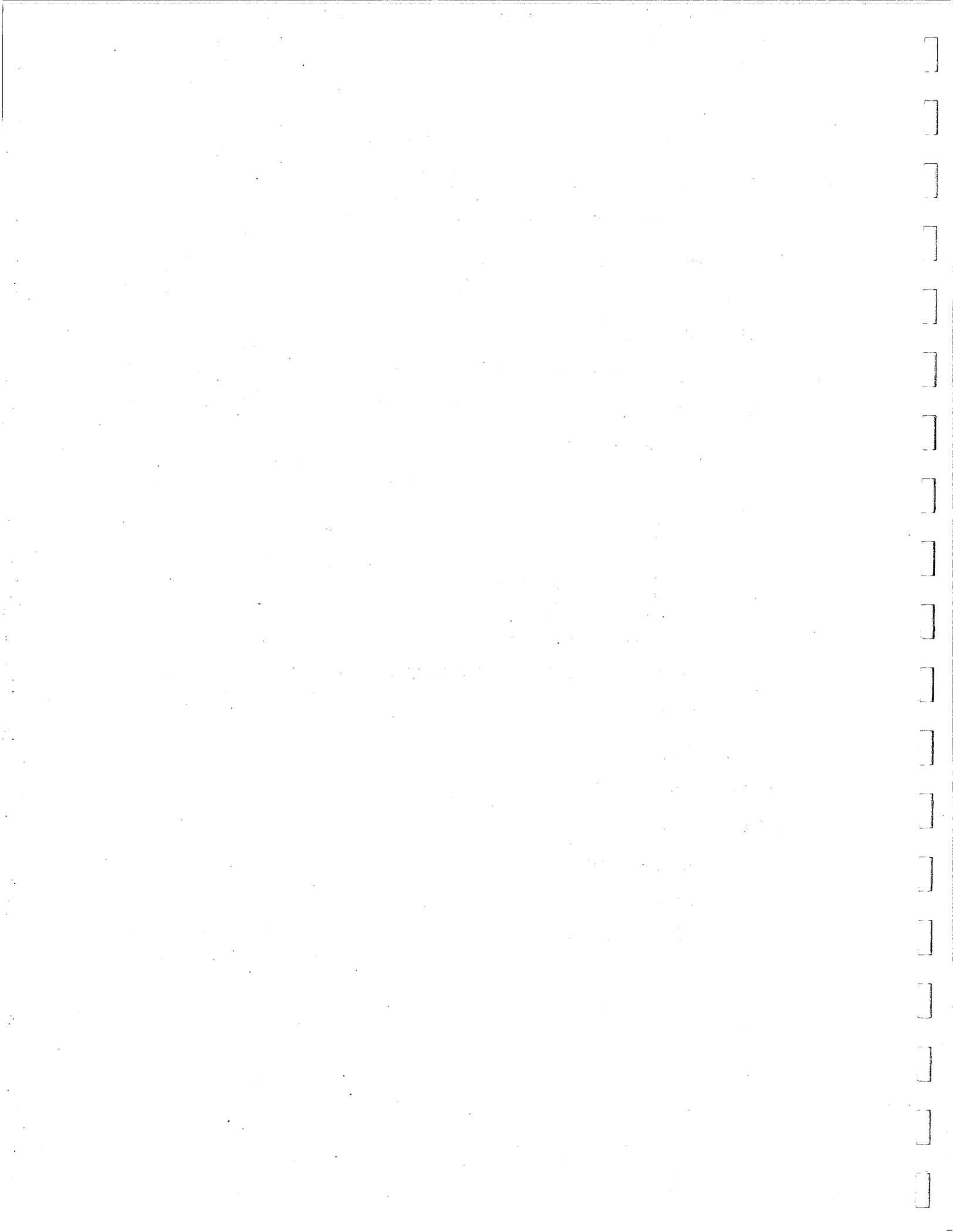
Work in conjunction with the Data Processing and Accounting Divisions to develop a computerized personnel system to link payroll and other personnel related functions.

Implement Reclassification Project in conjunction with the West Virginia Department of Administration, Division of Personnel.

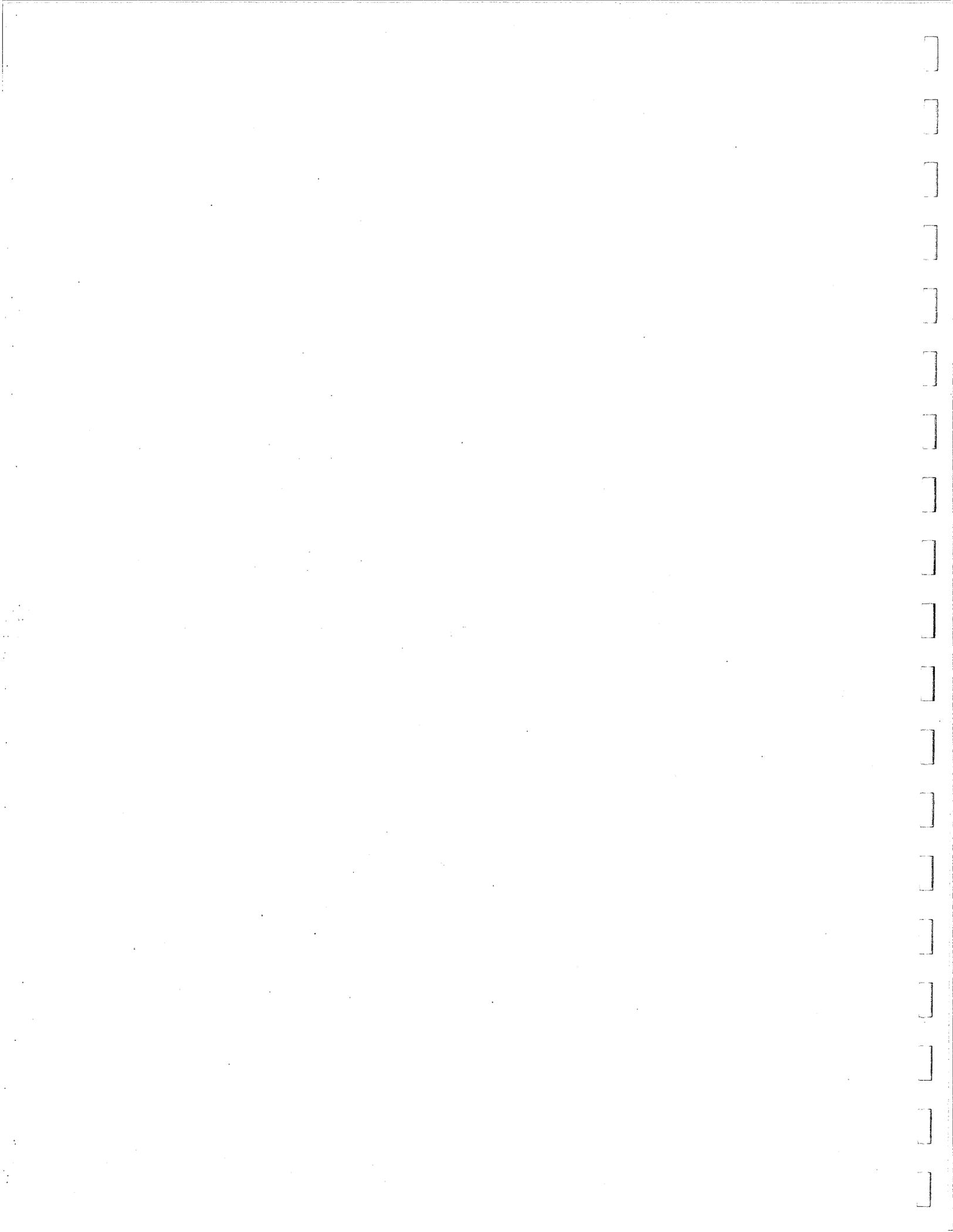
Continue processing training requests for Human Resource Development courses offered by the West Virginia Department of Administration, Division of Personnel.

STATISTICAL REPORT OF UNIFORMED PERSONNEL:

I.	TOTAL FUNDED POSITIONS	533
II.	ACTUAL MANPOWER 07/01/91	536
III.	ACTUAL MANPOWER 06/30/92	492
IV.	ENLISTMENTS	70
V.	RE-ENLISTMENTS	0
VI.	RESIGNATIONS	5
	Cadets (2)	
	Troopers (2)	
	Senior Troopers (1)	
VII.	RETIREMENTS	37
	Senior Troopers (1)	
	Corporals (8)	
	Sergeants (15)	
	First/Sergeants (3)	
	First Lieutenants (5)	
	Captains (4)	
	Lieutenant Colonel (1)	
VIII.	MEMBERS KILLED IN THE LINE OF DUTY	1
IX.	MINORITIES	16
X.	FEMALES	13
XI.	TRANSFERS	101
XII.	PROMOTIONS	34
XIII.	RANK REDUCTIONS	2
XIV.	DISMISSALS	1
XV.	RECLASSIFICATIONS	166



**PROCUREMENT**



## PROCUREMENT DIVISION

The Procurement Division has the responsibility for the distribution of funds allocated for the purchase of supplies, equipment and services required to operate the Division of Public Safety in an effective manner. The Procurement Division puts forth every effort to ensure that the supplies, equipment and services are of the highest quality available through Statewide Contracts or through bids submitted by reputable vendors who are registered to do business with the State of West Virginia,

The Procurement Division received 2,282 interdepartmental requisitions which resulted in the issuance of: 68 Purchase Orders totaling \$1,089,716.99. This total includes \$134,439.12 worth of vehicles purchased by this Agency; 253 State Contract Orders totaling \$641,701.99; Miscellaneous purchase totaling \$876,439.12 were made on 1543 purchase vouchers; Individual Issue purchases amounted to \$269,463.35. This included such items as hats, uniforms, shoes, etc.

During the 1992-1993 fiscal year the Construction Section of this Division started and completed several projects. These projects consisted of: Addition to the Chem Lab; Completely remodeled detachment at Welch, Romney, and Spencer; Renovations at Department Headquarters, Winfield, Logan, Elkins, Ripley, and Parkersburg.

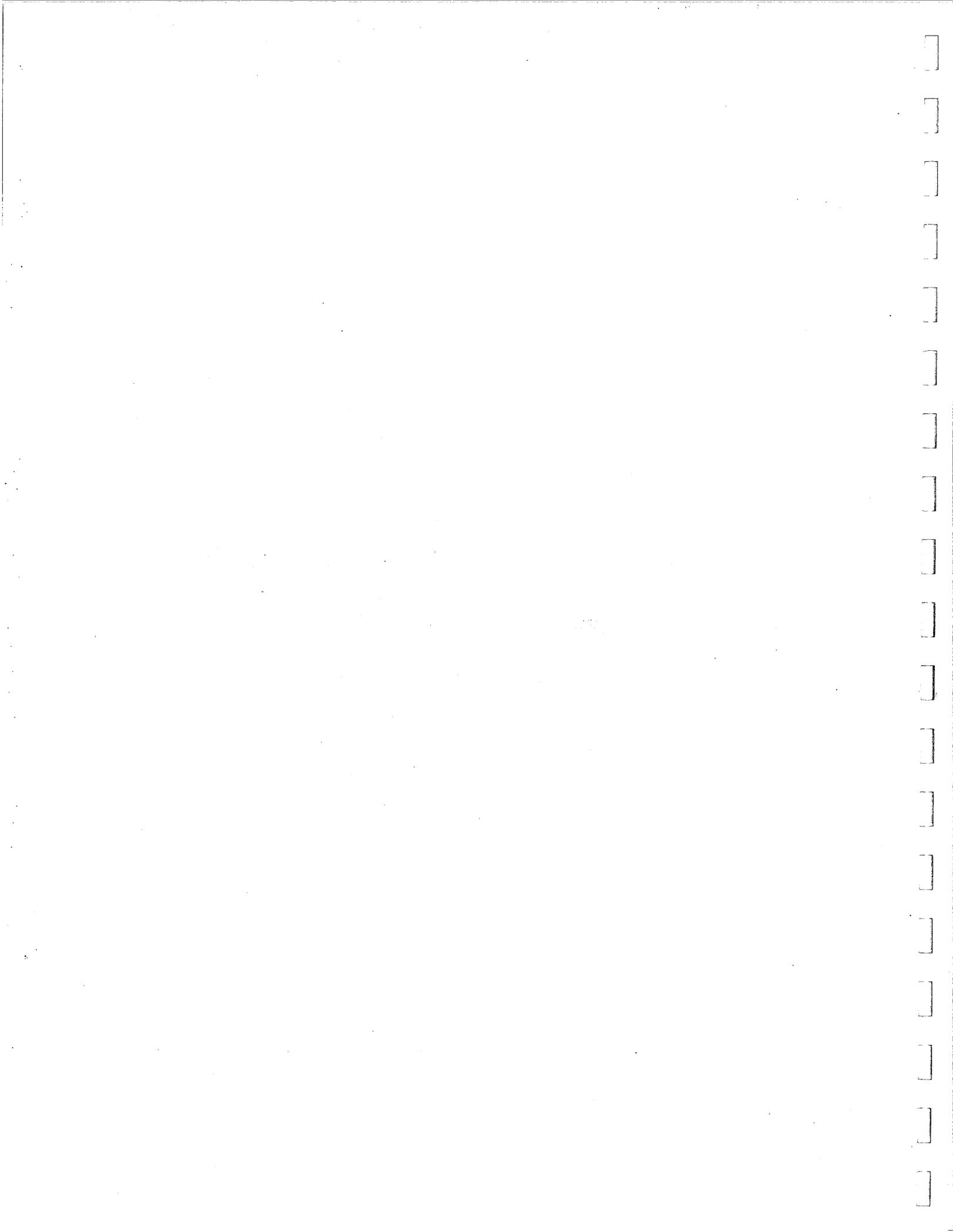
Other projects completed by this Agency include repaving parking lots at Moorefield/Petersburg, Romney, St. Marys, Moundsville, Wellsburg, and Weston; Gas Tanks removed at Marlinton, Keyser, Lewisburg, Summersville, Wellsburg, Welch, Jesse, Procurement, and Academy; Purchase of property for BCI Detachment in Beckley.

The Printing Section of the Division processed 240 requisitions which resulted in 2,821,185 printed impressions. The Graphic Arts Section completed 786 projects consisting of such things as court displays, sign, form design, and darkroom projects.

1



**TRAFFIC RECORDS SECTION**



## TRAFFIC RECORDS SECTION

The Traffic Records Section is the vehicle used by the Division of Public Safety to coordinate traffic safety in the State of West Virginia. Our primary objective is to develop a comprehensive traffic safety program embracing all phases of traffic and human behavior. This section provides information to other enforcement agencies, as well as educators and traffic engineers in order to promote a better highway traffic safety system in the State of West Virginia.

The Division of Public Safety through the Traffic Records Section is continuing its efforts for traffic safety in the following areas:

1. Fatal Accident Reporting System which is designed to allow for approximately ninety (90) different data elements to be coded in order to characterize various attributes of the accident, vehicle, and persons involved.
2. Commission on Drunk Driving Prevention.
3. Motor Vehicle Inspection.
4. Examination of all new drivers and re-examination of those deemed to be in need of re-evaluation.
5. Commercial Driver Licensing Program.
6. Motorcycle Driver Licensing Program.

ACCIDENTS INVESTIGATED BY ALL POLICE DEPARTMENTS

	<u>1991</u>	<u>1992</u>
Fatal Accidents	380	366
Injury Accidents	17,343	18,219
Property Damage Accidents	32,514	34,610
Total Accidents	50,237	53,195
Killed	414	420
Injured	26,555	28,180

WEST VIRGINIA STATE POLICE

AUTOMOBILE FATALITIES, UNITED STATES, 1942-1992

1942.....38,309	1959.....37,800	1976.....47,100
1943.....23,820	1960.....38,200	1977.....49,200
1944.....24,300	1961.....38,000	1978.....51,500
1945.....28,600	1962.....41,000	1979.....51,900
1946.....33,500	1963.....43,600	1980.....53,300
1947.....32,300	1964.....47,700	1981.....50,700
1948.....32,000	1965.....49,000	1982.....46,300
1949.....21,500	1966.....52,500	1983.....44,300
1950.....35,000	1967.....53,000	1984.....45,800
1951.....37,300	1968.....55,200	1985.....45,700
1952.....38,000	1969.....56,400	1986.....47,800
1953.....38,300	1970.....55,300	1987.....48,800
1954.....36,000	1971.....55,000	1988.....49,000
1955.....38,300	1972.....56,600	1989.....47,000
1956.....40,000	1973.....55,600	1990.....46,600
1957.....38,500	1974.....46,600	1991.....41,462
1958.....37,000	1975.....45,600	1992.....40,310

AUTOMOBILE FATALITIES, WEST VIRGINIA, 1942-1992

1942.....346	1959.....399	1976.....497
1943.....232	1960.....359	1977.....528
1944.....263	1961.....372	1978.....467
1945.....307	1962.....427	1979.....533
1946.....365	1963.....434	1980.....539
1947.....388	1964.....367	1981.....439
1948.....406	1965.....484	1982.....455
1949.....356	1966.....517	1983.....428
1950.....370	1967.....587	1984.....438
1951.....365	1968.....520	1985.....420
1952.....406	1969.....538	1986.....440
1953.....446	1970.....551	1987.....471
1954.....350	1971.....509	1988.....460
1955.....368	1972.....535	1989.....468
1956.....438	1973.....478	1990.....471
1957.....479	1974.....449	1991.....414
1958.....387	1975.....486	1992.....420

## HIGHWAY FATALITIES BY COUNTIES

<u>COUNTIES</u>	<u>1991</u>	<u>1992</u>	<u>COUNTIES</u>	<u>1991</u>	<u>1992</u>
BARBOUR	5	6	MINGO	13	9
BERKELEY	12	11	MONONGALIA	17	7
BOONE	6	6	MONROE	4	4
BRAXTON	9	6	MORGAN	2	6
BROOKE	2	5	MCDOWELL	6	17
CABELL	16	14	NICHOLAS	6	8
CALHOUN	3	4	OHIO	5	5
CLAY	1	1	PENDLETON	2	1
DODDRIDGE	0	3	PLEASANTS	1	0
FAYETTE	16	12	POCAHONTAS	5	1
GILMER	3	1	PRESTON	8	12
GRANT	1	2	PUTNAM	12	11
GREENBRIER	14	8	RALEIGH	20	18
HAMPSHIRE	5	8	RANDOLPH	7	11
HANCOCK	3	2	RITCHIE	2	3
HARDY	4	2	ROANE	2	5
HARRISON	6	15	SUMMERS	6	3
JACKSON	9	8	TAYLOR	1	5
JEFFERSON	3	12	TUCKER	1	2
KANAWHA	52	38	TYLER	0	1
LEWIS	5	8	UPSHUR	2	4
LINCOLN	6	6	WAYNE	13	14
LOGAN	9	10	WEBSTER	2	4
MARION	10	6	WETZEL	6	3
MARSHALL	7	5	WIRT	2	1
MASON	11	9	WOOD	14	16
MERCER	26	26	WYOMING	7	8
MINERAL	4	7			
			TOTALS	414	420

WEST VIRGINIA TRAFFIC FATALITIES BY MONTH AND YEAR

(Ten Year Period)

YEAR	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOT	MILE RATE
1982	32	33	34	38	47	39	43	38	33	51	37	30	455	4.2
1983	27	29	31	29	22	43	55	50	42	34	32	34	428	3.8
1984	29	18	41	15	51	55	40	36	37	44	33	39	438	3.7
1985	23	26	31	32	43	41	39	44	32	39	44	26	420	3.4
1986	31	34	27	35	38	37	35	48	43	34	39	39	440	3.5
1987	21	30	47	32	47	27	54	55	44	50	38	26	471	3.6
1988	45	34	40	28	31	42	35	34	49	47	33	42	460	3.3
1989	41	37	41	37	28	38	39	43	52	39	43	30	468	3.2
1990	22	36	28	33	44	40	45	52	41	53	38	49	481	3.2
1991	24	31	29	22	42	37	38	47	35	36	41	32	414	2.6
1992	43	25	24	29	26	32	39	55	39	37	34	37	420	2.6

WEST VIRGINIA TRAFFIC SUMMARY

Calendar Year

	<u>1991</u>	<u>1992</u>
MILES TRAVELED	15,620,700,000	16,128,099,000
CHANGE IN MILES	497,242,000	507,339,000
CHANGE IN MILES TRAVELED	+3.3%	+3.2%
FATAL ACCIDENTS	380	366
TRAFFIC DEATHS	414	420
CHANGE IN TRAFFIC DEATHS	67	6
CHANGE IN PERCENT	-13.7%	+1.4%
MILE RATE	2.6*	2.6*
CHANGE IN MILE RATE	-15.6%	0%
POPULATION RATE	23.2**	23.4**
CHANGE IN POPULATION	-6.1%	+8%
FATAL ACCIDENT RATE	2.3***	2.0***
CHANGE IN FATAL ACCIDENT RATE	-11.1%	-8.7%

\*Mile Rate - Number traffic deaths per 100 million miles traveled.

\*\*Population Rate - Number traffic deaths per 100 thousand population.

\*\*\*Fatal Accident Rate - Number fatal traffic accidents per 100 million miles traveled.

TRAFFIC FATALITIES BY CITIES

GROUP "A" - CITIES HAVING 20,000 POPULATION AND OVER

	<u>POPULATION</u>	<u>CALENDAR</u>
CHARLESTON	57,287	3
HUNTINGTON	54,844	3
WHEELING	34,882	2
PARKERSBURG	33,862	4
MORGANTOWN	25,879	1
WEIRTON	22,124	1
FAIRMONT	20,210	0

GROUP "B" - CITIES HAVING 10,000 TO 20,000 POPULATION

BECKLEY	18,296	2
CLARKSBURG	18,059	1
MARTINSBURG	14,073	0
SOUTH CHARLESTON	13,645	2
BLUEFIELD	12,756	0
ST. ALBANS	11,194	0
VIENNA	10,862	0
MOUNDSVILLE	10,753	0

GROUP "C" - CITIES HAVING 7,000 TO 10,000 POPULATION

DUNBAR	8,697	0
ELKINS	7,420	4
PRINCETON	7,043	2

GROUP "D" - CITIES HAVING 5,000 TO 7,000 POPULATION

NITRO	6,851	2
OAK HILL	6,812	0
BRIDGEPORT	6,739	0
NEW MARTINSVILLE	6,705	1
BUCKHANNON	5,909	0
KEYSER	5,870	0
GRAFTON	5,524	0

OPERATOR'S EXAMINATIONS

Calendar Year - 1992

	<u>PASSED</u>	<u>FAILED</u>
INSTRUCTION PERMIT TEST	62,278	54,637
DRIVING TESTS	31,259	7,790
TOTAL	93,537	62,427

REASONS FOR FAILURE

WRITTEN	54,139
OPERATION	6,501
MOTOR VEHICLE EQUIPMENT	1,289
PHYSICAL DEFECT (Vision)	498
TOTAL	62,427

MOTORCYCLE EXAMINATIONS

July 1, 1992 thru December 31, 1992

	<u>PASSED</u>	<u>FAILED</u>
INSTRUCTION PERMIT TEST	505	440
DRIVING TEST	124	52
TOTAL	629	492

REASON FOR FAILURE

WRITTEN	440
OPERATION	50
EQUIPMENT	2
PHYSICAL DEFECT (Vision)	0
TOTAL	492

## MOTOR VEHICLE INSPECTION

The West Virginia Motor Vehicle Inspection Program, which is administered by the Traffic Records Section of the Division of Public Safety, consists of an annual inspection of all motor vehicles registered in the state. Brakes, exhaust, steering, and other mechanical aspects of a motor vehicle are closely evaluated. The cost per vehicle is \$7.36 which includes headlight adjustment at no cost to the vehicle owner.

The majority of West Virginia residents favor having an inspection program. They view it as protection from mechanically defective vehicles which add to our accident toll. The most important perceived benefit is inspection raises their awareness of the condition of vehicles.

### STATISTICS FOR MVI IN WEST VIRGINIA July 1, 1992 through June 30, 1993

Total Vehicles Inspected	1,293,281
Cost of Vehicles Inspected	\$9,612,978.00
Average Cost Per Vehicle Inspected	\$ 7.43
Total Vehicles Rejected	19,145
Total Inspection Stations	1,891
Total Registered Inspector Mechanics	11,479
New Stations Licensed	149
Stations Voluntarily Cancelled	99
Stations Suspended	17
Inspector Mechanics Suspended	14

### REPAIRS, ADJUSTMENTS OR REPLACEMENTS MADE TO VEHICLES INSPECTED

Horns	2,169
Wipers	10,097
Mirrors	1,921
Brakes	36,526
Body	2,715
Steering	11,948
Exhaust System	26,023
Lights	104,707
Safety Glass	2,440
Tires	12,495
 CORRECTED VEHICLES	 211,041

TRAFFIC RECORDS SECTION

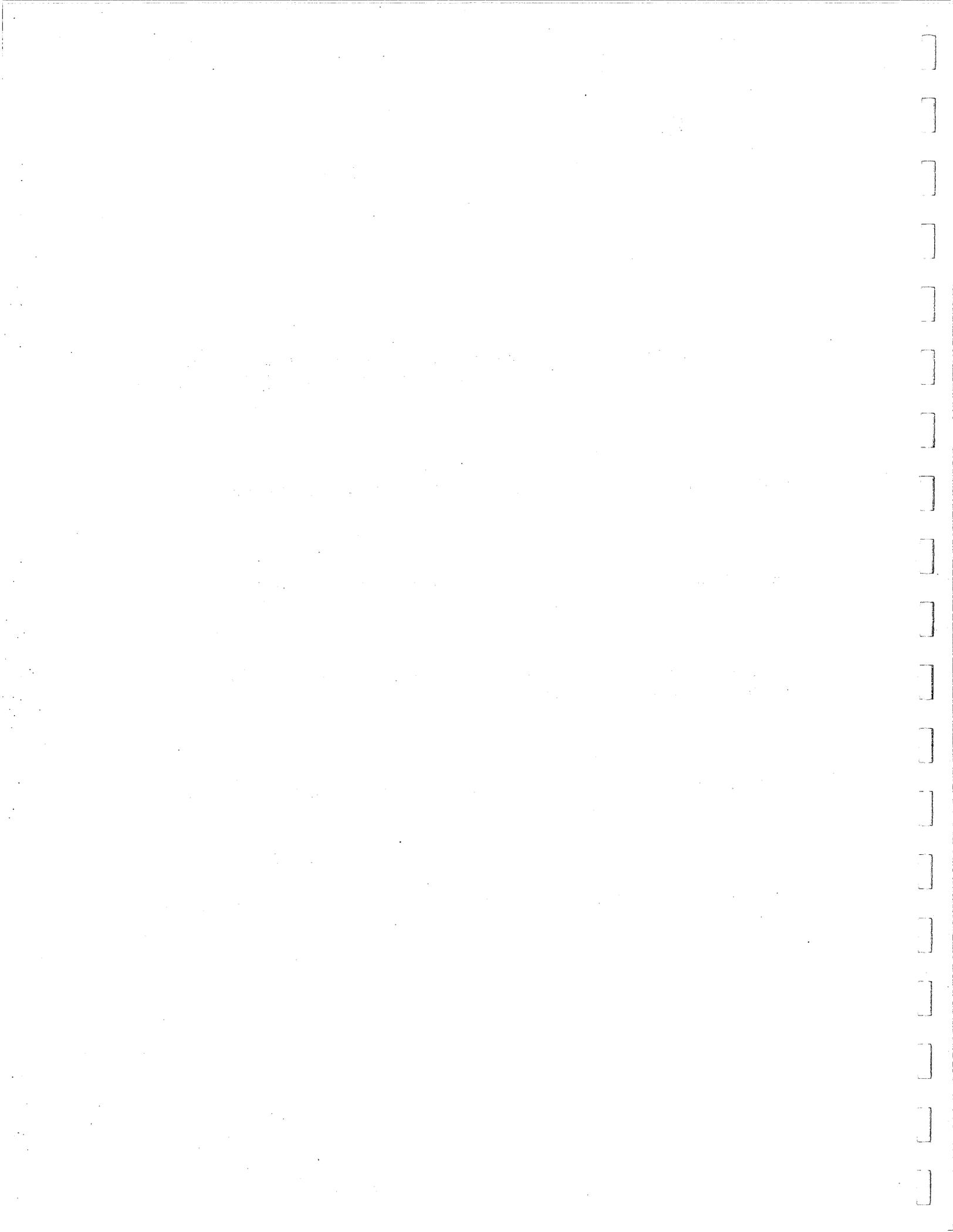
GOALS AND OBJECTIVES

1. Complete reorganization of Motor Vehicle Inspection (MVI) and Commercial Driver Licensing (CDL) Programs for more efficient operation and effective enforcement.
2. Develop and implement Civilian Driver License Examiner Program.
3. Automate Moundsville for one-stop shop concept.
4. Computerize regional Motor Vehicle Inspection/Commercial Driver Licensing offices.
5. Allow easier access to Commercial Driver Licensing and Motorcycle tests for the public.

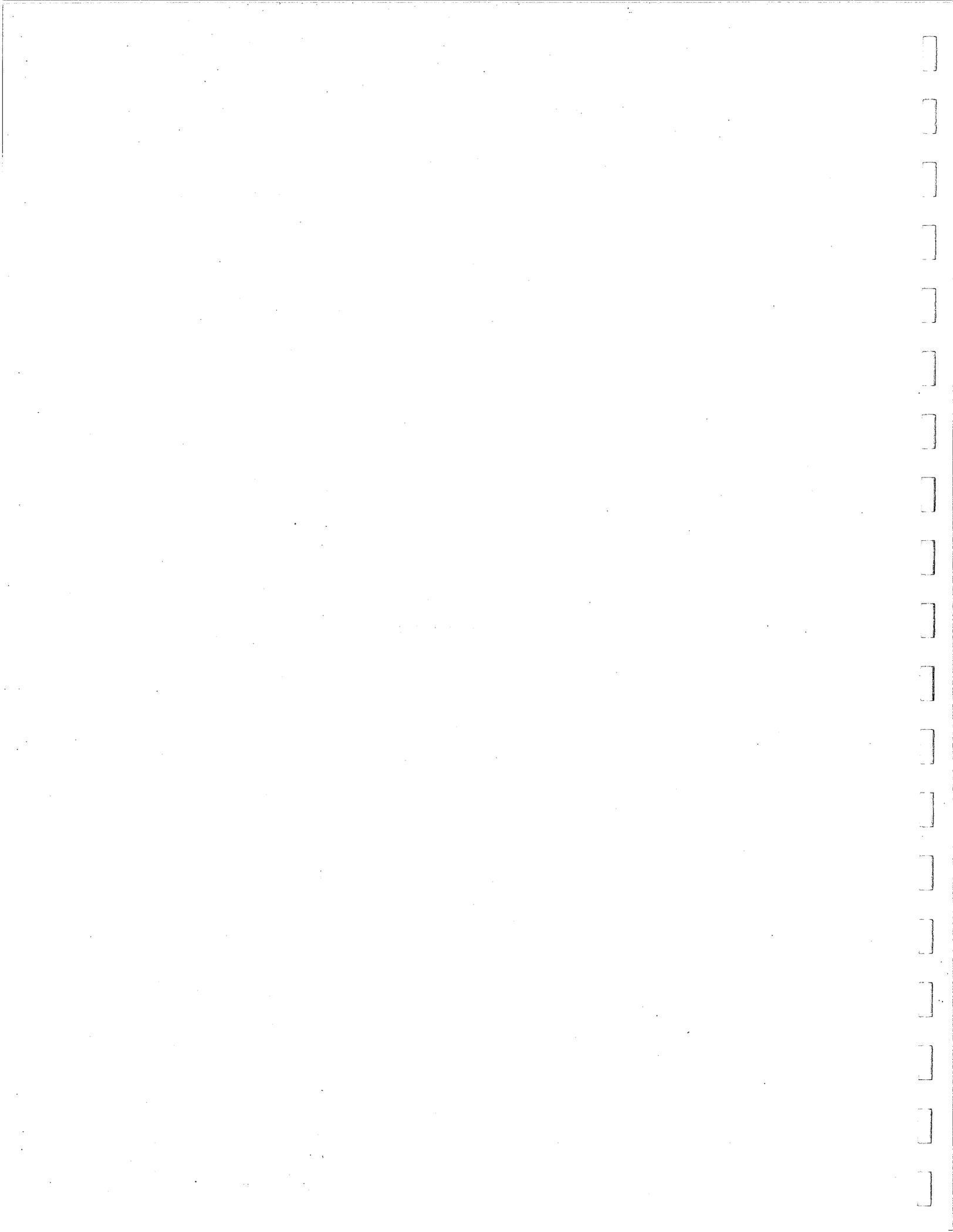
## TRAFFIC RECORDS SECTION

### ACCOMPLISHMENTS

1. Updated Traffic Records computer system which included networking with the Commission on Drunk Driving Prevention (CDDP).
2. Completed update of Motor Vehicle Inspection Manual.
3. Developed regional motorcycle skills testing sites.
4. Developed and administered Commercial Driver Licensing enforcement guidelines.
5. Conducted Commercial Driver Licensing enforcement training at State Police In-service.
6. Trained twelve (12) officers in low vision driver testing procedures.



**FIELD OPERATIONS**



## FIELD OPERATIONS

The Field Operations Division is the operational arm of the West Virginia State Police. It is the largest division within the Division of Public Safety and, as its name denotes, its mission is service to the public. The personnel of this Division render all types of police service to the citizens of West Virginia on a day-to-day basis by way of five (5) Field Companies, which are made up of twenty (20) Districts, consisting of sixty (60) detachments. The men and women of this division perform the work for which the Division of Public Safety was formed.

Company "A", with headquarters in Harrison County, consists of the following seventeen (17) counties in the northwestern section of the State: Hancock, Brooke, Ohio, Marshall, Wetzel, Marion, Monongalia, Preston, Tyler, Pleasants, Ritchie, Doddridge, Harrison, Gilmer, Braxton, Lewis and Taylor.

Company "B", with headquarters in Kanawha County, consists of the following thirteen (13) counties in the western section of the State: Wood, Wirt, Calhoun, Jackson, Roane, Clay, Mason, Putnam, Kanawha, Cabell, Lincoln, Boone and Wayne.

Company "C", with headquarters in Randolph County, consists of the following fourteen (14) counties in the eastern section of the State: Barbour, Upshur, Webster, Tucker, Randolph, Pocahontas, Pendleton, Grant, Mineral, Hardy, Hampshire, Morgan, Berkeley and Jefferson.

Company "D", with headquarters in Raleigh County, consists of the following eleven (11) counties in the southern section of the State: Nicholas, Fayette, Greenbrier, Raleigh, Summers, Monroe, Wyoming, McDowell, Mercer, Logan and Mingo.

Company "E" is a field company whose responsibility is the traffic control of the West Virginia Parkways Authority and the interstate systems throughout West Virginia.

The Field Operations Division is responsible for conducting its operations in such a manner that the Department's mission to the people of West Virginia is fulfilled. With a multitude of competing needs always at hand, economy in the application of manpower and other resources is always a primary consideration of the Field Operations Division. Two major concerns are the prevention of crimes and traffic accidents. In addition, those crimes and accidents which do occur must be properly inves-

tigated, and prosecutions sought where appropriate. Necessary police services are provided at the various fairs and festivals which occur across the state, at athletic events, and at any other event where traffic control or the number of persons in attendance requires police protection. Natural and manmade disasters, labor disputes and prison riots are all occurrences which place a heavy burden upon the Division of Public Safety. In addition, the Field Operations Division performs a multitude of tasks in assisting the Division of Motor Vehicles, the Division of Highways and in providing all types of assistance to the public in general.

PUBLIC INFORMATION

In an effort to prevent crimes and promote highway safety, the Field Operations Division attempts to keep the public well informed. Programs concerning traffic safety, drug abuse, crime prevention and related topics are presented to interested groups. In addition, the Division offers the National Safety Council's Defensive Driving Course, which can remove three (3) points from an individual's operators license. A total of 1,128 programs were offered to 62,344 individuals during the past fiscal year:

(Programs/Attendance)

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>
DEFENSIVE DRIVING:	9/ 105	10/ 410	6/ 156	
TRAFFIC SAFETY:	104/ 8,105	46/ 3,018	49/ 2,109	26/ 908
DRUG ABUSE:	115/ 8,982	240/11,025	86/ 3,706	60/ 2,931
CRIME PREVENTION:	113/ 8,659	41/ 826	46/ 3,606	70/ 3,165
OTHER:	<u>23/ 1,730</u>	<u>15/ 611</u>	<u>22/ 2,292</u>	<u>47/</u>
TOTAL:	364/27,581	352/15,890	209/11,869	203/ 7,004

CRIME RATE

The crime rate decreased slightly in 1992 and West Virginia still has the lowest crime rate in the nation, as it has for the past 20 years. West Virginia's crime rate of 26.10 (reflected below) is still quite favorable when compared with a national average of 56.60:

Crimes per 1,000 population

1984	22.88
1985	21.69
1986	22.84
1987	21.91
1988	22.37
1989	22.62
1990	25.03
1991	26.63
1992	26.10

The figures above represent a 2.0 percent decrease in Class I crimes which include: murder, rape, robbery, felonious assault, breaking and entering, larceny and motor vehicle theft. West Virginia's extremely low crime rate speaks well for law enforcement efforts in the State, particularly when compared with the climate elsewhere in the nation, but we must direct attention to a 10.7% increase in violent crime (murder, rape, robbery and felonious assaults) over the previous year, although West Virginia's violent crime rate of .21 is well below the national figure of .76.

CRIMINAL

Although all available means are utilized in attempting to prevent crimes from occurring, those which do occur must be properly investigated. These investigations include crimes against persons, crimes against property, crimes against the state, fraud and many others. Field Operations personnel perform a wide range of tasks when investigating criminal complaints. A thorough investigation may include: interviewing the victim and witnesses, taking photographs, securing physical evidence, dusting for fingerprints, making plaster casts of latent impressions, securing blood, hair and other samples, having polygraph tests conducted, securing and serving search warrants and arrest warrants and interrogating suspects. All phases of each criminal investigation are reduced to a criminal investigation report with successful prosecution of the perpetrator being the objective.

Members of the Field Operations Division submitted, 18,513 Criminal Investigation Reports during the past fiscal year:

<u>CO. "A"</u>	<u>CO. "B"</u>	<u>CO. "C"</u>	<u>CO. "D"</u>	<u>CO. "E"</u>
4,023	4,849	5,761	3,807	73

Criminal investigations during the past year resulted in 5,043 felony arrests and 11,073 misdemeanor arrests:

	<u>FELONY</u>	<u>MISDEMEANOR</u>
Co. "A"	782	1,927
Co. "B"	1,779	3,262
Co. "C"	883	2,512
Co. "D"	1,532	3,109
Co. "E"	67	263

Another important aspect of criminal investigation is the recovery of stolen property so that it may be returned to innocent victims. During the past fiscal year, members of the Field Operations Division recovered stolen property valued at \$6,559,355. Of this amount, \$3,070,881 represents the value of 618 stolen motor vehicles which were recovered.

	<u>STOLEN VEHICLES RECOVERED</u>	<u>VALUE OF STOLEN VEHICLES RECOVERED</u>	<u>VALUE OF OTHER PROPERTY RECOVERED</u>
Co. "A"	99	\$ 599,149	\$ 209,861
Co. "B"	213	\$1,055,451	\$ 402,578
Co. "C"	121	\$ 400,640	\$ 318,685
Co. "D"	168	\$ 884,141	\$ 305,976
Co. "E"	17	\$ 131,500	\$2,251,374

In pursuing the activities enumerated above, the Field Operations Division expended a total of 194,753 man hours on criminal investigations, not including following-up time consumed by judicial proceedings:

Co. "A"	44,931.5
Co. "B"	58,301
Co. "C"	50,231
Co. "D"	40,498.5
Co. "E"	791

#### BUREAU OF CRIMINAL INVESTIGATIONS

The Bureau of Criminal Investigations has undergone several changes in supervisory structure due to its first Commander, Captain Thomas L. Kirk, having been appointed Superintendent of The Division of Public Safety by Governor Gaston Caperton. Colonel Kirk in turn selected First Sergeant G. N. Griffith,

formerly the BCI Region "C" Coordinator, as Deputy Superintendent. The Bureau Commanders position vacated at the Bureau was then filled by the appointment of First Sergeant Jerry Cole, formerly the Region "D" Coordinator. First Sergeant Cole assumed the rank of Captain and Commander of the Bureau of Criminal Investigations.

One of the objectives of the 1991 reorganization from the Criminal Investigation Section into the Bureau of Criminal Investigations was to combine narcotics enforcement officers with major crime investigators to create a comprehensive criminal investigative organization. This objective has been met and has proven to be a very successful endeavor.

In August of this year the Bureau increased its number of personnel with the assignment of sixteen (16) new investigators. This additional manpower brings total BCI strength to forty-four (44) positions. These officers were assigned throughout the four regions according to operational need. The Bureau of Criminal Investigations is now recognized as a viable investigative arm of the West Virginia State Police. This recognition has created a dramatic increase in demand for services.

The organizational structure of the Bureau has also expanded to include a support position of Intelligence Officer. This position was created and staffed to bring the Bureau in line with other criminal intelligence gathering operations throughout the United States. This position will eventually coordinate all intelligence gathering and dissemination for the entire State of West Virginia. This member will also be cross trained in the duties and responsibilities associated with the Grant/Forfeiture-Computer Officer position.

Other matters associated with the organizational structure involve the appointment of separate officers to fulfill the duties of Marijuana Eradication Officer and Equipment Officer. These changes were necessary due to the increase of assigned personnel and the implementation of new programs.

The BCI Grant/Forfeiture officer has been very successful in the performance of his duties and has provided assistance with the review of state and federal grants for other Division entities. The position of Computer Officer continues to be combined with the Grant/Forfeiture Officer even though the expansion of BCI has greatly increased the Computer Officer duties.

The Bureau continues to work closely with the United States

Attorney's Office and maintains an almost perfect conviction rate in Federal District Court. The number and quality of cases presented to the U.S. Attorney's office for prosecution has resulted in several Bureau members receiving the U.S. Attorney's Award and various other citations for their investigative efforts.

The Bureau of Criminal Investigations, along with the U.S. Attorney's Office, has also been involved in the development of a statewide "pointer index" intelligence system. This system is designed to encourage narcotics intelligence information exchange and will eventually serve all major police agencies within West Virginia. The Bureau of Criminal Investigations has received partial federal grant funding in support of this program and will host the operation at the Bureau headquarters.

The Bureau also maintains healthy relationships with county prosecutors and continues to prosecute cases through these courts. The county prosecutors are once again becoming more involved in the prosecution of drug cases and are often calling upon BCI investigators for assistance.

The Bureau of Criminal Investigations has taken on the task of promoting better cooperation among police agencies in West Virginia. The Bureau is assisting in the establishment of several joint task force operations throughout the state. The task force efforts, along with the new intelligence sharing program, are expected to result in better working relationships with local and county police agencies. In utilizing these methods the goal is to have a more efficient policing effort which will result in improved services for West Virginia's citizens.

In support of increasing cooperation within policing, Governor Gaston Caperton issued an executive order granting the Superintendent authority to "deputize" other agency police officers as State Policemen. This deputation gives these officers the same authority as State Policemen when they are working under the direct supervision of a West Virginia State Trooper. This program has been successful in encouraging teamwork and augmenting manpower in specific problem areas.

The Bureau has recognized that violent crime is on the rise within our state which consequently creates a more dangerous environment for our investigators. In a program initiated by Colonel Thomas L. Kirk, BCI investigators have been issued semiautomatic .40 caliber duty weapons in an effort to prevent being "outgunned" by the criminal element. Tactical entry

training has also been part of the BCI agenda to modernize and better protect our officers during the service of high risk warrants and other critical situations.

Plans are now being formulated which will combine uniform members with BCI investigators to create tactical response specialization teams with the capability of operating in both the Northern and Southern portions of the state. By placing these officers in realistic training situations and acquiring the proper equipment, we believe the tactical operations teams will greatly enhance our ability to conduct high risk operations in a safe and efficient manner.

The Bureau of Criminal Investigations has been instrumental in the development of a division interdiction team with an operational base in Company "E" on the West Virginia Parkway. The Bureau funded training for officers assigned to this unit and continues to maintain a close working relationship with these officers. This team has already been responsible for several very productive interdiction stops where large quantities of drugs or various other types of contraband have been seized. BCI investigators assist the interdiction officers by providing on site assistance during the traffic stop and by conducting the follow up investigations.

The Bureau of Criminal Investigations has been the focal point for increased cooperation with the military. The National Guard continues to strongly support the West Virginia State Police, especially during the annual marijuana eradication program. Their assistance with manpower and aircraft during this program has been indispensable. Our involvement with the National Guard is expected to increase in the very near future. Plans are currently in the works to provide division personnel with specialized military training and access to a variety of military equipment. Staffing of the West Virginia Narcotics Intelligence Exchange (WVNIX) office will be accomplished with a full time National Guard employee.

BCI has been designated the State Authorizing Agency for the Department of Defense "Operation North Star" program. This program allows police agencies to receive military surplus equipment made available due to the closing of military bases. Bureau representatives will assist police agencies throughout the state in securing equipment that could not have otherwise been procured by these agencies. This program will enhance the cooperation between police agencies and improve working relationships.

B.C.I. STATISTICAL SYNOPSIS FOR PAST FISCAL YEAR

PERSONS ARRESTED

	DRUG	ORGANIZED CRIME	TOTAL
1ST QTR.	107	39	146
2ND QTR.	82	3	85
3RD QTR.	66	11	77
4TH QTR.	94	9	103
TOTALS	349	62	411

TOTAL CHARGES FOR THIS PERIOD = 1236

CHARACTERISTICS OF PERSONS ARRESTED  
(DRUG AND ORGANIZED CRIME)

	MALE	FEMALE	<18	18+	FIRST OFFENSE	REPEAT OFFENDER	
UNKNOWN							
CAUCASIAN	190	47	9	228	59	84	94
BLACK	145	28	17	156	55	81	37
HISPANIC	1			1	1		
NATIVE AMERICAN							
OTHER							
UNKNOWN							
TOTAL	336	75	26	385	115	165	131
		411		411			411

- 28% OF THE PERSONS ARRESTED WERE FIRST OFFENDERS
- 40% OF THE PERSONS ARRESTED WERE REPEAT OFFENDERS
- 58% OF THE PERSONS ARRESTED WERE CAUCASIAN
- 42% OF THE PERSONS ARRESTED WERE BLACK
- 94% OF THE PERSONS ARRESTED WERE ADULTS
- 6% OF THE PERSONS ARRESTED WERE JUVENILES

PERSONS ARRESTED BY TYPE OF DRUG

PERCENT	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	TOTAL
COCAINE HCL 16.33%	21	24	2	10	57
COCAINE BASE 45.27%	31	35	35	57	158
CANNABIS 20.92%	37	6	12	18	73
OPIATES/SYNTHETIC NARCOTICS 6.88%	3	9	5	7	24
STIMULANTS 2.01%	0	5	2	0	7
DEPRESSANTS 1.15%	1	2	1	0	4
HALLUCINOGENS 6.59%	13	1	8	1	23
OTHER 0.86%	1	0	1	1	3
TOTALS 100.00%	107	82	66	94	349

61.60% OF THE ARRESTS WERE COCAINE RELATED

PERSONS CONVICTED

	DRUG	ORGANIZED CRIME	TOTAL
1ST QTR.	117	12	129
2ND QTR.	42	8	50
3RD QTR.	164	7	171
4TH QTR.	48	4	52
TOTALS	371	31	402

PERSONS CONVICTED BY TYPE OF DRUG

PERCENT	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	TOTAL
COCAINE HCL 15.90%	20	15	14	10	59
COCAINE BASE 50.13%	51	9	104	22	186
CANNABIS 17.79%	29	9	22	6	66
OPIATES/SYNTHETIC NARCOTICS 3.77%	5	0	6	3	14
STIMULANTS 3.50%	3	3	5	2	13
DEPRESSANTS 1.35%	2	2	1	0	5
HALLUCINOGENS 6.20%	7	4	12	0	23
OTHER 1.35%	0	0	0	5	5
TOTALS 100.00%	117	42	164	48	371

66.03% OF ARRESTS WERE RELATED TO COCAINE

PERSONS SENTENCED

	DRUG	ORGANIZED CRIME	TOTAL
1ST QTR.	116	8	124
2ND QTR.	47	6	53
3RD QTR.	170	6	176
4TH QTR.	57	3	60
TOTALS	390	23	413

83% OF PERSONS SENTENCED IN DRUG CASES WENT TO PRISON

48% OF PERSONS SENTENCED IN ORGANIZED CRIME CASES WENT TO PRISON

**DRUG REMOVALS (PURCHASED AND SEIZED)**

MEASURE	UNIT OF MEASURE	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	TOTAL	UNIT OF
COCAINE HCL	GM	32.8	2162	10040	6	12240.8	GM
COCAINE BASE	GM	55.3	112	370	386	923.3	GM
CANNABIS	LB	62.4	66.43	14.66	4.26	147.8	LB
OPIATES/SYNTHETIC NARCOTICS	DU	83	377	120	6939	7519.0	DU
STIMULANTS	DU	20100	2000	5	1565	23670.0	DU
DEPRESSANTS	DU	7005	75	0	7966	15046.0	DU
HALLUCINOGENS	DU	202	240	656	7	1105.0	DU
OTHER	DU	1400	0	30	60	1490.0	DU

**INVESTIGATIVE ACTIVITY - DRUG**

	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	PERIOD TOTALS
INITIATED BEFORE PERIOD	521	543	673	710	521
INITIATED DURING PERIOD	131	172	126	138	567
<b>TOTAL ACTIVE</b>	<b>652</b>	<b>715</b>	<b>799</b>	<b>848</b>	<b>1088</b>
CLOSED DURING PERIOD	102	37	71	71	281
DROPPED DURING PERIOD	7	5	18	14	44
PENDING AT PERIOD END	543	673	710	763	763
<b>TOTAL</b>	<b>652</b>	<b>715</b>	<b>799</b>	<b>848</b>	<b>1088</b>

**INVESTIGATIVE ACTIVITY - ORGANIZED CRIME**

	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	PERIOD TOTALS
INITIATED BEFORE PERIOD	80	86	98	96	80
INITIATED DURING PERIOD	26	21	13	15	75
<b>TOTAL ACTIVE</b>	<b>106</b>	<b>107</b>	<b>111</b>	<b>111</b>	<b>155</b>

CLOSED DURING PERIOD	15	9	15	6	45
DROPPED DURING PERIOD	5	0	0	6	11
PENDING AT PERIOD END	86	98	96	99	99
TOTAL	<u>106</u>	<u>107</u>	<u>111</u>	<u>111</u>	<u>155</u>

OBJECTIVES FOR THE COMING YEAR INCLUDE:

1. Full development of division and WVNIX intelligence systems in order to maximize use of criminal intelligence.
2. Full development of high risk entry teams for use by all agencies upon demand.
3. Providing additional support to the uniform members of the division by assisting more in the area of conventional type or violent crime investigations.
4. Increase cooperation with other police agencies by forming Task Force groups (ATF/FBI) and by intelligence sharing.
5. Full development of "Project North Star."
6. Increasing manpower assigned to the Medical Fraud Task Force.
7. Improve facilities currently used by the Bureau for office space.

The following summary outlines a few of the accomplishments achieved by the Bureau of Criminal Investigations in the past fiscal year. Many of the achievements listed are a direct result of the interaction and spirit of cooperation it maintains with the uniform membership of the division. The Bureau values this close working relationship and as a result looks forward to greater accomplishments in the future.

## MARIJUANA ERADICATION

The Bureau of Criminal Investigations continues to work closely with the Drug Enforcement Administration, the West Virginia National Guard and the uniform division of the West Virginia State Police in efforts to detect and eradicate illegal marijuana fields within West Virginia. National Guard aircraft and manpower have been and continue to be a major part of this operation and greatly contribute to the success of the program.

Changes in the operational procedures have resulted in program growth for this reporting period. Additional changes are predicted to further improve operational ability and the result factor for the upcoming year.

During this reporting period, 2,588,933 plants were seized and destroyed from 480 individual Cannabis gardens or fields. This is an increase of 67% compared to the previous reporting period.

Over 40,000 of these plants were cultivated and located mainly throughout southern West Virginia. Approximately 2.5 million were wild or "ditchweed" plants which were discovered in the Potomac Water Shed in Hardy and Grant counties.

Applying current street level prices in West Virginia, the total value of marijuana eradicated as a result of this program exceeds five billion dollars (\$5,277,866,000.00).

As a result of these seizures, approximately 70 individuals were arrested and charged with cultivation in state and federal courts.

## REGION A

During the 1993 fiscal year, Region "A" investigators have been working on several large scale narcotics and organized crime investigations in the Northern Judicial District of West Virginia.

In the Wheeling area the efforts of the Wheeling Drug Task Force, which is comprised of officers from the Bureau of Criminal Investigations, the Wheeling City Police Department, the Ohio County Sheriff's Department and the Marshall County Sheriff's Department, led to the seizure of approximately two hundred fifty (250) pounds of marijuana that had been shipped to Wheeling via a commercial carrier.

This investigation resulted in other targets being identified in Arizona and Pennsylvania. This organization had previously shipped at least two thousand four hundred forty-nine (2,449) pounds of marijuana to Wheeling and western Pennsylvania areas. Search warrants have been executed at the homes of the two (2) suspects in Arizona. The main distributor in West Virginia has entered into a plea agreement and three (3) local distributors have been arrested.

Members assigned to the Bureau pursued a lead developed from a traffic stop on I-79 after the suspect was arrested for driving while revoked and officers discovered he possessed a large quantity of money. Investigators learned their suspect was traveling from Cincinnati, Ohio, to New York City to purchase a sizable quantity of cocaine. The suspect subsequently agreed to cooperate with investigators and arrangements were made to transport the suspect back to Cincinnati. Working in cooperation with the Hamilton County Sheriff's Department in Ohio, a controlled delivery was made and a quantity of currency was seized.

Investigators have also been active in several cases regarding inmates at the West Virginia State Penitentiary. During the past year two (2) inmates from Clarksburg were indicted for delivering a pound and a half of marijuana to an undercover officer posing as a contact for the inmates. These suspects were responsible for small quantities of marijuana being delivered inside the penitentiary.

Another investigation involving a correctional facility concerned an inmate at the Keene Mountain Correctional Center in Virginia. This inmate was able to arrange shipments of large quantities of marijuana from Texas to Morgantown and Fairmont, West Virginia, while being incarcerated. Bureau investigators received substantial assistance from the Drug Enforcement Administration and the United States Postal Inspection Service during this case.

Officers assigned to the Bureau were also instrumental in a case involving a marijuana cultivation operation in Lewis County. This investigation was the joint effort of the Drug Enforcement Administration, and officers from the Harrison, Lewis and Upshur County Task Force. Due to the nature of the terrain, investigators employed extensive time and effort to maintain surveillance on three (3) separate fields, all located within a mile area. Investigators from the Bureau of Criminal Investigations were eventually able to capture two of the suspects working in the field on video tape. The result of this investigation was a seizure of one thousand seven hundred forty-six (1,746) marijuana

plants with a street value exceeding three million dollars (\$3,000,000).

Another investigation conducted by Region "A" involved four (4) suspects being indicted for trafficking anabolic steroids. Investigators seized over thirty thousand (30,000) dosage units of steroids. This case developed leads throughout the United States and Europe.

Members of the Bureau of Criminal Investigations, along with officers assigned to the Mon-Valley Task Force, continue to address the "crack" cocaine problem in the Fairmont and Morgantown areas. The arrest of persons associated with the John Simms organization has greatly curtailed the availability of "crack" cocaine in these areas. However, dealers from several cities such as Pittsburgh, Pennsylvania, and Columbus, Youngstown and Cleveland, Ohio, continue to travel to West Virginia to sell illegal drugs.

#### REGION "B"

During the past fiscal year, Region "B" has either initiated or been involved in approximately two hundred (200) new criminal investigations. These cases include narcotics violations, money laundering, medical fraud, firearms violations and many other conventional type criminal offenses. Officers from Region "B" were responsible for the removal or recovery of over six hundred nine thousand dollars (\$609,000) in illegal drugs. These investigators have provided assistance and intelligence information to other BCI units that resulted in numerous seizures and arrests.

One particular investigation conducted by Region "B" investigators received national recognition from both the print media and a network television program. This case involved a mother from Clay County who wanted to sell her one (1) month old baby for several thousand dollars. Upon being informed of her intent, an undercover investigator from Region "B", posing as a potential buyer, met with the suspect and negotiated the purchase of the child. Afterward the suspect was arrested, has since pled guilty and is currently serving a one (1) year sentence in the South Central Regional Jail.

Another noteworthy case involved the owner of a Charleston supply company who purchased foreign made materials and sold them to other companies or government agencies representing them to be of domestic origin. This scam involved altering the foreign made valves and fittings to appear domestic, and then charging a much

higher domestic price. Numerous counts will be charged including mail fraud, procurement fraud, defrauding the U.S. Government and interstate transportation violations.

During this case, investigators also determined the owner of the supply company conspired with employees of a local chemical company to purchase stolen surplus material. Investigators believe upwards of one hundred thousand dollars (\$100,000) of material may have been stolen and sold to unsuspecting businesses.

The Huntington Federal Drug Task Force, consisting of officers from the Bureau of Criminal Investigations, Cabell County Sheriff's Department, Huntington Police Department and Barboursville Police Department, continues to be successful in its endeavors. During this fiscal year, the State Police units of the Task Force have accounted for the arrests of sixty-seven (67) people being charged with one hundred eight (108) felony counts. A large number of crack cocaine purchases and seizures within the city limits of Huntington have also been made. None of these cases have ended in acquittal.

One notable investigation involved the seizure of over ten thousand (10,000) prescription pills. This same investigation produced the arrests of several individuals responsible for a Putnam County jewelry store breaking and entering in which two hundred fifty thousand dollars (\$250,000) in goods were stolen.

The Parkersburg Narcotics Task Force, consisting of officers from the Bureau of Criminal Investigations, Wood County Sheriff's Department, Parkersburg Police Department and Vienna Police Department, continues to be exceptionally effective in law enforcement in its respective region and has achieved notable success in cases involving large amounts of cocaine being distributed in the Jackson and Wood County areas. Arrests of approximately thirty-two (32) individuals from this area have resulted in lengthy prison sentences for all persons involved.

During one noteworthy investigation, members of the Task Force arrested several suspects in a marijuana distribution network and seized a sizeable quantity of cash. This case led investigators to Houston, Texas, where the source for the marijuana was located. Several suspects have been arrested in Texas and are expected to plead guilty in the very near future.

For the past year investigators from Region "B" have been investigating a network of "crack" cocaine distributors in Logan County. The availability of this illegal drug recently dimin-

ished in the area due to the arrests and convictions of eighteen (18) suspects in U.S. Federal District Court in Charleston.

Region "B" continues to provide an operative as Coordinator of the Medical Fraud Task Force coordinated by the United States Attorney's Office for the Southern District of West Virginia. During this fiscal year several very productive investigations were conducted with the most acclaimed being the case involving Doctor Robert D. Meek of Boone County. This investigation revealed a ten (10) year pattern of impropriety and misconduct that resulted in his guilty plea.

Members of Region "B" are also responsible for developing an informal task force involving the Putnam County Drug Task Force, the South Charleston City Police Department, and the Saint Albans Police Department. This task force has conducted several investigations during the last year and continues to be an effective investigative entity against drug traffickers. During one investigation, these officers seized over fifty-five (55) pounds of processed marijuana and arrested a major distributor in the Saint Albans area.

These investigators also uncovered a heroin distribution network that produced two (2) arrests in West Virginia with hopes of several more in other jurisdictions. The arrested suspects have led investigators to New York City and the source of the heroin.

Investigators from this region have been instrumental in several investigations originating from interdiction stops on the West Virginia Parkway. In one case a vehicle was stopped that contained ten (10) kilograms of cocaine and two (2) ounces of "crack" with a street value exceeding one (1) million dollars (\$1,000,000). Several individuals were convicted as a result of the follow up investigation conducted by Region "B" investigators and additional suspects have been developed.

#### REGION "C"

During the past fiscal year members assigned to Region "C" of the Bureau of Criminal Investigations initiated forty-eight (48) new criminal investigations. These officers were also responsible for two hundred fifty-five (255) felony arrests and seized narcotics and various other contraband worth over one hundred eighteen thousand dollars (\$118,000).

One investigation completed by Region "C" investigators

involved a credit card fraud which began while the defendant was serving a sentence in the West Virginia State Penitentiary at Huttonsville. Using an inmate pay telephone, this defendant was able to network fraudulently received merchandise and monies to the penitentiary and other locations of his choice. The defendant was well schooled in telephone systems and continued this practice after his release from incarceration. This defendant generated over fifty thousand dollars (\$50,000) in monies and merchandise. He has since accepted a plea agreement and is serving another prison sentence which resulted from this investigation.

Investigators from Region "C" uncovered a large scale marijuana distribution network involving approximately two thousand (2,000) pounds of marijuana. This case developed into several additional charges being brought against the suspect including various weapons violations and money laundering. Investigators are continuing their investigation into the disappearance of a Hampshire County resident believed to have been murdered by the target of this investigation or one of his associates. Officers have discovered a body buried on the suspects property and are awaiting positive identification by the state Medical Examiner.

Region "C" Investigators continue to investigate "crack" cocaine dealing in the Martinsburg and Charles Town areas. Jamaican nationals are living in the area and are responsible for the availability of large quantities of crack. Bureau investigators assigned in this area are seeing a dramatic increase in the trading of guns for drugs.

Another investigation involved a rather large source of marijuana and cocaine from Houston, Texas, who was mailing his associates cocaine through the United States mail. The targets in Houston were also involved in a scam impersonating a Houston City Police officer and "ripping off" drug dealers. The Region "C" investigation allowed Houston Police and BCI investigators to approach the target who later entered into a plea agreement in the Northern District of West Virginia. This target's cooperation in Texas led to the apprehension of one of the FBI's most wanted fugitives.

Members of Region "C" have completed the Dale stolen property investigation with one of the defendants entering into a plea agreement and the second defendant in the process of negotiating his plea. This case involved well over one hundred thousand dollars (\$100,000) in stolen property.

Investigators from Region "C" discovered a very sophisticated marijuana cultivation and distribution operation in Hampshire County. The growing area was camouflaged to prevent aerial detection and the suspects utilized a camper trailer and tent to dry and package their illegal crops. Both defendants have entered plea agreements and are expected to give testimony against a distributor in Winchester, Virginia. These defendants have long been suspected by members of the Virginia Task Force of being sources of marijuana, cocaine, amphetamines and other controlled substances.

Another noteworthy investigation involved investigators working with members of the uniform division during the kidnapping and sexual assault committed by a Maryland escapee. Elderly women were included victims in this case. The manhunt and crime spree attracted national media attention. Investigators from BCI were responsible for arresting the armed suspect without incident in a crowded nightclub.

#### REGION "D"

During the past year investigators from Region "D" have initiated approximately two hundred (200) new criminal investigations. These cases have resulted in two hundred eighty-nine (289) separate charges being lodged against one hundred three (103) individuals.

Region "D" investigators initiated an investigation into a gambling organization operating from the southern portion of West Virginia that branched out into several other southern states. This investigation resulted in the arrest of several suspects, including the organization's leader, and the seizure of a substantial amount of property.

Also during the past year, Region "D" members were involved in the investigation and prosecution of a major drug importation and distribution ring which was delivering drugs including heroin, crank and cocaine into Nicholas and Fayette counties for distribution to surrounding areas. This investigation resulted in the arrest and conviction of nine (9) people, including the supplier of the drugs in California and the distributors in West Virginia.

Investigators in Region "D" also played a major role with the Internal Revenue Service in West Virginia and Virginia during a prostitution operation that was transporting prostitutes across state lines. These prostitutes were being furnished to certain

individuals in order to influence business deals. One suspect has pled guilty with another being convicted of all charges.

Region "D" investigators were closely involved in the first ever RICO drug indictments returned as a result of suspects trading food stamps for drugs. A fifty-seven (57) count indictment was returned against seven (7) defendants. Another seventeen (17) count indictment was returned against additional defendants, all have pled guilty or been convicted of the charges against them.

During the past year members of Region "D" have investigated the embezzlement of a substantial amount of money from the Workers Compensation Fund of West Virginia. This investigation resulted in the responsible parties entering into a pre-trial diversion and repayment of all monies embezzled.

Also during the past year investigators worked with agents from the Alcohol, Tobacco and Firearms division convicting suspects in Fayette County who were purchasing firearms and trading them in other states for drugs. This investigation resulted in pleas from several defendants.

Investigators in the Bluefield area continue to investigate the traveling gypsy clan. These suspects move from state to state, defrauding people of money in roofing or paving scams. This investigation has resulted in the guilty plea of one of the ring leaders of the West Virginia clan.

Region "D" officers were also responsible for the arrest of a suspect who was responsible for the distribution of five (5) kilograms of cocaine in the Bluefield area. This case led to the suspect's arrest in New Jersey and the seizure of approximately thirty-eight (38) kilograms (83 pounds) of cocaine. All defendants have either pled guilty or been convicted on all charges brought against them.

Members of Region "D" continue to work with the interdiction team on the West Virginia Parkway. This program has been very successful and the follow up investigations conducted by BCI has lead to numerous other cases. These types of cases have been increasing monthly and have resulted in several significant seizures.

The achievements realized by the Bureau of Criminal Investigations are a direct result of the interaction and spirit of cooperation it maintains with the uniform membership of the division. The Bureau values this close working relationship and

looks forward to greater accomplishments in the future.

### TRAFFIC CONTROL

Another important mission of the Field Operations Division is insuring the safety of citizens traveling the highways of West Virginia. Routine road patrols are one tool utilized in securing compliance with West Virginia's Motor Vehicle Laws to the highest degree possible. During the past fiscal year, 114,908 man hours were expended on routine road patrols. Despite intensive efforts toward insuring safety on the State's highways, members of the Division investigated 10,266 motor vehicle accidents during the past fiscal year. Traffic accident investigations consumed the bulk of 54,168 man hours, which were expended on traffic related activities. Thorough traffic accident investigations often include the taking of photographs, the follow-up time examining vehicles and securing witnesses statements. Accident investigations serve two important functions. They form the basis for criminal charges which may be pressed against persons violating the law and offer protection to innocent parties who may become the object of civil action arising from a traffic accident.

Road patrols and accident investigations resulted in members of the Field Operations Division making 72,646 road law arrests during the past fiscal year. Of these, 50,171 were for hazardous moving violations upon the highways such as speeding, reckless driving, drunk driving, improper passing and the like. The remaining 22,475 arrests were for other road law violations, including violations relating to operator's licenses and motor vehicle registration laws. An important part of other road law arrests are those relating to violations of West Virginia's mandatory insurance law. These statistics are summarized below:

<u>CO.</u>	<u>ROAD PATROL MAN HOURS</u>	<u>TRAFFIC RELATED ACTIVITY MAN HOURS</u>	<u>ACCIDENT REPORTS</u>	<u>HMV ARRESTS</u>	<u>OTHER ROAD LAW ARRESTS</u>
"A"	25,849	12,864	2,205	9,428	5,792
"B"	26,194	14,351	2,275	10,464	7,374
"C"	16,774	14,161	2,951	6,389	3,703
"D"	21,733	10,558	2,534	6,737	4,008
"E"	24,358	2,234	301	17,153	1,598

While serious violations of West Virginia's Motor Vehicle Code require the issuance of a traffic citation, in many cases a

warning from a member of the Field Operations Division is deemed sufficient considering the nature of the violation and circumstances involved. The issuance of Warning Citations (which result in no fine or operator's license points) is an important tool in attempting to make West Virginia's roadways as safe as possible. During the past fiscal year, members of the Division issued 127,969 Warning Citations:

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>	<u>"E"</u>
H.M.V. WARNINGS:	13,135	18,849	11,116	8,017	7,364
OTHER WARNINGS:	16,668	22,845	9,649	12,801	7,525

The fact that warning citations issued exceed road law arrests by nearly a 2-1 margin, reflects the Division's philosophy in traffic law enforcement. Arrests are made to promote safety on the highways, not to generate revenues for the State.

Currently one of the most important phases of traffic law enforcement is the united effort by law enforcement agencies all over the State to get drunk drivers off the highways. During the past fiscal year, members of the Field Operations Division made 2,200 arrests for Driving While Under the Influence of Alcohol or Drugs:

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>	<u>"E"</u>
ARRESTS	527	403	580	533	157

These arrests are particularly costly in terms of man hours expended. Not only are the mechanics of drunk driving arrests very involved due to the complexity of the law relating to tests for blood alcohol concentration, but a single arrest often results in multiple hearings at which arresting officers are key witnesses. The criminal aspect of drunk driving arrests must be pursued through the proper channels in Magistrate court while the administrative aspect relating to operator's license revocations must be pursued before a hearing officer from the Division of Motor Vehicles. It is not uncommon for a single arrest to consume ten to twenty man hours when follow-up time at hearings is taken into account.

#### MOTOR VEHICLE INSPECTION

Another aspect of promoting highway safety is the West Virginia Motor Vehicle Inspection Program. Regular examinations of motor vehicles by certified inspector mechanics are intended

to insure that unsafe vehicles are not operated upon the public streets and highways. Field Operations personnel have direct responsibility for supervision of this program. This includes both instruction and certification of inspector mechanics and supervision of the operation of licensed inspection stations. Division personnel supervise 1,892 inspection stations and 5,774 inspector mechanics within the State of West Virginia:

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>
NUMBER OF INSPECTION STATIONS:	518	659	314	401
NUMBER OF INSPECTOR MECHANICS:	1,286	3,550	771	167
NUMBER OF INSPECTION STATION REPORTS:	1,943		1,107	1,593
MAN HOURS EXPENDED:	5,110		2,466	2,464
NUMBER OF PERSONNEL ASSIGNED:	3	3	2	3

#### OPERATOR'S LICENSES

The Field Operations Division provides support to the Division of Motor Vehicles by administering the Operator's License Examination Program. With the lay off of the forty-one (41) civilian Drivers' Examiners, uniformed members of the department are administering the written and driving tests along with the taking of operator's license photographs.

#### REVOCATION ORDERS

Another support service rendered to the Division of Motor Vehicles is the serving of revocation orders issued by the Commissioner. The bulk of these orders are issued due to violations of West Virginia's mandatory insurance law, as a result of drunk driving arrests or other moving violations. These orders may direct an officer to secure an operator's license, registration plate or both. During the past fiscal year, 9,942 revocation orders were handled by Field Operations personnel, of which 8,782 were served. A total of 12,969 man hours were expended in serving revocation orders for the Division of Motor Vehicles:

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>
ORDERS HANDLED:	2,209	4,377	1,483	1,873
ORDERS SERVED:	1,976	3,722	1,483	1,601

MAN HOURS:                   4,011           4,279           2,607           2,072

WALK-INS

Since the Division of Motor Vehicles has offices in only three of West Virginia's 55 counties, citizens in all areas of the State typically turn to the local state police detachment for assistance. Field Operations personnel stay abreast of all laws and regulations pertaining to motor vehicle registration, operator's license issuance and mandatory insurance requirements so that they are prepared to assist the public with problems they may have. This may include communicating directly with the Division of Motor Vehicles when the problem is a complex one. Assistance is also rendered by the distribution of numerous Division of Motor Vehicles forms, the issuance of One-Trip Permits and the issuance of Serial Number Verifications.

DIVISION OF HIGHWAYS

Although the Division of Highways' role and powers in the enforcement of size and weight laws regulating trucks on the State's highways has grown significantly in recent years, Field Operations personnel are still often called upon for assistance.

COURT TIME

An important aspect of the duties of members of the Division is providing professional, impartial testimony at judicial proceedings. This may involve a traffic arrest in magistrate court, an administrative hearing before the Division of Motor Vehicles or a murder trial in circuit court. Judicial proceedings are the logical conclusion of investigations which the Division conducts. During the past fiscal year, a total of 30,242 man hours was expended on appearances at judicial proceedings:

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>	<u>"E"</u>
COURT TIME	6,474	8,019	7,122	7,516	1,111

DISASTERS

Natural and manmade disasters, when they occur, present a

significant challenge to the Department in assisting local officials and providing service to the public. Fortunately, the disasters of previous years did not repeat themselves during the past fiscal year.

Despite the absence of major disasters, Field Operations personnel must remain prepared to deal with this type of event, usually with no prior warning or notice.

As in prior years, Field Operations personnel continued to investigate and render aid at the scene of aircraft crashes within the State.

#### POLYGRAPH EXAMINATIONS

The Field Operations Division conducts polygraph examinations for all law enforcement agencies statewide through four (4) certified examiners at South Charleston, Shinnston, Elkins and Beckley. These highly trained examiners have the full time responsibility of providing assistance to all criminal investigators throughout the State. In addition, they conduct examinations ordered by State Courts as a part of pre-sentence investigations and also conduct pre-employment polygraph examinations for State Police applicants.

Six hundred sixty-two (662) polygraph examinations were conducted by four (4) examiners during the last fiscal year.

Two members of the Bureau of Criminal Investigations completed their internship during the last year. A member was assigned to the Northern and Southern District of the Federal Court System as part of pre-sentence investigations and plea agreements.

#### DRUG INTERDICTION

During the past fiscal year, Company "E", Parkways Authority recovered and/or seized the following property as a result of the drug interdiction program.

1	U-Haul Trailer	\$ 1,000.00
10	Loaded Firearms	\$ 7,500.00
13.56	Pounds of Marijuana	\$ 27,120.00
22	Pounds of Cocaine	\$300,000.00
5	Grams of Crack Cocaine	\$ 750.00
12	Gallon of Moonshine	\$ 550.00

	United States Currency	\$227,999.00
12	Vehicles	<u>\$100,000.00</u>
	<b>TOTAL VALUE</b>	<b>\$664,919.00</b>

FAIRS AND FESTIVALS

The people of West Virginia and visitors from outside the State enjoy a wide variety of fairs, festivals and athletic events each year. Field Operations personnel provide police services at these events on a regular basis. These services may take the form of traffic control or police patrols if justified by the number of persons in attendance. A total of 35,748 man hours was expended on "Special Events" during the past fiscal year:

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>	<u>"E"</u>
SPECIAL EVENTS	12,427	11,223	8,808	2,820	470

Some major events where service was provided during the past fiscal year are:

<u>EVENT</u>	<u>COMPANY</u>	<u>MAN HOURS EXPENDED</u>
WVU Football Games, Morgantown	"A"	3,080
Buckwheat Festival, Kingwood	"A"	220
Boys State, Jacksons Mill	"A"	100
WVU Basketball Games, Morgantown	"A"	55
Italian Festival, Wheeling	"A"	375
Arts and Crafts Festival, Weston	"A"	30
Mountaineer Stock Car Races	"A"	50
Blackwater 100 Race, Davis	"A"	38
KKK Rally, Parkersburg	"A"	5
Strike Detail, Ravenswood	"A"	175
Sternwheel Regatta, Charleston	"B"	350
Mason County Fair, Point Pleasant	"B"	75
Boone County Fair, Madison	"B"	60
Putnam County Fair, Eleanor	"B"	60
Jackson County Arts & Craft Fair, Ripley	"B"	360
Wood County Fair, Mineral Wells	"B"	250
Jackson County Fair, Ripley	"B"	150
Ohio River Regatta, Ravenswood	"B"	50
Walnut Festival, Spencer	"B"	40
Wood Festival, Grantsville	"B"	30

Apple Festival, Clay	"B"	23
Putnam County Homecoming, Winfield	"B"	30
Parkersburg Homecoming, Parkersburg	"B"	50
Parkersburg Bike Race, Parkersburg	"B"	25
West Virginia Birthday Celebration, Charleston	"B"	25
Charleston Police Department Memorial	"B"	20
Pumpkin Festival, Milton	"B"	20
Woodchopping Festival, Webster Springs	"C"	65
Durbin Days	"C"	34
Pioneer Days, Marlinton	"C"	139
Mountain State Forest Festival, Elkins	"C"	540
Strawberry Festival, Buckhannon	"C"	330
Blackwater 100 Motorcycle Race, Davis	"C"	1,657
Challenge in the Hills, Four-Wheel Drive Race, Davis	"C"	1
Girls State, Jacksons Mill	"C"	72
Barbour County Fair, Philippi	"C"	60
Treasure Mountain Festival, Franklin	"C"	88
Mineral County Fair, Keyser	"C"	19
Hampshire County Fair, Romney	"C"	10
Apple Harvest Festival, Martinsburg	"C"	95
Blue Gray Classic Festival, Philippi	"C"	62
Railroad Festival	"C"	60
West Virginia State Fair, Fairlea	"D"	2,500
Bridge Day, Fayetteville	"D"	200
Hinton Water Festival, Hinton	"D"	120

In addition, police services are provided at all West Virginia University home football games. This service resulted in the expenditure of over 5,000 man hours during the past fiscal year, and as always constituted a heavy burden upon Field Operations personnel.

#### MISCELLANEOUS

Members of the Field Operations Division render service to the citizens of West Virginia wherever possible within available time constraints and given the available resources. Assistance to stranded motorists is one form which this service may take. During the past fiscal year, a total of 22,115 "motorist assists" were performed:

	<u>"A"</u>	<u>"B"</u>	<u>"C"</u>	<u>"D"</u>	<u>"E"</u>
MOTORIST ASSISTS:	3,711	5,933	1,650	3,489	7,332

This service also takes the form of directions given to travelers and advice regarding road conditions during inclement weather. Citizens often present questions about their rights under the law, domestic problems, juvenile problems and neighborhood disputes. Members attempt to address these matters fairly and impartially, to the best of their ability. A citizen's problems may sometimes result in their being referred to another State agency which can better handle the problem. Service to the public may take the form of attempting to locate overdue travelers or a lost child or notifying relatives of the death of a loved one. No matter what the problem, the Field Operations Division attempts to meet the public's needs to the best of its ability.

#### GOALS AND OBJECTIVES

The overall goal of the Field Operations Division is to provide the best possible service to the people of West Virginia that available resources will permit. In pursuing this goal our aims are to achieve the lowest possible crime rate and the highest clearance rate in our investigative efforts and to achieve the highest possible compliance rate with the posted speed limits and the lowest possible motor vehicle accident rate per mile traveled.

Consistent with the growing national concern over drug abuse, the Field Operations Division has been placing particular emphasis on effective narcotics law enforcement. Grant money secured during the past fiscal year will allow the Department to put a voice privacy radio system and additional laboratory equipment on line during the coming months. Both equipment purchases will enhance current drug enforcement efforts. In addition, efforts were begun during the past fiscal year to secure funding under the Anti-Drug Abuse Act of 1986. When these funds become available during the coming months, the Department will initiate an enhanced drug enforcement program which is an integral part of an overall State strategy addressing the problem on many fronts. In part, the Field Operations Division will direct its efforts toward improved intelligence gathering, intensified interdiction efforts and "organization oriented" investigations resulting in combined prosecutions and property seizure/forfeitures.

Some specific objectives are:

1. To continue providing the most effective job related training possible, via in-service and other schools, to both uniformed and plain clothes personnel.
2. To secure all available grant monies and direct them toward improved enforcement efforts.
3. To seize illicit narcotics profits whenever possible, seek their forfeiture and direct any proceeds toward investigative and other needs.
4. To take advantage of every opportunity to prevent crime by educating the citizens of the State in the area of crime prevention.
5. To continue exploring areas of specialization deemed to be beneficial to the Department's mission.



**INSPECTION SERVICES**



## INSPECTION SERVICE

The Inspection Service is responsible to the Superintendent for ensuring that all members and civilian employees adhere to all policies and procedures governing the operation of the Division; the inspection of all Division owned, leased, rented or maintained structures; and the inspection of all Division records and reports.

The Inspector's Office established written procedures for the processing of Civilian Grievance complaints. One grievance was received during the last fiscal year. It has been resolved.

The Inspector's Office also receives and maintains Sexual Harassment complaints. No complaints of this nature were filed.

The Inspector's Office receives and maintains all appeals from members within the Division. Six appeals were received. Two appeals are pending. Four appeals are complete. Two appeals were sustained, one unsustained, and one withdrawn.

The Division Accident Review Board met on February 9, 1993 and reviewed 58 division accidents which occurred from July 1, 1992 through December 31, 1992.

The Accident Review Board found 38 accidents to be non-chargeable. Twenty were chargeable (3 second chargeable and 17 first chargeable). The three second chargeable received one day suspensions. One first chargeable received a one day suspension, and the other 16 received letters of reprimand.

The Division Accident Review Board met August 31, 1993 and reviewed 29 division accidents which occurred from January 1, 1993 through June 30, 1993.

The Accident Review Board found 19 accidents to be non-chargeable. Eight were chargeable (2 second chargeable and 6 first chargeable.) One second chargeable received a one day suspension while the other received a letter of reprimand. The six first chargeable received letters of reprimand. Two accidents are pending and will be presented to the next Accident Review Board.

No detachment inspections were conducted during this fiscal year because the Inspector has been busy with internal investigations.

The Inspector's Office is the Superintendent's principal point of contact for all complaints rendered against members of the Division necessitating internal investigations.

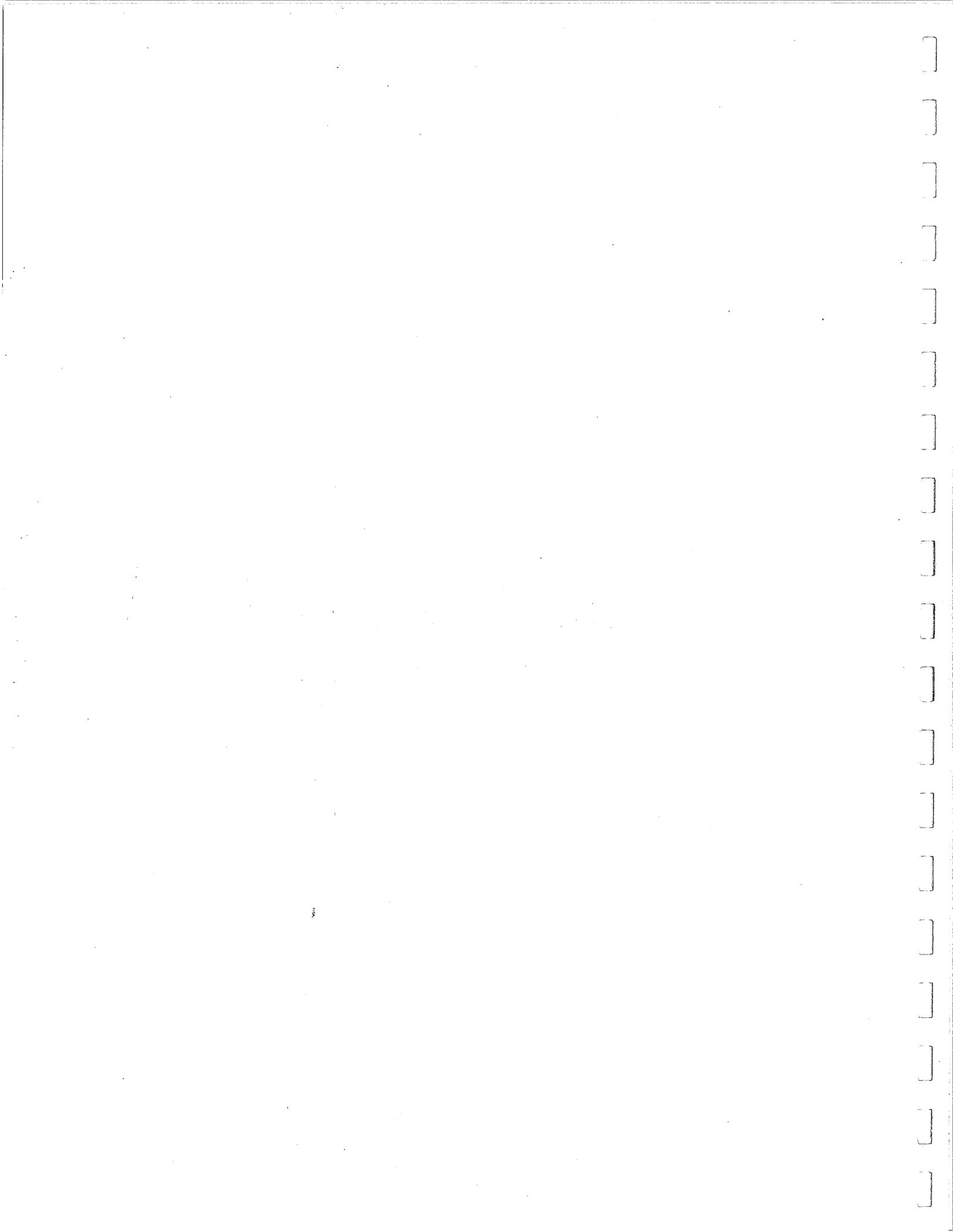
The Inspector's Office received a total of 43 complaints in 1992, out of these complaints 87 allegations of wrongdoing were made. Thirty-one were sustained and given to the Superintendent for disciplinary action.

In 1993 this office received 61 complaints, having a total of 92 allegations of wrongdoing. Twenty-seven were sustained and given to the Superintendent for disciplinary action.

Thus a total of 104 complaints were received, having 179 allegations made during the last fiscal year. Thirty-two of these allegations are pending, 12 involve FBI or civil suits and 20 relate to ongoing investigations.

	1992	1993	Total
Sustained	31	27	58
Unfounded	21	11	32
Exonerated	3	6	9
Not Sustained	29	16	45
Policy Failure	0	1	1
Withdraw	0	3	3
FBI and Civil Cases	2 (Pending)	14 (Pending)	16 (Pending)
Not Defined	1	14	15
Total	87	92	179

**PLANNING AND RESERACH SECTION**



## PLANNING AND RESEARCH SECTION

The primary responsibilities of the Planning and Research Section are to develop administrative programs designed to accomplish the short and long term goals of the Division and to provide for the continual development and revision of the Division's Administrative Regulations/Operational Policy and Procedures. Additionally, the section has been charged with the task of administering the Division Career Progression System which is responsible for the career development of members assigned to Support Services, the Forensic Laboratory and Field Operations. The Director, Planning and Research, has been designated as the Acting Promotional Standards Officer.

During the 1993 fiscal year, the Planning and Research Section accomplished the following goals which will influence the Divisions operation:

1. Development and implementation of operational policy and procedures for:
  - A. Guidelines for Completion of Permanent Rank Promotion Probationary Reports
  - B. Seizure and Forfeiture of Criminal Assets
  - C. High Band Radio Frequencies Assigned to the Bureau of Criminal Investigations
  - D. Deputation Procedures
2. Initiated a promotional cycle, at the direction of the Superintendent, for the permanent rank of Sergeant which entailed:
  - A. Development of source material for the written examination, in-basket exercise and oral interview boards.
  - B. Coordination of the Selection and Review Board which met to determine the initial eligibility of all applicants in the promotional cycle.
  - C. Selection and coordination of four (4) regional testing sites for the simultaneous administration of the written examination and in-basket exercise.

- D. Scheduling and coordination of all applicants for the oral interview phase of the competitive process.
  - E. Coordination of all appeals.
  - F. Development of a Data Base, in cooperation with Data Processing personnel, for scores and point awards for all promotional cycle applicants.
3. Dissemination of job announcements for Support and Field Operation vacancies and coordination of the interview boards for:
- A. MVI Supervisor - Morgantown
  - B. Marijuana Eradication Officer
  - C. Director - Forensic Laboratory
  - D. Investigator - Bureau of Criminal Investigations
  - E. Instructor - Academy
  - F. MVI Supervisor - Parkersburg
  - G. State Police Officer - Parkways
  - H. Assistant Commandant - Academy
  - I. Regional Coordinator - BCI
  - J. Instructor - Academy
  - K. Planning Officer
  - L. MVI Supervisor - Logan
  - M. Grant Management/Alternative Funds Officer
  - N. Investigator - BCI
  - O. Executive Protection Officer
  - P. MVI/DL Examiner Supervisor and Regional MVI/DL Coordinator

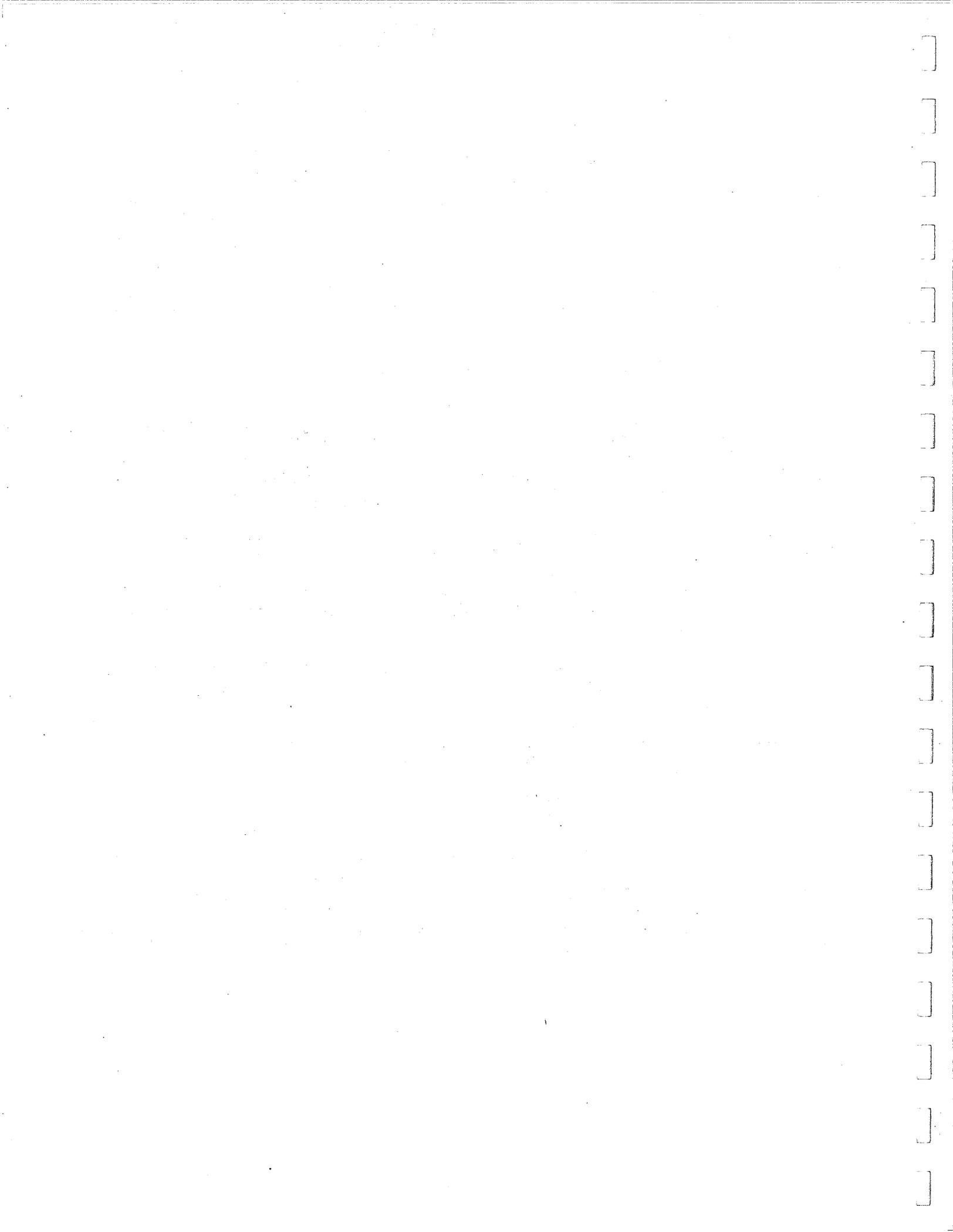
4. Assisted the Traffic Records Section in the reorganization of the Motor Vehicle Inspection/Drivers Licensing functions and provided continued support during the selection and interview process for civilian driver license examiners.
5. Assisted the Bureau of Criminal Investigation with the final development of the Criminal Intelligence Submission Form.
6. Continued the self-assessment process relating to national accreditation.

The Planning and Research Section has also worked in conjunction with and at the direction of the Superintendent and Deputy Superintendent in the drafting of correspondence, compilation of data and research statistics and the drafting of responses to inquiries originating from other agencies.

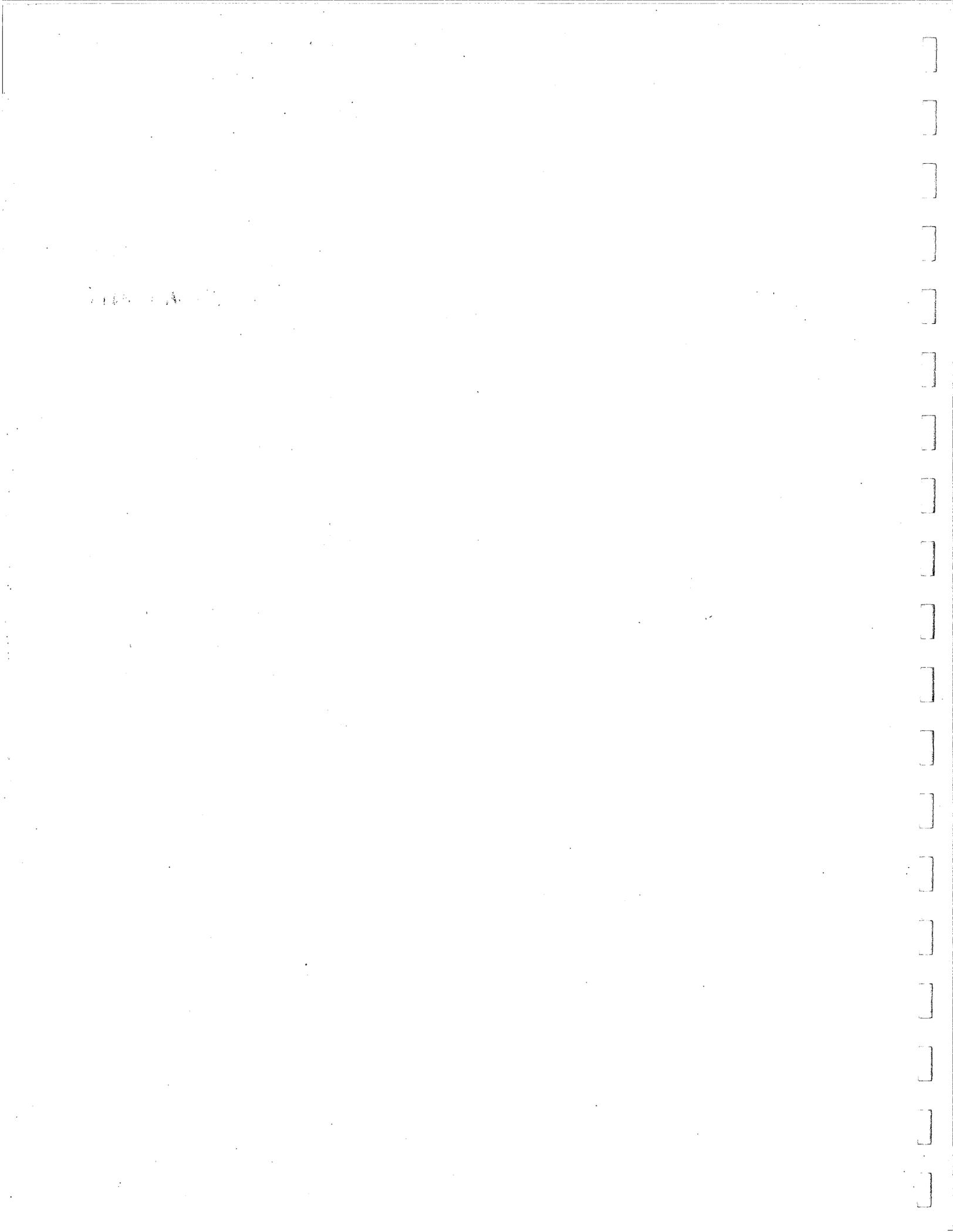
The Planning and Research Section has established the following goals for fiscal year 1994:

1. Finalization of the sergeants promotional cycle with the ultimate goal of making the necessary permanent promotions.
2. Continuation of the competitive selection process relative to the filling of administrative support positions.
3. Development and implementation of Division operational policy and procedures as required.
4. Continued revision of the Division Policy and Procedures Manual to provide for standard format and indices.

During fiscal year 1993, the Planning and Research Section has, on numerous occasions, provided assistance to other Division entities in the implementation of various projects in addition to its own duties and responsibilities in an effort to improve the Division's ability to provide essential police services to the citizens of West Virginia.



**TRAINING DIVISION**



TRAINING DIVISION

The Training Academy has the responsibility of gathering information concerning court decisions, changes in law, new and innovative changes in police techniques, and changes made in the criminal justice system. This information is distributed to all police and correction agencies through schools and seminars.

WEST VIRGINIA STATE POLICE CADET TRAINING COURSE

40th Cadet Class 07/05/92 - 01/29/93

BASIC POLICE TRAINING COURSE (City and County Officers)

81st Basic Class	39 graduates	04/27/92 - 07/24/92
82nd Basic class	37 graduates	08/17/92 - 11/13/92
83rd Basic Class	37 graduates	01/11/93 - 04/09/93
84th Basic Class	38 attendees	04/26/93 - 07/23/93

DIVISION OF PUBLIC SAFETY ANNUAL IN-SERVICE TRAINING

1st Session	30 members	03/08/93 - 03/09/93
2nd Session	32 members	03/10/93 - 03/11/93
3rd Session (cancelled)	0 members	03/15/93 - 03/16/93
4th Session	35 members	03/17/93 - 03/18/93
5th Session	37 members	03/22/93 - 03/23/93
6th Session	35 members	03/24/93 - 03/25/93
7th Session	36 members	03/29/93 - 03/30/93
8th Session	36 members	03/31/93 - 04/01/93
9th Session	35 members	04/05/93 - 04/06/93
10th Session	35 members	04/07/93 - 04/08/93
11th Session (cancelled)	0 members	04/12/93 - 04/13/93
12th Session	27 members	04/14/93 - 04/15/93
13th Session	42 members	04/19/93 - 04/20/93

DIVISION OF PUBLIC SAFETY - BUREAU OF CRIMINAL INVESTIGATIONS  
ANNUAL IN-SERVICE TRAINING

1st Session 30 members 06/23/93 - 06/25/93

OTHER TRAINING PROGRAMS

Appeal Board Hearing	25 attended	07/01/92 - 07/02/93
Child Abuse Seminar	08 attended	07/09/92
Accident Investigation Reconstructionist Training	30 attended	07/13/92 - 07/24/92
Law Enforcement Training Sub-Committee Meeting	10 attended	07/14/92
Motor Vehicle Inspector Training	13 attended	07/14/92
Polygraph In-Service Training	08 attended	08/05/92
Appeal Board Hearing	06 attended	08/05/92
Marshall University Grant Task Force Meeting	15 attended	08/07/92
Motor Vehicle Inspector Training	17 attended	08/11/92
Governor's Children's Justice Task Force Committee Meeting	05 attended	08/17/92
Internal Revenue Service	23 attended	08/24/92
West Virginia Chiefs of Police Board of Director's Meeting	10 attended	08/24/93
Interviews and Interrogation	33 attended	08/27/92
Law Enforcement Training Sub-Committee Meeting	10 attended	08/25/92
Superintendent and U. S. Attorney's Meeting	15 attended	08/28/92
Appeal Board Hearing	07 attended	09/04/92

Motor Vehicle Inspector Training	07 attended	09/08/92
Occult Seminar	39 attended	09/14/92 - 09/19/92
APCO Communications Course	19 attended	10/05/92 - 10/09/92
Motor Vehicle Inspector Training	14 attended	10/13/92
Interviews and Interrogation	29 attended	10/15/92
Division of Highways Weight Enforcement Training	29 attended	10/19/92 - 10/23/92
Appeal Board Hearing	20 attended	10/20/92
Cap-Stun Seminar	18 attended	10/23/92
K-9 In-Service Training	04 attended	11/03/92
Central In-Service Training	13 attended	11/19/92
Crime Scene Course	13 attended	11/30/92 - 12/04/92
Marijuana Eradication Training	11 attended	12/01/92
Total Quality Management Seminar	27 attended	12/04/92
Supervisory In-Service Training	03 attended	12/15/92
Central In-Service Training	20 attended	12/17/92
Intoxilyzer Maintenance Training	20 attended	12/17/92
Asset Forfeiture Law Seminar	16 attended	01/07/93
Supervisory In-Service Training	26 attended	01/12/93

Central In-Service Training	30 attended	01/14/93
Preliminary Breath Testing Training	20 attended	01/14/93
Women's Club Federation	58 attended	01/15/93
Division of Natural Resources Annual In-Service Training	35 attended	01/15/93
Preliminary Breath Testing Training	17 attended	01/05/93
Field Training Officer Training	21 attended	01/25/93
Advanced Drug Course	28 attended	02/01/93 - 02/05/93
W.E.A.P.O.N. Teletype Certification	34 attended	02/01/93 - 02/05/93
Supervisory In-Service Training	49 attended	02/16/93
Central In-Service Training	46 attended	02/18/93
Supervisory In-Service Training	19 attended	03/16/93
Central In-Service Training	39 attended	03/18/93
Instructor Development Course	19 attended	03/22/93 - 03/26/93
USDOT - TSI Driver Inspector Training	27 attended	04/05/93 - 04/16/93
Supervisory In-Service Training	30 attended	04/13/93
Central In-Service Training	40 attended	04/15/93
Radar Operator Certification	21 attended	04/26/93 - 04/30/93
Evaluation and Training Board for Sergeant's Promotions	20 attended	05/03/93 - 05/07/93

Kinesic Interview Course	30 attended	05/04/93 - 05/06/93
Radio Technician School	11 attended	05/10/93 - 05/13/93
Sexual Harassment Seminar	36 attended	05/11/93
Radar Operator Certification	22 attended	05/17/93 - 05/21/93
Supervisory In-Service Training	47 attended	05/18/93
Lotus Computer Class	14 attended	05/18/93 - 05/19/93
Central In-Service Training	38 attended	05/20/93
WordPerfect Computer Class	16 attended	05/20/93 - 05/21/93
National Rifle Association Automatic Pistol Course	20 attended	05/24/93 - 05/28/93
Healthy Dividends - Healthy Eating for Police Seminar	44 attended	05/27/93
Bureau of Criminal Investigation Weapons and Tactics Training	30 attended	05/31/93 - 06/04/93
Radar Operator Certification	19 attended	06/07/93 - 06/11/93
Bureau of Criminal Investigation Marijuana Training	25 attended	06/14/93 - 06/15/93
Supervisor In-Service Training	50 attended	06/15/93
K-9 Meeting	04 attended	06/17/93
Central In-Service Training	50 attended	06/17/93

## ACCOMPLISHMENTS, GOALS AND OBJECTIVES

### ACCOMPLISHMENTS:

1. One member attended the Sigarms, Inc., Model P-220 Armor School, Winchester, New Hampshire.
2. One member attended a BSR Driver Instructor School, Summit Point, West Virginia.
3. One member attended a National Rifle Association Semi-Automatic Pistol Program at the Federal Law Enforcement Training Center, Glynco, Georgia.
4. One member attended the International Association of Chiefs of Police Conference, Charleston, West Virginia.
5. Three (3) members attended the F.B.I. National Academy Graduates Retraining Seminar at Camp Dawson, Kingwood, West Virginia.
6. One member attended the West Virginia Chiefs of Police Association Annual Spring Meeting, Huntington, West Virginia.
7. Two (2) members attended the West Virginia Chiefs of Police Association Fall Awards Banquet and Meeting, Comfort Inn, Martinsburg, West Virginia.

GOALS AND OBJECTIVES:

1. One (1) West Virginia State Police Cadet Training Program
2. Three (3) Basic Police Training Programs
3. Fifteen (15) Division of Public Safety Annual In-Service Training Sessions
4. Ten (10) Central Annual In-Service Training Sessions
5. Ten (10) Supervisory Biennial In-Service Training Sessions
6. One (1) Division of Public Safety Inter-Departmental Pistol Match
7. One (1) F.B.I. National Academy, West Virginia Graduates' Retraining Seminar
8. One (1) Anti-Sniper/Qualification Program
9. Three (3) Division of Natural Resources In-Service Training Sessions
10. One Division of Natural Resources Special Conservation Officer Training Program
11. One Photography Training Seminar
12. One 2-day DNA Training Seminar
13. One Civilian Driver Examiners Training Course
14. One CPR Instructor Training Course
15. Two (2) CPR Re-Certification Courses
16. One 2-week Supervision for Police Personnel Training Course

## FIREARMS TRAINING

During fiscal year 1992-93, there was one (1) West Virginia State Police Cadet Training course conducted at the West Virginia State Police Academy. These Cadets were trained to safely and accurately use a Smith and Wesson Model 686, .357 magnum caliber, Service Revolver, Remington Model 870 12-gauge pump-action shotgun, a Winchester Model 74 30-30 caliber lever-action rifle, and a Colt AR-15 223 caliber semi-automatic rifle. Training consisted of four (4) hours of classroom lecture on firearms safety, firearms nomenclature, basic fundamentals of marksmanship, forty-four (44) hours of practical application on the Range, sixteen (16) hours of shotgun training, eight (8) hours of rifle training, eight (8) hours of decision shooting, four (4) hours of night firing, and four (4) hours of chemical agents.

Each student was required to achieve a qualification score of 75.0% with the Smith and Wesson Model 575 .357 magnum caliber service revolver. In addition, each student was required to fire a qualification course with the Remington Model 870 12-gauge pump-action shotgun; Winchester Model 94 30-30 caliber lever-action rifle; and the Colt AR-15 223 caliber semi-automatic rifle.

40th West Virginia State  
Police Cadet Training  
Course

70 enrolled          07/06/92 - 01/29/93

During fiscal year 1992-93, there were three (3) Basic Police Training Courses conducted at the West Virginia State Police Academy. These officers (city, county, Division of Natural Resources, and Division of Public Safety) were trained to safely and accurately use a handgun and shotgun. Each class consisted of four (4) hours of classroom lecture on firearms safety, firearms nomenclature, and basic fundamentals of marksmanship, forty-four (44) hours of practical application on the Range, four (4) hours of shotgun training, eight (8) hours of decision shooting, four (4) hours of night firing and four (4) hours of chemical agents training. Each student was required to achieve a qualification score of 75% with the Smith and Wesson Model 686 Service Revolver. In addition, each student was required to fire the Combat Shotgun Course for familiarization with the Remington Model 870, pump action, 11 gauge, riot shotgun.

82nd Basic Class Training  
and Qualification

36 enrolled          08/17/92 - 11/13/93

83rd Basic Class Training and Qualification	32 enrolled	01/11/93 - 04/09/93
84th Basic Class Training and Qualification	35 enrolled	04/26/93 - 07/23/93

There were twelve (12) Division of Public Safety In-Service Training Sessions conducted during fiscal year 1992-93. Each member was required to qualify with his/her Smith and Wesson Model 686 Service Revolver over the sixty (60) round Tactical Revolver Course using 158 grain SWC 38 special reloads.

Division of Public Safety In-Service Annual Qualification	497 qualified	03/08/93 - 04/15/93
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Division of Public Safety Bureau of Criminal Investigations In-Service Annual Qualification	44 qualified	06/23/93 - 06/25/93
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During fiscal year 1992-93, one (1) Division of Public Annual Anti-Sniper In-Service Training and Qualification was conducted at Camp Dawson, Kingwood, West Virginia. Each anti-sniper team member was required to successfully qualify with the assigned rifle over a 100, 200, and 300 yard course of fire.

Division of Public Safety Annual Anti- Sniper In-Service	16 qualified	09/14/92 - 09/18/92
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The Annual Inter-Departmental Revolver Match was held at the West Virginia State Police Academy during fiscal year 1992-93. Each Company area, A, B, C, D, E, BCI, and Headquarters, was represented in this event by five (5) Division members who had the highest revolver qualification score from the previous annual qualification list. Each member fired the one-hundred and twenty (120) rounds [Tactical Revolver Course two (2) times] to receive a total aggregate score. From these scores, the Company Team, First and Second High Individual winners are chosen.

Division of Public Safety Inter- Departmental Revolver Match	35 members	10/01/92 - 10/02/92
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UTILIZATION OF FIREARMS RANGE BY OTHER AGENCIES

Federal Bureau of Investigation	83 members
Internal Revenue Service	04 members
Nitro Police Department	04 members
United States Customs	04 members
Division of Natural Resources	10 members
United States Army Reserve:	271 members
38th Ordnance Group (48)	
302nd Field Hospital (41)	
261st Ordnance Battalion (97)	
321st Ordnance Battalion (64)	
812th Ordnance Battalion (21)	
United States Marine Corps	20 members
United States Marshal Service	42 members
United States Probation and Parole	25 members
U. S. Secret Service	03 members
West Virginia Air National Guard	960 members
West Virginia State College/ROTC	95 members
West Virginia State College Campus Police	30 members

MEDICAL CLINIC

Division of Public Safety In-Service Physical Examinations	86 participants	02/17/92 - 04/23/92
Division of Public Safety 40th Cadet Applicant Physical Examinations	99 participants	02/05/92 - 02/12/92 04/15/92 - 04/22/92
Division of Natural Resources In-Service Physical Examinations	119 participants	05/17/92 - 05/31/92
Clinic Visits by Students	236 visits	07/01/91 - 06/30/92

ADDITIONAL ACCOMPLISHMENTS:

1. Tours of the Academy Complex were conducted for 11 groups, totaling 361 people.

APPROXIMATE TOTAL NUMBER OF PERSONS

UTILIZING ACADEMY FACILITIES:

4,150

