



**RECORDS USE ONLY:**

**WEST VIRGINIA STATE POLICE**  
**APPLICATION FOR IDENTIFICATION CARD (LEOSA)**  
For Use By Former WVSP Members ONLY

**THIS APPLICATION MUST BE COMPLETED IN ITS ENTIRETY AND ACCOMPANIED BY THE DOCUMENTATION NOTED IN THE STATEMENT BELOW. \*Renewals will only be accepted within 60 days prior to expiration date of current permit.**

DATE OF SUBMISSION: APPLICATION TYPE: Initial  Renewal

NAME: Last Fist MI  
ADDRESS: \_\_\_\_\_

DOB: \_\_\_/\_\_\_/\_\_\_ SSN: \_\_\_/\_\_\_/\_\_\_ HT: \_\_\_Ft. \_\_\_In. Phone: \_\_\_\_\_

WT: \_\_\_ EYES: \_\_\_ SEX: \_\_\_ DRIVER'S LICENSE: \_\_\_\_\_  
STATE NUMBER

WVSP SEPARATION DATE: \_\_\_\_\_

**STATEMENT**

By affixing my signature hereto, I state that I am a "qualified retired law enforcement officer" as specifically set forth at 18 U.S.C. § 926C(c) to mean "an individual who –

- (1) separated from service in good standing from service with a public agency as a law enforcement officer;
- (2) before such separation, was authorized by law to engage in or supervise the prevention, detection, investigation, or prosecution of, or the incarceration of any person for, any violation of law, and had statutory powers of arrest or apprehension under section 807(b) of title 10, United States Code (article 7(b) of the Uniform Code of Military Justice);
- (3)
  - (A) before such separation, served as a law enforcement officer for an aggregate of 10 years or more; or
  - (B) separated from service with such agency, after completing any applicable probationary period of such service, due to a service-connected disability, as determined by such agency;
- (4) during the most recent 12-month period, has met, at the expense of the individual, the standards for qualification in firearms training for active law enforcement officers, as determined by the former agency of the individual, the State in which the individual resides or, if the State has not established such standards, either a law enforcement agency within the State in which the individual resides or the standards used by a certified firearms instructor that is qualified to conduct a firearms qualification test for active duty officers within that State (*NOTE: Documentation is required. See associated "Q&A"*)
- (5)
  - (A) has not been officially found by a qualified medical professional employed by the agency to be unqualified for reasons relating to mental health; or
  - (B) has not entered into an agreement with the agency from which the individual is separating from service in which that individual acknowledges he or she is not qualified under this section for reasons relating to mental health;
- (6) is not under the influence of alcohol or another intoxicating or hallucinatory drug or substance; and
- (7) is not prohibited by Federal law from receiving a firearm."

And by affixing my signature hereto, I also authorize the Superintendent of the West Virginia State Police or his/her designee to investigate this statement's truth.

Signature Date

Send to: WVSP Criminal Records Section, 725 Jefferson Road, South Charleston, WV 25309 ATTN : CIB-LEOSA

Application Approved Y N Expiration Superintendent

## Q & A – REQUIRED DOCUMENTATION (LEOSA Application)

**Q: What documentation must I submit to show that I have satisfied 18 USC § 926C(c)(4)?**

**A: The answer depends on whether you are a WV resident or not.**

- **If you ARE a WV resident**, then you **must** submit a completed Law Enforcement Professional Standards (LEPS) Subcommittee CERTIFICATION form.
- **If you ARE NOT a WV resident**, then you **may** submit a completed Law Enforcement Professional Standards (LEPS) Subcommittee CERTIFICATION form.

If you do not submit that form, then you must determine whether the State in which you reside has established standards for qualification in firearms training for active law enforcement officers.

- If it has done so, then you must submit documentation showing that you have met those standards.
- If it has not done so, then you must submit documentation showing that you have met either:
  - the standards of a law enforcement agency within the State in which you reside
  - or*
  - the standards used by a certified firearms instructor that is qualified to conduct a firearms qualification test for active duty officers within the State in which you reside.