



# REQUISITION FOR OFFICIAL INSPECTION STICKERS

WEST VIRGINIA STATE POLICE DATE \_\_\_\_\_

MAIL TO: West Virginia State Police  
Motor Vehicle Inspection Section  
701 Jefferson Road  
South Charleston, WV 25309

\_\_\_\_\_  
(Station Number)

\_\_\_\_\_  
(Name of Official Station)

\_\_\_\_\_  
(Mailing Address)

\_\_\_\_\_  
(City) (Zip Code)

\_\_\_\_\_  
(Phone Number)

**NOTE: Unless the Name and Address above is correct the Division will not be responsible for delivery of stickers. USE EXACT NAME AND ADDRESS AS IT APPEARS ON LICENSE!!**

ALLOW TEN (10) DAYS FROM THE DATE OF ORDER FOR DELIVERIES.

Attach only one (1) Business check or money order payable to West Virginia State Police for the entire amount of stickers ordered. **DO NOT SEND CASH.**

**NO Personal checks, NO Business Starter Checks.**  
**\$15.00 SERVICE FEE FOR RETURNED CHECKS**

Credit Card: Master Card  Visa  Discover

Credit Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ CVV: \_\_\_\_\_

Authorizing Signature: \_\_\_\_\_

For Credit Card purchases you may fax signed form to 304-746-2206 or email to WVMVI@WVSP.GOV

INSPECTION WINDOW HOURS ARE FROM 9 A.M. TO 3 P.M. MONDAY THROUGH FRIDAY

Numeral Insert Request:

### Motor Vehicle Stickers

Quantity: \_\_\_\_\_ @ \$3.00 Each Total: \_\_\_\_\_

Current Issue:   
New Issue:   
Rejection:  Quantity \_\_\_\_\_ (No Charge)  
Log Sheets:  Quantity \_\_\_\_\_ (No Charge)

\_\_\_\_\_  
THIS LINE FOR DEPARTMENT USE ONLY

### Motorcycle/Trailer Stickers

Quantity: \_\_\_\_\_ @ \$3.00 Each Total: \_\_\_\_\_

Current Issue:   
New Issue:   
Rejection:  Quantity \_\_\_\_\_ (No Charge)  
Log Sheets:  Quantity \_\_\_\_\_ (No Charge)

\_\_\_\_\_  
THIS LINE FOR DEPARTMENT USE ONLY

### Modified Vehicle Stickers

Quantity: \_\_\_\_\_ @ \$10.00 Each Total: \_\_\_\_\_

Current Issue:   
New Issue:   
Rejection:  Quantity \_\_\_\_\_ (No Charge)  
Log Sheets:  Quantity \_\_\_\_\_ (No Charge)

\_\_\_\_\_  
THIS LINE FOR DEPARTMENT USE ONLY

Grand Total

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