



# 74th ANNUAL REPORT

JULY 1, 1991 - JUNE 30, 1992

GASTON CAPERTON  
GOVERNOR

COLONEL THOMAS L. KIRK  
SUPERINTENDENT





West Virginia State Police  
725 Jefferson Road  
South Charleston, West Virginia 25309-1698  
Executive Office

Gaston Caperton  
Governor

Colonel J. R. Buckalew  
Superintendent

The Honorable Gaston Caperton  
Governor of West Virginia  
State Capitol Building  
Charleston, West Virginia 25305

Dear Governor Caperton:

In compliance with Chapter 5, Article 1, Section 20, of the Code of West Virginia, the Annual Report of the Division of Public Safety for the period of July 1, 1991, through June 30, 1992, is respectfully submitted.

The contents of this report reflect the activities and accomplishments of the Division of Public Safety for the reporting period and further outline the goals and objectives established for the 1992-93 fiscal year.

In addition to the summary of major Division accomplishments, goals, objectives and activities, each specific unit or division has listed goals and objectives for which they have a primary responsibility.

Respectfully,

A handwritten signature in black ink, appearing to read "J. R. Buckalew".

COLONEL J. R. BUCKALEW  
SUPERINTENDENT

JRB/keb



TABLE OF CONTENTS

|  |     |
|--|-----|
| LETTER OF TRANSMITTAL                        |     |
| TABLE OF CONTENTS .....                      | 1   |
| DEPARTMENT MISSION .....                     | 2   |
| SUMMARY OF ACCOMPLISHMENTS .....             | 2   |
| SUMMARY OF GOALS AND OBJECTIVES .....        | 4   |
| ACCOUNTING .....                             | 7   |
| COMMISSION ON DRUNK DRIVING PREVENTION ..... | 21  |
| COMMUNICATIONS .....                         | 25  |
| CRIMINAL RECORDS .....                       | 43  |
| DATA PROCESSING .....                        | 51  |
| FORENSIC CRIME LABORATORY .....              | 55  |
| PERSONNEL .....                              | 64  |
| PROCUREMENT .....                            | 68  |
| TRAFFIC RECORDS .....                        | 70  |
| FIELD OPERATIONS .....                       | 82  |
| INSPECTION SERVICES .....                    | 109 |
| PLANNING AND RESEARCH .....                  | 112 |
| TRAINING .....                               | 116 |

## DIVISION MISSION

§15-2-12(a)

The West Virginia Division of Public Safety shall have the mission of statewide enforcement of criminal and traffic laws with emphasis on providing basic enforcement and citizen protection from criminal depredation throughout the State and maintaining the safety of the State's public streets, roads and highways.

### SUMMARY OF MAJOR ACCOMPLISHMENTS, GOALS AND OBJECTIVES

#### ACCOMPLISHMENTS:

1. Administrative reorganization of the executive offices and the primary support sections.
2. Effected the non-supervisory rank reclassifications, criminalist reclassifications, support reclassifications and permanent rank promotions required and permitted under the provisions of the Career Progression System.
3. Continued automation of internal affairs and inspection records.
4. Completed various internal investigations of complaints against Division employees and operations, including the general monitoring of internal investigations conducted by field supervisory personnel.
5. Development of policy and procedures governing the enforcement of commercial driver's license provisions and received federal certification of the program.
6. Development of governing guidelines and other provisions of the motorcycle licensing program.
7. Continued administration of the Division's comprehensive alcohol and drug impaired driver deterrent and enforcement program through the Commission on Drunk Driving Prevention.
8. Completed some of the objectives established under the communications improvement program, including those

related to training, new equipment purchases and renovation of tower sites. However, budget restraints prevented us from meeting all of our goals.

9. Installed new WEAPON system hardware and software that greatly enhances the system's effectiveness by increasing line speed, response time, and otherwise improves data quality and retrieval while reducing overall operating costs.
10. Installed automated rotary files, replacing some antiquated files in the Records Section.
11. Completed the study for the improvement of criminal history records information and identification of criminal felons as the first step in computerization of criminal records.
12. Continued the Uniform Crime Reporting program, including substantial progress in automating the program and provision of specialized UCR related training to law enforcement personnel throughout the State.
13. Continued the Court Disposition Reporting program and provided CDR training as appropriate.
14. Reorganized the Forensic Laboratory into three distinct units.
15. Updated and advanced training for personnel assigned to the Forensic Laboratory has enhanced the overall ability of the section to meet its objectives regarding analysis of evidence and the provision of expert testimony.
16. Automation of records and reports within the Forensic Laboratory has been completed with a substantial savings in hours and storage space devoted to record keeping.
17. New equipment has been purchased and installed within the serology and photography units and additional space has been acquired for the DNA laboratory.
18. Recruitment, screening and appointment of 70 new members to the 40th Cadet Class.
19. Finalized Equal Employment Opportunity and Affirmative Action guidelines were disseminated to all employees.

20. Continued expansion and refinement of the Division's continuing educational programs for all employees.
21. One hundred forty-two city and county officers received fourteen weeks of basic training during four classes.
22. Provided in-service training to all Division sworn personnel and made in-service training available to city and county officers.
23. The recently reorganized Bureau of Criminal Investigations has:
  - a. Continued the successful marijuana eradication program in cooperation with other law enforcement agencies and units of the National Guard.
  - b. Upgraded the existing automated intelligence database.
  - c. Provided "Advance Narcotics Detection" training to State Police and local law enforcement agencies.
  - d. Successfully participated in several major investigations.
24. The five field operations companies have continued to provide basic police services throughout the rural areas of the State.

GOALS AND OBJECTIVES:

1. To augment the Division's continuing educational programs for sworn and civilian personnel by identifying and acquiring alternate funding sources and through the identification of employee interests, Division need and program availability.
2. To continue the Division's purchase, construction and renovation programs with the objective of updating and standardizing field operations facilities and expanding current facilities used by the Forensic Laboratory.
3. To expand and improve the Academy training facilities.
4. To foster the continuation of Division efforts to maintain and improve the level of cooperation between the

Division and other law enforcement agencies operating within this jurisdiction.

5. To improve the overall physical fitness, health and welfare of the Division's employees.
6. To continue the Division drug free and smoke free workplace initiatives.
7. To improve the overall effectiveness of the Division's employee assistance program by encouraging mandatory and non-mandatory referrals.
8. To improve the minority/non-minority employee ratios in both member and civilian areas through emphasis on the recruitment of qualified minority and female applicants.
9. To conduct the 41st State Police entry level cadet training program.
10. To maintain a superior crime clearance rate.
11. To continue the Division's efforts to improve the overall status of the State Police communications network and provide personal radio communications capability for uniformed officers.
12. To continue the Division's efforts to automate criminal records and reports.
13. To continue efforts to maximize the effectiveness of the Bureau of Criminal Investigations by improving intra-departmental communications and cross training of members for temporary assignment to the unit.
14. To improve the Division's fleet resources to a level that ensures effective and safe service.
15. To continue the Division's relationship with the West Virginia Air National Guard in regards to the marijuana eradication program.
16. To obtain national accreditation for the State Police Forensic Laboratory.
17. To continue the Division's driver education program for all employees driving state vehicles.

18. To conduct studies into and provide possible steps to implement a "district concept" for State Police field operations that would allow for more effective use of manpower.

**Accounting Office  
Annual Financial Report  
for the Fiscal Year Ended  
June 30, 1992**

**A. General Revenue Fund**

DIVISION OF PUBLIC SAFETY  
 GENERAL REVENUE FUND-ACCOUNT 5700  
 STATEMENT OF EXPENDITURES COMPARED TO APPROPRIATION  
 YEAR ENDED JUNE 30, 1992

A. PERSONAL SERVICES

|                       |                 |                 |
|-----------------------|-----------------|-----------------|
| Appropriation         | \$14,407,730.00 |                 |
| Less: Reduction       | 494,700.00      |                 |
| Net Appropriation     |                 | \$13,913,030.00 |
| <br>                  |                 |                 |
| Expenditures          | \$18,526,529.07 |                 |
| Less: Reimbursements  | 4,655,115.53    |                 |
| Net Expenditures      |                 | 13,871,413.54   |
| <br>                  |                 |                 |
| Expired Appropriation |                 | \$41,616.46     |

B. UNCLASSIFIED

|                            |                |                |
|----------------------------|----------------|----------------|
| Appropriation              | \$4,545,726.00 |                |
| Less: Reduction            | 387,611.00     |                |
| Net Appropriation          |                | \$4,158,115.00 |
| <br>                       |                |                |
| Expenditures               |                |                |
| Current Expenses:          |                |                |
| Employee Benefits          | 0.00           |                |
| Office Expenses            | 342,138.09     |                |
| Rental Expense-Building    | 104,764.00     |                |
| Utilities                  | 399,271.68     |                |
| Telephone & Telegraph      | 649,838.45     |                |
| Contractual & Professional | 256,864.89     |                |
| Travel                     | 196,534.08     |                |
| IS&C (Computer Services)   | 43,558.82      |                |
| Consultant                 | 0.00           |                |
| Subsistence                | 705,831.37     |                |
| Vehicle Operating Expenses | 1,129,030.60   |                |
| Other Current Expenses     | 910,442.15     |                |
| <br>                       |                |                |
| Subtotal                   | 4,738,274.13   |                |

|   |              |              |
|---|--------------|--------------|
| Repairs & Alterations:                          |              |              |
| Office Equipment Repairs                        | 19,433.32    |              |
| Research & Educational<br>Equipment Repairs     | 1,141.06     |              |
| Household & Communications<br>Equipment Repairs | 49,549.64    |              |
| Building Repairs and<br>Alterations             | 35,374.09    |              |
| Vehicle Repairs                                 | 135,715.47   |              |
| Ground Improvements                             | 2,324.85     |              |
| Farm & Construction<br>Equipment Repairs        | 507.40       |              |
| Other Repairs and<br>Alterations                | 10,917.62    |              |
| Subtotal  | 254,963.45   |              |
| Equipment:                                      |              |              |
| Office & Communications<br>Equipment            | 329,022.86   |              |
| Medical Equipment                               | 6,888.00     |              |
| Research & Educational<br>Equipment             | 159.00       |              |
| Household Equipment                             | 1,042.43     |              |
| Building Equipment                              | 6,645.16     |              |
| Vehicles  | 226,720.20   |              |
| Construction Equipment                          | 0.00         |              |
| Books   | 32,291.92    |              |
| Other Equipment                                 | 34,414.31    |              |
| Subtotal  | 637,183.88   |              |
| Less: Reimbursements                            | 1,530,868.16 |              |
| Net Expenditures                                |              | 4,099,553.30 |
| Expired Appropriation                           |              | \$58,561.70  |

C. EMPLOYEE BENEFITS

|                           |                |                |
|---------------------------|----------------|----------------|
| Appropriation             | \$4,365,901.00 |                |
| Less: Reduction           | 50,900.00      |                |
| Net Appropriation         |                | \$4,315,001.00 |
| Expenditures              |                |                |
| Fees                      | \$57,195.00    |                |
| Social Security           | 356,265.36     |                |
| PEIA Insurance            | 2,619,859.46   |                |
| Other Insurance           | 56,920.56      |                |
| Workers' Compensation     | 79,984.36      |                |
| Unemployment Compensation | 14,480.32      |                |
| Retirement Contributions  | 2,460,973.77   |                |
| Less: Reimbursements      | 1,345,751.26   |                |
| Net Expenditures          |                | 4,299,927.57   |
| Expired Appropriation     |                | \$15,073.43    |

D. ANNUAL INCREMENT

|                       |             |             |
|-----------------------|-------------|-------------|
| Appropriation         | \$81,108.00 |             |
| Less: Reduction       | 2,808.00    |             |
| Net Appropriation     |             | \$78,300.00 |
| Expenditures          |             | 78,300.00   |
| Expired Appropriation |             | \$0.00      |

E. GRAND TOTAL

|                       |                 |                 |
|-----------------------|-----------------|-----------------|
| Appropriation         | \$23,400,465.00 |                 |
| Less: Reduction       | 936,019.00      |                 |
| Net Appropriation     |                 | \$22,464,446.00 |
| Net Expenditures      |                 | 22,349,194.41   |
| Expired Appropriation |                 | \$115,251.59    |

DIVISION OF PUBLIC SAFETY  
SCHEDULE OF GENERAL FUND REIMBURSEMENTS RECEIVED  
FROM THE DIVISION OF MOTOR VEHICLES  
YEAR ENDED JUNE 30, 1992

|                      |                |
|----------------------|----------------|
| PERSONAL SERVICES    | \$3,883,434.05 |
| UNCLASSIFIED         | 1,264,909.36   |
| EMPLOYEE BENEFITS    | 1,166,656.59   |
| <br>                 |                |
| TOTAL REIMBURSEMENTS | \$6,315,000.00 |

DIVISION OF PUBLIC SAFETY  
SCHEDULE OF GENERAL FUND REIMBURSEMENTS RECEIVED  
FROM THE WV PARKWAY AUTHORITY  
YEAR ENDED JUNE 30, 1992

|                      |                  |
|----------------------|------------------|
| PERSONAL SERVICES    | \$699,919.99     |
| UNCLASSIFIED         | 47,444.69        |
| EMPLOYEE BENEFITS    | 175,880.38       |
| <br>                 |                  |
| TOTAL REIMBURSEMENTS | <br>\$923,245.06 |

**B. Consolidated Federal Revenue Fund**

DIVISION OF PUBLIC SAFETY  
CONSOLIDATED FEDERAL FUNDS-ACCOUNT 7946  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
AND CASH BALANCE  
YEAR ENDED JUNE 30, 1992

|  | BUDGET             | ACTUAL             | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|--------------------|--------------------|--|
| <b>RECEIPTS (Grants)</b>                         |                    |                    |  |
| Marijuana Eradication                            | \$143,760.00       | \$100,000.00       | (\$43,760.00)                          |
| UCR Redesign                                     | 148,682.00         | 25,403.00          | (123,279.00)                           |
| Narcotics Investigation                          | 162,192.00         | 16,924.31          | (145,267.69)                           |
| Fatal Accident Reporting                         | 31,363.00          | 27,370.25          | (3,992.75)                             |
| Marijuana Surveillance                           | 10,000.00          | 3,535.00           | (6,465.00)                             |
| Criminal History Records                         | 42,616.00          | 66,334.00          | 23,718.00                              |
| <b>Total Receipts</b>                            | <b>538,613.00</b>  | <b>239,566.56</b>  | <b>(299,046.44)</b>                    |
| <b>DISBURSEMENTS</b>                             |                    |                    |  |
| <b>Unclassified</b>                              |                    |                    |  |
| Personal Services                                | 158,182.00         | 64,572.15          | 93,609.85                              |
| Employee Benefits                                | 21,055.00          | 6,013.62           | 15,041.38                              |
| <b>Current Expenses</b>                          |                    |                    |  |
| Office Expenses                                  | 42,544.00          | 2,578.39           | 39,965.61                              |
| Rental Expense                                   | 100.00             | 0.00               | 100.00                                 |
| Utilities  | 353                | 353.04             | (0.04)                                 |
| Telephone  | 190                | 190.03             | (0.03)                                 |
| Contractual                                      | 156,392.00         | 48,261.40          | 108,130.60                             |
| Travel   | 27,720.00          | 9,239.89           | 18,480.11                              |
| IS & C   | 0.00               | 0.00               | 0.00                                   |
| Vehicle Rental                                   | 24,447.00          | 14,447.50          | 9,999.50                               |
| Other Current Expenses                           | 65,687.00          | 23,024.66          | 42,662.34                              |
| <b>Total Current Expenses</b>                    | <b>317,433.00</b>  | <b>98,094.91</b>   | <b>219,338.09</b>                      |
| <b>Equipment</b>                                 |                    |                    |  |
| Office & Communication                           | 31,943.00          | 31,942.99          | 0.01                                   |
| Other Equipment                                  | 10,000.00          | 4,950.00           | 5,050.00                               |
| <b>Total Equipment</b>                           | <b>41,943.00</b>   | <b>36,892.99</b>   | <b>5,050.01</b>                        |
| Refund of Federal Funds                          | 0.00               | 34,134.84          | (34,134.84)                            |
| <b>Total Disbursements</b>                       | <b>538,613.00</b>  | <b>239,708.51</b>  | <b>298,904.49</b>                      |
| <b>EXCESS OF RECEIPTS OVER<br/>DISBURSEMENTS</b> | <b>0.00</b>        | <b>(141.95)</b>    | <b>(141.95)</b>                        |
| <b>CASH BALANCE AT<br/>BEGINNING OF YEAR</b>     | <b>19,495.00</b>   | <b>19,494.60</b>   | <b>(0.40)</b>                          |
| <b>CASH BALANCE AT<br/>END OF YEAR</b>           | <b>\$19,495.00</b> | <b>\$19,352.65</b> | <b>(\$142.35)</b>                      |

**C. Special Revenue Funds**

- 1. Motor Vehicle Inspection Fund**
- 2. Barracks Repair and Construction Fund**
- 3. Drunk Driving Prevention Fund**
- 4. All Other Special Revenue Funds**

DIVISION OF PUBLIC SAFETY  
MOTOR VEHICLE INSPECTION PROGRAM-ACCOUNT 8350  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE-BUDGET AND ACTUAL  
YEAR ENDED JUNE 30, 1992

|  | BUDGET         | ACTUAL         | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|----------------|----------------|--|
| REVENUE: Sale of<br>Motor Vehicle<br>Inspection Stickers | \$1,280,000.00 | \$1,337,339.00 | \$57,339.00                            |
| EXPENDITURES   |                |                |  |
| Personal Services  | 552,804.00     | 548,602.47     | 4,201.53                               |
| Employee Benefits  | 149,587.00     | 148,257.26     | 1,329.74                               |
| Unclassified   |                |                |  |
| Current Expenses   |                |                |  |
| Office Expenses  | 27,386.00      | 34,828.74      | (7,442.74)                             |
| Printing   | 5,000.00       | 0.00           | 5,000.00                               |
| Contractual &<br>Professional                            | 500.00         | 439.63         | 60.37                                  |
| Travel   | 2,000.00       | 684.77         | 1,315.23                               |
| Purchase of Stickers                                     | 62,000.00      | 58,298.77      | 3,701.23                               |
| Other Current Expenses                                   | 38,055.00      | 30,797.74      | 7,257.26                               |
| Total Current Expenses                                   | 134,941.00     | 125,049.65     | 9,891.35                               |
| Repairs & Alterations                                    | 1,000.00       | 0.00           | 1,000.00                               |
| Equipment  | 3,606.00       | 0.00           | 3,606.00                               |
| Total Unclassified<br>Expenses                           | 139,547.00     | 125,049.65     | 14,497.35                              |
| Refunds  | 0.00           | 2,797.00       | (2,797.00)                             |
| Annual Increment   | 1,836.00       | 1,836.00       | 0.00                                   |
| Transfer to 8352-99                                      | 542,212.00     | 542,211.76     | 0.24                                   |
| Total Expenditures                                       | 1,385,986.00   | 1,368,754.14   | 17,231.86                              |
| EXCESS OF REVENUE OVER<br>EXPENDITURES                   | (105,986.00)   | (31,415.14)    | 74,570.86                              |
| FUND BALANCE AT BEGINNING<br>OF YEAR                     | 542,212.00     | 542,211.76     | (0.24)                                 |
| FUND BALANCE AT END<br>OF YEAR                           | \$436,226.00   | \$510,796.62   | \$74,570.62                            |

DIVISION OF PUBLIC SAFETY  
 BARRACKS REPAIR AND CONSTRUCTION-ACCOUNT 8352  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
 IN FUND BALANCE-BUDGET AND ACTUAL  
 YEAR ENDED JUNE 30, 1992

|  | BUDGET       | ACTUAL       | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|--|--------------|--------------|--|
| REVENUE: Transfers<br>from Motor Vehicle<br>Inspection Program -<br>Account 8350 | \$542,212.00 | \$542,211.76 | (\$0.24)                               |
| EXPENDITURES:  |              |              |  |
| Personal Services<br>Account 8352-00   | 58,632.00    | 54,385.51    | 4,246.49                               |
| Unclassified<br>(Barracks Repair/Construct)<br>Account 8352-23                   | 525,135.00   | 284,558.12   | 240,576.88                             |
| Employee Benefits<br>Account 8352-35   | 25,428.00    | 21,811.58    | 3,616.42                               |
| Annual Increment<br>Account 8352-66  | 1,476.00     | 936.00       | 540.00                                 |
| Prior Year Refund<br>Account 8352-03   | 0.00         | (55.75)      | 55.75                                  |
| Total Expenditures   | 610,671.00   | 361,635.46   | 249,035.54                             |
| EXCESS OF RECEIPTS OVER<br>EXPENDITURES  | (68,459.00)  | 180,576.30   | 249,035.30                             |
| FUND BALANCE AT<br>BEGINNING OF YEAR   | 68,459.00    | 68,403.54    | (55.46)                                |
| FUND BALANCE AT<br>END OF YEAR   | \$0.00       | \$248,979.84 | 248,979.84                             |

DIVISION OF PUBLIC SAFETY  
 DRUNK DRIVING PREVENTION FUND-ACCOUNT 8355  
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES  
 IN FUND BALANCE-BUDGET AND ACTUAL  
 YEAR ENDED JUNE 30, 1992

|   | BUDGET       | ACTUAL       | VARIANCE<br>FAVORABLE<br>(UNFAVORABLE) |
|---|--------------|--------------|--|
| REVENUE: Sales Tax on<br>Liquor Purchased by Private<br>Clubs | \$642,000.00 | \$575,872.04 | (\$66,127.96)                          |
| EXPENDITURES<br>Unclassified                                  |              |              |  |
| Current Expenses  |              |              |  |
| Contractual & Grants  | 604,928.00   | 439,619.06   | \$165,308.94                           |
| Travel  | 1,000.00     | 405.91       | \$594.09                               |
| Other Current Expenses  | 16,812.00    | 16,730.16    | \$81.84                                |
| Total Current Expenses  | 622,740.00   | 456,755.13   | \$165,984.87                           |
| Prior Year Refunds  | 0.00         | (1,249.50)   | \$1,249.50                             |
| Total Expenditures  | 622,740.00   | 455,505.63   | \$167,234.37                           |
| EXCESS OF REVENUE OVER<br>EXPENDITURES                        | 19,260.00    | 120,366.41   | \$101,106.41                           |
| FUND BALANCE AT BEGINNING<br>OF YEAR                          | 36,876.00    | 36,875.85    | (\$0.15)                               |
| FUND BALANCE AT END OF<br>YEAR                                | \$56,136.00  | \$157,242.26 | \$101,106.26                           |

DIVISION OF PUBLIC SAFETY  
 ALL OTHER SPECIAL REVENUE FUNDS  
 COMBINING STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS AND CASH BALANCE  
 YEAR ENDED JUNE 30, 1992

|  | MISC.<br>NON-<br>FEDERAL<br>GRANTS<br>8351-04 | INSURANCE<br>PROCEEDS<br>8351-28 | CRIMINAL<br>INVEST.<br>PROGRAM<br>8351-29 | DRUNK<br>DRIVING<br>GRANTS<br>8351-30 | FORFEITURE<br>FUND -<br>STATE<br>8351-45 | CONTRACT<br>SERVICES<br>8351-60 | COMM.<br>DRIVER<br>LICENSING<br>8351-70 | MOTORCYCLE<br>LICENSING<br>8351-71 | BASIC<br>POLICE<br>TRAINING<br>8353-13 | TOTAL<br>(Memo Only) |
|--|---|----------------------------------|---|---------------------------------------|--|---------------------------------|---|------------------------------------|--|----------------------|
| <b>RECEIPTS</b>                                  |   |                                  |   |                                       |  |                                 |   |                                    |  |                      |
| Grants from State Agencies                       | \$1,109,976.80                                | \$0.00                           | \$0.00                                    | \$193,218.26                          | \$0.00                                   | \$0.00                          | \$0.00                                  | \$0.00                             | \$271,226.60                           | \$1,574,421.66       |
| Miscellaneous                                    | 141,311.89                                    | 0.00                             | 250,784.48                                | 0.00                                  | 6,345.12                                 | 2,073.24                        | 631,795.50                              | 36,510.00                          | 0.00                                   | 1,068,820.23         |
| Total Receipts                                   | 1,251,288.69                                  | 0.00                             | 250,784.48                                | 193,218.26                            | 6,345.12                                 | 2,073.24                        | 631,795.50                              | 36,510.00                          | 271,226.60                             | 2,643,241.89         |
| <b>DISBURSEMENTS</b>                             |   |                                  |   |                                       |  |                                 |   |                                    |  |                      |
| Personal Services                                | 40,702.61                                     | 284.49                           | 52,104.63                                 | 104,174.79                            | 0.00                                     | 2,043.67                        | 298,978.03                              | 0.00                               | 89,300.00                              | 587,568.22           |
| Employee Benefits                                | 4,978.18                                      | 34.14                            | 19,704.49                                 | 23,614.62                             | 0.00                                     | 3.39                            | 82,866.18                               | 0.00                               | 38,556.27                              | 169,757.27           |
| Current Expenses                                 | 324,224.42                                    | 12,291.08                        | 325,806.62                                | 29,163.22                             | 0.00                                     | 0.00                            | 37,824.70                               | 1,065.40                           | 195,355.69                             | 925,731.13           |
| Repairs & Alterations                            | 305,712.11                                    | 217.72                           | 59.50                                     | 9,409.92                              | 0.00                                     | 0.00                            | 0.00                                    | 7,198.71                           | 0.00                                   | 322,597.96           |
| Equipment  | 934,494.38                                    | 0.00                             | 64,546.90                                 | 49,323.60                             | 4,164.00                                 | 0.00                            | 70,153.02                               | 236.09                             | 1,356.00                               | 1,124,273.99         |
| Construction                                     | 0.00  | 0.00                             | 0.00                                      | 0.00                                  | 0.00                                     | 0.00                            | 0.00                                    | 0.00                               | 0.00                                   | 0.00                 |
| Refunds  | 0.00  | 0.00                             | 0.00                                      | 0.00                                  | 0.00                                     | 0.00                            | 0.00                                    | 0.00                               | 0.00                                   | 0.00                 |
| Transfers to Other Accounts                      | 0.00  | 0.00                             | 12,756.00                                 | 0.00                                  | 0.00                                     | 0.00                            | 0.00                                    | 0.00                               | 0.00                                   | 12,756.00            |
| Transfers for Investment                         | 0.00  | 0.00                             | 0.00                                      | 0.00                                  | 1,955.33                                 | 0.00                            | 0.00                                    | 0.00                               | 0.00                                   | 1,955.33             |
| Total Disbursements                              | 1,610,111.70                                  | 12,827.43                        | 474,978.14                                | 215,686.15                            | 6,119.33                                 | 2,047.06                        | 489,821.93                              | 8,500.20                           | 324,567.96                             | 3,144,659.90         |
| <b>EXCESS OF RECEIPTS OVER<br/>DISBURSEMENTS</b> | (358,823.01)                                  | (12,827.43)                      | (224,193.66)                              | (22,467.89)                           | 225.79                                   | 26.18                           | 141,973.57                              | 28,009.80                          | (53,341.36)                            | (501,418.01)         |
| <b>CASH BALANCE AT BEGINNING<br/>OF YEAR</b>     | 436,464.43                                    | 26,630.34                        | 278,328.01                                | 51,856.57                             | 0.00                                     | 21.39                           | 168,174.69                              | 43,702.22                          | 69,122.87                              | 1,074,300.52         |
| <b>CASH BALANCE AT END OF YEAR</b>               | \$77,641.42                                   | \$13,802.91                      | \$54,134.35                               | \$29,388.68                           | \$225.79                                 | \$47.57                         | \$310,148.26                            | \$71,712.02                        | \$15,781.51                            | \$572,882.51         |

**COMMISSION ON DRUNK DRIVING PREVENTION**

## COMMISSION ON DRUNK DRIVING PREVENTION

The Commission on Drunk Driving Prevention is required to develop and maintain a comprehensive program to prevent drunk driving to enhance the enforcement of laws defining drunk driving offenses; inquire and determine from state and local law enforcement agencies the availability and need for equipment and additional personnel for the effective enforcement of laws defining drunk driving offenses; provide grants to state and local law enforcement agencies to purchase equipment of hiring of additional personnel. The Superintendent of the Division of Public Safety shall be the Chairman, Ex-Officio of the Commission and has appointed a member of his staff to be the Executive Director to oversee the Commission activities.

### ACCOMPLISHMENTS:

1. The continued replacement, as needed, of the outdated Breath Alcohol Simulators by the new Guth 10-4.
2. A \$126,612.00 grant was awarded to the West Virginia Division of Motor Vehicles for the continuance of portions of the 1986 Senate Bill 524, Administrative Hearing Officers.
3. A \$19,917.64 grant was awarded to the West Virginia Division of Motor Vehicles to continue the computerized tracking system of suspended/revoked DWI violators on enrolled, progression and completion of the Safety and Treatment Program.
4. On a quarterly basis, a county-by-county list of revoked Driving While Intoxicated offenders who have not completed the required Safety and Treatment Program for reinstatement is disseminated. This list is mailed to law enforcement agencies upon request. Currently there are approximately 19,000 names on this list.
5. Training of city and county officers of the 79th, 80th, and 81st Basic Police Class on the Intoxilyzer 5000 breath test instrument.

6. Training of 1,193 city, county and state police officers on the use of the Alco-Sensor III Preliminary Breath Test device.
7. A \$18,300.00 grant was awarded to Criminal Justice and Highway Safety for specialized training of city and county officers.
8. Grants totaling \$121,496.48 were awarded to 12 city, county and state police agencies for the overtime costs of detection for drunk drivers.
9. Purchased and received an additional 42 Alco-Sensor III Preliminary Breath Test Devices.
10. Distributed approximately 50,000 pieces of DWI related educational material statewide.
11. Training in specialized areas was received for members of the Commission on Drunk Driving Prevention and the Toxicology Lab of the Criminal Identification Bureau of the Division of Public Safety:
  - A. Standardized Field Sobriety Test Instructors School in Oklahoma City, Oklahoma
  - B. Preliminary Breath Test Maintenance School in St. Louis, Missouri
  - C. DEA Forensic Chemist Seminar, McLean, Virginia
12. Currently, one of the most important phases of traffic law enforcement is the united effort to get drunk drivers off the highways. During the first six months of 1992, 4,753 arrests were made.

**GOALS:**

1. Continue to upgrade the training of Toxicology personnel of the Criminal Identification Bureau of the Department of Public Safety in the fields of Intoxilyzer 5000, preliminary breath testing and drug screening.
2. To provide, on a quarterly basis (upon request), a county-by-county list of revoked DWI offenders who have

not completed the required Safety and Treatment Program to West Virginia law enforcement agencies.

3. Continue providing grants to West Virginia law enforcement agencies for the detection and apprehension of drunk drivers.
4. To continue receiving specialized training to become more proficient in the drunk driving prevention area.
5. To purchase additional specialized equipment to assist with our Intoxilyzer testing of drunk drivers.
6. Continue the statewide training of law enforcement officers on the Intoxilyzer 5000 and the Alco-Sensor III Preliminary Breath Test Device along with methods of detection, apprehension and prosecution of drunk drivers.
7. Provide to West Virginia law enforcement agencies blood alcohol test kits.
8. Replacement of the older units of the Intoxilyzer 5000 with new units.

**COMMUNICATIONS**

## COMMUNICATIONS SECTION

The mission of the Communications Section is to provide, to the best of our abilities, the facilities for the exchange of criminal justice information as required in the performance of a policeman's duties. While the Communications Section is designed to take care of the West Virginia State Police requirements, we also assist in the delivery and transmission of radio communications for other state, federal, county, and city agencies.

Dependence on reliable and accurate communications is a requirement of high priority for the efficient operation of a law enforcement agency in the performance of their duties. The investigator, the road patrol officer, the administrator, all expect and demand rapid responses to inquiries. Many of the demands for Privacy and Security protection have placed the law enforcement officer in a position of jeopardy. His action in enforcement acts must be fast, correct, and positive. Our position in Communications is to provide the support system and search for ways to improve the system.

As stated in previous reports, the field of electronics continues to be in a state of constant change and advancement. The Communications Section, while striving to maintain or keep abreast of the "state of the art" changes, is always in a position of modifying or changing existing systems. All "feedback" from technical and nontechnical sources is reviewed and evaluated when submitted. We highly recommend suggestions from field officers be submitted through proper channels in writing, so they may receive fair treatment and be properly evaluated.

### COMMUNICATIONS FACILITIES

- A. A computerized network, identified by the acronym WEAPON, for West Virginia Automated Police Network, consisting of eighty-five (85) terminals service the West Virginia State Police, city, county, and federal agencies. One (1) non-criminal justice agency permitted to operate on the system is a terminal sponsored by the West Virginia State Police located at the Division of Motor Vehicles. The WEAPON System is interfaced with the National Law Enforcement Telecommunications System (NLETS) and the National Crime Information Center (NCIC). This permits any terminal on the WEAPON System to communicate with any of the fifty (50) states, Canada and to access NCIC files in Washington, D.C.

The WEAPON System operates under the control and

supervision of the West Virginia State Police. All facilities are provided by the Division with the exception of terminal equipment/maintenance, terminal supplies, and non-department operating personnel. Qualified criminal justice agencies are encouraged to investigate the advantages of joining this highly successful communications system.

- B. Most Division owned vehicles are equipped with a transceiver. These radios allow mobile to base communications with company headquarters and detachments throughout the State. A small percentage of the mobile radios are wide band transceivers. These radios allow Division members to communicate on more than two hundred (200) public safety frequencies. Within this frequency range are smaller agencies throughout the State, such as city police departments, city/county fire departments, and city/county owned ambulance services. Some of the vehicles are equipped with additional equipment such as the mobile vehicular repeaters, which permits the operation of the high powered radio in the vehicle from a hand held portable unit. The mobile vehicular repeater can easily be termed as a "wireless microphone" which allows the operator to stay in constant radio contact within a few miles of his vehicle.
- C. Each detachment is equipped with a base station to communicate with other base stations and to cars. In many instances, the communication to mobile units is somewhat limited due to poor transmitting and receiving sites; dictated by the geographic location of the detachment.
- D. Over two hundred twenty (220) hand held portables are assigned. The hand held portables are multi-function and can be used with the vehicular repeaters to talk through base station repeaters at certain locations and to communicate directly with other hand held portables within limited distances.
- E. Aircraft communication equipment is capable of programmable operation on any assigned band and frequency normally used by law enforcement and emergency medical agencies.
- F. Eleven (11) primary radio stations are operational twenty-four (24) hours a day at various locations throughout the State by telecommunicators who receive

requests for services, and operate the two-way radio.

- G. Twenty-six (26) mountaintop repeater radios are strategically located throughout the State to provide radio coverage.

#### PERSONNEL

- A. Civilian personnel at our primary communications station locations.
- B. Radio technicians, civilians, assigned to a Company area for the purpose of installation and maintenance of Division owned equipment within their area. Assistance is also coordinated with other Division of Public Safety technicians throughout the State when requested or required.
- C. Civilian personnel at Division Headquarters to provide logistical support for communications personnel.
- D. Communications Officer, a uniformed member of the Division, who directs and coordinates communications requirements.

#### ACCOMPLISHMENTS

Continued mandatory certification of terminal operators for the WEAPON System. Designated the second Tuesday of each month for testing.

Video training tapes were provided to all terminal agencies to assist in the training of personnel in the operation of the WEAPON System.

NCIC ORIs were assigned to the following:

ORI/WVDI00200 - Department of the Interior, National Park Service, Law Enforcement Section, Glen Jean, WV

ORI/WV002013N - Berkeley County Central Dispatch, Martinsburg, WV

ORI/WV003043N - Boone County Emergency Operations Center, Danville, WV

ORI/WV004015C - Central Regional Jail, Sutton, WV

ORI/WV020015C - WV Regional Jail and Correctional Facility Authority, Charleston, WV

ORI/WV055013N - Wyoming County Emergency Response Center, 911, Pineville, WV

A new computerized message switching system (WEAPON) was installed to replace the antiquated Digital Equipment computer system. The new WEAPON System hardware is Bull DPS 6000 and the software is developed by Computer Projects, Inc. New digital lines were installed by C&P Telephone Company and line speed was increased to 9600 baud. The new message switching system has provided the capability of message retrieval not only from tape but from the terminal and also the capability of automated logging of the Interstate Identification Index (III) inquiries as mandated by NCIC.

A total of eighty-five (85) terminal locations exist on the WEAPON System; consisting of twenty-one (21) state police, seventeen (17) police departments, twenty-five (25) sheriff's departments, eight (8) Federal agencies, one (1) criminal justice agency, one (1) non-criminal justice agency located at the Division of Motor Vehicles, and twelve (12) regional dispatch centers and/or 911 centers. Terminals were also installed in the WEAPON Staff's offices for training/auditing purposes, and for administrative and programming capabilities.

The following added terminals to the WEAPON System:

- Berkeley County 911
- Boone County Emergency Operations Center
- Jackson County Sheriff's Department
- U. S. Probation Office, Clarksburg
- U. S. Probation Office, Elkins
- U. S. Probation Office, Martinsburg
- U. S. Probation Office, Wheeling
- West Virginia Regional Jail Authority, Charleston
- Wyoming County Emergency Response Center

Instruction on operation of the WEAPON System was provided to the various basic officer training programs at the Academy.

Began developing the policy/procedures to conform with new enacted federal and state laws dealing with missing juveniles.

Three (3) employees attended the NCIC 2000 workshops in Denver, Colorado.

Issued to each telecommunicator a headset for use with the radio console.

Provided a five (5) day school on the WEAPON System for new teletype operators.

The Comcenter was remodeled and a raised computer floor was installed.

Currently 598 WEAPON terminal operators are listed on file for city, county, state and federal terminal agencies that have access to our criminal justice system. Four hundred eighty-one (481) operators are certified and 117 are non-certified.

Currently there are 85 terminal agencies on the WEAPON System. Audits have been conducted on 26 of these agencies.

Continued involvement with 911 programs.

Installed a mountaintop repeater radio at Huntington for BCI.

Removed the radio equipment from the Glasgow Detachment and installed the same at the new Belle Detachment.

Participated in the WV Enhanced 911 Council training conference with six (6) telecommunicators attending the conference.

Converted thirty-five (35) State Police locations to the AT&T State Calling Service to reduce long distance telephone costs.

Repair and maintain mobile radars.

Installed and removed telephones and telephone lines at various locations to improve the quality of service and reduce costs.

Three (3) one week specialized schools for all radio technicians were held at the Academy.

Conducted a two (2) day school for detachment commanders, and detachment/company clerks on the new IBM personal computers the detachments received.

Developed specifications for the construction of a new mountaintop radio repeater tower for Bee Mountain.

Removed radio equipment from the old Franklin Detachment and

installed in the new Franklin Detachment.

Developed and prepared a Telecommunicator Improvement Package.

Installed generators at various primary stations and mountaintop repeater radio sites.

Received twenty-four (24) General Electric Ranger II mobile radios and began preparation for installation.

The Communications Task Force was organized in the Spring of 1989 to identify existing problems in our radio communications, to develop solutions and to implement those solutions. Meetings were held periodically and the Task Force consists of the Chief Radio Technicians from each of the four (4) companies, TFC A. J. Nissel, Telecommunicator Ann Moore, and the Communications Officer.

Continued to make various improvements to the radio system.

The continued routine installation of mobile radio equipment in new vehicles.

## GOALS

To install a minimum of five (5) teletype terminals in Division Headquarters to be used for training/certification of all terminal operators on the WEAPON System.

To provide to the Terminal Agency Coordinator (TAC) resources to allow them to provide instruction to their respective terminal operators.

To complete audits on all terminal agencies on the WEAPON System.

Continue to make improvements in the areas of deficiencies as determined by the biennial NCIC Audit.

Provide NCIC instruction to entry level police officers, annual in-service, annual training sessions of circuit judges, prosecutors, magistrates, and other agencies that access NCIC.

Increase the WEAPON Training/Audit Staff by the addition of one (1) more employee.

Implement a radio/terminal operator training program and Career Progression System that will be standardized for all Division telecommunicators.

Continue with the Communications Task Force in identifying problems with our communications network and continue to develop plans to upgrade the network.

Install the new radio communications equipment that has been and will be received to allow for better radio communications.

Obtain adequate funding to allow for the purchase of new mobile radios for all Division patrol vehicles.

Increase the number of telecommunicators at primary stations by seven (7) people.

Award contract and construct a new 190 foot tower on Bee Mountain, Kanawha County, WV.

Relocate the Blair Mountain repeater facility to a new location.

Install a new tower at the Romney Detachment.

Improve radio communications in Ritchie/Pleasants County areas.

RADIOTELEPHONE TRAFFIC REPORT  
 JULY 1, 1991 THROUGH JUNE 30, 1992

| STATION           | DISPATCHES<br>RECEIVED | DISPATCHES<br>TRANSMITTED | TOTAL<br>HANDLED |
|-------------------|------------------------|---------------------------|------------------|
| Beckley           | 13,587                 | 12,163                    | 25,750           |
| Elkins            | 8,310                  | 8,799                     | 17,109           |
| Huntington        | 12,911                 | 11,284                    | 24,195           |
| Logan             | 8,133                  | 7,742                     | 15,875           |
| Martinsburg       | 11,350                 | 11,973                    | 23,323           |
| Morgantown        | 17,130                 | 16,309                    | 33,439           |
| Moundsville       | 14,259                 | 18,818                    | 33,077           |
| Parkersburg       | 7,259                  | 6,968                     | 14,227           |
| Parkway Authority | 47,912                 | 25,923                    | 73,835           |
| Romney            | 8,293                  | 6,468                     | 14,761           |
| Shinnston         | 11,306                 | 27,344                    | 38,650           |
| South Charleston  | 24,642                 | 25,257                    | 49,899           |
|                   | <hr/>                  | <hr/>                     | <hr/>            |
| TOTALS            | 185,092                | 179,048                   | 364,140          |

WEST VIRGINIA AUTOMATED POLICE NETWORK (WEAPON)  
 OPERATIONAL STATISTICS  
 JULY 1, 1991 THROUGH JUNE 30, 1992

| STATION                | TRANSACTIONS<br>RECEIVED | TRANSACTIONS<br>TRANSMITTED | TOTAL<br>HANDLED |
|------------------------|--------------------------|-----------------------------|------------------|
| Comcenter "BX"         | 115,046                  | 80,489                      | 195,535          |
| Shinnston "AA"         | 46,437                   | 28,342                      | 74,779           |
| South Charleston "BB"  | 74,319                   | 50,903                      | 125,222          |
| Elkins "CC"            | 51,060                   | 27,341                      | 78,401           |
| Beckley "DD"           | 59,749                   | 36,580                      | 96,329           |
| Moundsville "AF"       | 46,640                   | 25,871                      | 72,511           |
| Romney "CD"            | 42,043                   | 20,911                      | 62,954           |
| Huntington "BN"        | 52,607                   | 29,752                      | 82,359           |
| Lewisburg "DF"         | 21,459                   | 1,730                       | 23,189           |
| Logan "DB"             | 47,297                   | 25,929                      | 73,226           |
| Martinsburg "CB"       | 56,320                   | 35,250                      | 91,570           |
| Morgantown "AD"        | 37,867                   | 18,466                      | 56,333           |
| Oak Hill "DS"          | 22,607                   | 3,124                       | 25,731           |
| Paden City "AG"        | 24,033                   | 1,237                       | 25,270           |
| Parkersburg "BK"       | 46,140                   | 25,369                      | 71,509           |
| Parkway Authority "EA" | 38,663                   | 16,215                      | 54,878           |
| Princeton "DE"         | 27,460                   | 5,320                       | 32,780           |
| Welch "DJ"             | 23,282                   | 1,007                       | 24,289           |
| Weston "AK"            | 15,182                   | 208                         | 15,390           |
| Williamson "DO"        | 24,770                   | 1,947                       | 26,717           |

WEAPON OPERATIONAL STATISTICS (Cont'd)

| STATION                  | TRANSACTIONS<br>RECEIVED | TRANSACTIONS<br>TRANSMITTED | TOTAL<br>HANDLED |
|--------------------------|--------------------------|-----------------------------|------------------|
| Beckley PD "DA"          | 46,003                   | 24,455                      | 70,458           |
| Bluefield PD "DH"        | 38,297                   | 14,042                      | 52,339           |
| Charleston PD "BG"       | 47,748                   | 27,527                      | 75,275           |
| Clarksburg PD "AM"       | 22,965                   | 2,192                       | 25,157           |
| Dunbar PD "BT"           | 25,872                   | 7,520                       | 33,392           |
| Elkins PD "CW"           | 26,693                   | 6,249                       | 32,942           |
| Fairmont PD "AC"         | 33,756                   | 13,069                      | 46,825           |
| Keyser PD "CA"           | 30,397                   | 8,308                       | 38,705           |
| Martinsburg PD "CG"      | 34,213                   | 14,893                      | 49,106           |
| Morgantown PD "AS"       | 38,131                   | 18,758                      | 56,889           |
| Nitro PD "BP"            | 26,408                   | 5,521                       | 31,929           |
| Parkersburg PD "BJ"      | 42,638                   | 21,750                      | 64,388           |
| Princeton PD "DX"        | 40,662                   | 19,632                      | 60,294           |
| St. Albans PD "BD"       | 32,621                   | 12,679                      | 45,300           |
| South Charleston PD "BF" | 28,159                   | 8,861                       | 37,020           |
| Weirton PD "AI"          | 36,581                   | 17,397                      | 53,978           |
| WVU Police "AV"          | 26,330                   | 8,832                       | 35,162           |
| Berkeley Co. SO "CH"     | 35,817                   | 15,693                      | 51,510           |
| Boone Co. SO "BO"        | 31,686                   | 8,633                       | 40,319           |
| Braxton Co. SO "AX"      | 23,858                   | 4,946                       | 28,804           |
| Brooke Co. SO "AJ"       | 33,629                   | 13,337                      | 46,966           |
| Fayette Co. SO "DK"      | 36,599                   | 17,074                      | 53,673           |

WEAPON OPERATIONAL STATISTICS (Cont'd)

| STATION                | TRANSACTIONS<br>RECEIVED | TRANSACTIONS<br>TRANSMITTED | TOTAL<br>HANDLED |
|------------------------|--------------------------|-----------------------------|------------------|
| Greenbrier Co. SO "DL" | 36,812                   | 14,447                      | 51,259           |
| Hancock Co. SO "AT"    | 26,077                   | 7,154                       | 33,231           |
| Harrison Co. SO "AY"   | 37,673                   | 22,184                      | 59,857           |
| Jackson Co. SO "BS"    | 5,740                    | 2,457                       | 8,197            |
| Kanawha Co. SO "BH"    | 31,099                   | 8,068                       | 39,167           |
| Logan Co. SO "DM"      | 22,969                   | 4,676                       | 27,645           |
| Marshall Co. SO "AR"   | 36,860                   | 19,425                      | 56,285           |
| Mason Co. SO "BV"      | 26,619                   | 6,578                       | 33,197           |
| McDowell Co. SO "DP"   | 19,530                   | 6,489                       | 26,019           |
| Mercer Co. SO "DG"     | 30,711                   | 10,960                      | 41,671           |
| Mingo Co. SO "DC"      | 29,627                   | 9,914                       | 39,541           |
| Monongalia Co. SO "AE" | 27,699                   | 4,228                       | 31,927           |
| Nicholas Co. SO "DI"   | 33,812                   | 10,998                      | 44,810           |
| Ohio Co. SO "AQ"       | 25,598                   | 10,068                      | 35,666           |
| Preston Co. SO "AL"    | 32,576                   | 12,500                      | 45,076           |
| Putnam Co. SO "BW"     | 36,909                   | 16,430                      | 53,339           |
| Raleigh Co. SO "DN"    | 22,371                   | 2,505                       | 24,876           |
| Upshur Co. SO "CL"     | 42,717                   | 15,165                      | 57,882           |
| Wayne Co. SO "BU"      | 30,921                   | 8,412                       | 39,333           |
| Wetzel Co. SO "AN"     | 33,513                   | 12,319                      | 45,832           |
| Wood Co. SO "BY"       | 34,140                   | 9,715                       | 43,855           |
| Wyoming Co. SO "DW"    | 23,901                   | 5,669                       | 29,570           |

WEAPON OPERATIONAL STATISTICS (Cont'd)

| STATION  | TRANSACTIONS<br>RECEIVED | TRANSACTIONS<br>TRANSMITTED | TOTAL<br>HANDLED |
|--|--------------------------|-----------------------------|------------------|
| C.I.B. "BC"<br>(Criminal Identification<br>Bureau)   | 27,758                   | 18,367                      | 46,125           |
| B.C.I. "BQ"<br>(Bureau of Crminal<br>Investigations) | 5,292                    | 5,580                       | 10,872           |
| D.M.V. "BE"<br>(Division of Motor<br>Vehicles)       | 22,142                   | 14,349                      | 36,491           |
| Drug Enforcement "BZ"                                | 1,148                    | 908                         | 2,056            |
| A.T.F. "BA"<br>(Alcohol, Tobacco, and<br>Firearms)   | 505                      | 331                         | 836              |
| F.B.I. "EK"<br>(Federal Bureau of<br>Investigation)  | 2,013                    | 1,887                       | 3,900            |
| U.S. Secret Service "BR"                             | 1,094                    | 820                         | 1,914            |
| Regional Jail Auth. "EB"                             | 113                      | 46                          | 159              |
| Charleston MEOC "EC"                                 | 9,697                    | 13                          | 9,710            |
| Charleston MEO1 "ED"                                 | 28,177                   | 19,831                      | 48,008           |
| Charleston MEO2 "EF"                                 | 22,197                   | 14,021                      | 36,218           |
| Charleston MEO3 "EG"                                 | 7,807                    | 116                         | 7,923            |
| Charleston MEO4 "EI"                                 | 23,817                   | 3,726                       | 27,543           |
| Charleston MEO5 "EJ"                                 | 5,341                    | 1,417                       | 6,758            |
| Wheeling 911 "AB"                                    | 41,941                   | 22,010                      | 63,951           |
| Jefferson Co. EOC "CE"                               | 44,035                   | 22,668                      | 66,703           |

WEAPON OPERATIONAL STATISTICS (Cont'd)

| STATION  | TRANSACTIONS<br>RECEIVED | TRANSACTIONS<br>TRANSMITTED | TOTAL<br>HANDLED |
|--|--------------------------|-----------------------------|------------------|
| Marion Co. Central<br>Communications "AP"                                  | 34,122                   | 11,121                      | 45,243           |
| MECCA 911 "AO"   | 33,812                   | 10,998                      | 44,810           |
| Raleigh Co. EOC "DY"   | 47,672                   | 24,160                      | 71,832           |
| Boone Co. EOC "BI"   | 4,259                    | 469                         | 4,728            |
| Harrison Co. EMS "AZ"  | 28,470                   | 21,731                      | 50,201           |
| Cabell Co. ERC "BL"  | 75,005                   | 49,258                      | 124,263          |
| Wyoming Co. ERC "DU"   | 10,436                   | 4,347                       | 14,783           |
| Federal Probation<br>Office, Wheeling "EL"                                 | 184                      | 123                         | 307              |
| Federal Probation<br>Office, Clarksburg "AU"                               | 247                      | 129                         | 376              |
| Federal Probation<br>Office, Elkins "CF"                                   | 80                       | 44                          | 124              |
| Federal Probation<br>Office, Martinsburg "CK"                              | 302                      | 204                         | 506              |
|  | <hr/>                    | <hr/>                       | <hr/>            |
| TOTALS   | 2,737,584                | 1,196,394                   | 3,933,978        |
| Totals for 1990-91   | 1,839,908                | 579,919                     | 2,419,827        |
| Percentage increase of<br>teletype traffic for the<br>1991-92 fiscal year: | 32%                      | 51%                         | 38%              |

INTERFACE AGENCIES TELETYPE TRAFFIC  
 JULY 1, 1991 THROUGH JUNE 30, 1992

| STATION   | RECEIVED  | TRANSMITTED | TOTAL     |
|---|-----------|-------------|-----------|
| National Law Enforcement<br>Telecommunications (NLETS)  | 350,536   | 378,670     | 729,206   |
| National Crime Information<br>Center (NCIC)             | 319,658   | 326,553     | 646,211   |
| Information System and<br>Communications/DMV Files (RQ) | 279,487   | 283,833     | 563,320   |
| Information System and<br>Communications/DMV Files (DQ) | 222,437   | 225,503     | 447,940   |
|   | <hr/>     | <hr/>       | <hr/>     |
| GRAND TOTALS  | 1,172,118 | 1,214,559   | 2,386,677 |

WEAPON CERTIFICATION EXAMS  
 JULY 1, 1991 THROUGH JUNE 30, 1992

| TESTING LOCATIONS         | DATE     | NUMBER OF<br>STUDENTS TESTED |
|---------------------------|----------|------------------------------|
| State Police Headquarters | 07/09/91 | 1                            |
| State Police Headquarters | 08/13/91 | 2                            |
| State Police Headquarters | 10/08/91 | 10                           |
| State Police Headquarters | 11/12/91 | 6                            |
| State Police Headquarters | 12/10/91 | 2                            |
| State Police Headquarters | 01/14/92 | 4                            |
| Pipestem State Park       | 01/23/92 | 4                            |
| State Police Headquarters | 01/29/92 | 2                            |
| State Police Headquarters | 02/11/92 | 6                            |
| State Police Headquarters | 03/10/92 | 9                            |
| State Police Academy      | 03/13/92 | 26                           |
| State Police Headquarters | 04/14/92 | 16                           |
| Glendale, WV              | 04/28/92 | 11                           |
| Morgantown, WV            | 04/29/92 | 17                           |
| Clarksburg, WV            | 04/30/92 | 31                           |
| Martinsburg, WV           | 05/04/92 | 22                           |
| Romney, WV                | 05/05/92 | 8                            |
| Elkins, WV                | 05/06/92 | 5                            |
| Huntington, WV            | 05/26/92 | 8                            |
| Charleston, WV (METRO)    | 05/27/92 | 22                           |
| Beckley, WV               | 05/28/92 | 21                           |
| Charleston, WV (METRO)    | 05/29/92 | 16                           |
| State Police Headquarters | 06/09/92 | 14                           |

Twenty-four (24) certification/re-certification dates at various locations throughout the State. There were 263 terminal operators tested/re-tested during this testing cycle.

WEAPON TRAINING SEMINARS  
 JULY 1, 1991 THROUGH JUNE 30, 1992

| TYPE OF TRAINING | LENGTH   | LOCATION            | NUMBER OF ATTENDEES |
|------------------|----------|---------------------|---------------------|
| TAC-Update       | 8 hours  | SP Headquarters     | 11                  |
| TAC-Update       | 8 hours  | SP Headquarters     | 6                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 6                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 7                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 5                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 3                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 5                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 5                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 6                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 4                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 3                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 4                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 4                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 5                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 2                   |
| TAC/Operator     | 16 hours | Pipestem State Park | 45                  |
| Operator         | 16 hours | SP Headquarters     | 2                   |
| TAC-Update       | 8 hours  | SP Headquarters     | 4                   |
| Basics           | 4 hours  | SP Academy          | 36                  |
| TAC/Operator     | 40 hours | SP Academy          | 26                  |
| Basics           | 4 hours  | SP Academy          | 38                  |

TOTALS: 1 - 40 hour TAC training classes consisting of 26 TAC's  
 2 - 16 hour TAC/Operator training classes consisting of 47 operators  
 16 - 8 hour TAC update training classes consisting of 80 TAC's  
 2 - 4 hour Basic training classes consisting of 74 officers.

TERMINAL AGENCY AUDITS COMPLETED

| LOCATION                           | AUDIT DATE |
|------------------------------------|------------|
| State Police - CIB                 | 04/30/91   |
| State Police - BCI                 | 04/29/91   |
| State Police - South Charleston    | 09/28/89   |
| State Police - Elkins              | 09/18/89   |
| State Police - Huntington          | 03/07/89   |
| State Police - Lewisburg           | 10/25/89   |
| State Police - Logan               | 10/06/89   |
| State Police - Morgantown          | 10/10/89   |
| State Police - Parkersburg         | 05/02/89   |
| State Police - Parkways            | 03/26/91   |
| Charleston Police Department       | 05/22/91   |
| Dunbar Police Department           | 03/25/91   |
| Nitro Police Department            | 03/28/91   |
| Parkersburg Police Department      | 06/26/91   |
| St. Albans Police Department       | 04/02/91   |
| South Charleston Police Department | 04/16/91   |
| Boone County Sheriff's Office      | 05/24/91   |
| Kanawha County Sheriff's Office    | 04/25/91   |
| Putnam County Sheriff's Office     | 05/31/91   |
| Wayne County Sheriff's Office      | 06/13/91   |
| Wood County Sheriff's Office       | 07/13/91   |
| Drug Enforcement                   | 05/15/91   |
| U.S. Secret Service                | 04/18/91   |
| FBI, Charleston                    | 05/17/91   |
| ATF, Charleston                    | 05/20/91   |
| Cabell County ERC                  | 05/29/91   |

**CRIMINAL RECORDS**

## CRIMINAL RECORDS SECTION

### OVERVIEW:

The Criminal Records Section of the West Virginia State Police is a Division of Support Services.

This Division is commanded by an Officer-in-Charge who reports to the Superintendent through the Director of Support Services/Criminal Identification Bureau.

The Criminal Records Section consists of three (3) operating sections with a supervisor in charge of each.

These are:

- I. Fingerprint Identification Section
- II. Uniform Crime Reporting Section (UCR)
- III. Court Disposition Reporting Section (CDR)

### I. FINGERPRINT IDENTIFICATION SECTION

The Records Division of the Criminal Identification Bureau is responsible for the assembly, identifications, and retention of records of the West Virginia State Police as specified by West Virginia Statute, Chapter 15, Article 2, Section 24, dated 1933.

The Criminal Identification Bureau is the central repository for the housing of criminal records for the State of West Virginia.

These records comprise all fingerprints taken of criminal violators submitted by all police agencies in West Virginia. Fingerprints are identified and filed for ready retrieval by the Henry Fingerprint Classification System, and are recorded on a criminal history record transcript.

All criminal investigation reports received from the West Virginia State Police are filed by name and report number. All reports of final disposition are posted on the criminal history arrest record. Wanted notices are posted and identified as wanted records for immediate identification and retrieval. A photo mug file is maintained on a name basis as well as a cross reference by types of crime.

All reports of weapon sales received from dealers are microfilmed and may be retrieved by serial number and/or name of purchaser.

All non-criminal justice agencies requesting a criminal record check must submit a record release form containing the thumbprint and signature of the applicant.

#### GOALS:

1. The Criminal Records Section plans to automate the Master Name Index (MNI) portion of the Fingerprint Identification Section within one year of the implementation of the project. The automation is being designed in-house in conjunction with the Communications Section and is being funded by the Federal Bureau of Justice Assistance (BJA) through the Governor's Office of Criminal Justice and Highway Safety. This is the first major step in the complete automation of the Criminal Records Section as outlined in the study by SEARCH Group, Inc. The process of automating the MNI will also require the employment of up to seven data entry clerks for a period of twelve to eighteen months.
2. The Criminal Records Section is in the process of submitting a Grant to (BJA) for the funding of the next step in the automation of the Criminal Records. This includes the design of the platform and data elements, along with the purchasing of the appropriate hardware and software to fully implement the automation of criminal histories and to download the (MNI) data base.

#### ACCOMPLISHMENTS:

1. The Criminal Records Section has installed two power rotary files to house criminal history transcripts. These were purchased to replace old files which were in constant need of repair.
2. Through a federal grant the Criminal Records Section has completed the study for the Improvement of Criminal History Records Information, and Identification of Convicted Felons. The base needs, per the study, is the computerization of all records to facilitate current and future law enforcement needs.

## II. UNIFORM CRIME REPORTING (UCR)

To provide statewide view of crime based on the submission of police statistics by city, county, and state law enforcement agencies throughout the State.

Crime reports are obtained from all law enforcement agencies throughout the State based on the uniform classifications and procedures of reporting.

In an effort to provide as complete a picture of crime in the United States as possible, the committee on Uniform Crime Records of the International Association of Chiefs of Police (IACP) chose to obtain data on offenses that become known to police. The Federal Bureau of Investigation was authorized by Congress to act as a clearinghouse for the collection of crime statistics. The IACP continues to serve in an advisory capacity to the FBI in the operation of the program.

A meaningful overview of crime was available through examination of seven (7) offenses which were selected because of their seriousness, frequency of occurrences, and likelihood of being reported to police. These offenses, known as the Crime Index Offenses, are: Murder, Forcible Rape, Robbery, Aggravated Assault, Breaking and Entering, Larceny Theft, and Motor Vehicle Theft.

To provide for uniformity nationwide in the reporting of these offenses, standardized definitions were adopted. This standardization was necessary to overcome the variations in definitions of criminal offenses in the state and localities. Reporting agencies are required to interpret local criminal acts and law violations in the context of these definitions prior to submission of their counts to the State UCR Program which is managed by the Division of Public Safety, UCR Office.

UCR data in West Virginia is presently captured utilizing the summary base system. An enhanced program, the National Incident Base Reporting System (NIBRS), developed by the FBI and sanctioned by the IACP is currently being adopted across the country. This method greatly broadens the database on crime incidents including detailed information on victims, offenders, and property. This new system lends itself to crime analysis and manpower allocation. It has proved to be useful as both an investigative and management tool. It is the intent of the UCR Section to implement a conversion program that will ultimately result in the utilization of the incident base system by law enforcement on a statewide basis.

#### GOALS:

1. To continue to educate personnel and agencies involved in UCR on current procedures, problems and changes.
2. To continue the transition to Incident Base Reporting System by:
  - a) Revising the standardized incident form to meet FBI guidelines, state statutes and the needs of the individual investigators.
  - b) Customize IBR software for a state level UCR Program.
  - c) Compiling an instruction manual to accompany the incident form.
  - d) Continue the education of the UCR staff on computer.
  - e) Begin statewide training on the new system and the form.
  - f) Start IBR data submission from pilot agencies.
3. Continue West Virginia's UCR staff's involvement in ASUCRP, (Association of State UCR Programs.)
4. Involve the UCR office in projects related to data collection crime analysis, Domestic Violence and Hate Crime.

#### ACCOMPLISHMENTS:

1. The UCR Redesign Project Steering Committee continued their interaction, meeting in November 1991 and March 1992.
2. The prototype of the West Virginia Uniform Incident/Offense report was designed by a graphic artist and then printed.
3. Ten law enforcement departments volunteered to serve as pilot agencies to test the prototype of the West Virginia uniform Incident/Offense report. This form was utilized during the month of January 1992.
4. As a result of the suggestions generated by the pilot agencies, a revision of the West Virginia Uniform Incident/Offense report was developed and forwarded to a printing company for proper graphic design.

5. Continued the education of West Virginia law enforcement officers on proper UCR submission and understanding of the concepts behind the collection of crime data by way of the Basic and Cadet classes taught at the West Virginia State Police Academy.
6. Instructed DPS officers during the 1992 In-Service sessions on the topics of Domestic Violence and Hate Crimes.
7. Instructed West Virginia law enforcement officers during the Central and Supervisory In-Service sessions taught at the West Virginia State Police Academy on the UCR Redesign Project and on Hate Crimes.
8. Continued the training of UCR personnel on a one-to-one basis on UCR policies and procedures.
9. The UCR staff, in cooperation with the West Virginia State Police Academy Staff, the Marshall University Research Association and the West Virginia Coalition Against Domestic Violence, aided in the construction of a federal grant application geared to the education of law enforcement personnel on proper response to Domestic Violence incidents.
10. Aided in the formation of the West Virginia Hate Crimes Task Force, which in April 1992, was formally reorganized as an advisory group to the West Virginia Human Rights Commission.
11. Prepared and distributed the annual "1989 Crime in West Virginia" report as well as the semi-annual (dealing with figures for the first half of the year) "1990 Crime in West Virginia" and "1991 Crime in West Virginia" reports.
12. The UCR computer terminals were linked by way of a token-ring computer network.
13. The software vendors made their initial visit to the UCR office and began the customization of the software program.
14. The UCR staff attended the annual Association of State UCP Programs (ASUCRP) conference in Oklahoma City, Oklahoma in September 1991.
15. Promptly filled all requests for available crime statistics.
16. Continued to submit timely UCR data to the FBI.

### III. COURT DISPOSITION REPORTING (CDR)

As outlined in CHAPTER 15, ARTICLE 2, SECTION 24, paragraph (g) of the West Virginia Code, as amended, Court Disposition Reporting is a section within the Criminal Identification Bureau and is responsible for receiving and posting the final disposition of crimes on criminal histories. Final dispositions are received from municipal, magistrate and circuit courts throughout the State of West Virginia. The CDR Section is commanded by a supervisor (uniform member) who reports to the Officer-in-Charge of the Criminal Records Section.

#### GOALS:

1. To teach the proper completion and distribution of Court Disposition Reporting Forms to annual in-service training for West Virginia State Police.
2. To instruct classes in the proper completion and submission of arrest records and Court Disposition Reporting Forms for all law enforcement officers in West Virginia.
3. To instruct classes in the proper completion and submission of Court Disposition Reporting Forms for judicial officials.
4. To decrease the number of errors on the Court Disposition Reporting Forms received from law enforcement and judicial officials.
5. To decrease the number of Court Disposition Reporting Forms returned to law enforcement and judicial officials due to incomplete and incorrect information or dispositions.
6. To develop a reporting procedure for felony convictions of aliens to the U. S. Immigration and Naturalization Service.

#### ACCOMPLISHMENTS:

1. A new CDR Clerk began work on October 9, 1991. There is a backlog of forms due to the amount of time it took to hire this clerk.
2. Training seminars have been cut in many agencies due to lack of funds to cover the expenses. The proper completion and distribution of CDR forms was presented to the Circuit Clerks' Association and Basic Officer Training for county and city officers. This training has resulted in fewer

mistakes being made by the arresting officer and fewer forms being returned to the arresting agency. A request was made to the State Supreme Court Administrator's Office to speak to any seminars held for magistrates, magistrate assistants or magistrate clerks. This request was denied.

3. CDR Director attended and spoke to two U. S. Immigration and Naturalization Services Seminars reference felony convictions of aliens and identification of aliens on arrest records. Both seminars were held in Martinsburg, West Virginia in November.
4. CDR Director assisted Criminal Justice and Highway Safety with the Criminal Records Improvement Program in assuring U. S. Immigration and Naturalization Service that we can provide verification of felony convictions of aliens.

I. STATISTICAL REPORT FOR THE CRIMINAL RECORDS SECTION

|    |  |           |
|----|--|-----------|
| A. | Total Fingerprint Cards Received                                       | 42,679    |
| 1. | Criminal Fingerprint Cards Received                                    | 41,953    |
| a. | State Police   | 14,404    |
| b. | Other Law Enforcement Agencies   | 27,549    |
| 2. | Applicant Fingerprint Cards Received from Industry                     | 726       |
| B. | Total Fingerprint Cards on File  | 1,430,249 |
| 1. | Criminal Fingerprints on File  | 1,218,495 |
| 2. | Applicant Fingerprints on File   | 211,754   |
| C. | Persons Identified by Fingerprints As Having Previous Criminal Records | 20,748    |
| D. | Total Criminal Investigation Reports Received                          | 8,143     |

II. COURT DISPOSITION REPORTING SECTION

|    |                                |        |
|----|--------------------------------|--------|
| A. | Total Final Disposition Posted | 36,409 |
|----|--------------------------------|--------|

**DATA PROCESSING UNIT**

## DATA PROCESSING UNIT

The purpose of the Data Processing Unit is to provide data processing support to the West Virginia State Police.

The Data Processing Unit is responsible for the maintenance of computer programs which control the West Virginia Automated Police Network (WEAPON) computer. The WEAPON System provides access to the state driver and vehicle registration files, to the National Crime Information Center (NCIC) databases, and to the National Law Enforcement Telecommunications System (NLETS) communication network. The Data Processing Staff must assure the WEAPON System remains in compliance with these computer systems by making necessary modifications. Also other changes are made to enhance the system for our eighty-five (85) user terminals located in city, county, federal, and state law enforcement agencies throughout the State.

The Data Processing Unit provides programming support for various sections of the Division having computer requirements. Information is entered on-line by our Data Entry Staff thus allowing various inquiries and report generation. Statistical information on arrests, investigations, and fingerprint cards submitted by other agencies is maintained for various report requirements. Members work activity is maintained for report generation and calculation of productivity ratio used for career progression. All annual and sick leave accrued and taken by Division employees is maintained and the associated reports are produced. Various financial reports are produced dealing with Division employee's payroll records. All Uniform Crime Reporting and Domestic Violence forms are processed monthly for compilation of Semi-Annual and Annual reports. A database is maintained on all Division employees; this personnel profile database allows for on-line inquiry, updates, and numerous reports.

The Data Processing Staff provides support to several sections in the Division using personal computers. This has involved evaluating software packages, maintenance, modifications, and system administrator functions.

### ACCOMPLISHMENTS

1. The installation of the new WEAPON System hardware and software was completed. Features of the new system include: information editing for improved data quality and error rate, increased message logging allows for more extensive and timely information retrieval, and enhanced screen formats provide quicker entry and query. The

WEAPON System now utilizes a new digital network thus increasing line speed and response times. The new system and associated network represent a considerable cost saving relating to hardware maintenance and data transmission charges.

2. The Accounting System which was run on the WEAPON backup computer has been moved to the data processing local area network. This PC based system allows for more timely report generation and easier data manipulation.
3. Data for the Uniform Crime Report (UCR) 1990 Annual and 1991 Semi-Annual was compiled and forwarded to the UCR Section.
4. Participated in and acted as an advisory for the Criminal Justice Task Force reviewing automation of all criminal justice records. This entails working with the design documents, site visits of other automated systems, and preparation of request for proposal for hardware and software necessary to implement this automated system.
5. A Master Name Index program is in the design phase. This program will allow information to be entered prior to the completion of the Computerized Criminal History System. This should speed the overall implementation process and allow for earlier interface with the WEAPON System, participation in the Triple I program, and the National Fingerprint File.
6. Terminals have been added to the WEAPON System in the following locations:
  - A. Jackson County Sheriff
  - B. U.S. Probation Office, Elkins
  - C. U.S. Probation Office, Wheeling
  - D. U.S. Probation Office, Clarksburg
  - E. U.S. Probation Office, Martinsburg
  - F. Regional Jail Authority
  - G. Berkeley County 911
  - H. Boone County EOC
  - I. Wyoming County ERC 911
7. The following screen formats have been added to the WEAPON System to allow easier entry and query into NCIC files:
  - A. Enter, Clear, and Locate GUNS

- B. Enter, Clear, and Locate ARTICLES
  - C. Enter, Clear, and Locate WANTED PERSONS
  - D. Enter, Clear, and Locate MISSING PERSONS
  - E. Enter, Clear, and Locate VEHICLES
  - F. Enter, Clear, and Locate LICENSE
8. The following screen formats have been added to the WEAPON System to facilitate queries through West Virginia and NLETS:
- A. Driver License Query
  - B. Vehicle Registration Query
  - C. Criminal History Query
  - D. Hit Confirmation Request and Response
  - E. Help File Transaction Formats
9. NCIC Validation reports were rewritten to incorporate all message types. The division is now in full compliance with NCIC regulations concerning the validation process.
10. A system was developed to transfer member's retirement earnings information to the State Retirement Board.
11. A screen format for fatality reports was added to the WEAPON System to aid terminal operations.

#### GOALS

1. Implement Master Name Index File.
2. Continue to add screen formats to the WEAPON System to enhance its functionality and help terminal operators in their day to day workload.
3. Implement Computerized Criminal History File.
4. Provide assistance in acquiring computer hardware and software to further automate manual functions throughout the division.

**FORENSIC CRIME LABORATORY**

## FORENSIC CRIME LABORATORY

### OVERVIEW:

The Forensic Crime Laboratory of the West Virginia State Police is a Division of Support Services.

The Laboratory Division is commanded by a Laboratory Director who reports to the Officer-in-Charge of the Support Services.

The Forensic Laboratory offers a broad range of police services to agencies of the criminal justice community.

### LABORATORY DIVISION

The Forensic Crime Laboratory of the Criminal Identification Bureau was organized in 1935. The Laboratory is staffed by expert criminalists who are qualified through education and experience to testify in state and federal courts.

The Forensic Laboratory consists of three (3) operating sections with a Supervisor in charge of each.

These are:

1. Scientific Identification Services
  - a. Drug ID Unit
  - b. Trace ID Unit
2. BioChemical Identification Services
  - a. Serology Unit
  - b. Toxicology Unit
3. Comparison Identification Services
  - a. Documents Unit
  - b. Latent Print Unit
  - c. Firearms and Toolmarks
  - d. Photograph Unit

Scientific examinations and follow-up expert testimony in courts of law are offered, without charge, to all law enforcement agencies operating in the state. Examinations are conducted only in connection with a crime in support of a criminal investigation, or in the interest of public safety.

ACCOMPLISHMENTS:

1. Training in specialized forensic science courses was received by members of the Forensic Laboratory Division.
  - A. Members of the Scientific Identification Services attended the following educational courses:
    1. Four members attended the Southern Association of Forensic Science Spring meeting in Shreveport, Louisiana.
    2. One member attended the PC/IR Operations training in Madison, Wisconsin.
    3. One member attended the Advance Course to Team-Up Jacksonville, Florida.
    4. Two members attended a Microwholesaler Novel System Managers Course in Baltimore, Maryland.
    5. Two members attended the Introduction of Mass Spectral Interpretation Advanced MS Interpretation/Drugs of Abuse Course in Philadelphia, Pennsylvania.
    6. Four members attended the Mid-Western Association of Forensic Scientist meeting in Kansas City, Missouri.
    7. One member attended the Hewlett Packard MSD HP-UX Operator school in Atlanta, Georgia.
    8. One member attended the Chromatographic Methods in Forensic Science at the FBI Academy in Quantico, Virginia.
  - B. Members of the BioChemical Identification Services attended the following educational courses:
    1. One member attended the Forensic DNA Amplification and Typing Training Workshop in Emoryville, California.

2. Two members attended the Intoxilyzer 5000 Users Conference in Denver, Colorado.
3. One member attended the Forensic/Lab Application of DNA Typing Methods at the FBI Academy in Quantico, Virginia.
4. Two members attended the Introduction to Team-Up at IPTM in Jacksonville, Florida.
5. One civilian attended the Isoelectric Focusing Techniques in Denver, Colorado.
6. One member attended the Advanced Course to Team-Up in Jacksonville, Florida.

C. Members of the Comparison Identification Services attended the following educational courses:

1. One member attended the Technical Training on Noritsu Printer Processor Quality Control and Maintenance in Fairfield, New Jersey.
2. One member attended the Association of Firearms and Toolmarks Examiners training seminar in Miami, Florida.
3. One member attended the 76th Educational Conference of the International Association for Identification.
4. One member attended the Chesapeake Bay Division of the International Association for Identification Spring Educational meeting in Solomons, Maryland.
5. One member attended the Amercian Academy of Forensic Sciences meeting in New Orleans, Louisiana.
6. One member attended the Document Examination School through Valencia College in Orlando, Florida.

- D. The Laboratory Director attended the Annual meeting of the American Society of Crime Laboratory Directors at Quantico, Virginia and a meeting of DNA Data Bank and Repositories.
  - E. The training of the Laboratory personnel are paid by Grants to the Department.
- 
- 2. Laboratory Sections have successfully participated in proficiency testing given by the Forensic Sciences Foundation, the United States Department of Transportation, and in-house proficiency testing. They also successfully and correctly completed a Blind Proficiency testing program.
  - 3. All sections completed a Procedural manual and a Training manual.
  - 4. Eliminated excess paperwork by going totally to computerization.
  - 5. The new Federal Grant of \$212,016.00 has been allocated for 1992.
  - 6. The Drug Section is now analyzing steroids.
  - 7. The Serology Section has received additional space for their new DNA laboratory.
  - 8. The Photography Section has purchased and installed new equipment.
  - 9. Additional space for the Drug Section is in progress.
  - 10. Have obtained several new pieces of equipment, computers and capabilities via Federal Grant money.

11. Obtained a new alternate light source that has been instrumental in solving several major crimes.

GOALS:

1. To apply for National Laboratory Accreditation and meet all standards for such accreditation.
2. To obtain membership and certification, if applicable, for all members of the Forensic Laboratory Division in their respective disciplines.
3. Purchase laboratory equipment to achieve state of the art instrumentation for all scientific testing.
4. Continue receiving specialized training for all laboratory personnel to become proficient in all areas of Forensic Science.
5. Improve safety standards in the laboratory.
6. Continue in-house training and proficiency testing in all sections.
7. Obtain training and equipment for DNA Analysis and fully implement DNA testing in our laboratory during this year.
8. To attend schools and classes on new techniques and instrumentation to stay up-to-date with new developments.
8. Prepare all sections for Laboratory Accreditation.
9. To hire and train additional personnel in the laboratory.
10. To begin performing drug screens on blood and urine samples.
11. Train current personnel in DNA techniques.
12. To develop a library for the Forensic Laboratory.
13. To acquire an additional alternate light source and begin using DFO processing method for developing prints on paper.
14. Obtained MP-4 Copy Camera for Document Unit to photograph evidence for record keeping and court testimony.

15. To obtain a crime scene van and obtain advanced crime scene training for Laboratory personnel.

STATISTICAL REPORT FOR THE FORENSIC CRIME LABORATORY DIVISION

A. DRUG SECTION

|                         |        |
|-------------------------|--------|
| Total Cases             | 3414   |
| a. Items submitted      | 4985   |
| b. Examination          | 6860   |
| c. Tests                | 27,464 |
| d. Subpoenas answered   | 143    |
| e. Total Hours in Court | 1282.5 |

B. TRACE EVIDENCE SECTION

|                         |        |
|-------------------------|--------|
| Total Cases             | 600    |
| a. Items submitted      | 1,538  |
| b. Examination          | 1,536  |
| c. Tests                | 11,973 |
| d. Subpoenas Answered   | 36     |
| e. Total Hours in Court | 333    |

C. SEROLOGY SECTION

|                         |        |
|-------------------------|--------|
| Total Cases             | 1,322  |
| a. Items submitted      | 5,958  |
| b. Examination          | 6,543  |
| c. Tests                | 22,846 |
| d. Subpoenas Answered   | 43     |
| e. Total Hours in Court | 446.5  |

D. TOXICOLOGY SECTION

|                         |     |
|-------------------------|-----|
| Total Cases             | 663 |
| a. Examination          | 789 |
| b. Blood Alcohol        | 329 |
| c. Subpoenas Answered   | 99  |
| d. Total Hours in Court | 771 |

E. DOCUMENT SECTION

|                                   |        |
|-----------------------------------|--------|
| Total Cases                       | 484    |
| a. State Police                   | 168    |
| b. Other Law Enforcement Agencies | 316    |
| c. Total Examinations Performed   | 10,427 |
| d. Examinations Conclusive        | 5,410  |
| e. Subpoenas Answered             | 10     |
| f. Total Hours in Court           | 60.5   |

F. FIREARMS/TOOLMARKS SECTION

|                                   |     |
|-----------------------------------|-----|
| Total Cases                       | 275 |
| a. State Police                   | 77  |
| b. Other Law Enforcement Agencies | 198 |
| c. Weapons Examined               | 194 |
| d. Bullets Examined               | 318 |
| e. Cartridge Cases                | 838 |
| f. Clothing and Other             | 372 |
| g. Positive Identification        | 209 |
| h. Negative Identification        | 20  |
| i. Cases Inconclusive             | 37  |
| j. Total Hours in Court           | 408 |

G. LATENT PRINT SECTION

1. LATENT FINGERPRINT IDENTIFICATION

|   |       |
|---|-------|
| a. Total Cases                                  | 1,214 |
| b. State Police                                 | 432   |
| c. Other Law Enforcement Agencies               | 782   |
| d. Latent Prints Examined                       | 1,399 |
| e. Latent Prints Identified                     | 810   |
| f. Suspects Fingerprints Compared               | 630   |
| g. Suspects Identified by Latent Prints         | 764   |
| h. Articles Examined for Latent Prints          | 2,034 |
| i. Field Trips Made for Processing Latent Print | 8     |
| j. Total Hours in Court                         | 260   |

2. FOOTWEAR IDENTIFICATION

|    |                                |    |
|----|--------------------------------|----|
| a. | Total Cases                    | 44 |
| b. | State Police                   | 10 |
| c. | Other Law Enforcement Agencies | 34 |
| d. | Shoes Compared                 | 63 |
| e. | Impressions Compared           | 61 |
| f. | Positive Identifications       | 3  |
| g. | Impressions Unidentified       | 59 |

H. PHOTOGRAPHY SECTION

|    |                                  |         |
|----|----------------------------------|---------|
| 1. | Negatives Processed              | 191,578 |
| a. | State Police                     | 172,492 |
| b. | Other Law Enforcement Agencies   | 19,086  |
| 2. | Prints Made                      | 166,298 |
| a. | State Police                     | 147,712 |
| b. | Other Law Enforcement Agencies   | 18,586  |
| 3. | Film Received (rolls)            | 7,495   |
| a. | State Police                     | 6,497   |
| b. | Other Law Enforcement Agencies   | 998     |
| 4. | Photos Taken by Laboratory Staff | 5,047   |
| 5. | Camera/Flash Repairs             | 4       |

**PERSONNEL**

## PERSONNEL SECTION

The Personnel Section is the personnel management agency for the West Virginia State Police. The Personnel Section is responsible for coordinating the Division's efforts regarding recruitment, evaluation, assignment, promotion and retirement of personnel resources. The Section maintains all personnel records, reports and surveys, and administers the Division's equal employment opportunity programs.

### ACCOMPLISHMENTS:

Recruiting endeavors continued and a minority recruiting team was developed to reinforce the Division's Affirmative Action policies.

In preparation for the 40th Cadet Class, 1,302 applicants were invited for preliminary screening in September. Of 912 applicants appearing, 390 were successful in advancing to the Oral Interview phase. Of those applicants, 176 were recommended for background investigations and upon completion of this phase, 138 were recommended to continue in the screening process. After psychological evaluations and physical fitness/stress evaluations, a total of 100 applicants were eligible for enlistment and a group of 70 were selected as candidates for enlistment in July.

Turnover in civilian personnel resulted in three retirements, 42 resignations/terminations, 23 new hires, 2 reinstatements, and the employment of 38 temporary employees. A total of 4 civilian promotions, 6 reclassifications, 31 salary adjustments/merit increases and 10 transfers were made throughout the fiscal year.

Equal Employment Opportunity and Affirmative Action Guidelines were disseminated to all employees.

The Personnel Section worked in conjunction with the U. S. Department of Labor to ensure the Division's compliance with the Fair Labor Standards Act (FLSA).

### GOALS:

Ensure the Division's compliance to the Americans with Disabilities Act (ADA).

GOALS (continued):

Continue recruiting efforts through participation in career programs with emphasis on the attraction of qualified minority and female applicants and veterans.

Continue assisting the Promotional Standards Officer to ensure the Division's timely submission of documents in relation to the Career Progression System.

Computerize all members educational data presently located in personnel files.

Continue Accident/Incident Severity Rate Program.

Continue job posting procedure to announce civilian vacancies.

Revise civilian performance evaluations.

Continue working with the West Virginia Department of Administration, Division of Personnel, in the development of civilian job descriptions.

Develop a civilian employee handbook.

Disseminate annual updates of the Equal Employment Opportunity and Affirmative Action Guidelines to employees.

Develop an orientation program outlining options available for potential retirees which will include insurance, leave benefits and resume assistance.

Work in conjunction with the Data Processing and Accounting Divisions to develop a computerized personnel system to link payroll and other personnel related functions.

STATISTICAL REPORT:

|       |                                    |     |
|-------|------------------------------------|-----|
| I.    | TOTAL FUNDED POSITIONS             | 532 |
| II.   | ACTUAL MANPOWER 07/01/91           | 491 |
| III.  | ACTUAL MANPOWER 06/30/92           | 466 |
| IV.   | ENLISTMENTS                        | 0   |
| V.    | RE-ENLISTMENTS                     | 0   |
| VI.   | RESIGNATIONS                       | 3   |
|       | Troopers (1)                       |     |
|       | Senior Troopers (1)                |     |
|       | Troopers First Class (1)           |     |
| VII.  | RETIREMENTS                        | 21  |
|       | Senior Troopers (1)                |     |
|       | Corporals (6)                      |     |
|       | Sergeants (6)                      |     |
|       | Second Lieutenants (2)             |     |
|       | First Lieutenants (4)              |     |
|       | Captains (2)                       |     |
| VIII. | MEMBERS KILLED IN THE LINE OF DUTY | 0   |
| IX.   | MINORITIES                         | 9   |
| X.    | FEMALES                            | 10  |
| XI.   | TRANSFERS                          | 23  |
| XII.  | PROMOTIONS                         | 2   |
|       | Captains (2)                       |     |
| XIII. | RANK REDUCTIONS                    | 0   |
| XIV.  | DISMISSALS                         | 1   |
| XV.   | RECLASSIFICATIONS                  | 99  |

**PROCUREMENT**

## PROCUREMENT DIVISION

The Procurement Division has the responsibility for the distribution of funds allocated for the purchase of supplies, equipment and services required to operate the Division of Public Safety in an effective manner. The Procurement Division puts forth every effort to ensure that the supplies, equipment and services are of the highest quality available through Statewide Contracts or through bids submitted by reputable vendors who are registered to do business with the State of West Virginia,

The Procurement Division received 2,560 interdepartmental requisitions which resulted in the issuance of: 85 Purchase Orders totaling \$1,977,397.51. This total includes \$461,891.63 worth of vehicles purchased by this Agency; 242 State Contract Orders totaling \$500,181.02; Miscellaneous purchases totaling \$1,127,841.06 were made on 1469 purchase vouchers; Individual Issue purchases amounted to \$150,918.40. This included such items as hats, uniforms, shoes, etc.

During the 1991-1992 fiscal year the Construction Section of this Division started and completed several projects. These projects consisted of: completion of the Franklin Detachment; Renovations at the Pt. Pleasant and Williamson Detachments, Department Headquarters Communications Division, Personnel Division and the Driver Examination Center at South Charleston; Expansion and remodeling of the female living quarters at the State Police Academy in Institute; Renovations to the building housing the new detachment at Belle.

Other projects completed by this Agency include replacement of the Kingwood Detachment roof, expansion of the Driver Exam Course at the South Charleston facility to allow for the new Motorcycle Test Course.

The Printing Section of the Division processed 191 requisitions which resulted in 3,730,670 printed impressions. The Graphic Arts Section completed 762 projects consisting of such things as court displays, signs, form design and darkroom projects.

TRAFFIC RECORDS SECTION

## TRAFFIC RECORDS SECTION

The Traffic Records Section is the vehicle used by the Division of Public Safety to coordinate traffic safety in the State of West Virginia. Our primary objective is to develop a comprehensive traffic safety program embracing all phases of traffic and human behavior. This section provides information to other enforcement agencies, as well as educators and traffic engineers in order to promote a better highway traffic safety system in the State of West Virginia.

West Virginia in 1991 had a decrease in total traffic fatalities. The number of persons killed in 1991 was 415 as compared to 481 in 1990. Total figures are impressive; however, it should be pointed out that the only accurate indicator is the mile death rate, and West Virginia again showed a decrease. It is safe to conclude that the efforts of West Virginians in 1991 paid handsome dividends in the area of lives saved.

The Division of Public Safety through the Traffic Records Section is continuing its efforts for traffic safety in the following areas:

1. Fatal Accident Reporting System which is designed to allow for approximately ninety (90) different data elements to be coded in order to characterize various attributes of the accident, vehicle, and persons involved.
2. Commission on Drunk Driving Prevention.
3. Motor Vehicle Inspection.
4. Examination of all new drivers and re-examination of those deemed to be in need of re-evaluation.
5. Commercial Driver Licensing Program.
6. Motorcycle Driver Licensing Program.

ACCIDENTS INVESTIGATED BY ALL POLICE DEPARTMENTS

|                           | <u>1990</u> | <u>1991</u> |
|---------------------------|-------------|-------------|
| Fatal Accidents           | 407         | 380         |
| Injury Accidents          | 18,138      | 17,343      |
| Property Damage Accidents | 34,756      | 32,514      |
| Total Accidents           | 53,301      | 50,237      |
| Killed                    | 481         | 415         |
| Injured                   | 27,998      | 26,555      |

WEST VIRGINIA STATE POLICE

AUTOMOBILE FATALITIES, UNITED STATES, 1941-1991

|                 |                 |                 |
|-----------------|-----------------|-----------------|
| 1941.....40,000 | 1958.....37,000 | 1975.....45,600 |
| 1942.....38,309 | 1959.....37,800 | 1976.....47,100 |
| 1943.....23,820 | 1960.....38,200 | 1977.....49,200 |
| 1944.....24,300 | 1961.....38,000 | 1978.....51,500 |
| 1945.....28,600 | 1962.....41,000 | 1979.....51,900 |
| 1946.....33,500 | 1963.....43,600 | 1980.....53,300 |
| 1947.....32,300 | 1964.....47,700 | 1981.....50,700 |
| 1948.....32,000 | 1965.....49,000 | 1982.....46,300 |
| 1949.....21,500 | 1966.....52,500 | 1983.....44,300 |
| 1950.....35,000 | 1967.....53,000 | 1984.....45,800 |
| 1951.....37,300 | 1968.....55,200 | 1985.....45,700 |
| 1952.....38,000 | 1969.....56,400 | 1986.....47,800 |
| 1953.....38,300 | 1970.....55,300 | 1987.....48,800 |
| 1954.....36,000 | 1971.....55,000 | 1988.....49,000 |
| 1955.....38,300 | 1972.....56,600 | 1989.....47,000 |
| 1956.....40,000 | 1973.....55,600 | 1990.....46,600 |
| 1957.....38,500 | 1974.....46,600 | 1991.....41,462 |

AUTOMOBILE FATALITIES, WEST VIRGINIA, 1941-1991

|              |              |              |
|--------------|--------------|--------------|
| 1941.....459 | 1958.....387 | 1975.....486 |
| 1942.....346 | 1959.....399 | 1976.....497 |
| 1943.....232 | 1960.....359 | 1977.....528 |
| 1944.....263 | 1961.....372 | 1978.....467 |
| 1945.....307 | 1962.....427 | 1979.....533 |
| 1946.....365 | 1963.....434 | 1980.....539 |
| 1947.....388 | 1964.....367 | 1981.....439 |
| 1948.....406 | 1965.....484 | 1982.....455 |
| 1949.....356 | 1966.....517 | 1983.....428 |
| 1950.....370 | 1967.....587 | 1984.....438 |
| 1951.....365 | 1968.....520 | 1985.....420 |
| 1952.....406 | 1969.....538 | 1986.....440 |
| 1953.....446 | 1970.....551 | 1987.....471 |
| 1954.....350 | 1971.....509 | 1988.....460 |
| 1955.....368 | 1972.....535 | 1989.....468 |
| 1956.....438 | 1973.....478 | 1990.....471 |
| 1957.....479 | 1974.....449 | 1991.....415 |

## HIGHWAY FATALITIES BY COUNTIES

| <u>COUNTIES</u> | <u>1990</u> | <u>1991</u> | <u>COUNTIES</u> | <u>1990</u> | <u>1991</u> |
|-----------------|-------------|-------------|-----------------|-------------|-------------|
| BARBOUR         | 3           | 5           | MINGO           | 9           | 13          |
| BERKELEY        | 25          | 12          | MONONGALIA      | 21          | 17          |
| BOONE           | 4           | 6           | MONROE          | 5           | 4           |
| BRAXTON         | 18          | 9           | MORGAN          | 3           | 2           |
| BROOKE          | 5           | 2           | MCDOWELL        | 4           | 6           |
| CABELL          | 13          | 16          | NICHOLAS        | 13          | 6           |
| CALHOUN         | 4           | 3           | OHIO            | 10          | 5           |
| CLAY            | 4           | 1           | PENDLETON       | 7           | 2           |
| DODDRIDGE       | 6           | 0           | PLEASANTS       | 0           | 1           |
| FAYETTE         | 10          | 16          | POCAHONTAS      | 1           | 5           |
| GILMER          | 2           | 3           | PRESTON         | 9           | 8           |
| GRANT           | 11          | 1           | PUTNAM          | 7           | 12          |
| GREENBRIER      | 7           | 14          | RALEIGH         | 18          | 20          |
| HAMPSHIRE       | 12          | 5           | RANDOLPH        | 7           | 7           |
| HANCOCK         | 7           | 3           | RITCHIE         | 5           | 2           |
| HARDY           | 6           | 5           | ROANE           | 4           | 2           |
| HARRISON        | 9           | 6           | SUMMERS         | 3           | 6           |
| JACKSON         | 11          | 9           | TAYLOR          | 5           | 1           |
| JEFFERSON       | 9           | 3           | TUCKER          | 0           | 1           |
| KANAWHA         | 62          | 52          | TYLER           | 2           | 0           |
| LEWIS           | 1           | 5           | UPSHUR          | 1           | 2           |
| LINCOLN         | 3           | 6           | WAYNE           | 7           | 13          |
| LOGAN           | 17          | 9           | WEBSTER         | 5           | 2           |
| MARION          | 11          | 10          | WETZEL          | 3           | 6           |
| MARSHALL        | 4           | 7           | WIRT            | 2           | 2           |
| MASON           | 9           | 11          | WOOD            | 17          | 14          |
| MERCER          | 28          | 26          | WYOMING         | 7           | 7           |
| MINERAL         | 5           | 4           |                 |             |             |
|                 |             |             | TOTALS          | 481         | 415         |

WEST VIRGINIA TRAFFIC FATALITIES BY MONTH AND YEAR  
(Ten Year Period)

| YEAR | JAN | FEB | MAR | APR | MAY | JUNE | JULY | AUG | SEPT | OCT | NOV | DEC | TOT | MILE<br>RATE |
|------|-----|-----|-----|-----|-----|------|------|-----|------|-----|-----|-----|-----|--------------|
| 1981 | 31  | 31  | 37  | 43  | 28  | 38   | 49   | 44  | 44   | 36  | 26  | 32  | 439 | 4.2          |
| 1982 | 32  | 33  | 34  | 38  | 47  | 39   | 43   | 38  | 33   | 51  | 37  | 30  | 455 | 4.2          |
| 1983 | 27  | 29  | 31  | 29  | 22  | 43   | 55   | 50  | 42   | 34  | 32  | 34  | 428 | 3.8          |
| 1984 | 29  | 18  | 41  | 15  | 51  | 55   | 40   | 36  | 37   | 44  | 33  | 39  | 438 | 3.7          |
| 1985 | 23  | 26  | 31  | 32  | 43  | 41   | 39   | 44  | 32   | 39  | 44  | 26  | 420 | 3.4          |
| 1986 | 31  | 34  | 27  | 35  | 38  | 37   | 35   | 48  | 43   | 34  | 39  | 39  | 440 | 3.5          |
| 1987 | 21  | 30  | 47  | 32  | 47  | 27   | 54   | 55  | 44   | 50  | 38  | 26  | 471 | 3.6          |
| 1988 | 45  | 34  | 40  | 28  | 31  | 42   | 35   | 34  | 49   | 47  | 33  | 42  | 460 | 3.3          |
| 1989 | 41  | 37  | 41  | 37  | 28  | 38   | 39   | 43  | 52   | 39  | 43  | 30  | 468 | 3.2          |
| 1990 | 22  | 36  | 28  | 33  | 44  | 40   | 45   | 52  | 41   | 53  | 38  | 49  | 481 | 3.2          |
| 1991 | 24  | 31  | 29  | 22  | 42  | 37   | 38   | 47  | 35   | 37  | 41  | 32  | 415 | 2.7          |

Calendar Year

|                               | <u>1990</u>    | <u>1991</u>    |
|-------------------------------|----------------|----------------|
| MILES TRAVELED                | 15,123,458,000 | 15,620,700,000 |
| CHANGE IN MILES               | 578,346,000    | 497,242,000    |
| CHANGE IN MILES TRAVELED      | +4.0%          | +3.3%          |
| FATAL ACCIDENTS               | 407            | 380            |
| TRAFFIC DEATHS                | 481            | 415            |
| CHANGE IN TRAFFIC DEATHS      | 13             | 66             |
| CHANGE IN PERCENT             | +2.8%          | -13.7%         |
| MILE RATE                     | 3.2*           | 2.7*           |
| CHANGE IN MILE RATE           | 0%             | -15.6%         |
| POPULATION RATE               | 24.7**         | 23.2**         |
| CHANGE IN POPULATION          | +2.9%          | -6.1%          |
| FATAL ACCIDENT RATE           | 2.7***         | 2.4***         |
| CHANGE IN FATAL ACCIDENT RATE | -3.6%          | -11.1%         |

\*Mile Rate - Number traffic deaths per 100 million miles traveled.

\*\*Population Rate - Number traffic deaths per 100 thousand population.

\*\*\*Fatal Accident Rate - Number fatal traffic accidents per 100 million miles traveled.

TRAFFIC FATALITIES BY CITIES

GROUP "A" - CITIES HAVING 20,000 POPULATION AND OVER

|             | <u>POPULATION</u> | <u>CALENDAR</u> |
|-------------|-------------------|-----------------|
| CHARLESTON  | 57,287            | 12              |
| HUNTINGTON  | 54,844            | 5               |
| WHEELING    | 34,882            | 5               |
| PARKERSBURG | 33,862            | 1               |
| MORGANTOWN  | 25,879            | 3               |
| WEIRTON     | 22,124            | 1               |
| FAIRMONT    | 20,210            | 0               |

GROUP "B" - CITIES HAVING 10,000 TO 20,000 POPULATION

|                  |        |   |
|------------------|--------|---|
| BECKLEY          | 18,296 | 1 |
| CLARKSBURG       | 18,059 | 0 |
| MARTINSBURG      | 14,073 | 0 |
| SOUTH CHARLESTON | 13,645 | 3 |
| BLUEFIELD        | 12,756 | 0 |
| ST. ALBANS       | 11,194 | 0 |
| VIENNA           | 10,862 | 0 |
| MOUNDSVILLE      | 10,753 | 0 |

GROUP "C" - CITIES HAVING 7,000 TO 10,000 POPULATION

|           |       |   |
|-----------|-------|---|
| DUNBAR    | 8,697 | 2 |
| ELKINS    | 7,420 | 1 |
| PRINCETON | 7,043 | 3 |

GROUP "D" - CITIES HAVING 5,000 TO 7,000 POPULATION

|                  |       |   |
|------------------|-------|---|
| NITRO            | 6,851 | 0 |
| OAK HILL         | 6,812 | 0 |
| BRIDGEPORT       | 6,739 | 0 |
| NEW MARTINSVILLE | 6,705 | 1 |
| BUCKHANNON       | 5,909 | 0 |
| KEYSER           | 5,870 | 0 |
| GRAFTON          | 5,524 | 0 |

OPERATOR'S EXAMINATIONS

Calendar Year

|                  | <u>1990</u> | <u>1991</u> |
|------------------|-------------|-------------|
| NUMBER PASSED    | 33,417      | 30,896      |
| NUMBER VALIDATED | 67,055      | 61,523      |
| NUMBER FAILED    | 61,108      | 58,813      |
| TOTALS           | 161,580     | 151,232     |

REASONS FOR FAILURE

|                         | <u>1990</u> | <u>1991</u> |
|-------------------------|-------------|-------------|
| WRITTEN                 | 51,479      | 49,242      |
| OPERATION               | 7,394       | 6,922       |
| MOTOR VEHICLE EQUIPMENT | 1,198       | 1,295       |
| PHYSICAL DEFECT         | 1,037       | 1,354       |
| TOTALS                  | 61,108      | 58,813      |

## MOTOR VEHICLE INSPECTION

Periodic Motor Vehicle Inspection is an integral part of West Virginia's comprehensive traffic safety program, and continues to occupy a high priority in West Virginia. The program consists of an annual inspection which requires an in-depth evaluation of brakes, steering, exhaust, and glazing. We, in the Division of Public Safety, are firmly convinced this program has made many citizens aware of the need for preventive maintenance.

The following statistics indicate trends in P. M. V. I. Competent inspections will produce repairs and alterations which serve as an index so evaluation of the program can be completed periodically.

### STATISTICS FOR MVI IN WEST VIRGINIA July 1, 1991 through June 30, 1992

|                                      |                |
|--------------------------------------|----------------|
| Total Vehicles Inspected             | 1,246,209      |
| Total Cost of Vehicles Inspected     | \$4,582,947.00 |
| Average Cost Per Vehicle Inspected   | \$ 3.68        |
| Total Vehicles Rejected              | 18,071         |
| Total Inspection Stations            | 1,893          |
| Total Registered Inspector Mechanics | 10,672         |
| New Stations Licensed                | 182            |
| Stations Voluntarily Cancelled       | 105            |
| Stations Suspended                   | 35             |
| Inspector Mechanics Suspended        | 35             |

### REPAIRS, ADJUSTMENTS OR REPLACEMENTS MADE TO VEHICLES INSPECTED

|                |        |
|----------------|--------|
| Horns          | 2,328  |
| Wipers         | 8,809  |
| Mirrors        | 2,977  |
| Brakes         | 32,091 |
| Body           | 3,993  |
| Steering       | 11,455 |
| Exhaust System | 24,490 |
| Lights         | 99,270 |
| Safety Glass   | 3,066  |
| Tires          | 15,205 |

|                    |         |
|--------------------|---------|
| CORRECTED VEHICLES | 203,684 |
|--------------------|---------|

TRAFFIC RECORDS SECTION

GOALS AND OBJECTIVES

1. Fully automate Moundsville Driver Testing Center for immediate issue of driver's license.
2. Computerize the Commercial Drivers License Regional Offices.
3. Complete Official Motor Vehicle Inspection Manual update.
4. Continue administering the Commercial Drivers License written examinations to West Virginia truck drivers.
5. Continue administering the Motorcycle Drivers License written examinations and skills tests.

TRAFFIC RECORDS SECTION

ACCOMPLISHMENTS

1. Developed policy and procedures governing enforcement of the Commercial Drivers License.
  
2. Developed motorcycle licensing provisions, i.e., written and driving examinations, instructor qualifications, etc.
  
3. Received federal certification for West Virginia's Commercial Driver Licensing Program.

**FIELD OPERATIONS**

## FIELD OPERATIONS

The Field Operations Division is the operational arm of the West Virginia State Police. It is the largest division within the Division of Public Safety and, as its name denotes, its mission is service to the public. The personnel of this Division render all types of police service to the citizens of West Virginia on a day-to-day basis by way of five (5) Field Companies, which are made up of twenty (20) Districts, consisting of sixty (60) detachments. The men and women of this division perform the work for which the Division of Public Safety was formed.

Company "A", with headquarters in Harrison County, consists of the following seventeen (17) counties in the northwestern section of the State: Hancock, Brooke, Ohio, Marshall, Wetzel, Marion, Monongalia, Preston, Tyler, Pleasants, Ritchie, Doddridge, Harrison, Gilmer, Braxton, Lewis and Taylor.

Company "B", with headquarters in Kanawha County, consists of the following thirteen (13) counties in the western section of the State: Wood, Wirt, Calhoun, Jackson, Roane, Clay, Mason, Putnam, Kanawha, Cabell, Lincoln, Boone and Wayne.

Company "C", with headquarters in Randolph County, consists of the following fourteen (14) counties in the eastern section of the State: Barbour, Upshur, Webster, Tucker, Randolph, Pocahontas, Pendleton, Grant, Mineral, Hardy, Hampshire, Morgan, Berkeley and Jefferson.

Company "D", with headquarters in Raleigh County, consists of the following eleven (11) counties in the southern section of the State: Nicholas, Fayette, Greenbrier, Raleigh, Summers, Monroe, Wyoming, McDowell, Mercer, Logan and Mingo.

Company "E" is a field company whose responsibility is the traffic control of the West Virginia Parkways Authority and the interstate systems throughout West Virginia.

The Field Operations Division is responsible for conducting its operations in such a manner that the Department's mission to the people of West Virginia is fulfilled. With a multitude of competing needs always at hand, economy in the application of manpower and other resources is always a primary consideration of the Field Operations Division. Two major concerns are the prevention of crimes and traffic accidents. In addition, those crimes and accidents which do occur must be properly inves-

tigated, and prosecutions sought where appropriate. Necessary police services are provided at the various fairs and festivals which occur across the state, at athletic events, and at any other event where traffic control or the number of persons in attendance requires police protection. Natural and manmade disasters, labor disputes and prison riots are all occurrences which place a heavy burden upon the Division of Public Safety. In addition, the Field Operations Division performs a multitude of tasks in assisting the Division of Motor Vehicles, the Division of Highways and in providing all types of assistance to the public in general.

PUBLIC INFORMATION

In an effort to prevent crimes and promote highway safety, the Field Operations Division attempts to keep the public well informed. Programs concerning traffic safety, drug abuse, crime prevention and related topics are presented to interested groups. In addition, the Division offers the National Safety Council's Defensive Driving Course, which can remove three (3) points from an individual's operators license. A total of 1,048 programs were offered to 79,319 individuals during the past fiscal year:

(Programs/Attendance)

|             | <u>"A"</u>       | <u>"B"</u>     | <u>"C"</u>       | <u>"D"</u>     |
|-------------|------------------|----------------|------------------|----------------|
| DEFENSIVE   |                  |                |                  |                |
| DRIVING:    | 9/ 123           | 15/ 422        | 13/ 406          |                |
| TRAFFIC     |                  |                |                  |                |
| SAFETY:     | 84/ 7,190        | 56/ 3,146      | 10/ 962          | 82/ 1,393      |
| DRUG ABUSE: | 69/ 8,667        | 217/10,217     | 69/ 6,291        | 85/ 3,808      |
| CRIME       |                  |                |                  |                |
| PREVENTION: | 58/ 5,225        | 54/ 3,420      | 32/ 3,746        | 85/ 3,785      |
| OTHER:      | <u>20/ 2,186</u> | <u>15/ 623</u> | <u>32/17,184</u> | <u>43/ 525</u> |
| TOTAL:      | 240/23,391       | 357/17,828     | 156/28,589       | 295/ 9,511     |

CRIME RATE

Although the crime rate increased slightly in 1991, West Virginia still has the lowest crime rate in the nation, as it has for the past 19 years. West Virginia's crime rate of 26.63 (reflected below) is still quite favorable when compared with a national average of 58.97:

Crimes per 1,000 population

|      |       |
|------|-------|
| 1984 | 22.88 |
| 1985 | 21.69 |
| 1986 | 22.84 |
| 1987 | 21.91 |
| 1988 | 22.37 |
| 1989 | 22.62 |
| 1990 | 25.03 |
| 1991 | 26.63 |

The figures above represent a 6.4 percent increase in Class I crimes which include: murder, rape, robbery, felonious assault, breaking and entering, larceny and motor vehicle theft. Although this increase varies greatly from the 1.3 percent increase nationally, the crime rate itself remained the lowest in the nation. West Virginia's extremely low crime rate speaks well for law enforcement efforts in the State, particularly when compared with the climate elsewhere in the nation.

CRIMINAL

Although all available means are utilized in attempting to prevent crimes from occurring, those which do occur must be properly investigated. These investigations include crimes against persons, crimes against property, crimes against the state, fraud and many others. Field Operations personnel perform a wide range of tasks when investigating criminal complaints. A thorough investigation may include: interviewing the victim and witnesses, taking photographs, securing physical evidence, dusting for fingerprints, making plaster casts of latent impressions, securing blood, hair and other samples, having polygraph tests conducted, securing and serving search warrants and arrest warrants and interrogating suspects. All phases of each criminal investigation are reduced to a criminal investigation report with successful prosecution of the perpetrator being the objective.

Members of the Field Operations Division submitted, 18,925 Criminal Investigation Reports during the past fiscal year:

| <u>CO. "A"</u> | <u>CO. "B"</u> | <u>CO. "C"</u> | <u>CO. "D"</u> | <u>CO. "E"</u> |
|----------------|----------------|----------------|----------------|----------------|
| 3,806          | 4,669          | 5,779          | 4,640          | 31             |

Criminal investigations during the past year resulted in 5,461 felony arrests and 13,191 misdemeanor arrests:

|         | <u>FELONY</u> | <u>MISDEMEANOR</u> |
|---------|---------------|--------------------|
| Co. "A" | 625           | 3,806              |
| Co. "B" | 1,715         | 3,468              |
| Co. "C" | 1,077         | 2,606              |
| Co. "D" | 1,977         | 3,107              |
| Co. "E" | 67            | 204                |

Another important aspect of criminal investigation is the recovery of stolen property so that it may be returned to innocent victims. During the past fiscal year, members of the Field Operations Division recovered stolen property valued at \$5,248,433. Of this amount, \$3,763,468 represents the value of 712 stolen motor vehicles which were recovered.

|         | <u>STOLEN VEHICLES<br/>RECOVERED</u> | <u>VALUE OF<br/>STOLEN VEHICLES<br/>RECOVERED</u> | <u>VALUE OF<br/>OTHER PROPERTY<br/>RECOVERED</u> |
|---------|--------------------------------------|---|--|
| Co. "A" | 140                                  | \$ 763,398  | \$ 256,690                                       |
| Co. "B" | 251                                  | \$1,062,766                                       | \$ 698,313                                       |
| Co. "C" | 113                                  | \$ 404,720  | \$ 271,701                                       |
| Co. "D" | 193                                  | \$1,394,013                                       | \$ 201,518                                       |
| Co. "E" | 15                                   | \$ 138,571  | \$ 56,743  |

In pursuing the activities enumerated above, the Field Operations Division expended a total of 214,618 man hours on criminal investigations, not including following-up time consumed by judicial proceedings:

|         |        |
|---------|--------|
| Co. "A" | 48,276 |
| Co. "B" | 68,111 |
| Co. "C" | 49,094 |
| Co. "D" | 48,834 |
| Co. "E" | 303    |

#### BUREAU OF CRIMINAL INVESTIGATIONS

On March 28, 1991, the Criminal Investigation Section of the West Virginia State Police was dissolved and the Bureau of Criminal Investigations (BCI) became the primary investigative agency within the West Virginia State Police.

The objective of this reorganization was to combine narcotics enforcement officers with other major crime investigators and

collectively form a comprehensive criminal investigative organization.

The organizational structure of the Bureau of Criminal Investigations provides for the unit to be commanded by a Captain. This officer is appointed by the Superintendent and serves at his will and pleasure. A Deputy Commander is also provided for and is charged with interagency liaison, news media relations, security, and in the absence of the Commander becomes the officer-in-charge. These officers are responsible for all BCI personnel including Regional Coordinators, Senior Investigators, Investigators, support staff and civilians.

The support staff consists of a Grant Forfeiture Officer, a Computer Systems officer, an Equipment/Fleet Officer, and a Marijuana Eradication Officer. Due to staffing shortages these responsibilities are currently maintained by just two (2) BCI members.

The organizational structure also provides for the state to be divided into four (4) distinct regions. Each region is supervised by a Regional Coordinator. These officers are supervisors and have the challenge of coordinating all investigative efforts in their respective regions. The Regional Coordinators are supported by one Senior Investigator and several other Criminal Investigators who are assigned to teams within each region.

All criminal intelligence, whether gathered within the State of West Virginia or anywhere else in the world, is committed to the BCI computer system. This information may be accessed at any time by BCI investigators or uniform personnel.

The following is a condensed review of some of the achievements realized by the Bureau of Criminal Investigations in the past fiscal year:

#### **MARIJUANA ERADICATION**

The Bureau of Criminal Investigations is continuing its cooperative effort with the Drug Enforcement Administration and the National Guard regarding the detection and eradication of marijuana fields within West Virginia. Since the formation of the Bureau, we have initiated joint operations with the National Guard utilizing their helicopters and ground forces to eradicate numerous plots of marijuana.

The bureau is also conducting covert operations (surveillance) with units of the National Guard in order to promote arrests in conjunction with the destruction of these illegal crops.

During the 1991 growing season the combined efforts of the Bureau of Criminal Investigations and the National Guard led to the seizure and destruction of 268,596 cannabis plants from 359 makeshift gardens or fields. Approximately 41,000 of these plants were from the cannabis variety commonly known as "Sinsemilla" and contain extremely high quantities of THC, the active drug in marijuana. These fields were located in all twenty (20) State Police districts throughout West Virginia.

Applying current street level prices in West Virginia, the total value of marijuana eradicated as a result of this program exceeds 1.9 billion dollars.

Efforts underway for the 1992-1993 growing season are showing a dramatic increase. We believe this is mainly due to increased public awareness, grant allocations for overtime funding and equipment, and most of all the help, cooperation, and professionalism demonstrated by the National Guard.

#### **GRANT FORFEITURE/COMPUTER SYSTEMS**

Both the software and hardware in use on the BCI computer system has been upgraded during the past year. Additional applications have been built within the BCI database both for analysis of investigative data and for the management of administrative information. A new file server was installed at BCI Headquarters, and the Martinsburg field office was upgraded from a stand-alone system to a small network. In addition, a work station was installed at the Parkersburg Task Force office where there had been none previously, and a larger capacity work station was installed at the Bluefield office. Tape back-up capacity was added at all BCI offices statewide.

An operating manual encompassing all major elements of the BCI computer system was prepared and disseminated to all unit personnel.

The computer system at BCI Headquarters was upgraded to establish on-line interface capability with the Kanawha County Sheriff's Department, the West Virginia Division of Motor Vehicles, and the West Virginia Secretary of State's Office. These improvements provide direct computer access to Kanawha

County tax records, operator's license and vehicle registration records, and corporation records.

Assistance was provided to other Division entities in regard to their efforts to upgrade computer capabilities within their respective areas. Assistance was provided to: Executive Office, Officer-in-Charge Support Services, Communications Division, Personnel Division, Company "A" Headquarters, and the Bridgeport Detachment. Assistance was also provided to outside agencies such as the Governor's Office of Criminal Justice and Highway Safety and the Dallas (Texas) Police Department.

Joint efforts between BCI and the Communications Division were continued with the objective of both expanding the "Secure-net" communications system and improving the Division's technical ability to maintain that system. Additional radio equipment and testing/repair equipment were purchased, and all Division communications technicians received two weeks of technical training sponsored by the Bureau of Criminal Investigations. Two projects which will result in the installation of mountain top repeaters at Clarksburg and Parkersburg are nearing completion.

Numerous hours were expended in providing assistance to the Southern District United States Attorney's Office in furtherance of projects sponsored by the Law Enforcement Coordinating Committee. Likewise, numerous hours were also spent providing assistance to the Governor's Office of Criminal Justice and Highway Safety in furtherance of the programs administered by them.

The Bureau of Criminal Investigations funded and sponsored a course entitled "Advanced Narcotics Detection" which was attended by forty (40) personnel from both the State Police and local agencies.

The bureau has also procured a canine specially trained for use in drug detection activities, as well as training for two (2) BCI personnel in the care and use of this animal.

#### OBJECTIVES FOR THE COMING YEAR INCLUDE:

1. Further expansion of the BCI computer system, to include additional hardware purchases, and upgrade of the network software and cabling system at BCI Headquarters.
2. Acquisition of "high-tech" noise filtering equipment to "clean-up" audio tapes made during undercover operations.

3. Further expansion of the Securenet communications system.

4. Continued efforts to provide the best training available for personnel assigned to the Bureau of Criminal Investigations.

#### **BCI HEADQUARTERS**

In February the West Virginia Lottery Commission asked the Superintendent of the State Police for assistance in conducting a background investigation regarding GAMBLING TECHNOLOGIES INCORPORATED (G-TECH), the corporation awarded the on-line lottery contract.

Colonel Buckalew called upon Captain Thomas L. Kirk, Commander, and 2/Lieutenant W. David Plantz, Deputy Commander, to conduct this investigation.

Over the course of this investigation inquiries were made in thirty-five (35) states with State Police organizations and/or lottery commissions. Investigators traveled to Baton Rouge, Louisiana and Fort Lauderdale, Florida to meetings with other State Police officers who coincidentally were conducting their own background investigations of G-TECH. A thorough examination of G-TECH was conducted expending several hundred man-hours of investigative time and traveling several thousand miles.

On March 12, 1992, Captain Thomas L. Kirk and 2/Lieutenant W. David Plantz appeared before the West Virginia Lottery Commission and reported their findings.

#### **REGION "A"**

During the 1992 fiscal year, officers assigned to Region "A" in the Fairmont area were instrumental in the discovery and subsequent destruction of a major crack cocaine distribution network. This well organized illegal operation was located in the Jackson Addition area of Fairmont but involved suspects from Michigan, Ohio, Pennsylvania, and West Virginia.

In its initial stages this investigation centered around street level buys by undercover operatives, but eventually evolved into a complicated financial investigation. During this case members of Region "A" employed unique electronic surveillance techniques never before utilized by members of the State Police. This investigation also brought together agencies that in the past had never worked together in a cooperative manner.

In January of 1992 there was a massive raid conducted in Fairmont and Marion County that resulted in the arrest of twenty-eight (28) suspects associated with this criminal enterprise. Most of the defendants have pled guilty with the exceptions being found guilty during trials in Federal Court in Clarksburg.

This investigation has had a dramatic impact on the sale of crack cocaine in the downtown Fairmont area. The residents of the Jackson Addition area are gratified and feel their community is a safer and more pleasurable place to live.

In the Morgantown area another investigation bears mention. Through aerial surveillance and other creative investigative procedures, BCI officers developed enough information to secure a search warrant for a residence near Morgantown. The residence was owned by a husband and wife who just happened to be employed as teachers by the Monongalia County Board of Education.

As a result of this search, BCI officers seized 420 well groomed marijuana plants from the residence. The owners of the house are currently negotiating plea agreements and their residence and 22 surrounding acres will be forfeited to the government.

Members of BCI are also assisting the Morgantown Police Department in several criminal investigations and continue to work in the university area. They help in checking out drug complaints and by making undercover buys from WVU students dealing in narcotics.

The so called "Sunnyside Rapist" is still at large and members of the bureau assist Morgantown Police Department whenever leads develop that warrant action, such as interviewing suspects or conducting surveillance.

BCI members also uncovered a large scale theft ring involving stolen jewelry from Pennsylvania which was being brought to Morgantown to be sold. The value of the stolen jewelry exceeded \$120,000.00, with a large portion of this eventually being recovered. Two suspects have been arrested and have entered guilty pleas in federal district court.

In the northern panhandle area of West Virginia members of BCI have been involved in numerous investigations connected to illegal gambling and electronic poker machines. These members have assisted the Federal Bureau of Investigation and the United States Attorney's Office in the investigation of two (2) companies responsible for these illegal activities. Trials are

currently under way and the possibility of substantial asset forfeitures exists.

Outlaw motorcycle gangs are also under investigation in the Hancock County area of the northern panhandle. Members of the bureau have established a solid working relationship with officers from the Wheeling and Weirton City Police Departments, as well as the other jurisdictions across the river in the state of Ohio. This area of our state seems to have the largest concentration of individuals associated with the biker lifestyle.

In May of 1992, members from the above mentioned law enforcement agencies arrested thirty-five (35) individuals for the sale of crack cocaine, marijuana, and LSD. These cases are now pending in federal district court.

Members from the Bureau also provided a great deal of assistance during the recent prison breakout at the Moundsville Penitentiary. BCI members conducted long hours of surveillance and established a wiretap on a suspected collaborator. These members not only monitored the wiretap but also assisted the local detachment in investigating possible sightings of the escapees.

In the central portion of West Virginia members of the bureau have developed an exceptional affiliation with the Drug Enforcement Administration, the Harrison County Task Force, and the Lewis County Task Force. This close association led to the investigation of a large scale marijuana and cocaine organization and eventually led investigators to sources in Maryland, Texas, and Florida.

In June of 1992 members of BCI, accompanied by uniform officers from Lewis County, Harrison County, and DEA, conducted a massive roundup that netted fifty-five (55) individuals connected to this illegal distribution network. These cases are now pending in both federal and state court.

#### **REGION "B"**

During the past fiscal year, Region "B" has either initiated or been involved in approximately three hundred (300) new criminal investigations. These include narcotic violations, money laundering, firearms violations and other criminal offenses. Our operatives have provided intelligence information and work hours to other BCI units, resulting in several seizures and subsequent forfeitures.

The Huntington Federal Drug Task Force, consisting of officers from the West Virginia State Police, Cabell County Sheriff's Department, Huntington Police Department and Barboursville Police Department, continues to be successful in its endeavors. During this fiscal year, the State Police units of the Task Force have accounted for two hundred sixty-seven (267) state and federal felony counts. A large number of crack cocaine purchases and seizures have been made, with one notable cash/property/vehicle seizure totalling in excess of \$120,000.00. No cases have ended in acquittal. The average term of imprisonment was 23.6 months, and it is expected that the average imprisonment in the next fiscal year will almost double due to the higher level of targets being addressed by the Task Force.

The Parkersburg Narcotics Task Force, consisting of officers from the West Virginia State Police, Wood County Sheriff's Department, Parkersburg Police Department and Vienna Police Department, continues to be exceptionally effective in law enforcement in its respective region and has achieved notable success in cases involving large amounts of cocaine being distributed in the Jackson County area. Arrests of approximately fifteen (15) individuals from this area have resulted in lengthy prison sentences for all persons involved. This distribution network accounted for approximately twenty (20) kilos of cocaine in total. Two other major investigations concerning the Slonaker family in Washington County, Ohio, and the Mayle family, also from Washington County, Ohio, have resulted in several arrests and the disruption of large scale drug distribution and thefts.

Region "B" continues to provide an operative as coordinator for the United States Attorney's Medical Review Task Force. During this fiscal year, an investigation of Doctor Vijay Jain was completed which resulted in his guilty plea to one drug count and one insurance fraud count. The Department will receive approximately \$400,000.00 in real property and monies from asset forfeitures associated with this investigation.

A joint investigation was conducted by Region "B", United States Department of Agriculture and the Charleston Metro Drug Unit during this fiscal year which lead to the indictments of several local Charleston businessmen for violations pertaining to drug laws and the illegal purchase of food stamps. It is anticipated that the Department will see forfeitures of local business establishments as a result of this investigation.

Another investigation conducted by Region "B", the Charleston Metro Drug Unit and the Bureau of Alcohol, Tobacco and Firearms, resulted in the arrest of four individuals who were

responsible for a homicide and several armed robberies in the Kanawha Valley area.

A political corruption investigation, conducted by a member of Region "B" BCI, the Federal Bureau of Investigation, and the U.S. Attorney's Office, has resulted in the convictions of Logan County Circuit Judge J. Ned Grubb, former Sheriffs Oval Adams and Earl Tomblin, and Robert Sias, a clerk in the Logan Assessor's office. Grubb was convicted of bribery, obstruction of justice, mail fraud, tampering with a witness and racketeering, sentenced to sixty-five (65) months in prison and fined \$25,000.00. Adams pleaded guilty to conspiracy to participate in the interstate transportation of stolen property, sentenced to (6) six months in prison and fined \$1,000.00. Tomblin will be sentenced at a later date. Sias pleaded guilty to possession of cocaine and received three (3) years probation. This investigation is continuing and further indictments are anticipated.

Members of Region "B" are responsible for forming an informal task force involving the Putnam County Sheriff's Department and Hurricane Police Department. This task force has conducted several investigations during the last eight (8) months and continues to be an effective investigative entity against drug traffickers.

For the year, in conjunction with the three hundred (300) new criminal investigations, our units have made approximately one hundred fifty (150) felony arrests, confiscated drugs valued at approximately \$475,000.00, and seized real and personal property valued at nearly \$470,500.00.

#### REGION "C"

From July 1, 1991 to June 30, 1992, Region "C" personnel have made three hundred thirty-seven (337) felony arrests, all of which were related to controlled substance violations. They were also responsible for one hundred eleven (111) controlled substance purchases with a total cost of \$20,900.00; and thirteen (13) seizures of controlled substances with a street value exceeding \$322,000.00.

Region "C" members also generated four hundred twenty-three (423) Criminal Investigation Reports and two hundred eighty-four (284) Intelligence Reports. They initiated Federal and State asset forfeiture proceedings for cash monies totalling \$20,000.00.

The following will describe several notable investigations conducted by Region "C" members during the past fiscal year:

The investigation of an interstate stolen property/burglary ring led by members of the Dale family in Elk Garden, Mineral County. This investigation was a cooperative effort with the Keyser Detachment of the State Police, the Maryland State Police, the Internal Revenue Service, the Federal Bureau of Investigation, and numerous sheriffs departments in West Virginia and Maryland.

This investigation culminated with Region "C" members securing search warrants for nine (9) different locations in Mineral County and utilizing approximately fifty (50) police officers, and the local prosecuting attorney, to simultaneously execute all nine (9) search warrants. These efforts resulted in the recovery of hundreds of thousands of dollars worth of stolen property.

A drug investigation in the Elkins and Belington area involved a cocaine distribution venture that employed the U.S. Mail and a personal courier to import cocaine from the state of Oklahoma. This case concluded with a buy/bust seizure of some thirty (30) ounces of cocaine and the arrest and later indictment of two (2) suspects.

A marijuana distribution operation in Berkeley County was investigated and dismantled with the indictment of four (4) individuals, three (3) of whom have already entered guilty pleas. During the course of this investigation, twelve (12) different buys of up to a half pound of marijuana were made by undercover operatives. Approximately five (5) pounds of marijuana and \$1,500.00 cash were seized at the time of their arrest with \$1,200.00 of the actual "buy money" being recovered.

Region "C" personnel have also sought the indictments of three (3) individuals who reside in Tucson, Arizona and who are responsible for shipping significant amounts of marijuana and cocaine to customers in the Charles Town area. At the present time these suspects remain fugitives.

Another indictment has been obtained from a Federal Grand Jury charging a Martinsburg resident with seventeen (17) counts of obtaining controlled substances with forged prescriptions. Investigators developed enough information for eighty-eight (88) potential counts if necessary. The primary substance obtained through this scheme was Lorcet +, a Schedule II controlled substance.

A second Martinsburg resident pled guilty to an information in Federal Court for obtaining Dilaudid, a Schedule II controlled substance, with forged prescriptions. He also pled to the possession of Dilaudid with the intent to distribute. This defendant pled guilty to two (2) of one hundred sixty (160) potential counts.

Region "C" members, working in collaboration with the Virginia State Police North-Western Virginia Task Force, conducted an investigation into two (2) Jamaican nationals who were transporting cocaine from southern Florida and distributing it in the Winchester, Virginia and Martinsburg, West Virginia areas. This case culminated in a buy/bust in Martinsburg and resulted in the seizure of nine (9) ounces of cocaine. Both suspects have been indicted by a federal grand jury.

Members from Region "C" also investigated a cocaine distribution network in the Blue Ridge Mountain area of Jefferson County. Six (6) separate buys were made from this organization. Subsequently a search warrant was executed at the residence of the ring leader in which a significant amount of BCI "buy money" was recovered. Three suspects were indicted by a federal grand jury.

On May 6, 1992, Region "C" personnel culminated an eighteen (18) month intensive undercover investigation into "crack cocaine" distribution in the Eastern Panhandle and at the Charles Town Race Track. This operation was aptly named "OPERATION POST TIME."

The initial investigation centered on drug dealing activities in and around the Charles Town Race Track by Jamaican nationals. It eventually grew to include Martinsburg, Charles Town, Ranson, Fox Glen, and other areas of Berkeley and Jefferson Counties.

The actual arrests of these individuals necessitated the assistance of more than eighty (80) law enforcement officers from the Bureau of Criminal Investigations, the uniform members of the West Virginia State Police, Martinsburg City Police Department, Charles Town Police Department, Ranson Police Department, Virginia State Police, Maryland State Police, the Federal Bureau of Investigation, the Bureau of Alcohol, Tobacco, and Firearms, and the Drug Enforcement Administration.

Arrest warrants were served simultaneously at the Charles Town Race Track, the Fox Glen subdivision, and the cities of Charles Town, Ranson, and Martinsburg. Officers also arrested

individuals in the states of Maryland and Virginia at the same time. During these arrests fifty-four (54) of the eighty-two (82) suspects indicted were apprehended.

#### REGION "D"

During the first full year of the newly formed Bureau of Criminal Investigations, Region "D" personnel were involved in a wide range of criminal investigations. A brief synopsis of the major investigations follows:

Region "D" officers investigated Mrs. Marty Melvin, owner and president of Travel Club Inc. in Oak Hill, West Virginia and an employee of the Fayette County Commission on Aging. Mrs. Melvin defrauded travel agency customers and the Fayette County Commission on Aging of several thousand dollars. She recently pled guilty to two (2) counts of mail fraud and faces up to ten (10) years in prison and a \$500,000.00 fine.

A Summers County grand jury recently returned indictments in the 1983 murder case of Rachael Crawford. This indictment was mainly due to the efforts of Region "D" personnel.

Another Summers County case involved a local organization that maintained a clandestine methamphetamine laboratory and imported marijuana into the local area. The investigation by Region "D" investigators brought the case to a point that several defendants have now entered into plea agreements with the United States government and outstanding warrants are on file for other suspects.

In July of 1991, a uniform officer assigned to the West Virginia Parkways Authority stopped Sherman Wellons for speeding. Subsequently officers searched the vehicle and discovered five (5) kilograms (eleven pounds) of cocaine and several grams of heroin. Officers also discovered approximately \$26,000.00 in cash.

Region "D" personnel conducted the follow-up investigation which resulted in Wellons' being convicted of conspiracy distribution of cocaine, and distribution of heroin.

Members of the Union State Police Detachment and Region "D", BCI, combined their investigative talents during the investigation of an employee of the Red Sulphur Springs Public Service District in Peterstown, West Virginia. The outcome of this investigation induced a guilty plea to one (1) count of embezzle-

ment and the defendants agreement to pay approximately \$51,000.00 restitution.

Investigators from Region "D", in cooperation with Special Agents from the Internal Revenue Service, set a precedent in the State of West Virginia and the Southern District United States Attorney's Office during the investigations and prosecutions of Team Chevrolet, and Howard Earehart, Inc.

These cases involved a drug dealing and money laundering sting operation that has to date resulted in at least two (2) individuals from these companies entering into plea agreements with the United States Government. The investigation also resulted in the conviction of Tom Bell, a former Raleigh County Sheriff and member of the House of Delegates. The West Virginia State Police and the Internal Revenue Service realized several forfeited vehicles upon completion of the case and were returned the "buy money" invested.

Region "D" investigators conducted an extensive investigation concerning a Raleigh County physician, Dr. Jose Floresca. The case consisted of Worker's Compensation fraud and public corruption (kickbacks) involving Pinecrest Hospital. After an eight (8) day trial in Beckley, Dr. Floresca was convicted of the sale and distribution of drugs.

Region "D" members were instrumental in the indictment of the President of the Raleigh County Solid Waste Authority for the distribution of cocaine.

Audio and video technicians from Region "D" provided the installation and necessary upkeep of surveillance equipment during a major investigation in southern West Virginia that lasted several months. These same technicians furnished assistance in several trials prosecuted by the United States Attorney for the Southern District of West Virginia.

In cooperation with the Bureau of Alcohol, Tobacco, and Firearms, Region "D" investigators assisted in the investigation and subsequent trial of Rick York. This case eventually lead to the arrest of seven (7) other individuals all of which were charged with "Project Triggerlock" firearm violations. All suspects have entered into plea agreements with the United States government.

Region "D" personnel were instrumental in seizing one of the largest indoor marijuana growing operations ever discovered in the United States. Investigators located 1,056 marijuana plants

at the residence of Gene Underwood in Fayette County, West Virginia. Mr. Underwood has since pled guilty and was sentenced to one hundred twenty-one (121) months in a Federal penitentiary.

Investigators working in the Bluefield/ Princeton area have conducted several drug investigations with excellent results.

The investigation of Robert Morton culminated with a guilty plea in federal court to the distribution of eight (8) ounces of cocaine. Mr. Morton was deemed a career offender and received the maximum allowable, twenty (20) years in federal prison.

The Tammy Day drug investigation concluded with her trial in Federal District Court in Bluefield, West Virginia. Ms. Day was convicted of the possession with intent to distribute cocaine and sentenced to ten (10) years in prison.

During the spring and early summer of 1991, Region "D" personnel in Bluefield received numerous complaints of drug dealing at the Tiffany Manor Housing Project. These complaints were originating from concerned citizens as well as the management staff at the Housing Authority. Investigators, assisted by the Bluefield City Police Department, made arrangements with the management staff to establish surveillance in the apartment complex by using an unoccupied apartment as a command post. Over the course of several days investigators were able to monitor and record eight (8) separate drug transactions from their surveillance position.

The outcome of this investigation has set new precedent for the Federal District Court for the Southern District of West Virginia. Most individuals arrested have pled guilty and were sentenced to federal penitentiaries. However, the primary target of the investigation, Darrell Lamont Padgett, wanted a trial. Mr. Padgett was convicted on all counts, and as a result of his extensive criminal history and the amount of crack cocaine investigators could attribute to him, was sentenced to four hundred fifty (450) months, the equivalent to 37.5 years in prison.

The sentence is a new record in the Southern District of West Virginia for an individual. Mr. Padgett has appealed and is currently awaiting review by the Fourth Circuit.

In January of 1991, Region "D" Investigators indicted three (3) individuals from Miami, Florida. These people, Patrick Simm, Juan Sanchez, and Juan Carlos Fabelo, were responsible for importing hundreds of pounds of marijuana and cocaine into

southern West Virginia.

In February of 1992 the three above mentioned suspects were arrested in Miami, Florida by the United States Marshal's Service.

On June 16, 1992, Patrick Simm entered a guilty plea to two (2) counts of the indictment; he is currently awaiting sentencing. Trials for the other two (2) suspects are scheduled.

In August of 1991, Region "D" investigators were assisted by the Bluefield City Police Department during the investigation of Georgia Simmons. After purchasing Dilaudid tablets from undercover agents, Simmons was arrested. Officers seized several thousand dollars that Simmons used to purchase the drugs and moved for seizure of additional real estate owned by Simmons.

Also during the month of August, Region "D" personnel conducted an investigation involving Ernest Sherrill. Sherrill was arrested after purchasing six (6) pounds of marijuana from a confidential informant. At the time of his arrest Sherrill was in possession of a .25 caliber automatic pistol. He was later indicted on the charge of carrying the concealed weapon during the transaction as well as the drug offense itself. Mr. Sherrill later pled guilty to the 924C, possession of a firearm, and was sentenced to five (5) years in prison. Investigators also seized \$5,400.00 from Sherrill and moved for forfeiture.

#### TRAFFIC CONTROL

Another important mission of the Field Operations Division is insuring the safety of citizens traveling the highways of West Virginia. Routine road patrols are one tool utilized in securing compliance with West Virginia's Motor Vehicle Laws to the highest degree possible. During the past fiscal year, 121,212 man hours were expended on routine road patrols. Despite intensive efforts toward insuring safety on the State's highways, members of the Division investigated 10,886 motor vehicle accidents during the past fiscal year. Traffic accident investigations consumed the bulk of 57,160 man hours, which were expended on traffic related activities. Thorough traffic accident investigations often include the taking of photographs, the follow-up time examining vehicles and securing witnesses statements. Accident investigations serve two important functions. They form the basis for criminal charges which may be pressed against persons violating the law and offer protection to innocent parties who may become the object of civil action arising from a traffic accident.

Road patrols and accident investigations resulted in members of the Field Operations Division making 97,785 road law arrests during the past fiscal year. Of these, 58,893 were for hazardous moving violations upon the highways such as speeding, reckless driving, drunk driving, improper passing and the like. The remaining 38,892 arrests were for other road law violations, including violations relating to operator's licenses and motor vehicle registration laws. An important part of other road law arrests are those relating to violations of West Virginia's mandatory insurance law. These statistics are summarized below:

| CO. | ROAD<br>PATROL<br>MAN HOURS | TRAFFIC<br>RELATED<br>ACTIVITY<br>MAN HOURS | ACCIDENT<br>REPORTS | HMV<br>ARRESTS | OTHER<br>ROAD<br>LAW<br>ARRESTS |
|-----|-----------------------------|---|---------------------|----------------|---------------------------------|
| "A" | 26,200                      | 13,791                                      | 2,317               | 10,850         | 19,536                          |
| "B" | 29,083                      | 15,272                                      | 2,475               | 13,758         | 7,645                           |
| "C" | 14,296                      | 12,776                                      | 3,096               | 7,776          | 4,727                           |
| "D" | 23,356                      | 11,631                                      | 2,721               | 8,480          | 4,650                           |
| "E" | 28,277                      | 3,690                                       | 277                 | 18,029         | 2,331                           |

While serious violations of West Virginia's Motor Vehicle Code require the issuance of a traffic citation, in many cases a warning from a member of the Field Operations Division is deemed sufficient considering the nature of the violation and circumstances involved. The issuance of Warning Citations (which result in no fine or operator's license points) is an important tool in attempting to make West Virginia's roadways as safe as possible. During the past fiscal year, members of the Division issued 182,252 Warning Citations:

|                  | "A"    | "B"    | "C"    | "D"    | "E"    |
|------------------|--------|--------|--------|--------|--------|
| H.M.V. WARNINGS: | 13,732 | 26,536 | 16,768 | 8,806  | 11,481 |
| OTHER WARNINGS:  | 19,536 | 28,546 | 32,596 | 13,259 | 10,992 |

The fact that warning citations issued exceed road law arrests by nearly a 2-1 margin, reflects the Division's philosophy in traffic law enforcement. Arrests are made to promote safety on the highways, not to generate revenues for the State.

Currently one of the most important phases of traffic law enforcement is the united effort by law enforcement agencies all over the State to get drunk drivers off the highways. During the past fiscal year, members of the Field Operations Division made 2,649 arrests for Driving While Under the Influence of Alcohol or Drugs:

|         | <u>"A"</u> | <u>"B"</u> | <u>"C"</u> | <u>"D"</u> | <u>"E"</u> |
|---------|------------|------------|------------|------------|------------|
| ARRESTS | 580        | 530        | 563        | 696        | 271        |

These arrests are particularly costly in terms of man hours expended. Not only are the mechanics of drunk driving arrests very involved due to the complexity of the law relating to tests for blood alcohol concentration, but a single arrest often results in multiple hearings at which arresting officers are key witnesses. The criminal aspect of drunk driving arrests must be pursued through the proper channels in Magistrate court while the administrative aspect relating to operator's license revocations must be pursued before a hearing officer from the Division of Motor Vehicles. It is not uncommon for a single arrest to consume ten to twenty man hours when follow-up time at hearings is taken into account.

#### MOTOR VEHICLE INSPECTION

Another aspect of promoting highway safety is the West Virginia Motor Vehicle Inspection Program. Regular examinations of motor vehicles by certified inspector mechanics are intended to insure that unsafe vehicles are not operated upon the public streets and highways. Field Operations personnel have direct responsibility for supervision of this program. This includes both instruction and certification of inspector mechanics and supervision of the operation of licensed inspection stations. Division personnel supervise 1,707 inspection stations and 6,775 inspector mechanics within the State of West Virginia:

|                                       | <u>"A"</u> | <u>"B"</u> | <u>"C"</u> | <u>"D"</u> |
|---------------------------------------|------------|------------|------------|------------|
| NUMBER OF INSPECTION STATIONS:        | 549        | 423        | 311        | 424        |
| NUMBER OF INSPECTOR MECHANICS:        | 2,156      | 3,540      | 707        | 372        |
| NUMBER OF INSPECTION STATION REPORTS: | 2,125      |            | 1,902      | 2,168      |
| MAN HOURS EXPENDED:                   | 3,291      |            | 3,109      | 3,436      |
| NUMBER OF PERSONNEL ASSIGNED:         | 3          | 3          | 2          | 3          |

#### OPERATOR'S LICENSES

The Field Operations Division provides support to the Division of Motor Vehicles by administering the Operator's

License Examination Program. With the lay off of the forty-one (41) civilian Drivers' Examiners, uniformed members of the department are administering the written and driving tests along with the taking of operator's license photographs.

REVOCATION ORDERS

Another support service rendered to the Division of Motor Vehicles is the serving of revocation orders issued by the Commissioner. The bulk of these orders are issued due to violations of West Virginia's mandatory insurance law, as a result of drunk driving arrests or other moving violations. These orders may direct an officer to secure an operator's license, registration plate or both. During the past fiscal year, 15,749 revocation orders were handled by Field Operations personnel, of which 11,876 were served. A total of 14,490 man hours were expended in serving revocation orders for the Division of Motor Vehicles:

|                 | <u>"A"</u> | <u>"B"</u> | <u>"C"</u> | <u>"D"</u> |
|-----------------|------------|------------|------------|------------|
| ORDERS HANDLED: | 3,819      | 6,137      | 1,954      | 3,839      |
| ORDERS SERVED:  | 2,462      | 3,995      | 1,954      | 3,465      |
| MAN HOURS:      | 4,551      | 3,783      | 3,521      | 2,635      |

WALK-INS

Since the Division of Motor Vehicles has offices in only three of West Virginia's 55 counties, citizens in all areas of the State typically turn to the local state police detachment for assistance. Field Operations personnel stay abreast of all laws and regulations pertaining to motor vehicle registration, operator's license issuance and mandatory insurance requirements so that they are prepared to assist the public with problems they may have. This may include communicating directly with the Division of Motor Vehicles when the problem is a complex one. Assistance is also rendered by the distribution of numerous Division of Motor Vehicles forms, the issuance of One-Trip Permits and the issuance of Serial Number Verifications.

DIVISION OF HIGHWAYS

Although the Division of Highways' role and powers in the enforcement of size and weight laws regulating trucks on the State's highways has grown significantly in recent years, Field

Operations personnel are still often called upon for assistance.

#### COURT TIME

An important aspect of the duties of members of the Division is providing professional, impartial testimony at judicial proceedings. This may involve a traffic arrest in magistrate court, an administrative hearing before the Division of Motor Vehicles or a murder trial in circuit court. Judicial proceedings are the logical conclusion of investigations which the Division conducts. During the past fiscal year, a total of 31,749 man hours was expended on appearances at judicial proceedings:

|            | <u>"A"</u> | <u>"B"</u> | <u>"C"</u> | <u>"D"</u> | <u>"E"</u> |
|------------|------------|------------|------------|------------|------------|
| COURT TIME | 7,096      | 8,409      | 6,817      | 8,397      | 1,030      |

#### DISASTERS

Natural and manmade disasters, when they occur, present a significant challenge to the Department in assisting local officials and providing service to the public. Fortunately, the disasters of previous years did not repeat themselves during the past fiscal year.

Despite the absence of major disasters, Field Operations personnel must remain prepared to deal with this type of event, usually with no prior warning or notice.

As in prior years, Field Operations personnel continued to investigate and render aid at the scene of aircraft crashes within the State.

#### POLYGRAPH EXAMINATIONS

The Field Operations Division conducts polygraph examinations for all law enforcement agencies statewide through three (3) certified examiners at South Charleston, Shinnston, and Beckley. These highly trained examiners have the full time responsibility of providing assistance to all criminal investigators throughout the State. In addition, they conduct examinations ordered by State Courts as a part of pre-sentence investigations and also conduct pre-employment polygraph examinations for State Police applicants.

Six hundred seven (607) polygraph examinations were conducted by three (3) examiners during the last fiscal year.

Five members of the Division of Public Safety attended a Polygraph Examiner School for training at the State Police Academy from September 30 to November 22, 1991. These members are presently doing an internship.

FAIRS AND FESTIVALS

The people of West Virginia and visitors from outside the State enjoy a wide variety of fairs, festivals and athletic events each year. Field Operations personnel provide police services at these events on a regular basis. These services may take the form of traffic control or police patrols if justified by the number of persons in attendance. A total of 35,315 man hours was expended on "Special Events" during the past fiscal year:

|                | <u>"A"</u> | <u>"B"</u> | <u>"C"</u> | <u>"D"</u> | <u>"E"</u> |
|----------------|------------|------------|------------|------------|------------|
| SPECIAL EVENTS | 3,171      | 15,987     | 10,877     | 3,100      | 2,180      |

Some major events where service was provided during the past fiscal year are:

| <u>EVENT</u>                             | <u>COMPANY</u> | <u>MAN HOURS EXPENDED</u> |
|--|----------------|---------------------------|
| WVU Football Games, Morgantown           | "A"            | 2,127                     |
| Buckwheat Festival, Kingwood             | "A"            | 210                       |
| Boys State, Jacksons Mill                | "A"            | 102                       |
| WVU Basketball Games, Morgantown         | "A"            | 40                        |
| Italian Festival, Wheeling               | "A"            | 351                       |
| Arts and Crafts Festival, Weston         | "A"            | 25                        |
| Mountaineer Stock Car Races              | "A"            | 46                        |
| Moundsville Penitentiary                 | "A"            | 50                        |
| Blackwater 100 Race, Davis               | "A"            | 38                        |
| KKK Rally, Parkersburg                   | "A"            | 5                         |
| Strike Detail, Ravenswood                | "A"            | 175                       |
| Sternwheel Regatta, Charleston           | "B"            | 350                       |
| Mason County Fair, Point Pleasant        | "B"            | 75                        |
| Boone County Fair, Madison               | "B"            | 60                        |
| Putnam County Fair, Eleanor              | "B"            | 60                        |
| Jackson County Arts & Craft Fair, Ripley | "B"            | 360                       |
| Wood County Fair, Mineral Wells          | "B"            | 250                       |

|   |     |       |
|---|-----|-------|
| Jackson County Fair, Ripley                             | "B" | 150   |
| Ohio River Regatta, Ravenswood                          | "B" | 50    |
| Walnut Festival, Spencer                                | "B" | 40    |
| Wood Festival, Grantsville                              | "B" | 30    |
| Apple Festival, Clay                                    | "B" | 23    |
| Putnam County Homecoming, Winfield                      | "B" | 30    |
| Parkersburg Homecoming, Parkersburg                     | "B" | 50    |
| Parkersburg Bike Race, Parkersburg                      | "B" | 25    |
| West Virginia Birthday Celebration,<br>Charleston       | "B" | 25    |
| Charleston Police Department Memorial                   | "B" | 20    |
| Pumpkin Festival, Milton                                | "B" | 20    |
| Woodchopping Festival, Webster Springs                  | "C" | 94    |
| Durbin Days   | "C" | 60    |
| Pioneer Days, Marlinton                                 | "C" | 200   |
| Mountain State Forest Festival, Elkins                  | "C" | 900   |
| Strawberry Festival, Buckhannon                         | "C" | 221   |
| Blackwater 100 Motorcycle Race, Davis                   | "C" | 1,913 |
| Challenge in the Hills, Four-Wheel<br>Drive Race, Davis | "C" | 4     |
| Girls State, Jacksons Mill                              | "C" | 72    |
| Barbour County Fair, Philippi                           | "C" | 61    |
| Treasure Mountain Festival, Franklin                    | "C" | 105   |
| Mineral County Fair, Keyser                             | "C" | 17    |
| Hampshire County Fair, Romney                           | "C" | 15    |
| Apple Harvest Festival, Martinsburg                     | "C" | 90    |
| Blue Gray Classic Festival, Philippi                    | "C" | 41    |
| Railroad Festival                                       | "C" | 60    |
| West Virginia State Fair, Fairlea                       | "D" | 3,000 |
| Bridge Day, Fayetteville                                | "D" | 80    |
| Hinton Water Festival, Hinton                           | "D" | 20    |

In addition, police services are provided at all West Virginia University home football games. This service resulted in the expenditure of over 5,000 man hours during the past fiscal year, and as always constituted a heavy burden upon Field Operations personnel.

#### MISCELLANEOUS

Members of the Field Operations Division render service to the citizens of West Virginia wherever possible within available time constraints and given the available resources. Assistance to stranded motorists is one form which this service may take. During the past fiscal year, a total of 27,142 "motorist assists" were performed:

|                   | <u>"A"</u> | <u>"B"</u> | <u>"C"</u> | <u>"D"</u> | <u>"E"</u> |
|-------------------|------------|------------|------------|------------|------------|
| MOTORIST ASSISTS: | 3,738      | 7,536      | 2,485      | 3,277      | 10,106     |

This service also takes the form of directions given to travelers and advice regarding road conditions during inclement weather. Citizens often present questions about their rights under the law, domestic problems, juvenile problems and neighborhood disputes. Members attempt to address these matters fairly and impartially, to the best of their ability. A citizen's problems may sometimes result in their being referred to another State agency which can better handle the problem. Service to the public may take the form of attempting to locate overdue travelers or a lost child or notifying relatives of the death of a loved one. No matter what the problem, the Field Operations Division attempts to meet the public's needs to the best of its ability.

#### GOALS AND OBJECTIVES

The overall goal of the Field Operations Division is to provide the best possible service to the people of West Virginia that available resources will permit. In pursuing this goal our aims are to achieve the lowest possible crime rate and the highest clearance rate in our investigative efforts and to achieve the highest possible compliance rate with the posted speed limits and the lowest possible motor vehicle accident rate per mile traveled.

Consistent with the growing national concern over drug abuse, the Field Operations Division has been placing particular emphasis on effective narcotics law enforcement. Grant money secured during the past fiscal year will allow the Department to put a voice privacy radio system and additional laboratory equipment on line during the coming months. Both equipment purchases will enhance current drug enforcement efforts. In addition, efforts were begun during the past fiscal year to secure funding under the Anti-Drug Abuse Act of 1986. When these funds become available during the coming months, the Department will initiate an enhanced drug enforcement program which is an integral part of an overall State strategy addressing the problem on many fronts. In part, the Field Operations Division will direct its efforts toward improved intelligence gathering, intensified interdiction efforts and "organization oriented" investigations resulting in combined prosecutions and property seizure/forfeitures.

Some specific objectives are:

1. To continue providing the most effective job related training possible, via in-service and other schools, to both uniformed and plain clothes personnel.
2. To secure all available grant monies and direct them toward improved enforcement efforts.
3. To seize illicit narcotics profits whenever possible, seek their forfeiture and direct any proceeds toward investigative and other needs.
4. To take advantage of every opportunity to prevent crime by educating the citizens of the State in the area of crime prevention.
5. To continue exploring areas of specialization deemed to be beneficial to the Department's mission.
6. To implement an active Interdiction Program on the interstates and parkway directed toward drugs, stolen vehicles, abused children and wanted persons.

**INSPECTION SERVICE**

## INSPECTION SERVICE

The Inspection Service is responsible to the Superintendent for ensuring that all members and civilian employees adhere to all policies and procedures governing the operation of the Division; the inspection of all Division owned, leased, rented or maintained structures; and the inspection of all Division records and reports.

The Inspector's Office established written procedures for the processing of Civilian Grievance complaints. Five grievances were received during the last fiscal year. All have been resolved.

The Inspector's Office also receives and maintains Sexual Harassment complaints. No complaints of this nature were filed.

The Inspector's Office receives and maintains all appeals from members within the Division. There were two such appeals received. One appeal is currently pending. One appeal is complete, with the Superintendent's disciplinary action being overturned by the board.

The Inspector's Office is the Superintendent's principal point of contact for all complaints rendered against members of the Division necessitating internal investigations.

The Inspector's Office received a total of 110 complaints in 1991, out of these complaints 187 allegations of wrongdoing by members. Eighty-one were sustained and given to the Superintendent for disciplinary action.

In 1992 this office received 56 complaints, having a total of 112 allegations of wrongdoing by members. Forty-nine were sustained and given to the Superintendent for disciplinary action.

Thus a total of 166 complaints were received, having 299 allegations made during the last fiscal year. Twenty-one of these allegations are pending, 14 involve civil suits and 7 relate to ongoing investigations.

|                | 1991           | 1992           | Total           |
|----------------|----------------|----------------|-----------------|
| Sustained      | 81             | 49             | 130             |
| Unfounded      | 5              | 15             | 20              |
| Exonerated     | 21             | 7              | 28              |
| Not Sustained  | 62             | 25             | 87              |
| Policy Failure | 3              | 0              | 3               |
| Withdraw       | 4              | 4              | 8               |
| Civil Cases    | 9<br>(Pending) | 5<br>(Pending) | 14<br>(Pending) |
| Not Defined    | 2              | 7<br>(Pending) | 9               |
| <b>Total</b>   | <b>187</b>     | <b>112</b>     | <b>299</b>      |

The Division Accident Review Board met in January 1992 and reviewed 58 Division accidents which occurred from July 1, 1991 through December 1991.

The Accident Review Board found 40 accidents to be "Non-Chargeable". A total of seventeen accidents were "First Chargeable". The drivers of fourteen of the "First Chargeable" accidents and the one "Second Chargeable" received a letter of reprimand. The other three "First Chargeable" accident members received a one (1) day suspension. All members found chargeable were to attend a driver improvement class. One of those suspensions was appealed and the board found in the Trooper's favor.

Thirty-four Division accidents occurring between January 1, 1992 and June 30, 1992 have been reviewed by the Accident Review Board. Dispositions on these accidents have not been made yet.

No detachment inspections were conducted during this fiscal year because the Inspector has been busy with internal investigations.

**PLANNING AND RESEARCH**

## PLANNING AND RESEARCH SECTION

The primary responsibilities of the Planning and Research Section are to develop administrative programs designed to accomplish the short and long-term goals of the Division and to provide for the continual development and revision of the Division's operational policies and procedures.

During the 1992 fiscal year, the Planning and Research Section accomplished the following goals which will influence the Division's operations:

1. Development and implementation of operational policies and procedures for:
  - a. DPS Motor Vehicles - Accident Review Board
  - b. Applicant Background Investigations
  - c. Trespass Violations
  - d. One-Trip Permits
  - e. Meal Reimbursements
  - f. Release of Information
  - g. Media Relations
  - h. Media Identification Card
  - i. Occupant Restraint (Revised)
  - j. Revised Organizational Charts
2. Assisted the Promotional Standards Officer in development of:
  - a. First Sergeant Examinations Source Material
  - b. First Sergeant Examination Site Identification and Selection
  - c. Posting of Support and Field Vacancies

3. Scheduled "Trooper Robbie" the robot at various public appearances throughout the state.
4. Section personnel presented instruction over the course of fifteen weeks to West Virginia State Police in-service personnel on media relations, strike duty and the drug free workplace act.
5. Participated in a multi-agency task force for developing enforcement guidelines regarding the Commercial Drivers License Act.
6. Finalized procedural forms for all phases of the Career Progression System.
7. Initiated and continued the chronological history regarding the Career Progression System.
8. Continued the self-assessment process relating to National Accreditation.
9. Provided continuing support to the office of the Promotional Standards Officer.
10. Achieved additional automation support with the acquisition of second computer workstation with networking capability.
11. Section personnel served as the Division representatives to the multi-agency advisory group (C.R.E.A.T.E.).
12. Developed interview guidelines for the position of Director - Criminal Records.
13. The filing and implementation of legislative rules governing the carrying of handguns by retired members and contracted police or security services.
14. Development of a reorganization proposal for the Forensic Laboratory.

The Planning and Research Section has also worked in conjunction with and at the direction of the Superintendent and Deputy Superintendent in drafting correspondence, compilation of data and research statistics and the drafting of responses to inquiries originating from other agencies.

The Planning and Research Section has established the following goals for fiscal year 1993:

1. Continuing the self-assessment process as it relates to national accreditation.
2. Provision of continued support to the office of the Promotional Standards Officer.
3. Development and implementation of Division operational policies and procedures as required.
4. Continued revision of the Division Policy and Procedures Manual to provide standard formats and indices.

During fiscal year 1992, the Planning and Research Section has, on numerous occasions, provided assistance to other Division entities in the development and implementation of various projects in addition to its own duties and responsibilities in an effort to improve the Division's ability to provide essential police services to the citizens of West Virginia.

**TRAINING DIVISION**

## TRAINING DIVISION

The Training Academy has the responsibility of gathering information concerning court decisions, changes in law, new and innovative changes in police techniques, and changes made in the criminal justice system. This information is distributed to all police and correction agencies through schools and seminars.

### BASIC POLICE TRAINING COURSE (City and County Officers)

|                  |              |                     |
|------------------|--------------|---------------------|
| 78th Basic Class | 36 graduates | 06/03/91 - 08/30/91 |
| 79th Basic Class | 32 graduates | 09/09/91 - 12/13/91 |
| 80th Basic Class | 35 graduates | 01/13/92 - 04/10/92 |
| 81st Basic Class | 39 attendees | 04/27/92 - 07/24/92 |

### DIVISION OF PUBLIC SAFETY ANNUAL IN-SERVICE TRAINING

|              |            |                     |
|--------------|------------|---------------------|
| 1st Session  | 27 members | 02/17/92 - 02/19/92 |
| 2nd Session  | 26 members | 02/19/92 - 02/21/92 |
| 3rd Session  | 27 members | 02/24/92 - 02/26/92 |
| 4th Session  | 29 members | 02/26/92 - 02/28/92 |
| 5th Session  | 25 members | 03/02/92 - 03/04/92 |
| 6th Session  | 32 members | 03/04/92 - 03/06/92 |
| 7th Session  | 33 members | 03/09/92 - 03/11/92 |
| 8th Session  | 33 members | 03/11/92 - 03/13/92 |
| 9th Session  | 29 members | 03/16/92 - 03/18/92 |
| 10th Session | 33 members | 03/18/92 - 03/20/92 |
| 11th Session | 32 members | 03/23/92 - 03/25/92 |
| 12th Session | 32 members | 03/25/92 - 03/27/92 |
| 13th Session | 30 members | 03/30/92 - 04/01/92 |
| 14th Session | 28 members | 04/01/92 - 04/03/92 |

### DIVISION OF PUBLIC SAFETY - BUREAU OF CRIMINAL INVESTIGATIONS ANNUAL IN-SERVICE TRAINING

|             |            |                     |
|-------------|------------|---------------------|
| 1st Session | 15 members | 04/13/92 - 04/16/92 |
| 2nd Session | 16 members | 04/20/92 - 04/23/92 |

OTHER TRAINING PROGRAMS

|  |             |                     |
|--|-------------|---------------------|
| Division of Natural Resources<br>Special Conservation<br>Officer Training #3     | 33 attended | 07/08/91 - 07/26/91 |
| Radar Task Force Meeting   | 05 attended | 07/16/91            |
| Central In-Service<br>Training   | 11 attended | 07/18/91            |
| Motor Vehicle Inspector<br>Certification   | 30 attended | 07/30/91            |
| Governor's Committee on<br>Crime, Delinquency and<br>Correction Meeting          | 50 attended | 08/05/91            |
| National Rifle Association<br>Police Firearms Instructor<br>Development Training | 29 attended | 08/12/91 - 08/16/91 |
| Division of Natural Resources<br>Law Enforcement Driving                         | 18 attended | 08/12/91            |
| Supervisory In-Service<br>Training   | 09 attended | 08/13/91            |
| Drug Control Policy Board  | 40 attended | 08/14/91            |
| Central In-Service<br>Training   | 34 attended | 08/15/91            |
| Intermediate Accident<br>Investigation Course                                    | 28 attended | 08/19/91 - 08/23/91 |
| Division of Public Safety<br>Computer Class                                      | 25 attended | 08/21/91 - 08/22/91 |
| Division of Public Safety<br>Radio Technician<br>Computer Training               | 10 attended | 08/26/91 - 08/30/91 |
| Intermediate Accident<br>Investigation Course                                    | 19 attended | 08/26/91 - 08/30/91 |

|  |              |  |
|--|--------------|--|
| Division of Public Safety<br>40th Cadet Applicant<br>Screening           | 925 attended | 09/03/91 - 09/14/91                        |
| Commission on Drunk<br>Driving Prevention                                | 06 attended  | 09/05/91                                   |
| Advanced Accident<br>Investigation Level II                              | 40 attended  | 09/09/91 - 09/20/91                        |
| Public Service Commission<br>In-Service Training                         | 25 attended  | 09/16/91 - 09/20/91<br>09/30/91 - 10-04-91 |
| Law Enforcement Training<br>Sub-Committee Meeting                        | 10 attended  | 09/24/91                                   |
| Polygraph Examiner Training  | 08 attended  | 09/30/91 - 11/22/91                        |
| Division of Public Safety<br>Annual Inter-Departmental<br>Revolver Match | 36 attended  | 10/02/91 - 10/03/91                        |
| Pressure Point Control<br>Tactics Training                               | 29 attended  | 10/07/91 - 10/11/91                        |
| Supervisory In-Service<br>Training                                       | 26 attended  | 10/08/91                                   |
| W.E.A.P.O.N. Teletype<br>Certification                                   | 10 attended  | 10/08/91                                   |
| Central In-Service<br>Training   | 42 attended  | 10/10/91                                   |
| Law Enforcement Training<br>Sub-Committee Meeting                        | 12 attended  | 10/11/91                                   |
| Preliminary Breath<br>Testing Training                                   | 10 attended  | 10/16/91                                   |
| Preliminary Breath<br>Testing Training                                   | 14 attended  | 10/17/91                                   |
| Division of Public Safety<br>Executive Office Meeting                    | 22 attended  | 10/17/91                                   |

|   |             |                     |
|---|-------------|---------------------|
| West Virginia Safety Council<br>Defensive Driving Course                            | 22 attended | 10/23/91 - 10/24/91 |
| Division of Public Safety<br>Executive Office Meeting                               | 18 attended | 10/24/91            |
| Preliminary Breath<br>Testing Training  | 13 attended | 11/05/91            |
| Preliminary Breath<br>Testing Training  | 15 attended | 11/06/91            |
| Preliminary Breath<br>Testing Training  | 15 attended | 11/07/91            |
| Governor's Committee on<br>Crime, Delinquency<br>and Correction Meeting             | 35 attended | 11/08/91            |
| Supervisory In-Service<br>Training  | 19 attended | 11/12/91            |
| Motor Vehicle Inspector<br>Certification  | 20 attended | 11/12/91            |
| Bureau of Criminal<br>Investigations Video<br>Surveillance Training                 | 12 attended | 11/12/91 - 11/13/91 |
| Interviews and<br>Interrogation Course  | 20 attended | 11/12/91 - 11/15/91 |
| Division of Public Safety<br>Uniform Crime Reporting<br>Redesign Steering Committee | 27 attended | 11/13/91            |
| Central In-Service<br>Training  | 32 attended | 11/14/91            |
| Bureau of Criminal<br>Investigations Video<br>Surveillance Training                 | 20 attended | 11/14/91 - 11/15/91 |
| Preliminary Breath<br>Testing Training  | 20 attended | 11/20/91            |
| Preliminary Breath<br>Testing Training  | 16 attended | 12/04/91            |

|   |             |                     |
|---|-------------|---------------------|
| Preliminary Breath<br>Testing Training                            | 15 attended | 12/05/91            |
| Division of Public Safety<br>Communications Section<br>Meeting    | 07 attended | 12/09/91            |
| Supervisory In-Service<br>Training                                | 16 attended | 12/10/91            |
| Central In-Service<br>Training                                    | 25 attended | 12/12/91            |
| Motor Vehicle Inspector<br>Certification                          | 30 attended | 12/10/91            |
| Modified Vehicle<br>Inspection Program                            | 15 attended | 12/17/91            |
| U. S. Secret Service<br>Dignitary Protection<br>Seminar           | 65 attended | 12/17/91 - 12/18/91 |
| Bureau of Criminal<br>Investigations Weapons<br>Selection Meeting | 08 attended | 01/03/92            |
| Managing Marginal<br>Performance (F.B.I.)                         | 31 attended | 01/06/92 - 01/07/92 |
| Preliminary Breath<br>Testing Training                            | 24 attended | 01/07/92            |
| Motor Vehicle Inspection<br>Manual Committee Meeting              | 06 attended | 01/07/92 - 01/08/92 |
| Preliminary Breath<br>Testing Training                            | 20 attended | 01/08/92            |
| Division of Natural Resources<br>Executive Office Meeting         | 10 attended | 01/13/92            |
| Supervisory In-Service<br>Training                                | 18 attended | 01/14/92            |
| Motor Vehicle Inspector<br>Certification                          | 28 attended | 01/14/92            |

|   |             |                     |
|---|-------------|---------------------|
| Law Enforcement Training<br>Sub-Committee Meeting                             | 10 attended | 01/14/92            |
| Managing Marginal<br>Performance (F.B.I.)                                     | 32 attended | 01/21/92 - 01/22/92 |
| Interviews and<br>Interrogation Course  | 51 attended | 01/23/92            |
| Federal Bureau of<br>Investigation Testing                                    | 10 attended | 01/23/92            |
| Division of Public Safety<br>40th Cadet Applicant<br>Psychological Interviews | 62 attended | 01/25/92 - 01/29/92 |
| Hostage Negotiations<br>Seminar (F.B.I.)                                      | 20 attended | 01/28/92 - 01/31/92 |
| Bureau of Criminal<br>Investigations Meeting                                  | 08 attended | 02/03/92            |
| Commission on Drunk<br>Driving Prevention<br>CDL/DUI Meeting                  | 06 attended | 02/05/92            |
| Division of Highways<br>Weight Enforcement<br>Certification                   | 18 attended | 02/03/92 - 02/07/92 |
| Special Undercover<br>Investigation/Tactical<br>Training for Drug<br>Officers | 24 attended | 02/10/92 - 02/14/92 |
| Supervisory In-Service<br>Training  | 21 attended | 02/11/92            |
| Motor Vehicle Inspector<br>Certification                                      | 28 attended | 02/11/92            |
| Central In-Service<br>Training  | 41 attended | 02/13/92            |
| Special Undercover<br>Investigation/Tactical<br>Training for Drug<br>Officers | 24 attended | 02/17/92 - 02/21/92 |

|   |             |                     |
|---|-------------|---------------------|
| Law Enforcement Training<br>Sub-Committee Meeting                                   | 15 attended | 02/18/92            |
| Bureau of Criminal<br>Investigations Meeting  | 06 attended | 02/26/92            |
| U. S. Attorney's Office<br>Meeting  | 10 attended | 02/28/92            |
| Hate Crime Committee Meeting  | 15 attended | 03/03/92            |
| Criminal Sexuality - Sexual<br>Exploitation of Children<br>Seminar                  | 33 attended | 03/03/92 - 03/04/92 |
| Division of Public Safety<br>Uniform Crime Reporting<br>Redesign Steering Committee | 17 attended | 03/05/92            |
| Division of Public Safety<br>Communications Section<br>W.E.A.P.O.N. Training        | 25 attended | 03/09/92 - 03/13/92 |
| Motor Vehicle Inspector<br>Certification  | 30 attended | 03/10/92            |
| Supervisory In-Service<br>Training  | 31 attended | 03/10/92            |
| Central In-Service<br>Training  | 45 attended | 03/12/92            |
| Division of Public Safety<br>40th Cadet Applicant<br>Psychological Testing          | 71 attended | 03/14/92            |
| Child Sexual Abuse<br>Prevention Meeting  | 05 attended | 03/16/92            |
| Law Enforcement Training<br>Sub-Committee Meeting                                   | 12 attended | 03/17/92            |
| Division of Corrections<br>Meeting  | 05 attended | 03/25/92            |
| Modified Vehicle Inspector<br>Mechanic Certification                                | 10 attended | 03/30/92            |

|   |              |                     |
|---|--------------|---------------------|
| Division of Public Safety<br>40th Cadet Applicant<br>Psychological Interviews | 67 attended  | 04/04/92 - 04/16/92 |
| Division of Highways CDL<br>Meeting   | 27 attended  | 04/06/92            |
| National Rifle Association<br>Firearms (Handgun)<br>Instructor Course         | 30 attended  | 04/06/92 - 04/10/92 |
| Terminal Operator<br>Certification Examination                                | 15 attended  | 04/14/92            |
| Motor Vehicle Inspector<br>Certification                                      | 30 attended  | 04/14/92            |
| Supervisory In-Service<br>Training  | 33 attended  | 04/14/92            |
| Special Olympics Torch<br>Run Committee Meeting                               | 12 attended  | 04/15/92            |
| American Disabilities Act/<br>Sexual Harassment Seminar                       | 38 attended  | 04/15/92            |
| Central In-Service<br>Training  | 31 attended  | 04/17/92            |
| Bureau of Criminal<br>Investigations<br>Communications/Radio<br>Course        | 11 attended  | 04/20/92 - 04/23/92 |
| Crisis Management Course  | 32 attended  | 04/21/92            |
| Division of Public Safety<br>Executive Office Meeting                         | 40 attended  | 04/23/92            |
| King for a Day Program  | 150 attended | 04/25/92            |
| Child Molester is No<br>Stranger Seminar                                      | 21 attended  | 04/27/92            |
| Intermediate Accident<br>Investigation Course                                 | 29 attended  | 04/27/92 - 05/01/92 |

|   |             |                     |
|---|-------------|---------------------|
| Law Enforcement Training<br>Sub-Committee Meeting                                       | 07 attended | 04/30/92            |
| Bureau of Criminal<br>Investigations<br>Communications/Motorola<br>Spectra Radio Course | 10 attended | 05/04/92 - 05/07/92 |
| Advanced Accident<br>Investigation Level II   | 30 attended | 05/04/92 - 05/15/92 |
| U. S. Secret Service<br>Planning Committee  | 21 attended | 05/05/92            |
| Teletype Certification<br>Examinations  | 25 attended | 05/05/92            |
| Motor Vehicle Inspector<br>Certification  | 30 attended | 05/12/92            |
| Supervisory In-Service<br>Training  | 14 attended | 05/12/92            |
| Central In-Service<br>Training  | 43 attended | 05/14/92            |
| Instructor Development<br>Course (F.B.I.)   | 18 attended | 05/18/92 - 05/22/92 |
| Division of Public Safety<br>1/Sergeant's Evaluation<br>Board                           | 85 attended | 05/19/92 - 05/22/92 |
| American Disabilities Act/<br>Sexual Harassment Course                                  | 20 attended | 05/20/92            |
| Special Olympics Torch<br>Run Committee Meeting   | 13 attended | 05/27/92            |
| Bureau of Criminal<br>Investigations Meeting  | 12 attended | 05/27/92            |
| Division of Public Safety<br>Personnel Section Meeting                                  | 04 attended | 05/27/92            |
| Commission on Drunk<br>Driving Prevention<br>Meeting                                    | 12 attended | 05/28/92            |

|   |              |                     |
|---|--------------|---------------------|
| Bureau of Criminal<br>Investigations Hybrid<br>Drug Interdiction School       | 40 attended  | 06/01/92 - 06/05/92 |
| Motor Vehicle Inspector<br>Certification                                      | 30 attended  | 06/09/92            |
| W.E.A.P.O.N. Certification  | 15 attended  | 06/09/92            |
| Supervisory In-Service<br>Training  | 16 attended  | 06/16/92            |
| Central In-Service<br>Training  | 33 attended  | 06/18/92            |
| Crisis Management Course  | 29 attended  | 06/18/92            |
| Division of Natural Resources<br>Firearms Training                            | 09 attended  | 06/22/92 - 06/24/92 |
| Division of Public Safety<br>Annual Association of<br>Retired Members Meeting | 180 attended | 06/28/92            |
| National Guard Marijuana<br>Eradication Program                               | 16 attended  | 06/29/92 - 06/30/92 |

## ACCOMPLISHMENTS, GOALS AND OBJECTIVES

### ACCOMPLISHMENTS:

1. Renovation of the State Police Academy after the April 1991 storm.
2. One member attended the 166th Session of the F.B.I. National Academy in Quantico, Virginia.
3. One member attended the State Police and Provincial Academy Director's Seminar, Louisville, Kentucky.
4. One member attended a one-day basic course in the ASP Expandable Baton at the Civic Center, Charleston, West Virginia.
5. One member attended a Defensive Tactics Instructor School at the Ohio Peace Officers' Academy, London, Ohio.
6. One member attended the State Police and Provincial Academy Director's Seminar, Boston, Massachusetts.
7. One member attended a two-day course on Emergency Response Driving Training, Summit Point, West Virginia.
8. One member participated in the West Virginia Air National Guard Employer Support Tour at the Air Force Police Academy, San Antonio, Texas.
9. One member assisted in conducting two (2) U. S. Immigration Courses in Martinsburg, West Virginia.
10. One member and civilian attended the State Purchasing Seminar conducted at Canaan Valley State Park, Davis, West Virginia.
11. One member attended the West Virginia Chiefs of Police Association Fall Meeting, Ramada Inn, South Charleston, West Virginia.
12. Two (2) members attended the F.B.I. National Academy Annual In-Service Retraining at Cedar Lakes, Ripley, West Virginia.
13. One member attended the West Virginia Chiefs of Police Association Spring Meeting, Weirton, West Virginia.
14. One member attended a Highway Safety Conference, Canaan Valley State Park, Davis, West Virginia.

GOALS AND OBJECTIVES:

1. One (1) West Virginia State Police Cadet Training Program
2. Three (3) Basic Police Training Programs
3. Fifteen (15) Division of Public Safety Annual In-Service Training Sessions
4. Ten (10) Central Annual In-Service Training Sessions
5. Ten (10) Supervisory Biennial In-Service Training Sessions
6. One (1) Division of Public Safety Inter-Departmental Pistol Match
7. One (1) F.B.I. National Academy, West Virginia Graduates' Retraining Seminar
8. One (1) Anti-Sniper/Qualification Program
9. Four (4) Division of Natural Resources In-Service Training Sessions
10. Three (3) National Rifle Association Firearms Instructor Courses
11. One (1) Accident Investigation Reconstructionist Course
12. Two (2) Interviews and Interrogation Courses
13. Two (2) Advanced Narcotics Investigation Courses

## FIREARMS TRAINING

During fiscal year 1991-92, there were four (4) Basic Police Training Courses conducted at the West Virginia State Police Academy. These officers (city, county, Division of Natural Resources, and Division of Public Safety) were trained to safely and accurately use a handgun and shotgun. Each class consisted of four (4) hours of classroom lecture on firearms safety, firearms nomenclature, and basic fundamentals of marksmanship, forty-four (44) hours of practical application on the Range, four (4) hours of shotgun training, eight (8) hours of decision shooting, four (4) hours of night firing and four (4) hours of chemical agents training. Each student was required to achieve a qualification score of 75% with the Smith and Wesson Model 686 Service Revolver. In addition, each student was required to fire the Combat Shotgun Course for familiarization with the Remington Model 870, pump action, 11 gauge, riot shotgun.

|  |             |                     |
|--|-------------|---------------------|
| 78th Basic Class Training<br>and Qualification | 36 enrolled | 06/03/91 - 08/30/91 |
| 79th Basic Class Training<br>and Qualification | 32 enrolled | 09/09/91 - 12/13/91 |
| 80th Basic Class Training<br>and Qualification | 35 enrolled | 01/13/92 - 04/10/92 |
| 81st Basic Class Training<br>and Qualification | 39 enrolled | 04/27/92 - 07/24/92 |

There were fourteen (14) Division of Public Safety In-Service Training Sessions conducted during fiscal year 1991-92. Each member was required to qualify with his/her Smith and Wesson Model 686 Service Revolver over the sixty (60) round Tactical Revolver Course using 158 grain SWC 38 special reloads.

|   |               |                     |
|---|---------------|---------------------|
| Division of Public<br>Safety In-Service<br>Annual Qualification | 440 qualified | 02/17/92 - 04/08/92 |
|---|---------------|---------------------|

Division of Public  
Safety Bureau of  
Criminal Investigations  
In-Service Annual  
Qualification

37 qualified      04/13/92 - 04/23/92

During fiscal year 1991-92, one (1) Division of Public Annual Anti-Sniper In-Service Training and Qualification was conducted at Camp Dawson, Kingwood, West Virginia. Each anti-sniper team member was required to successfully qualify with the assigned rifle over a 100, 200, and 300 yard course of fire.

Division of Public  
Safety Annual Anti-  
Sniper In-Service

18 qualified      08/19/91 - 08/23/91

The Annual Inter-Departmental Revolver Match was held at the West Virginia State Police Academy during fiscal year 1991-92. Each Company area, A, B, C, D, E, BCI, and Headquarters, was represented in this event by five (5) Division members who had the highest revolver qualification score from the previous annual qualification list. Each member fired the one-hundred and twenty (120) rounds [Tactical Revolver Course two (2) times] to receive a total aggregate score. From these scores, the Company Team, First and Second High Individual winners are chosen.

Division of Public  
Safety Inter-  
Departmental  
Revolver Match

36 members      10/02/91 - 10/03/91

During fiscal year 1991-92 there was one (1) Special Conservation Officer Firearms Training Programs conducted at the West Virginia State Police Academy. These officers (West Virginia Division of Natural Resources) were trained to safely and accurately use a handgun. Each class consisted of four (4) hours of classroom lecture on firearms safety, firearms nomenclature, and basic fundamentals of marksmanship; and thirty-six (36) hours of practical application on the Firing Range. Each student was required to achieve a qualification score of 75% with the Smith and Wesson Model 686 Service Revolver or the Smith and Wesson Model 19 Service Revolver.

Session #3 Special  
Conservation Officer  
Training and  
Qualification

33 enrolled

07/08/91 - 07/26/91

UTILIZATION OF FIREARMS RANGE BY OTHER AGENCIES

|  |             |
|--|-------------|
| Federal Bureau of<br>Investigation   | 60 members  |
| United States Customs  | 04 members  |
| Division of Natural<br>Resources   | 40 members  |
| United States Probation<br>and Parole  | 16 members  |
| West Virginia Air National<br>Guard  | 420 members |
| United States Army Reserve:<br>3rd Battalion 320th<br>Regiment (160)<br>30th Ordnance Group (35)<br>302nd Field Hospital (40)<br>ROTC State College (15) | 250 members |

MEDICAL CLINIC

|  |                  |  |
|--|------------------|--|
| Division of Public Safety<br>In-Service Physical<br>Examinations           | 86 participants  | 02/17/92 - 04/23/92                        |
| Division of Public Safety<br>40th Cadet Applicant<br>Physical Examinations | 99 participants  | 02/05/92 - 02/12/92<br>04/15/92 - 04/22/92 |
| Division of Natural<br>Resources In-Service<br>Physical Examinations       | 119 participants | 05/17/92 - 05/31/92                        |
| Clinic Visits by<br>Students   | 236 visits       | 07/01/91 - 06/30/92                        |

ADDITIONAL ACCOMPLISHMENTS:

1. Tours of the Academy Complex were conducted for 14 groups, totaling 470 people.

APPROXIMATE TOTAL NUMBER OF PERSONS

UTILIZING ACADEMY FACILITIES:

5,860



