

67th Annual Report

July 1, 1984 to June 30, 1985

Arch A. Moore, Jr.
Governor

Colonel W. F. Donohoe
Superintendent





Department of Public Safety
(West Virginia State Police)
South Charleston, West Virginia 25309

Executive Office

Arch A. Moore, Jr.
Governor

Colonel W. F. Donohoe
Superintendent

The Honorable Arch A. Moore, Jr.
Governor of West Virginia
State Capitol Building
Charleston, West Virginia 25305

Dear Governor Moore:

In compliance with Chapter 5, Article 1, Section 20, of the Code of West Virginia, the Annual Report of the Department of Public Safety for the period of July 1, 1984, through June 30, 1985, is respectfully submitted.

The contents of this report reflect the activities and accomplishments of the Department of Public Safety for the reporting period and further outline the goals and objectives established for the 1985-86 fiscal year.

In addition to the summary of major Departmental accomplishments, goals, objectives and activities, each specific unit or division has listed goals and objectives for which they have a primary responsibility.

Respectfully,

A handwritten signature in cursive script, appearing to read "W. F. Donohoe".

COLONEL W. F. DONOHOE
SUPERINTENDENT

WFD/keb

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DEPARTMENT MISSION

15-02-12

The West Virginia Department of Public Safety shall have the mission of statewide enforcement of criminal and traffic laws with emphasis on providing basic enforcement and citizen protection from criminal depredation throughout the state and maintaining the safety of the state's public streets, roads and highways.

SUMMARY OF MAJOR ACCOMPLISHMENTS, GOALS AND OBJECTIVES

ACCOMPLISHMENTS

1. ✓ The expanding and further refining of the Department's ongoing educational programs for both sworn and civilian personnel.
2. ✓ Maintaining West Virginia as the State with the lowest crime rate in the nation.
3. Purchased a 222-UT twin-engine helicopter.
4. ✓ Continuation of the marijuana eradication program through a joint effort with the Federal Drug Enforcement Administration.
5. ✓ In-Service Training Sessions were conducted for members.
6. Completed and moved into a new detachment office at Princeton.
7. Purchased model 686 Smith and Wesson 4" stainless steel revolvers, speed loaders and security holsters for each member of the Department.
8. ✓ Maintained the rate of solving crimes that do occur at far above the average for the entire national criminal justice community.
9. ✓ Maintained law and order without loss of life in targeted UMW Coal Strike area, while maintaining the lowest crime rate in nation and reducing fatalities on State highways. This speaks well for members in meeting extraordinary demands placed upon us by huge manpower commitments in Southern West Virginia.

GOALS AND OBJECTIVES

1. ✓ Continue and expand the Department's ongoing educational programs for both sworn and civilian personnel.
2. ✓ Continue the Department's building program in terms of updating and standardizing barracks.
3. ✓ To continue to expand the Academy training facility.
4. ✓ To encourage cooperation in the law enforcement community at all levels.
5. ✓ Continue to conduct Executive Development Seminars for personnel possessing leadership potential.
6. ✓ Continuation of physical fitness program for members.
7. ✓ Conduct a Cadet Class at the State Police Academy.
8. ✓ Maintaining a crime solving rate equal to or better than the rate established in past years.
9. Budget restraints over the past three years have prohibited the purchase of needed radio and communication equipment. It is a must that we move now on this in order to maintain our communications at an acceptable level. It is essential that we replace antiquated radio equipment which is difficult to repair in that parts are not available.

STAFF SERVICES

COMMUNICATIONS DIVISION

COMMUNICATIONS DIVISION

The mission of the Communications Division is to provide, to the best of our abilities, the facilities for the exchange of Criminal Justice Information as required in the performance of a policeman's duties. While the Communications Division is designed to take care of the Department of Public Safety's requirements, we also assist in the delivery and transmission of many small communities police type messages.

Dependence on reliable and accurate communications is a requirement of high priority for the efficient operation of a law enforcement agency in the performance of their duties. The investigator, the road patrol officer, the administrator, all expect and demand rapid responses to inquiries. Many of the demands for Privacy and Security protection have placed the law enforcement officer in a position of jeopardy. His action in enforcement acts must be fast, correct, and positive. Our position in Communications is to provide the support system and search for ways to improve the system.

As stated in previous reports, the field of electronics continues to be in a state of constant change and advancement. The Communications Division, while striving to maintain or keep abreast of the "State of the Art" changes, are always in a position of modifying or changing existing systems. All "feedback" from technical and non-technical sources is reviewed and evaluated when submitted. We highly recommend suggestions from field officers be submitted through proper channels in writing, so they may receive fair treatment and be properly evaluated. The Communications Division has directed that a technician attend each monthly Company Meeting to answer questions and determine problem areas. All technicians meet periodically to discuss Communications problems. These meetings have proven to be beneficial over the past year for personnel involved and the Department.

COMMUNICATIONS FACILITIES

- A. A computerized network, identified by the acronym WEAPON, for West Virginia Automated Police Network, consisting of seventy-six (76) terminals which service the Department of Public Safety, city, county, and federal agencies. One (1) non-criminal justice agency permitted to operate on the system is a terminal sponsored by the Department of Public Safety located at the Department of Motor Vehicles. The WEAPON System is interfaced with the National Law Enforcement Telecommunications System

(NLETS) and the National Crime Information Center (NCIC). This permits any terminal on the WEAPON System to communicate with any of the fifty (50) states and to access NCIC files in Washington, D. C.

The WEAPON System operates under the control and supervision of the Department of Public Safety. All facilities are provided by the Department with the exception of terminal equipment/maintenance, terminal supplies, and non-Department operating personnel. Qualified criminal justice agencies are encouraged to investigate the advantages of joining this highly successful communications system.

- B. Each Department owned vehicle is equipped with a 100 watt transceiver, totally compatible to all areas within the State and with all other Department owned vehicles. Many vehicles are equipped with additional equipment such as mobile vehicular repeaters, which permit the operation of the high powered equipment in the cruiser from a hand held portable unit.
- C. Each detachment is equipped with a base station to communicate with other base stations and to cars. In many instances, the communication to mobile units is somewhat limited due to poor transmitting and receiving sites; dictated by the geographic location of the detachment.
- D. Over two hundred (200) hand held portables are assigned. The hand held portables are multi-function and can be used with the vehicular repeaters; to talk through base station repeaters at certain locations; to communicate directly with other hand held portables within limited distances.
- E. Aircraft communication equipment, capable of programmable operation on any assigned band and frequency normally used by law enforcement and emergency medical agencies.
- F. Base station operation consisting of 24-hour operation over high power transmitting equipment located on mountain/hill top sites at various locations within the State. Over twenty-five (25) sites are used throughout the State, geographically located to provide the greatest area of coverage.

PERSONNEL

- A. Civilian personnel at our primary communications station locations.
- B. Both civilian and uniformed personnel at many of our detachment locations.
- C. Radio technicians, civilians, assigned to a Company area for the purpose of installation and maintenance of Department owned equipment within their area. Assistance is also coordinated with other Department of Public Safety technicians throughout the State when requested or required.
- D. Civilian engineering staff (electronics).
- E. Communications officer, a uniformed member of the Department who directs and coordinates communications requirements.

ACTIVITY (DISPATCHING)

- A. WEAPON System (Teletype) 1,671,155 compared to 1,735,299 last year.
- B. Recorded voice communications 371,200 as compared to 357,712 last year.
- C. Total combined activity 2,042,355 transactions as compared to 2,093,011 last year. Percentage of decrease 2.5 percent.
- D. Many transmissions are not considered in the above totals; such as, in and out of service reports and informal inquiry exchanges.
- E. Telephone activities and statistics are not included.

ACCOMPLISHMENTS

1. Replacement of guy wires on Keeney Mountain repeater site, Company "C" area.
2. Replacement of guy wires for tower in Company "A" (Shinnston local).

3. Erected a new 150 foot Rohn 55G tower in Company "B" at our Clay hilltop repeater site.
4. Installed 150 foot transmitting Rohn 55G tower at Company "D" Headquarters, Beckley, West Virginia.
5. All terminals on the WEAPON System were equipped with Benchmark terminals, printers, and modems replacing the obsolete Data Speed 40 terminals.
6. New radio consoles were installed at Beckley, Elkins, and Shinnston.
7. Telephone systems were installed by Department technicians at the newly constructed detachment offices at Weston, Hinton, and Princeton.
8. Fifteen (15) Kustom Hawk radars were purchased and assigned to Company "E", Special Patrol.
9. Training was provided at the Communications Center, South Charleston, West Virginia, for numerous dispatchers from city, county, and federal law enforcement agencies on the WEAPON and NCIC systems.
10. A program was initiated to provide maintenance on mobile equipment at 10,000 mile intervals.
11. Preparation for installation of a new primary radio transmitter located at Barker's Ridge, Huntington, West Virginia.
12. The routine installation of mobile radio equipment in new vehicles.
13. Maintenance of equipment located on mountain tops, including towers, building, and associated equipment. Maintenance of electronic equipment in vehicles and maintenance of detachment radios.
14. A logging procedure was implemented at the Communications Center, Department Headquarters, South Charleston, West Virginia, for NCIC's Triple I (Interstate Identification Index) messages.

GOALS

1. To keep abreast of new developments in the communications field and to take corrective measures within the scope available for funding in areas needing improvement; to carefully evaluate suggestions and proposals to the Communications Division from all sources.
2. Implement a program that requires certification of all communications dispatchers.
3. Replacement of mobile radio equipment over ten (10) years old.
4. Replacement of obsolete consoles at our primary locations.
5. Replacement of control and repeater equipment at several of our locations operating with refurbished and obsolete equipment.
6. To provide additional test equipment for our technicians.
7. To evaluate the circuit configuration on the WEAPON System.
8. To provide additional capabilities for the WEAPON System.
9. Initiate a computerized inventory program on repair parts for radio equipment.
10. Install a self supporting tower at our Bee Mountain repeater site.
11. Install an emergency power plant at the Huntington Detachment, Huntington, West Virginia.
12. Preventive maintenance on existing tower structures and building located throughout the State.

WEST VIRGINIA STATE POLICE TELETYPE TRAFFIC REPORT

JULY 1, 1984 THROUGH JUNE 30, 1985

STATION	MESSAGES RECEIVED	MESSAGES TRANSMITTED	TOTAL HANDLED
Comcenter "BX"	35,750	22,748	58,498
Shinnston "AA"	28,226	11,491	39,717
South Charleston "BB"	31,508	14,729	46,237
Elkins "CC"	18,895	5,292	24,187
Beckley "DD"	27,741	11,802	39,543
Moundsville "AF"	24,061	10,376	34,437
Romney "CD"	15,682	5,431	21,113
Fairmont "AU"	12,515	945	13,460
Glasgow "BS"	17,309	1,246	18,555
Huntington "BN"	20,138	9,887	30,025
Lewisburg "DF"	12,567	1,192	13,759
Logan "DB"	21,851	14,026	35,877
Martinsburg "CB"	25,702	12,264	37,966
Morgantown "AD"	18,494	7,896	26,390
Oak Hill "DS"	13,693	2,125	15,818
Paden City "AG"	21,017	1,924	22,941
Parkersburg "BK"	26,671	13,712	40,383
Princeton "DE"	13,942	2,075	16,017
Sutton "AO"	12,299	719	13,018
Turnpike "EA"	21,239	5,828	27,067
Welch "DJ"	17,999	1,153	19,152

WEST VIRGINIA STATE POLICE TELETYPE TRAFFIC REPORT (Cont'd)

STATION	MESSAGES RECEIVED	MESSAGES TRANSMITTED	TOTAL HANDLED
Weston "AK"	13,990	1,523	15,513
Williamson "DO"	16,451	2,741	19,192
Beckley PD "DA"	14,200	12,923	27,123
Bluefield PD "DH"	22,389	5,931	28,320
Charleston PD "BG"	17,797	14,039	31,836
Clarksburg PD "AM"	16,817	3,662	20,479
Dunbar PD "BT"	11,691	3,148	14,839
Elkins PD "CW"	2,130	171	2,301
Fairmont PD "AC"	19,015	6,314	25,329
Huntington PD "BL"	22,523	15,074	37,597
Keyser PD "CA"	14,102	1,220	15,322
Martinsburg PD "CG"	15,971	3,366	19,337
Morgantown PD "AS"	11,908	1,886	13,794
Nitro PD "BP"	17,499	2,521	20,020
Parkersburg PD "BJ"	23,504	12,390	35,894
Princeton PD "DX"	14,541	2,970	17,511
St. Albans PD "BD"	16,419	5,939	22,358
South Charleston PD "BF"	11,908	263	12,171
Spencer PD "BI"	24,162	1,600	25,762
Weirton PD "AI"	12,697	5,596	18,293
Wheeling PD "AH"	21,950	8,340	30,290
Boone Co. SO "BO"	12,864	1,894	14,758

WEST VIRGINIA STATE POLICE TELETYPE TRAFFIC REPORT (Cont'd)

STATION	MESSAGES RECEIVED	MESSAGES TRANSMITTED	TOTAL HANDLED
Braxton Co. SO "AX"	11,946	677	12,623
Brooke Co. SO "AJ"	17,343	4,990	22,333
Cabell Co. SO "BM"	12,812	8,851	21,663
Fayette Co. SO "DK"	10,587	5,999	16,586
Greenbrier Co. SO "DL"	15,591	5,681	21,272
Hancock Co. SO "AT"	13,887	2,602	16,489
Harrison Co. SO "AY"	3,174	1,112	4,286
Jefferson Co. SO "CE"	18,376	4,591	22,967
Kanawha Co. SO "BH"	24,117	9,695	33,812
Logan Co. SO "DM"	16,795	1,702	18,497
Marion Co. SO "AP"	12,840	758	13,598
Marshall Co. SO "AR"	22,130	10,174	32,304
Mason Co. SO "BV"	12,305	4,280	16,585
McDowell Co. SO "DP"	21,540	2,524	24,064
Mercer Co. SO "DG"	12,990	1,722	14,712
Mingo Co. SO "DC"	11,997	4,182	16,179
Monongalia Co. SO "AE"	26,384	4,534	30,918
Nicholas Co. SO "DI"	19,560	4,917	24,477
Ohio Co. SO "AQ"	15,816	1,662	17,478
Preston Co. SO "AL"	15,641	4,921	20,562
Putnam Co. SO "BW"	13,112	967	14,079
Raleigh Co. SO "DN"	15,264	3,356	18,620

WEST VIRGINIA STATE POLICE TELETYPE TRAFFIC REPORT (Cont'd)

STATION	MESSAGES RECEIVED	MESSAGES TRANSMITTED	TOTAL HANDLED
Upshur Co. SO "CL"	18,804	6,896	25,700
Wayne Co. SO "BU"	18,455	2,201	20,656
Wetzel Co. SO "AN"	23,992	7,417	31,409
Wood Co. SO "BY"	9,379	3,667	13,046
Wyoming Co. SO "DW"	14,679	2,869	17,548
CIB "BC" (Criminal Identification Bureau)	9,294	9,178	18,472
CIS "BQ" (Criminal Investigation Section)	12,525	649	13,174
DMV "BE" (Department of Motor Vehicles)	16,862	13,354	30,216
Drug Enforcement "BZ"	673	551	1,224
IRS "BA" (Internal Revenue Service)	426	435	861
U.S. Secret Service "BR"	1,545	1,001	2,546
TOTALS	1,262,668	408,487	1,671,155

RADIOTELEPHONE TRAFFIC REPORT

JULY 1, 1984 THROUGH JUNE 30, 1985

STATION	DISPATCHES RECEIVED	DISPATCHES	TOTAL HANDLED
Beckley	6,719	7,432	14,151
Berkeley Springs	228	144	372
Big Chimney	58	43	101
Bridgeport	132	111	243
Buckhannon	1,007	981	1,988
Charleston	21,070	20,555	41,625
Charles Town	93	94	187
Clay	217	162	379
Cross Lanes	292	278	570
Elizabeth	1,232	1,237	2,469
Elkins	5,387	6,388	11,775
Fairmont	180	187	367
Franklin	91	45	136
Gauley Bridge	101	428	529
Glasgow	947	955	1,902
Glenville	243	618	861
Grafton	206	16	222
Grantsville	1,120	1,073	2,193
Hamlin	443	271	714
Harrisville	1,139	1,110	2,249
Hinton	735	1,024	1,759

RADIOTELEPHONE TRAFFIC REPORT (Cont'd)

STATION	DISPATCHES RECEIVED	DISPATCHES	TOTAL HANDLED
Hundred	361	325	686
Huntington	13,580	10,700	24,280
Jesse	612	686	1,298
Keyser	533	537	1,070
Kingwood	1,309	64	1,373
Lewisburg	366	917	1,283
Logan	10,324	8,638	18,962
Madison	459	455	914
Marlinton	226	900	1,126
Martinsburg	12,940	12,618	25,558
Moorefield/Petersburg	299	133	432
Morgantown	25,220	14,720	39,940
Moundsville	16,553	18,660	35,213
New Cumberland	113	903	1,016
Oak Hill	1,234	1,717	2,951
Paden City	779	571	1,350
Parkersburg	13,420	12,136	25,556
Parsons	284	643	927
Philippi	910	911	1,821
Point Pleasant	950	972	1,922
Princeton	939	724	1,663
Rainelle	542	512	1,054

RADIOTELEPHONE TRAFFIC REPORT (Cont'd)

STATION	DISPATCHES RECEIVED	DISPATCHES	TOTAL HANDLED
Richwood	545	863	1,408
Ripley	182	254	436
Romney	5,611	5,970	11,581
Shinnston	6,959	18,099	25,058
South Charleston	8	564	572
Spencer	484	614	1,098
St. Marys	545	536	1,081
Summersville	428	784	1,212
Sutton	236	132	368
Turnpike	22,322	18,703	41,025
Union	263	663	926
Wayne	484	393	877
Webster Springs	25	438	463
Welch	826	834	1,660
Wellsburg	100	431	531
Weston	428	347	775
West Union	118	98	216
Wheeling	671	742	1,413
Whitesville	88	262	350
Winfield	835	607	1,442
Williamson	2,304	1,217	3,521
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TOTALS	187,055	184,145	371,200

CRIMINAL IDENTIFICATION BUREAU

CRIMINAL IDENTIFICATION BUREAU

OVERVIEW:

The Criminal Identification Bureau of the West Virginia State Police is a Bureau of Staff Services. The Bureau has two (2) operating divisions;

These are:

1. Crime Laboratory (Forensic Division)
2. Records Division

The Bureau is commanded by an Officer-in-Charge who reports to the Superintendent through the Chief of Staff Services.

The Criminal Identification Bureau offers a broad range of police services to agencies of the criminal justice community as well as to the private sector.

A. LABORATORY SECTION

The Forensic Crime Laboratory of the Criminal Identification Bureau was organized in 1935. The Laboratory is staffed by expert criminalists who are qualified through education and experience to testify in state and federal court.

The Forensic Laboratory consists of eight (8) operating sections with a supervisor in charge of each.

These are:

1. Questioned Documents
2. Firearm and Toolmark Identification
3. Latent Fingerprint and Footwear Identification
4. Photography
5. Serology
6. Toxicology
7. Drug Analysis
8. Trace Evidence

Scientific examinations and follow-up expert testimony in courts of law are offered without charge to all law enforcement agencies in West Virginia on the local, state,

and federal level. Examinations are conducted only in connection with a crime in support of a criminal investigation, or in the interest of public safety.

The Laboratory Section is commanded by a laboratory director who reports through the Officer-in-Charge, Criminal Identification Bureau.

B. RECORDS DIVISION

The Records Division of the Criminal Identification Bureau is responsible for the assembly, identification, and retention of records of the Department of Public Safety as specified by West Virginia Statute, Chapter 15, Article 2, Section 24, dated 1933.

The Criminal Identification Bureau is the central repository for the housing of criminal records for the State of West Virginia.

These records comprise all fingerprints taken of criminal violators and submitted by all police agencies in West Virginia. These records are identified and filed for ready retrieval by the Henry Fingerprint Classification System, and are recorded on a criminal history record transcript.

All criminal investigation reports received from the Department of Public Safety are coded and microfilmed, and may be retrieved automatically by a miracode-reader-printer.

All notifications of arrest submitted by the Department of Public Safety are filed by name. All reports of final disposition are posted on the criminal history arrest record. Wanted notices are posted and identified as wanted records for immediate identification and retrieval. A photo mug file is maintained on a name basis as well as a cross reference by types of crime.

All reports of weapon sales received from dealers are microfilmed and may be retrieved by serial number and/or name of purchaser.

All non-criminal justice agencies requesting a criminal record check must submit a record release form containing the thumb print and signed by the applicant.

The Records Division is commanded by a supervisor who reports through the Officer-in-Charge, Criminal Identification

Bureau. Within the Records Division is the Court Disposition Reporting (CDR) Section which is commanded by a supervisor who reports through the Records Division Commander.

ACCOMPLISHMENTS: Forensic Laboratory Sections

1. Training in specialized forensic areas were received in laboratory sections.

- A. Document personnel have attended FBI and related document schools.
- B. A Photography unit has attended color print training.
- C. Trace Evidence training was received at the FBI Academy in gunshot residue, arson, and paint analysis. Additional training in paint comparison was achieved by attendance at specialized microscopy training in New York and paint identification in Missouri. Three units also received SEM training at McCrones.
- D. Drug Section personnel attended operator's courses on gas chromatography/mass spectrometry and maintenance courses on the GM/MS.
- E. Serology personnel attended FBI training on hair and bloodstains.
- F. Toxicology units attended various alcohol related training courses.

2. Members of the forensic sections attended professional association meetings.

- A. Documents, Firearms, Serology and Drug Section personnel attended meetings in their respective disciplines.
- B. Personnel in Drugs and Serology Sections were accepted as members of professional associations.
- C. A Document Examiner has obtained certification from the American Board of Forensic Document Examiners.

3. Personnel in Documents, Photography, Toxicology, Arson analysis and Paint comparisons have completed training and qualified as expert witnesses in court.

4. Laboratory sections have successfully participated in proficiency training in respective sections.

5. New chemists were hired in Drug and Trace Evidence Sections.

6. Laboratory sections are maintaining an average of two week's response time on cases or progressively working in that direction.

A. The large paint backlog is being reduced and cases are being processed much quicker.

B. The large arson and gunshot residue backlog has been eliminated.

7. The Toxicology Section has replaced most old breathalyzers with new infrared intoxilyzers.

A. All DPS and many county units have been trained in the use of the new intoxilyzers for a total of 1,316 West Virginia police officers.

8. New laboratory equipment has been purchased.

A. A new gas chromatograph/mass spectrometer was purchased for the Drug Section.

B. A new gas chromatograph was purchased for use for alcohol testing.

C. A scanning electron microscope is being purchased for gunshot residue and other trace evidence exams.

D. New electrophoresis blood grouping equipment was purchased.

9. A special meeting of West Virginia Prosecutors Association was attended by a photography unit and city and county agencies were taught traffic accident photography.

10. Firearms and Serology cases were microfilmed.

11. Serology is standardizing sex crime kits.

12. Several laboratory units are attending post graduate colleges towards Masters Degrees.

GOALS: Forensic Laboratory Sections

1. To train and retain laboratory personnel sufficient to maintain a response time of one week for all sections.
2. To obtain membership and certification if applicable for all members of the Criminal Identification Bureau in their respective disciplines.
3. To continue to purchase laboratory equipment to arrive at state of the art instrumentation for all scientific testing.
4. To continue placement of infrared intoxilyzers to adequately cover the complete state for efficient testing of drunk drivers.
5. To continue receiving specialized training for all laboratory personnel to become proficient in all areas of forensic science.
6. To acquire new instrumentation in Trace Evidence and Drug Sections to more efficiently make examinations.
 - A. A microscope for Trace Evidence Fiber examinations.
 - B. Another gas chromatograph for Arson analysis.
 - C. A new head space gas chromatograph for Toxicology.
 - D. A new modern microscope for hair comparisons.
 - E. Update the camera and printing equipment in Photo.
 - F. Obtain a new examination table in Firearms.
 - G. To obtain a computer for laboratory assistance.
7. Continue in-house training and proficiency testing in all sections.
8. To install and develop a scanning electron microscope sufficient to positively identify gunshot residue and other techniques.
9. To receive training and attend association meetings on a regular basis for units in all sections.

10. To receive microscopy training at McCrones for several section units.
11. To purchase and place new simulators for use in alcohol testing.
12. To obtain larger quarters for Toxicology Section.
13. To reduce court appearance time by using affidavits.

ACCOMPLISHMENTS:

Records Division

1. The Records Division has employed two (2) additional civilian employees, one as a fingerprint technician and the other as a clerk typist.
2. Two uniformed members have been assigned to the Records Division, Court Disposition Reporting Section.
3. Two surplus rotary wall files have been placed in the Records Division, one as a replacement and the other as an addition.
4. The OIC of the Records Division has attended a week long training class on Police Records Management sponsored by the International Association of Chiefs of Police.

GOALS:

Records Division

1. The Records Division is in the planning stage for the computerizing of criminal records, gun registrations and indexing of criminal investigation reports.
2. The Records Division plans to update the present microfilm system with a modern system that will be compatible with the new computer.

STATISTICAL REPORT:

I. LABORATORY DIVISION

A. CHEMISTRY SECTION

1. Total Cases Received	3,256
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2.	Total Cased Examined	3,106
3.	State Police Cases	1,037
4.	Other Agencies	2,119
5.	Controlled Substances Cases	1,461
	a. Items Submitted	4,256
	b. Examinations	4,257
	c. Tests	15,791
6.	Criminalistics Cases	439
	a. Items Submitted	1,751
	b. Examinations	1,644
	c. Tests	8,120
7.	Serology Cases	521
	a. Items Submitted	3,123
	b. Examinations	3,115
	c. Tests	14,304
8.	Toxicology Cases	547
	a. Examinations	1,112
	b. Drugs	0
	c. Blood Alcohols	603
9.	Subpoenas Answered	330
10.	Total Hours in Court	2,220

B. DOCUMENTS SECTION

1.	Total Cases	436
2.	State Police	167
3.	Other Law Enforcement Agencies	269
4.	Total Examinations Performed	4,731
5.	Examinations Conclusive	2,157
6.	Examinations Inconclusive	483

C. Firearms Section

1. Firearms Identification	
a. Total Cases	195
b. State Police	102
c. Other Law Enforcement Agencies	93
d. Weapons Examined	169
e. Bullets Examined	537
f. Cartridge Cases	962
g. Clothing and Other	152
h. Positive Identification	174
i. Negative Identification	17
j. Cases Inconclusive	8
2. Toolmark Identification	
a. Total Cases	51
b. State Police	18
c. Other Law Enforcement Agencies	33
d. Toolmark Examinations	347
e. Articles Examined	351
f. Positive Identifications	36
g. Negative Identifications	7
h. Cases Inconclusive	13

D. LATENT PRINT SECTION

1. Latent Fingerprint Identification	
a. Total Cases	897
b. State Police	374
c. Other Law Enforcement Agencies	523
d. Latent Prints Examined	1,686
e. Latent Prints Identified	626
f. Suspects Fingerprints Compared	760
g. Suspects Identified by Latent Prints	118
h. Articles Examined for Latent Prints	2,439
i. Field Trips Made for Processing Latent Prints	16
2. Footwear Identification	
a. Total Cases	50
b. State Police	24
c. Other Law Enforcement Agencies	26
d. Shoes Compared	101
e. Impressions Compared	169
f. Positive Identifications	5
g. Negative Identifications	0
h. Impressions Unidentifiable	164

E. PHOTOGRAPHY SECTION

1. Negatives Processed	
a. Total	77,209
b. Department of Public Safety	60,516
c. Other Departments	16,693
2. Prints Made	
a. Total	82,896
b. Department of Public Safety	67,236
c. Other Departments	15,660
3. Film Received	
a. Total	5,778
b. Department of Public Safety	4,974
c. Other Departments	804
4. Photos Taken by Lab Staff	9,733
5. Camera/Flash Repairs	53

II. RECORDS DIVISION

A. Total Fingerprint Cards Received	38,986
1. Criminal Fingerprint Cards Received	38,608
a. State Police	16,603
b. Other Law Enforcement Agencies	22,005
2. Applicant Fingerprint Cards Received from Industry	378
B. Total Fingerprint Cards on File	942,716
1. Criminal Fingerprints on File	735,938
2. Applicant Fingerprints on File	206,778
C. Persons Identified by Fingerprints as Having Previous Criminal Records	16,424
D. Total Criminal Investigation Reports Received	12,032

DATA PROCESSING DIVISION

DATA PROCESSING DIVISION

ACCOMPLISHMENTS:

1. Data for the 1984 Uniform Crime Reporting (UCR) Semi-Annual Report was compiled and forwarded to the UCR Section. Also, data for the 1984 UCR Annual Report, CRIME IN WEST VIRGINIA, was compiled and forwarded.
2. The following changes and enhancements were made to the West Virginia Automated Police Network (WEAPON) System:
 - A. Software changes were made to allow NCIC expanded multiple buffer messages.
 - B. NLETS Criminal History Identify Inquiry (IQ), Full Criminal Record Inquiry (FQ), and Supplemental Inquiry (AQ) were added to the WEAPON System.
 - C. Boat Inquiries (BQ) were added to the WEAPON System to interface with NLETS.
 - D. Snow Mobile Inquiries (SQ) were added to the WEAPON System to interface with NLETS.
 - E. A terminal for Internal Revenue Service Investigative Division, Parkersburg, was added to the WEAPON System.
 - F. A terminal for Harrison County Sheriff's Office was added to the WEAPON System.
 - G. A terminal for Elkins Police Department was added to the WEAPON System.
3. The monthly Communication Inventory System was converted from ISSD to our in-house computer.
4. The monthly Stolen Vehicle Statistic Report was converted from ISSD to our in-house computer.
5. Development of new systems on our in-house computer:
 - A. Members Promotional Report
 - B. Helicopter Maintenance Schedule Report

- C. Members Unit Number and Department Service Report
 - D. Members Duty Location Report
 - E. Members Identification Card Report
 - F. Civilians Department and State Service Report
 - G. Portable Radio and Charger Report
 - H. Fleet Maintenance Reports
 - I. NCIC Participant Address Labels
 - J. Law Enforcement Address Labels
6. Forms Management System and four (4) video display terminals were added to our computer system. This allows in-house, on-line inquiry and update capabilities.
 7. An on-line Personnel Profile System was added to our in-house computer.
 8. The Stolen Vehicle Statistic Report was converted to an in-house, on-line entry mode.
 9. A "needs analysis study" on the Department's data processing needs was conducted by Tiburon Incorporated. A Concept Report and Multi-Year Plan was finalized.

GOALS:

1. To replace the Department's present outdated computer system with modern, state-of-the-art equipment.
2. Develop data base systems on-line with field terminals which will permit access to Automated Criminal Records, Criminal Investigations, Case Management, Crime Analysis, and Firearm Registration.
3. Continued conversion of ISSD programs and development of new systems to be run on our in-house computer.
4. Completion of replacing punch card system with an on-line entry system.

PERSONNEL DIVISION

PERSONNEL DIVISION

The Personnel Division is the personnel management agency for the Department of Public Safety. It is responsible to the Superintendent for the recruitment, evaluation, assignment, promotion and retirement of personnel resources. The Personnel Division is charged with the administration of personnel records, reports and surveys, equal employment opportunity programs and affirmative action plans.

ACCOMPLISHMENTS:

Screening for the 36th Cadet Class continued throughout July and into December. After very competitive preliminary testing, thorough background investigations, recommendations from an oral interview board, psychological evaluations and complete physical examinations, 44 applicants successfully completed each testing phase and were enlisted as Cadets on January 8, 1985.

Turnover in civilian personnel resulted in 2 retirements, 69 new hires (including 35 temporary personnel) and 62 resignations (including 28 temporary positions). There were a total of 8 civilian promotions made as a result of vacancies created throughout the fiscal year.

GOALS:

Work in a joint endeavor with the Pay Equity Task Force to evaluate job classifications statewide to insure equal pay for equal work.

Develop an employee handbook.

Develop a grievance and appeal procedure to handle all employee complaints.

Continue to work with the Planning & Research Division to update procedures and guidelines pertaining to all employees.

Continue recruiting efforts through participation in career programs with emphasis on the attraction of qualified minority and female applicants and veterans.

STATISTICAL REPORT:

I.	Total Authorized Strength of Department	556
II.	Actual Strength of Department 07/01/84	536
III.	Actual Strength of Department 06/30/85	556
IV.	Minorities	11
V.	Females	10
VI.	Enlistments	44
VII.	Resignations	15
	Cadets (2)	
	Troopers (11)	
	Troopers First Class (1)	
	Corporals (1)	
VIII.	Retirements	9
	Troopers (1)	
	Troopers First Class (1)	
	Corporals (4)	
	Master/First Sergeants (1)	
	Lieutenants (1)	
	Captains (1)	
IX.	Promotions	34
	Troopers First Class (11)	
	Corporals (6)	
	Sergeants (6)	
	Master/First Sergeants (7)	
	Lieutenants (2)	
	Captains (1)	
	Majors (1)	
X.	Transfers	34

SUPPLY AND ACCOUNTING DIVISION

SUPPLY AND ACCOUNTING DIVISION

The Supply and Accounting Division has the responsibility for the distribution of funds allocated for the purchase of supplies, equipment and services required to operate the Department of Public Safety in an efficient manner. The Supply and Accounting Division puts forth every effort to ensure that supplies, equipment and services are of the highest quality available through Statewide Contracts or through bids submitted by reputable vendors who are registered to conduct business with the State of West Virginia.

During the fiscal year 1984-85, the Supply and Accounting Division processed 393 "Purchase Orders" totaling over \$4,000,000.00 which included the purchase of the Bell Helicopter, Radars, Intoxilizers, Vehicles, Office Equipment, Barracks Construction and expansion of the Heliport.

The upgrading of Individual Issue amounted to over \$310,000.00 with the purchase of new Gas Masks, Riot Helmets, Utility Bags, Uniforms and Footwear.

There were 369 Statewide Contracts (SCO) purchases initiated totaling over \$503,000.00 for miscellaneous supplies that included Paint, Janitorial Supplies, Office Supplies and Equipment for the Motor Fleet.

Miscellaneous purchases were processed on 794 Vouchers totaling over \$95,000.00 for Minor Repairs, Alterations, Office Supplies, Individual Issue and Vehicle Equipment.

Miscellaneous supplies were purchased at a cost of \$9,218.46 to create a complete "Crime Scene Search Kit" for each of the detachments throughout the State to enable the members to have all the necessary equipment readily available to aid a member in conducting a crime scene or investigation.

The Building and Repair Section of this Division completed construction of the Princeton Detachment, the installation of gasoline storage tanks, new roofs were put on the Berkeley Springs and Parkersburg Detachments and landscaping at various detachments. Miscellaneous projects were completed throughout the State. One hundred (100) B & R Vouchers were processed for the amount of \$7,598.19.

There were 2,633 inter-departmental Requisitions processed;
516 Printing Requisitions resulting in 3,554,204 impressions;
Microfilming processed 144 rolls of film and Graphic Arts
processed and completed over 570 displays.

Accounting Division
Annual Financial Report
for the Fiscal Year Ended
June 30, 1985

A. General Revenue Fund

DEPARTMENT OF PUBLIC SAFETY
 GENERAL REVENUE FUND-ACCOUNT 5700
 STATEMENT OF EXPENDITURES COMPARED TO APPROPRIATION
 YEAR ENDED JUNE 30, 1985

A. PERSONAL SERVICES-ACCOUNT 5700-00

Appropriation		\$15,257,418.00
Expenditures	\$15,533,309.40	
Less: Reimbursements	467,907.59	
Net Expenditures		15,065,401.81
Expired Appropriation		\$ 192,016.19

B. CURRENT EXPENSES-ACCOUNT 5700-01

Appropriation		\$ 7,452,318.00
Expenditures		
Employee Benefits	\$ 1,666,156.57	
Office Expenses	228,969.47	
Rental Expense-Building	96,269.33	
Utilities	371,634.47	
Telephone & Telegraph	666,710.63	
Contractual & Professional	93,617.59	
Travel Expenses	240,620.75	
ISSD (Computer Services)	40,626.64	
Subsistence	769,639.00	
Vehicle Operating Expenses	1,204,530.18	
Other Current Expenses	1,361,692.83	
Less: Non-Classified		
Reimbursements	184,486.37	
Net Expenditures		6,555,981.09
Expired Appropriation		\$ 896,336.91

C. REPAIRS AND ALTERATIONS-ACCOUNT 5700-02

Appropriation		\$ 300,000.00
Expenditures		
Office Equipment Repairs	\$ 11,903.08	
Research and Educational Equipment Repairs	2,208.69	
Household Equipment Furnishings and Communications	62,503.93	
Building Repairs and Alterations	44,897.87	
Vehicle Repairs	156,934.17	
Ground Improvements	3,385.03	
Farm and Construction Equipment	814.40	
Other Repairs and Alterations	<u>10,854.54</u>	
Total Expenditures		<u>293,501.71</u>
Expired Appropriation		<u>\$ 6,498.29</u>

D. EQUIPMENT-ACCOUNT 5700-03

Appropriation		\$ 2,100,000.00
Expenditures		
Office and Communications	\$ 259,658.22	
Medical	1,273.56	
Research and Educational	7,815.82	
Household Equipment and Furnishings	18,890.84	
Building	7,051.10	
Vehicles	1,507,594.87	
Livestock, Farms and Construction	722.22	
Books	2,425.74	
Other	<u>275,200.21</u>	
Total Expenditures		<u>2,080,632.58</u>
Expired Appropriation		<u>\$ 19,367.42</u>

E. EMERGENCY FUND-ACCOUNT 5700-04

Appropriation	\$ 10,000.00
Expenditures	-0-
Expired Appropriation	<u>\$ 10,000.00</u>

F. CLAIMS-ACCOUNT 5700-79

Appropriation	\$ 20,910.77
Expenditures	20,160.77
Appropriation Balance	<u>\$ 750.00</u>

G. GRAND TOTAL

Appropriation	\$25,140,646.77
Net Expenditures	<u>24,015,677.96</u>
Expired Appropriation	<u>\$ 1,124,968.81</u>

DEPARTMENT OF PUBLIC SAFETY
 SCHEDULE OF GENERAL FUND REIMBURSEMENTS RECEIVED
 FROM THE WEST VIRGINIA TURNPIKE COMMISSION
 YEAR ENDED JUNE 30, 1985

PERSONAL SERVICES		\$ 419,362.51
CURRENT EXPENSES		
Employee Benefits	\$ 50,323.51	
Subsistence	29,055.00	
Total Current Expenses	<u>79,378.51</u>	
Total Reimbursements		<u>\$ 498,741.02</u>

DEPARTMENT OF PUBLIC SAFETY
 SCHEDULE OF GENERAL FUND REIMBURSEMENTS RECEIVED
 FROM THE COMMISSION ON SPECIAL INVESTIGATIONS
 YEAR ENDED JUNE 30, 1985

PERSONAL SERVICES		\$ 44,716.68
CURRENT EXPENSES		
Employee Benefits	\$ 5,365.88	
Subsistence	2,860.00	
Total Current Expenses	<u>8,225.88</u>	
Total Reimbursements		<u>\$ 52,942.56</u>

B. Consolidated Federal Revenue Fund

DEPARTMENT OF PUBLIC SAFETY
CONSOLIDATED FEDERAL FUNDS-ACCOUNT 7946
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE-BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 1985

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Marijuana Eradication Grant	\$58,315.00	\$60,000.00	\$ 1,685.00
Fatal Accident Reporting System Grant	<u>22,529.00</u>	<u>21,516.94</u>	<u>(1,012.06)</u>
Total Revenues	<u>80,844.00</u>	<u>81,516.94</u>	<u>672.94</u>
EXPENDITURES			
Personal Services-Account 7946-00	13,754.00	13,008.00	746.00
Current Expenses-Account 7946-01			
Employee Benefits	4,945.00	3,409.92	1,535.08
Office Expenses	1,724.00	368.85	1,355.15
Telephone & Telegraph	486.00	-0-	486.00
Travel	1,404.00	2,686.57	(1,282.57)
Machine Rental	50,685.00	39,553.61	11,131.39
Other Current Expenses	<u>335.00</u>	<u>12,850.39</u>	<u>(12,515.39)</u>
Total Current Expenses	<u>59,579.00</u>	<u>58,869.34</u>	<u>709.66</u>
Equipment-Account 7946-03			
Other Equipment	7,630.00	7,596.00	34.00
Total Equipment	<u>7,630.00</u>	<u>7,596.00</u>	<u>34.00</u>
Total Expenditures	<u>80,963.00</u>	<u>79,473.34</u>	<u>1,489.66</u>
EXCESS OF REVENUE OVER EXPENDITURES	(119.00)	2,043.60	2,162.60
FUND BALANCE AT BEGINNING OF YEAR	126.00	9.00	(117.00)
FUND BALANCE AT END OF YEAR	<u>\$ 7.00</u>	<u>\$ 2,052.60</u>	<u>\$ 2,045.60</u>

C. Special Revenue Funds

1. Motor Vehicle Inspection Fund
2. Barracks Repair and Construction Fund
3. Drunk Driving Prevention Fund
4. All Other Special Revenue Funds

DEPARTMENT OF PUBLIC SAFETY
MOTOR VEHICLE INSPECTION PROGRAM-ACCOUNT 8350
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 1985

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES			
Sale of Inspection			
Stickers	\$667,198.00	\$621,086.00	\$(46,112.00)
Interest Income	-0-	3,495.20	3,495.20
Less: Transfer to 8352-99	-0-	123,456.00	(123,456.00)
Net Revenues	<u>667,198.00</u>	<u>501,125.20</u>	<u>(166,072.80)</u>
EXPENDITURES			
Personal Services-			
Account - 8350-00	464,817.00	386,981.78	77,835.22
Current Expenses-			
Account - 8350-01			
Employee Benefits	110,953.00	86,534.55	24,418.45
Office Expenses	4,000.00	792.10	3,207.90
Contractual and Professional	500.00	-0-	500.00
Travel	2,000.00	2,683.08	(683.08)
Purchase of Stickers	48,092.00	27,300.55	20,791.45
Subsistence	28,000.00	20,280.00	7,720.00
Other Current Expenses	6,022.00	6,260.00	(238.00)
Total Current Expenses	<u>199,567.00</u>	<u>143,850.28</u>	<u>55,716.72</u>
Repairs and Alterations-			
Account - 8350-02	2,000.00	-0-	2,000.00
Equipment-			
Account - 8350-03	12,000.00	-0-	12,000.00
Refunds-			
Account - 8350-08	-0-	1,549.00	(1,549.00)
Total Expenditures	<u>678,384.00</u>	<u>532,381.06</u>	<u>146,002.94</u>
EXCESS OF REVENUE OVER EXPENDITURES	(11,186.00)	(31,255.86)	(20,069.86)

(continued on next page)

	Budget	Actual	Variance Favorable (Unfavorable)
FUND BALANCE AT BEGINNING OF YEAR	11,186.00	123,456.00	112,270.00
FUND BALANCE AT END OF YEAR	<u>\$ -0-</u>	<u>\$ 92,200.14</u>	<u>\$ 92,200.14</u>

DEPARTMENT OF PUBLIC SAFETY
 BARRACKS REPAIR AND CONSTRUCTION-ACCOUNT 8352-99
 STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS AND CASH BALANCE
 YEAR ENDED JUNE 30, 1985

	Budget	Actual	Variance Favorable (Unfavorable)
RECEIPTS:			
Transfer from Motor Vehicle Inspection Program-Account 8350	\$116,980.00	\$123,456.00	\$ 6,476.00
Interest Income	-0-	2,607.49	2,607.49
Total Receipts	<u>\$116,980.00</u>	<u>\$126,063.49</u>	<u>\$ 9,083.49</u>
DISBURSEMENTS:			
General Repairs and Alterations	65,951.79	48,552.57	17,399.22
Hinton Detachment Construction	2,412.45	469.99	1,942.46
Weston Detachment Construction	(780.46)	232.37	(1,012.83)
Princeton Detachment Construction	114,579.66	107,911.96	6,667.70
Investments	-0-	74,607.49	(74,607.49)
Total	<u>182,163.44</u>	<u>231,774.38</u>	<u>(49,610.94)</u>
EXCESS OF RECEIPTS OVER DISBURSEMENTS	(65,183.44)	(105,710.89)	(40,527.45)
CASH BALANCE AT BEGINNING OF YEAR	127,515.00	127,514.26	(.74)
CASH BALANCE AT END OF YEAR	<u>\$ 62,331.56</u>	<u>\$ 21,803.37</u>	<u>\$ 40,528.19)</u>

DEPARTMENT OF PUBLIC SAFETY
 DRUNK DRIVING PREVENTION FUND-ACCOUNT 8355
 STATEMENT OF REVENUES, EXPENDITURES AND CHANGES
 IN FUND BALANCE-BUDGET AND ACTUAL
 YEAR ENDED JUNE 30, 1985

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Sales Tax on Liquor			
Purchased by Private Clubs	\$600,000.00	\$412,053.95	\$(187,946.05)
Interest Income	-0-	27,691.06	27,691.06
Total Revenues	<u>600,000.00</u>	<u>439,745.01</u>	<u>(160,254.99)</u>
EXPENDITURES			
Current Expenses- Account 8355-01			
Grants	585,000.00	55,365.30	529,634.70
Travel	5,000.00	215.00	4,785.00
Research and Educational	5,000.00	-0-	5,000.00
Miscellaneous Repairs	-0-	666.60	(666.60)
Total Current Expenses	<u>595,000.00</u>	<u>56,246.90</u>	<u>538,753.10</u>
EQUIPMENT-			
Account 8355-03			
Books	5,000.00	54.09	4,945.91
Total Equipment	<u>5,000.00</u>	<u>54.09</u>	<u>4,945.91</u>
Total Expenditures	<u>600,000.00</u>	<u>56,300.99</u>	<u>543,699.01</u>
EXCESS OF REVENUE OVER EXPENDITURES	-0-	383,444.02	383,444.02
FUND BALANCE AT BEGINNING OF YEAR	-0-	305,507.07	305,507.07
FUND BALANCE AT END OF YEAR	<u>\$ -0-</u>	<u>\$688,951.09*</u>	<u>\$ 688,951.09</u>
*Investment Balance	\$594,198.13		
Cash Balance	94,752.96		
	<u>\$688,951.09</u>		

DEPARTMENT OF PUBLIC SAFETY
ALL OTHER SPECIAL REVENUE FUNDS
COMBINING STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS AND CASH BALANCE
YEAR ENDED JUNE 30, 1985

	Misc. Non-Federal Grants 8351-04	Emergency Medical Services 8351-24	Helicopter Insurance Proceeds 8351-28	Criminal Invest. Program 8351-29	Drunk Driving Grants 8351-30	Basic Police Training 8353-13	Total (Memo Only)
RECEIPTS							
Grants from State Agencies	\$ 6,418.55	\$ 106,600.00	\$ -0-	\$ -0-	\$ 219,682.49	\$ 252,989.77	\$ 585,690.81
Miscellaneous	-0-	-0-	560,000.00	15,838.13	-0-	-0-	575,838.13
Total Revenue	<u>6,418.55</u>	<u>106,600.00</u>	<u>560,000.00</u>	<u>15,838.13</u>	<u>219,682.49</u>	<u>252,989.77</u>	<u>1,161,528.94</u>
DISBURSEMENTS							
Personal Services	5,730.85	18,389.40	-0-	-0-	-0-	70,515.80	94,636.05
Current Expenses	3,893.95	44,909.08	-0-	35,000.00	14,549.19	183,344.06	281,696.28
Repairs & Alterations	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Equipment	-0-	-0-	560,000.00	-0-	160,133.30	-0-	720,133.30
Construction	-0-	35,015.00	-0-	-0-	-0-	-0-	35,015.00
Refunds	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Transfers	-0-	-0-	-0-	-0-	-0-	-0-	-0-
Total	<u>9,624.80</u>	<u>98,313.48</u>	<u>560,000.00</u>	<u>35,000.00</u>	<u>174,682.49</u>	<u>253,859.86</u>	<u>1,131,480.63</u>
EXCESS OF RECEIPTS OVER DISBURSEMENTS	(3,206.25)	8,286.52	-0-	(19,161.87)	45,000.00	(870.09)	30,048.31
CASH BALANCE AT BEGINNING OF YEAR	42,393.43	10,876.46	13,056.00	52,306.60	-0-	23,819.49	142,451.98
CASH BALANCE AT END OF YEAR	<u>\$ 39,187.18</u>	<u>\$ 19,162.98</u>	<u>\$ 13,056.00</u>	<u>\$ 33,144.73</u>	<u>\$ 45,000.00</u>	<u>\$ 22,949.40</u>	<u>\$ 172,500.29</u>

D. Death, Disability and Retirement Fund

DEPARTMENT OF PUBLIC SAFETY
DEATH, DISABILITY AND RETIREMENT FUND-ACCOUNT 8360-06/07
Comparative Statement of Revenues,
Expenses and Changes in Fund Balance

For Year Ended June 30,

	<u>1985</u>	<u>1984</u>
REVENUES:		
Contributions		
Employer	\$ 1,440,041.12	\$ 1,319,698.86
Military Credit	32,662.67	50,411.19
Employee	720,021.03	659,849.33
Re-enlisted Employees	10,967.77	7,675.68
Interest on Investments	2,325,590.61	3,138,567.54
Sale of Accident Reports	40,685.00	41,037.51
Arrest and Witness Fees	225,923.45	226,648.00
Sale of Criminal Investigation Reports	12,908.30	9,971.00
Miscellaneous	-0-	10.00
	\$ 4,808,799.95	\$ 5,453,869.11
EXPENSES:		
Retirement Payments	\$ 1,728,641.38	\$ 1,630,250.66
Refund of Employee Contributions	81,291.97	67,131.38
	\$ 1,809,933.35	\$ 1,697,382.04
EXCESS OF REVENUE OVER EXPENSES	\$ 2,998,866.60	\$ 3,756,487.07
FUND BALANCE BEGINNING OF YEAR	\$34,569,674.87	\$30,813,187.80
FUND BALANCE AT END OF YEAR	\$37,568,541.47	\$34,569,674.87

DEPARTMENT OF PUBLIC SAFETY
DEATH, DISABILITY AND RETIREMENT FUND-ACCOUNT 8360-06/07
Comparative Statement of Financial Condition

	As of June 30,	
	<u>1985</u>	<u>1984</u>
ASSETS:		
Cash	\$ 134,927.95	\$ 140,553.11
Accounts Receivable	-0-	1,318.38
Revenue Receivable	338,484.42	349,541.55
Investments	36,039,719.58	33,358,375.84
Interest Receivable	1,062,132.86	719,885.99
Total Assets	<u>\$37,575,264.81</u>	<u>\$34,569,674.87</u>
 LIABILITIES:		
Refunds Payable	\$ 6,723.34	\$ -0-
Retirement Payments Payable	-0-	-0-
Total Liabilities	<u>\$ 6,723.34</u>	<u>\$ -0-</u>
 FUND BALANCE:		
Income Account	\$37,562,980.68	\$34,560,472.70
Payment Account	5,560.79	9,202.17
Total Fund Balance	<u>\$37,568,541.47</u>	<u>\$34,569,674.87</u>
 Total Liabilities and Fund Balance	 <u>\$37,575,264.81</u>	 <u>\$34,569,674.87</u>

DEPARTMENT OF PUBLIC SAFETY
 DEATH, DISABILITY AND RETIREMENT FUND
 SCHEDULE OF AWARDS ON JUNE 30, 1985

<u>Type of Award</u>	<u>Number</u>	<u>Monthly Amount</u>
Normal Retirement - Members	146	\$ 94,690.03
Duty Disability Retirement - Members	29	22,081.35
Nonduty Disability Retirement - Members	3	2,014.93
Survivor Payment - Normal Retirement	56	10,200.05
Survivor Payment - Duty Disability Retirement	8	1,750.00
Survivor Payment - Nonduty Disability Retirement	2	450.00
Survivor Payment - Duty Connected Death	24	16,976.71
Survivor Payment - Nonduty Connected Death	<u>4</u>	<u>889.16</u>
	272	\$149,052.23

TRAFFIC RESEARCH AND SAFETY DIVISION

TRAFFIC RESEARCH AND SAFETY DIVISION

This division is a staff function of the Department of Public Safety. In this capacity, the Traffic Research and Safety Division collects accident reports that have been investigated by the West Virginia State Police. These reports are indexed and made available to interested parties, such as insurance companies and persons involved in the accidents. Statistics are compiled from this accident information and are utilized for traffic research.

It is imperative that the public be well informed concerning traffic laws. Each year, the legislature makes and amends the rules and regulations which govern the movement of traffic. For that reason, the Traffic Research and Safety Division provides both written and oral information to the public and specific civic groups on request.

The Traffic Research and Safety Division has full responsibility for the Fatal Accident Reporting System (FARS). The system contains descriptions, in a standard format, of each fatal accident reported. The format is designed to allow for approximately ninety (90) different data elements to be coded in order to characterize various attributes of the accident, vehicles, and persons involved. The specific data elements are modified slightly each year to conform to changing user needs, vehicle designs, and highway safety emphasis areas.

The users of the Fatal Accident Reporting System's data covers a broad spectrum from identification and research of traffic safety problems to support of safety related legislation. Examples of specific users of this data in West Virginia include:

1. Alcohol involvement in fatal accidents.
2. Legal drinking age legislation.
3. Implied Consent/Driving Under the Influence (DUI) legislation.
4. Fatal motorcycle accidents.
5. Child restraint.
6. Fatal accidents involving pedestrians.

This division is also responsible for certification of West Virginia school bus operators. The certification procedure involves a written examination and a behind-the-wheel driver's test for new drivers, with a written examination required each year thereafter. In the year of 1984, there were 4,064 certifications.

An additional function of the Traffic Research and Safety Division is the administering of driver license examinations to the general public. Civilian employees of the Department of Public Safety conduct written and behind-the-wheel tests throughout the state. These employees are also involved in the process of photographing the drivers to conform to the 1982 law requiring color photographs on all new and renewed operator's license. This section issued 300,020 photo licenses during 1984.

TRAFFIC RESEARCH

In 1984, West Virginia had 439 fatalities. Though there was an increase in fatalities of 2.6% in 1984 over the previous year, this figure of 439 still represents a twenty (20) year low in our state exclusive of 1983.

West Virginia continues its efforts to control the fifty-five (55) mile per hour national maximum speed limit. Indicative of the success of the department's various programs to control the fifty-five speed limit is the fact that West Virginia continuously maintains an overall statewide fifty-five (55) mile per hour compliance level at or below that mandated by the Department of Transportation (50%). However, West Virginia in 1985 passed legislation attaching a minimal fine and no points assessed against an operator's license for speeding sixty-five (65) miles per hour and below on our interstate highways. At this time, we do not know what affect, if any, this will have on West Virginia's fifty-five compliance ratio.

Total accidents of all classes increased in 1984 from 42,216 for 1983 to 47,025 for 1984. This is an increase in total accident involvement of 11.4%. The 1984 mile death rate is 3.7%, and this is a decrease of 2.6% over the previous year. However, it should be noted that West Virginia still has one of the highest mile death rates reported.

ACCIDENTS INVESTIGATED BY ALL POLICE DEPARTMENTS

YEAR - 1984

Fatal Accidents	394
Injury Accidents	14,026
Property Damage Accidents	32,605
Total Accidents	47,025
Killed	439
Injured	20,641

DEPARTMENT OF PUBLIC SAFETY
(WEST VIRGINIA STATE POLICE)

AUTOMOBILE FATALITIES, UNITED STATES, 1934-1984

1934.....	36,000	1951.....	37,300	1968.....	55,200
1935.....	36,400	1952.....	38,000	1969.....	56,400
1936.....	37,800	1953.....	38,300	1970.....	55,300
1937.....	39,500	1954.....	36,000	1971.....	55,000
1938.....	32,400	1955.....	38,300	1972.....	56,600
1939.....	32,600	1956.....	40,000	1973.....	55,600
1940.....	34,000	1957.....	38,500	1974.....	46,200
1941.....	40,000	1958.....	37,000	1975.....	45,600
1942.....	38,309	1959.....	37,800	1976.....	47,100
1943.....	23,820	1960.....	38,200	1977.....	49,200
1944.....	24,300	1961.....	38,000	1978.....	51,500
1945.....	28,600	1962.....	41,000	1979.....	51,900
1946.....	33,500	1963.....	43,600	1980.....	53,300
1947.....	32,300	1964.....	47,700	1981.....	50,700
1948.....	32,000	1965.....	49,000	1982.....	46,300
1949.....	21,500	1966.....	52,500	1983.....	44,300
1950.....	35,000	1967.....	53,000	1984.....	45,800

AUTOMOBILE FATALITIES, WEST VIRGINIA, 1934-1984

1934.....	429	1951.....	365	1968.....	520
1935.....	509	1952.....	406	1969.....	538
1936.....	503	1953.....	446	1970.....	551
1937.....	465	1954.....	350	1971.....	509
1938.....	381	1955.....	368	1972.....	535
1939.....	365	1956.....	438	1973.....	478
1940.....	391	1957.....	479	1974.....	449
1941.....	459	1958.....	387	1975.....	486
1942.....	346	1959.....	399	1976.....	497
1943.....	232	1960.....	359	1977.....	528
1944.....	263	1961.....	372	1978.....	467
1945.....	307	1962.....	427	1979.....	533
1946.....	365	1963.....	434	1980.....	539
1947.....	388	1964.....	467	1981.....	439
1948.....	406	1965.....	484	1982.....	455
1949.....	356	1966.....	517	1983.....	428
1950.....	370	1967.....	587	1984.....	439

HIGHWAY FATALITIES BY COUNTIES

<u>COUNTIES</u>	<u>1983</u>	<u>1984</u>	<u>COUNTIES</u>	<u>1983</u>	<u>1984</u>
BARBOUR	4	2	MINGO	10	13
BERKELEY	12	21	MONONGALIA	14	8
BOONE	11	13	MONROE	2	2
BRAXTON	8	4	MORGAN	5	2
BROOKE	4	4	McDOWELL	16	8
CABELL	12	18	NICHOLAS	9	17
CALHOUN	1	2	OHIO	6	6
CLAY	2	0	PENDLETON	2	5
DODDRIDGE	1	1	PLEASANTS	3	5
FAYETTE	22	11	POCAHONTAS	3	5
GILMER	3	3	PRESTON	9	6
GRANT	1	2	PUTNAM	13	8
GREENBRIER	10	12	RALEIGH	11	17
HAMPSHIRE	6	9	RANDOLPH	8	4
HANCOCK	7	4	RITCHIE	2	1
HARDY	4	5	ROANE	2	4
HARRISON	9	11	SUMMERS	1	6
JACKSON	8	6	TAYLOR	2	3
JEFFERSON	9	17	TUCKER	1	0
KANAWHA	45	46	TYLER	1	4
LEWIS	5	5	UPSHUR	6	5
LINCOLN	5	7	WAYNE	19	13
LOGAN	11	12	WEBSTER	3	2
MARION	9	7	WETZEL	3	2
MARSHALL	4	4	WIRT	1	2
MASON	11	11	WOOD	17	20
MERCER	20	21	WYOMING	7	8
MINERAL	8	5			
			TOTALS	428	439

WEST VIRGINIA TRAFFIC FATALITIES BY MONTH AND YEAR

(Ten Year Period)

YEAR	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	TOT	MILE RATE
1974	21	24	31	47	30	45	43	42	51	46	40	29	449	4.4
1975	31	33	41	32	33	43	49	51	32	44	49	48	486	4.6
1976	27	23	39	28	53	58	47	51	50	40	33	48	497	4.3
1977	13	27	49	33	43	49	48	64	39	64	47	52	528	4.5
1978	26	22	21	50	38	39	34	49	40	41	50	57	467	4.1
1979	30	33	32	42	41	50	37	53	64	42	47	62	533	4.6
1980	37	21	29	42	48	57	52	77	44	41	45	46	539	5.1
1981	31	31	37	43	28	38	49	44	44	36	26	32	439	4.2
1982	32	33	34	38	47	39	43	38	33	51	37	30	455	4.2
1983	27	29	31	29	22	43	55	50	42	34	32	34	428	3.8
1984	29	18	41	15	51	55	40	37	37	44	33	39	439	3.7

TRAFFIC FATALITIES BY CITIES

GROUP "A" - CITIES HAVING 20,000 POPULATION AND OVER

	<u>POPULATION</u>	<u>CALENDAR</u>
CHARLESTON	63,968	3
HUNTINGTON	63,684	4
WHEELING	43,070	3
PARKERSBURG	39,967	2
MORGANTOWN	27,605	0
WEIRTON	24,736	0
FAIRMONT	23,863	1
CLARKSBURG	22,371	1
BECKLEY	20,492	0

GROUP "B" - CITIES HAVING 10,000 TO 20,000 POPULATION

BLUEFIELD	16,060	1
SOUTH CHARLESTON	15,968	0
MARTINSBURG	13,063	2
MOUNDSVILLE	12,419	1
ST. ALBANS	12,402	1
VIENNA	11,618	0

GROUP "C" - CITIES HAVING 7,000 TO 10,000 POPULATION

DUNBAR	9,285	2
ELKINS	8,536	0
NITRO	8,074	0
PRINCETON	7,493	0
OAK HILL	7,120	1
NEW MARTINSVILLE	7,109	0

GROUP "D" - CITIES HAVING 5,000 TO 7,000 POPULATION

GRAFTON	6,845	0
BUCKHANNON	6,820	0
BRIDGEPORT	6,604	1
KEYSER	6,569	1
WESTON	6,250	0
PT. PLEASANT	5,682	1
WILLIAMSON	5,219	2

WEST VIRGINIA TRAFFIC SUMMARY

Calendar Year

	<u>1983</u>	<u>1984</u>
MILES TRAVELED	11,095,116,100	11,826,000,000
CHANGE IN MILES		730,883,900
CHANGE IN MILES TRAVELED	+4.2%	+6.2%
FATAL ACCIDENTS	381	394
TRAFFIC DEATHS	428	439
CHANGE IN TRAFFIC DEATHS		11
CHANGE IN PERCENT		+2.6%
MILE RATE	3.8*	3.7*
CHANGE IN MILE RATE		-2.6%
POPULATION RATE	21.9**	22.5**
CHANGE IN POPULATION		+2.7%
FATAL ACCIDENT RATE	3.4***	3.3***
CHANGE IN FATAL ACCIDENT RATE		-2.9%

*Mile Rate - Number traffic deaths per 100 million miles traveled.

**Population Rate - Number traffic deaths per 100 thousand population.

***Fatal Accident Rate - Number fatal traffic accidents per 100 million miles traveled.

OPERATOR'S EXAMINATIONS

Calendar Year

	<u>1983</u>	<u>1984</u>
NUMBER PASSED	30,097	33,103
NUMBER VALIDATED	55,073	57,790
NUMBER FAILED	64,070	67,107
TOTALS	149,240	158,000

REASON FOR FAILURE

	<u>1983</u>	<u>1984</u>
WRITTEN	49,864	52,774
OPERATION	11,279	11,379
MOTOR VEHICLE EQUIPMENT	2,266	2,261
PHYSICAL DEFECT	661	693
TOTALS	64,070	67,107

PUBLIC TRAFFIC SAFETY EDUCATION
(Literature and Special Materials)

Publications prepared and distributed by the Department of
Public Safety:

	Number of Publications	Quantity Distributed
1984	14	207,000

Bumper strips and cards distributed by the Department of
Public Safety:

	Quantity Distributed
1984	37,000

Safety speeches made by the Department of Public Safety during
report period:

Fiscal Year	489
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SAFETY FILMS

	Fiscal Year
Number of Safety Films in Library	102
Number of Showings	115

RADIO AND TELEVISION

Number of Releases	Fiscal Year
	37

MOTOR VEHICLE INSPECTION

Annual Motor Vehicle Inspection is a basic part of the State's highway safety program. This inspection improves the general standard of vehicle condition and allows discovery of any maladjustment in vehicles that might potentially lead to accidents.

The West Virginia Inspection Program consists of an annual inspection of all motor vehicles registered in the State. This inspection is performed by inspector mechanics who have been trained, tested, and certified by the Department of Public Safety's Motor Vehicle Inspection Supervisors. The inspection includes a close evaluation of fenders, steering, exhaust, lights, and other mechanical aspects of a vehicle. The cost per vehicle is \$4.50, and this is a minor expense in terms of human lives saved and property damage incurred.

Analysis of accidents show that many drivers do not take the responsibility of keeping their automobiles in a safe operating condition. Therefore, the State must assume this responsibility to protect drivers and passengers from an appalling accident toll.

The West Virginia Motor Vehicle Inspection Program, which is administered by the Traffic Research and Safety Division of the Department of Public Safety, is a program designed to prevent vehicle accidents due to mechanical defects.

STATISTICS FOR MVI IN WEST VIRGINIA

January 1, 1984 through December 31, 1984

Total Vehicles Inspected	1,075,882
Total Cost of Inspection	\$ 4,303,528.00
Total Cost of Repairs, Adjustments or Replacements	\$11,159,223.12
Average Cost Per Vehicle Inspected	14.37
Total Vehicles Rejected	18,925
Total Inspection Stations	1,748
Total Registered Inspector Mechanics	4,959
New Stations Licensed	190
Stations Voluntarily Cancelled	149
Stations Suspended	113
Inspector Mechanics Suspended	104

Repairs, Adjustments or Replacements

Made to Vehicles Inspected

Horns	3,082
Wipers	13,906
Mirrors	1,799
Brakes	40,734
Tag Mountings	1,720
Steering	13,724
Exhaust System	29,336
Lights	106,674
Safety Glass	2,019
Tires	15,971
Corrected Vehicles	228,965

TRAFFIC RESEARCH AND SAFETY DIVISION

GOALS AND OBJECTIVES

1. To complete legislative approval of the updated motor vehicle inspection manual.
2. To computerize the records for sale of motor vehicle inspection stickers.
3. To revise the school bus drivers' examination.
4. To conduct an indepth study of alcohol related traffic accidents.
5. To work with the West Virginia Board of Education toward passage of proposed administrative changes for the employment of school bus operators.
6. To update the division's film library.

UNIFORM CRIME REPORTING (UCR)

UNIFORM CRIME REPORTING (UCR)

OVERVIEW:

To provide a statewide view of crime based on the submission of police statistics by city, county, and state law enforcement agencies throughout the State.

The Uniform Crime Reporting Program is the outgrowth of a need for a national and uniform compilation of law enforcement statistics.

Crime reports are obtained from all law enforcement agencies throughout the State based on uniform classifications and procedures of reporting.

In an effort to provide as complete a picture of crime in the United States as possible, the committee on Uniform Crime Records of the International Association of Chiefs of Police (IACP) chose to obtain data on offenses that became known to police. The Federal Bureau of Investigation (FBI) was authorized by Congress to act as a clearinghouse for the collection of crime statistics. The IACP continues to serve in an advisory capacity to the FBI in the operation of the program.

A meaningful overview of crime was available through examination of seven (7) offenses which were selected because of their seriousness, frequency of occurrence, and likelihood of being reported to police. These offenses, known as the Crime Index Offenses, are Murder, Forcible Rape, Robbery, Aggravated Assault, Breaking and Entering, Larceny Theft, and Motor Vehicle Theft.

To provide for uniformity nationwide in the reporting of these offenses, standardized definitions were adopted. This standardization was necessary to overcome the variations in definitions of criminal offenses in the state and localities. Reporting agencies are required to interpret local criminal acts and law violations in the context of these definitions prior to submission of their counts to the State UCR Program.

ACCOMPLISHMENTS:

1. The 1983 UCR Annual Report, Crime in West Virginia, was released in August, 1984.
2. Classes in UCR were taught during one (1) Cadet and

four (4) Basic Schools at the West Virginia State Police Academy.

3. The collection of statistics on "Crime Against the Elderly" began in October, 1984.
4. Statistics on "Crimes Against the Elderly" are hand compiled each month and submitted to the Governor's Commission on Aging (Golden Mountaineer).
5. All requests for crime statistics were obtained and made available upon request.
6. Hard copies of each police agencies UCR for 1982 were prepared for microfilm.
7. All agencies were provided a new UCR Guide Manual. This was furnished to us by the FBI/UCR Program.
8. Paden City PD and Mingo County Sheriff's Department sent personnel to the UCR office, Department Headquarters, for training on compiling UCR forms.

GOALS:

1. The continuation of educating personnel and agencies involved in the UCR Program.
2. To upgrade the efficiency of the Domestic Violence Program.
3. To be able to directly input UCR data into a terminal located in the UCR office.
4. The capability to receive incident based statistics on-line from the reporting agencies which are on the West Virginia Automated Police Network (WEAPON) System.
5. To upgrade the reporting efficiency on the "Crimes Against the Elderly" Program.
6. To expand the present summary base collection of UCR to an incident base program. This would upgrade the efficiency of this program.

7. To be able to retrieve crime statistics from the computer monthly and/or when requested.
8. Implement an audit system whereby field representatives would audit submitting agencies.

FIELD SERVICES

FIELD SERVICES

The Field Services Division is the principal segment of the Department of Public Safety. The five (5) Field Companies, which are made up of twenty (20) Districts and sixty-two (62) Detachments, perform the work for which the organization was formed.

Company "A" with Headquarters in Harrison County consist of the following seventeen (17) counties in the northwestern section of the State: Hancock, Brooke, Ohio, Marshall, Wetzel, Marion, Monongalia, Preston, Tyler, Pleasants, Ritchie, Doddridge, Harrison, Gilmer, Braxton, Lewis and Taylor.

Company "B" with Headquarters in Kanawha County consist of the following thirteen (13) counties in the western section of the State: Wood, Wirt, Calhoun, Jackson, Roane, Clay, Mason, Putnam, Kanawha, Cabell, Lincoln, Boone and Wayne.

Company "C" with Headquarters in Randolph County consist of the following fourteen (14) counties in the eastern section of the State: Barbour, Upshur, Webster, Tucker, Randolph, Pocahontas, Pendleton, Grant, Mineral, Hardy, Hampshire, Morgan, Berkeley and Jefferson.

Company "D" with Headquarters in Raleigh County consist of the following eleven (11) counties in the southern section of the State: Nicholas, Fayette, Greenbrier, Raleigh, Summers, Monroe, Wyoming, McDowell, Mercer, Logan and Mingo.

Company "E" is a field company whose responsibility is the traffic control of the West Virginia Turnpike and the interstate systems throughout West Virginia.

Field Services is responsible for conducting the field operations in such a manner as to meet the Department's mission. This includes the allocation of resources, setting of priorities, as it relates to the task to be performed; such as criminal activities, traffic control and prevention of both crime and traffic accidents.

In addition to prevention in both areas, we must bring to a successful conclusion investigation of both criminal activities and accidents. We also provide necessary police services at the State Fair, Buckwheat Festival, Mountain State Forest Festival, county fairs across the State, football games and any other event

where the number of people involved requires traffic control or police protection. We have the responsibility of school bus drivers examinations, driver's license examinations, motor vehicle inspections and other responsibilities too numerous to mention here.

Natural and man made disasters, when they occur, become a heavy burden of the Department in assisting local officials.

Field Services personnel, in cooperation with other agencies in the law enforcement community of West Virginia, have been able to decrease the crime rate in the State from 23.20 in 1983 to 22.88 during 1984 and at the same time maintain a clearance rate for the year of 24.66, a slight increase over the year before.

During last fiscal year in an ongoing investigation, Field Services personnel, in cooperation with Federal Enforcement Agencies and the U. S. Attorney for the Northern District of West Virginia, as a Federal Task Force effort, have indicted and successfully prosecuted 65 major organized crime figures or drug dealers. Those prosecutions resulted in the seizure of over \$500,000 in property forfeited to the government and the collection of over 1.5 million dollars in taxes and penalties.

Field Services personnel have cooperated with federal drug enforcement agency personnel in the identification and eradication of domestically produced and cultivated marijuana. Exclusive of marijuana growing wild in the eastern part of the State, approximately 113.3 million dollars worth of cultivated marijuana was confiscated in the fields during last years efforts at a total expense of \$86,734.39, exclusive of the unfortunate loss of a Department owned helicopter and a replacement cost of \$560,000. Funding for the Marijuana Eradication Program included \$60,000 furnished by Federal Grant from the Drug Enforcement Administration.

A concerted effort by the United Mine Workers of America to obtain a union contract with non-union operators in the southern coal fields of West Virginia resulted in a high commitment of manpower and other resources by the Department. From February 1, 1985, through the end of the fiscal year in excess of 50,000 man hours and 400,000 miles traveled were devoted to strike duties by Field Services personnel, at a total cost in excess of \$500,000. Efforts to maintain law and order related to strike activities resulted in over 150 complaints investigated and 350 arrests.

GOALS:

The major goals of Field Services is to continue to upgrade the quality of law enforcement in West Virginia, both in criminal and traffic areas, by providing our own officers with the best and newest in the way of training and by our continued cooperation with local and federal officers. Although the Department has recently been required to comply with the Federal Fair Labor Standards Act, severely limiting hours worked by non-exempt officers, we will provide the best possible services to the people of West Virginia with the resources at our disposal with the ultimate goal of making West Virginia a safer place in which to live.

INSPECTION SERVICE

INSPECTION SERVICE

The Inspection Service is responsible for the discipline, members appearance, the inspection of all physical facilities, records and reports.

To establish and maintain a Department Safety Accident Review Procedure aimed towards reducing employee motor vehicle accidents.

The Inspector's Office is the Superintendent's principal point of contact for all complaints against members of the Department requiring internal affairs investigations and is responsible for the disposition of such complaints.

During the period covered by this report, twenty-four (24) official complaints were received against members. Investigations conducted resulted in the exoneration of nineteen (19) members involved in complaints. As a result of these investigations one (1) was permitted to resign, one (1) received counseling, two (2) investigations are pending and one (1) decision is pending.

We reviewed a total of one-hundred ten (110) Department traffic accidents, seventy-six (76) were found "Non-Chargeable" while thirty-four (34) were found "Chargeable." As a result of the Board's findings, five (5) received one (1) to two (2) day suspensions without pay and allowances and twenty-five (25) received official letters of reprimand placed in their personnel file and four (4) were required to attend a driver awareness class.

A total of twenty-eight (28) detachments were inspected by the Inspector's Staff during this fiscal year.

PLANNING AND RESEARCH DIVISION

PLANNING AND RESEARCH DIVISION

The Planning and Research Division is primarily responsible for the development of programs designed and intended to achieve the Department's short and long range goals and objectives.

ACCOMPLISHMENTS:

During the course of the past fiscal year, the Planning and Research Division has completed the following assigned tasks:

- * Revision of Departmental Organizational Chart
- * Revision of existing Departmental Operational Policies and Procedures
- * Development of new Administrative Regulations
- * Monitoring of development of Departmental Physical Fitness standards

GOALS:

The Planning and Research Division has targeted the following as its primary goals and objectives for the forthcoming fiscal year:

- * Finalization of Departmental Physical Fitness Standards
- * Finalization of the Departmental Operational Policies and Procedures Manual
- * Revision of the Departmental Promotional System
- * Development of a Civilian Policy and Procedures Manual

TRAINING DIVISION

TRAINING DIVISION

The training academy has the responsibility of gathering information concerning court decision, changes in laws, new and innovative changes in police techniques, and changes made in the criminal justice system. This information is distributed to all police and correction agencies through schools and seminars.

BASIC POLICE TRAINING COURSE (City and County Officers)

54th Class	33 graduates	07/18/84 - 10/12/84
55th Class	33 graduates	10/24/84 - 02/01/85
56th Class	29 graduates	02/05/85 - 05/03/85
57th Class	35 graduates	05/13/85 - 08/09/85

CADET TRAINING PROGRAM (Department of Public Safety)

36th Class	42 graduates	01/07/85 - 08/02/85
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DEPARTMENT OF PUBLIC SAFETY ANNUAL IN-SERVICE TRAINING

1st Session	53 members	03/06/85 - 03/07/85
2nd Session	49 members	03/13/85 - 03/14/85
3rd Session	35 members	03/20/85 - 03/21/85
4th Session	36 members	03/27/85 - 03/28/85
5th Session	35 members	04/03/85 - 04/04/85
6th Session	37 members	04/10/85 - 04/11/85
7th Session	41 members	04/17/85 - 04/18/85
8th Session	35 members	04/24/85 - 04/25/85
9th Session	41 members	05/01/85 - 05/02/85
10th Session	39 members	05/08/85 - 05/09/85
11th Session	40 members	05/15/85 - 05/16/85
12th Session	37 members	05/22/85 - 05/23/85
13th Session	34 members	05/29/85 - 05/30/85

RADAR OPERATOR CERTIFICATION PROGRAM

42nd Class	13 graduated	07/23/84 - 07/27/84
43rd Class	18 graduated	08/27/84 - 08/31/84
44th Class	16 graduated	09/17/84 - 09/21/84
45th Class	12 graduated	10/01/84 - 10/05/84
46th Class	22 graduated	02/25/85 - 03/01/85

47th Class	14 graduated	04/22/85 - 04/26/85
48th Class	11 graduated	05/06/85 - 05/10/85

OTHER TRAINING PROGRAMS

Kanawha Valley Investigators	10 attended	07/09/84
Basic Street Level Drug Trafficking Seminar	28 attended	07/16/84 - 07/18/84
Intoxilyzer 5000	20 attended	07/17/84
Intoxilyzer 5000	18 attended	07/19/84
Juvenile Justice Advisory Committee	17 attended	07/20/84
Motor Vehicle Inspection Meeting	20 attended	07/24/84
Marijuana Eradication	37 attended	07/30/84 - 08/03/84
Intoxilyzer 5000	20 attended	07/31/84
West Virginia Chiefs of Police Board of Directors Meeting	08 attended	07/31/84
Motor Vehicle Inspection Meeting	20 attended	07/31/84
Kanawha Valley Investigators	10 attended	08/01/84
Intoxilyzer 5000	19 attended	08/02/84
Department Weapon Exchange	20 attended	08/07/84
Department Weapon Exchange	20 attended	08/08/84

West Virginia Chiefs of Police Association Legislative Committee	18 attended	08/08/84
Governor's Sub-Committee on Mandatory Police Training	08 attended	08/09/84
Diagramming the Traffic Accident Scene	27 attended	08/13/84 - 08/17/84
Intoxilyzer 5000	20 attended	08/14/84
Departmental Criminal Investigation Section	12 attended	08/15/84
Intoxilyzer 5000	20 attended	08/16/84
Juvenile Justice Advisory Committee	15 attended	08/17/84
Traffic Accident Photography Workshop	27 attended	08/20/84 - 08/22/84
Motor Vehicle Inspection Meeting	20 attended	08/27/84
Intoxilyzer 5000	18 attended	08/28/84
Board of Regents Meeting	05 attended	08/28/84
Commission on Drunk Driving Meeting	08 attended	08/28/84
Med-A-Vac	10 attended	08/29/84
Intoxilyzer 5000	19 attended	08/30/84
Kanawha Valley Investigators	10 attended	09/05/84
Department of Natural Resources	12 attended	09/06/84
Governor's Committee on Crime, Delinquency and Correction	16 attended	09/07/84

Regional In-Service City and County Officers	16 attended	09/10/84
Departmental Appeal Board Hearing	15 attended	09/10/84
Departmental Pistol Match	28 attended	09/10/84 - 09/11/84
Special Weapons and Tactics Training	29 attended	09/10/84 - 09/14/84
Intoxilyzer 5000	19 attended	09/11/84
Intoxilyzer 5000	20 attended	09/13/84
Departmental Cadet Oral Interview Board Meeting	07 attended	09/17/84
Special Weapons and Tactics Training	32 attended	09/17/84 - 09/21/84
Department of Labor Consumer Protection Inspector Training	18 attended	09/17/84 - 09/21/84
Departmental Cadet Applicant Oral Interviews	27 attended	09/18/84 - 09/20/84
Office of Highway Safety Meeting	20 attended	09/24/84
Departmental Civilian Evaluation Meeting	12 attended	09/24/84 - 09/26/84
Intoxilyzer 5000	10 attended	09/25/84
Intoxilyzer 5000	18 attended	09/27/84
Departmental Physical Fitness Evaluations	27 attended	09/27/84 - 09/28/84
Mike Prestera and Associates Meeting	11 attended	09/28/84

F.B.I. National Academy Graduates	30 attended	10/01/84 - 10/03/84
Internal Revenue Service	25 attended	10/02/84 - 10/05/84
Departmental Physical Fitness Evaluations	27 attended	10/04/84 - 10/05/84
Intoxilyzer 5000	10 attended	10/09/84
Departmental Appeal Board Hearing	15 attended	10/09/84
West Virginia Chiefs of Police Association Legislative Committee	08 attended	10/10/84
Governor's Sub-Committee on Mandatory Police Training	12 attended	10/10/84
Intoxilyzer 5000	15 attended	10/11/84
Departmental Cadet Applicant Psychological Testing	70 attended	10/11/84
Explorer's Group	10 attended	10/12/84
Detection, Apprehension and Prosecution of Drunk Driver Training	25 attended	10/16/84 - 10/19/84
Automobile Theft Investigation Seminar	49 attended	10/18/84
Selective Traffic Enforcement	15 attended	10/22/84 - 10/26/84
Intoxilyzer 5000	09 attended	10/23/84
F.B.I. Meeting	09 attended	10/24/84
F.B.I. Physicals	09 attended	10/25/84
Intoxilyzer 5000	23 attended	10/25/84

F.B.I. Physicals	06 attended	10/26/84
Juvenile Justice Advisory Committee	16 attended	10/26/84
Departmental Cadet Applicant Psychological Interviews	44 attended	10/29/84 - 10/31/84
Med-A-Vac	20 attended	10/31/84
Departmental Cadet Applicant Psychological Interviews	24 attended	11/01/84 - 11/02/84
Intoxilyzer 5000	22 attended	11/06/84
Intoxilyzer 5000	18 attended	11/08/84
West Virginia Safety Council/Defensive Driving Course	17 attended	11/13/84 - 11/14/84
Detection, Apprehension and Prosecution of Drunk Driver Training	32 attended	11/13/84 - 11/16/84
Juvenile Justice Advisory Committee	09 attended	11/16/84
Intoxilyzer 5000	18 attended	11/27/84
Med-A-Vac	20 attended	11/28/84
Intoxilyzer 5000	21 attended	11/29/84
Departmental Cadet Applicant Physicals	25 attended	11/29/84 - 11/30/84
Intoxilyzer 5000	19 attended	12/04/84
Intoxilyzer 5000	22 attended	12/06/84
Governor's Sub-Committee on Mandatory Police Training	06 attended	12/06/84

Departmental Cadet Applicant Physicals	49 attended	12/06/84 - 12/07/84
Superintendent and Carbide Executives Meeting	10 attended	12/11/84
White Collar Crime Investigative Seminar	28 attended	12/12/84 - 12/14/84
Departmental Communications Meeting	20 attended	12/13/84
Juvenile Justice Advisory Committee	20 attended	12/14/84
Intoxilyzer 5000	18 attended	12/18/84
Intoxilyzer 5000	18 attended	12/20/84
Intoxilyzer 5000	20 attended	01/08/85
Department of Natural Resources Defensive Driving Course	11 attended	01/08/85
Intoxilyzer 5000	19 attended	01/10/85
Intoxilyzer 5000	21 attended	01/15/85
Department of Labor Safety and Boiler Division Training	09 attended	01/15/85 - 01/17/85
Intoxilyzer 5000	16 attended	01/17/85
Intoxilyzer 5000	16 attended	01/22/85
Intoxilyzer 5000	22 attended	01/24/85
Explorer's Group	12 attended	01/24/85
F.B.I. Meeting	50 attended	01/25/85
West Virginia Chiefs of Police Association Board of Directors	10 attended	01/29/85

Med-A-Vac	10 attended	01/30/85
Departmental Supply Division Meeting	35 attended	01/30/85
Intoxilyzer 5000	22 attended	02/05/85
Intoxilyzer 5000	25 attended	02/07/85
Intoxilyzer 5000	17 attended	02/12/85
Intoxilyzer 5000	13 attended	02/14/85
Juvenile Justice Advisory Committee	23 attended	02/15/85
F.B.I. Meeting	08 attended	02/19/85
Intoxilyzer 5000	10 attended	02/19/85
U. S. Attorney's Conference	50 attended	02/20/85
Kanawha Valley Evacuation Planning Group	20 attended	02/20/85
Intoxilyzer 5000	15 attended	02/21/85
Intoxilyzer 5000	26 attended	02/26/85
Intoxilyzer 5000	26 attended	02/28/85
Superintendent and Department Executives	18 attended	02/28/85
Northwestern University Graduates	06 attended	03/05/85
Intoxilyzer 5000	16 attended	03/05/85
Intoxilyzer 5000	13 attended	03/07/85
Intoxilyzer 5000	17 attended	03/12/85

Intoxilyzer 5000	12 attended	03/14/85
West Virginia Safety Council Vehicluar Accident Investigation Seminar	23 attended	03/19/85
Intoxilyzer 5000	18 attended	03/19/85
Kanawha Valley Investigators	23 attended	03/20/85
Intoxilyzer 5000	17 attended	03/21/85
West Virginia Safety Council Defensive Driving Course	13 attended	03/25/85 - 03/26/85
Intoxilyzer 5000	20 attended	03/26/85
Med-A-Vac	20 attended	03/27/85
Intoxilyzer 5000	18 attended	03/28/85
Med-A-Vac	03 attended	03/29/85
Regional In-Service City and County Officers	08 attended	04/01/85
Intoxilyzer 5000	20 attended	04/02/85
Intoxilyzer 5000	15 attended	04/04/85
Arson Investigators	06 attended	04/04/85
Intoxilyzer 5000	22 attended	04/09/85
Intoxilyzer 5000	23 attended	04/11/85
Regional Supervisory In-Service City and County Officers	24 attended	04/12/85
Intoxilyzer 5000	15 attended	04/16/85

West Virginia Safety Council Defensive Driving Instructor Course	18 attended	04/17/85
Intoxilyzer 5000	17 attended	04/18/85
Regional Supervisory In-Service City and County Officers	18 attended	04/19/85
Juvenile Justice Advisory Committee	21 attended	04/19/85
Regional Supervisory In-Service City and County Officers	22 attended	04/26/85
Regional In-Service City and County Officers	19 attended	04/29/85
Intoxilyzer 5000	27 attended	04/30/85
Intoxilyzer 5000	25 attended	05/02/85
Regional In-Service City and County Officers	16 attended	05/06/85
Regional In-Service City and County Officers	13 attended	05/13/85
Intoxilyzer 5000	26 attended	05/14/85
Intoxilyzer 5000	23 attended	05/16/85
Regional Supervisory In-Service City and County Officers	22 attended	05/17/85
Department of Natural Resources Physicals	27 attended	05/17/85
Juvenile Justice Advisory Committee	25 attended	05/17/85

Diagramming the Traffic Accident Scene	33 attended	05/20/85 - 05/23/85
Regional Education Service Agency In-Service	13 attended	05/24/85
Department of Natural Resources Physicals	28 attended	05/24/85
Intoxilyzer 5000	17 attended	05/28/85
F.B.I. Meeting	08 attended	05/28/85
Motor Vehicle Inspection Meeting	20 attended	05/28/85
Kanawha Valley Investigators	18 attended	05/29/85
Intoxilyzer 5000	16 attended	05/30/85
Department of Natural Resources In-Service	22 attended	05/31/85
Intoxilyzer 5000	19 attended	06/04/85
Intoxilyzer 5000	19 attended	06/06/85
Departmental Organizational Hearing Board	06 attended	06/07/85
Department of Natural Resources Physicals	22 attended	06/07/85
Department of Natural Resources In-Service	33 attended	06/10/85
Intoxilyzer 5000	18 attended	06/11/85
Department of Natural Resources In-Service	27 attended	06/12/85
Intoxilyzer 5000	17 attended	06/13/85

Department of Natural Resources In-Service	25 attended	06/13/85
Accident Investigation Photography Seminar	24 attended	06/17/85 - 06/19/85
Department of Natural Resources In-Service	26 attended	06/18/85
Regional In-Service City and County Officers	09 attended	06/24/85
Intoxilyzer 5000	19 attended	06/25/85
Intoxilyzer 5000	16 attended	06/27/85
Department of Public Safety Retired Members Association Annual Meeting	138 attended	06/29/85 - 06/30/85

MISCELLANEOUS GROUPS

U. S. Attorney's Office

Carbide

FIREARMS TRAINING

During the fiscal year 1984/1985, there was one (1) Cadet (State Police) Training Course conducted at the West Virginia State Police Academy. These officers were trained to safely and accurately use a handgun, shotgun and semi-automatic rifle. Firearms training consisted of four (4) hours classroom lecture on firearms safety, firearms nomenclature, and basic marksmanship fundamentals, forty (40) hours of practical application with the handgun on the range, four (4) hours revolver qualification, twelve (12) hours shotgun familiarization and qualification, twelve (12) hours of decision shooting with service revolver and off-duty revolver, eight (8) hours of night firing with service revolver, and four (4) hours of familiarization and qualification with the semi-automatic rifle. Each block of instruction was supplemented with training films and each lecture was further supplemented with class discussion and critique.

36th Cadet Class Training and Qualification	42 enrolled	01/07/85 - 08/02/85
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There were thirteen (13) Department of Public Safety In-Service Training Schools conducted during the fiscal year. Each member was required to qualify with his service revolver over the Tactical Revolver Course.

Department of Public Safety In-Service	494 qualified	03/06/85 - 05/30/85
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The Annual Inter-Departmental Pistol Match was held at the West Virginia State Police Academy. Each Company area, A, B, C, D, E, and Headquarters was represented in this event by four (4) and one (1) alternate department members who had the highest pistol qualification score from the previous annual qualification list. Each member fired the Tactical Revolver Course two (2) times to receive an average score. From these scores a Company Team and High Individual winner was chosen.

Department of Public Safety Inter- Departmental Pistol Match	30 members	09/10/84 - 09/11/84
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During the fiscal year 1984/1985, there were four (4) Basic Police Training Courses conducted at the West Virginia State Police Academy. These officers (city, county, and Department of Natural Resources) were trained to safely and accurately use a handgun and shotgun. Each class consisted of four (4) hours of classroom lecture on firearms safety, firearms nomenclature, and basic marksmanship fundamentals, forty-four (44) hours of practical application on the range, and four (4) hours of shotgun training. Each student was required to achieve a qualification score of 75% with a handgun. In addition, each student was required to fire the combat shotgun course for familiarization with a shotgun.

54th Basic Class Training and Qualification	33 enrolled	07/18/84 - 10/12/84
55th Basic Class Training and Qualification	33 enrolled	10/24/84 - 02/01/85
56th Basic Class Training and Qualification	29 enrolled	02/05/85 - 05/03/85
57th Basic Class Training and Qualification	36 enrolled	05/13/85 - 08/09/85

UTILIZATION OF FIREARMS RANGE BY OTHER AGENCIES

Federal Bureau of Investigation	115 members
Secret Service	57 members
United States Postal Inspectors	40 members
Internal Revenue Service	47 members
Air National Guard	160 members
Marine Corps Reserve	22 members
United States Navy Sea-Vee's Reserve	118 members
Federal Protection Agency	8 members
Dunbar Police Department	30 members
Kanawha County Sheriff's Department	50 members

GOALS AND OBJECTIVES

Programs:

1. One (1) West Virginia State Police Cadet Class
2. Three (3) Basic Police Training Programs (City/County)
3. Six (6) Street Survival Courses
4. Six (6) First Line Supervision Courses
5. One (1) Field Training Officer Course
6. Five (5) Intoxilyzer 5000 Courses
7. Two (2) Selective Traffic Enforcement Courses
8. One (1) Advanced Accident Investigation Course
9. One (1) Anti-Sniper Course
10. Twenty (20) Department of Public Safety In-Service Training Sessions

Seminars:

1. One (1) F.B.I. National Academy, West Virginia Graduates' Seminar
2. One (1) D.U.I. Vehicular Homicide Seminars
3. Four (4) Defensive Driving Course Instructor Courses

Other:

Continual service of providing classroom and conference space to: Department of Welfare, Department of Labor, Department of Natural Resources, Internal Revenue Service, Drug Enforcement Administration, F.B.I., Bureau of Alcohol, Tobacco and Firearms, U.S. Attorney's Office, West Virginia Chiefs of Police Association, Office of Highway Safety, and Governor's Committee on Crime, Delinquency and Correction

MEDICAL CLINIC

In-Service Physicals	180 participants	03/06/85 - 05/30/85
Clinic Visits by In-Service	020 participants	03/06/85 - 05/30/85
Clinic Visits by Students:		
1) Basic Police Training Program	088 visits	07/01/84 - 06/30/85
2) Cadet Class	064 visits	07/01/84 - 06/30/85
C.P.R. Certification:		
1) Basic Police Training Program	137 participants	07/01/84 - 06/30/85
Re-Evaluation Physicals	056 participants	
Enlistment Physicals	062 participants	

ADDITIONAL ACCOMPLISHMENTS

1. Tours of the Academy Complex were conducted for twenty-three (23) groups of people, at nineteen (19) people per group, which totaled 437 people.

Approximate total number of persons
utilizing Academy facilities:

5,466



11.

12.